





## **Parent App Guide**

## **1** Download The App

The Pikmykid app is available for download on your smartphone's app store (Google-Play, Apple Store). Each user will need to download and register on their own smartphone.

#### App Store Download Links



### Register

Select "Create Account" or use your Google/Apple account. Follow the prompts to sign up. You will verify your email address and phone number to complete registration. Please be sure to use your Aspen contact email address.

What's your cell phone number? Please enter your cell phone number here. We'll send confirmation code to verify it.	GÉ	
USA		
*1 (123) 123-1234	Or Continue With	
leed help?	Email	
NEXT		
Cancel	Need help?	
What's your name?	Set a strong password	
Please enter full name here which is registered with the school as Parent or Delegate	A strong password will have an uppercar lowercase, character, a number, and special s	ie, symbol
		0
		0
Need help?		
NEXT		

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#### How To Add A Child

Schools will connect your children automatically! If you see the "No Children" on screen, please contact the school for help.



# Schedule Pickup Changes

Choose the child from the children's tab (tap the green icon next to your school's name to make changes for multiple students). Choose the date or select the three-dot icon. You will be able to make single or recurring changes.

📅 Select Date	
elect From	
Fri Feb 2nd 2024	曲
Repeat This Pickup?	
None	~
Select How	
Solast Diskup Moda	

### How do I make a change to my child's dismissal schedule?

- 1. Choose the child from the children's tab (tap the green icon next to your school's name to make changes for multiple students).
- 2. Choose the applicable calendar date when you want the change to start OR select the three-dot icon on your bottom right corner.
- 3. Select Change Pickup.
  - a.Confirm the start date is correct.
  - b.Select one of the options to repeat the change if applicable and choose the last applicable day to be included.
  - c.Select the desired pickup option from the drop-down. Then select who is picking up.
- 4. Review the Pickup Summary and Confirm Change to save your selection you will see a green notification on the top of the screen with the confirmation of the changes.



Parents can also use our website **parentapp.pikmykid.com** to register and make pick-up changes, report student absences or check-ins.

#### Need Help?

Email support@pikmykid.com. Be sure to include the name of the school, the child's name, the dismissal ID, and your mobile phone number, with your questions.