



Administrative Regulations

South San Antonio Independent School District

F – Equal Educational Opportunity	FBA
Page 1 of 5	EXHIBIT
Service Animals - 2023	

See the following forms related to service/assistance animals:

Exhibit A: Request for Service/Assistance Animal to Accompany Student on Campus and in District Facilities—2 pages

Exhibit B: Request for Adult Handler to Accompany Student and Service/Assistance Animal on Campus and in District Facilities—2 pages



Administrative Regulations

South San Antonio Independent School District

EXHIBIT A

REQUEST FOR SERVICE/ASSISTANCE ANIMAL TO ACCOMPANY STUDENT ON CAMPUS AND IN DISTRICT FACILITIES

The District will try to accommodate a request for a service/assistance animal or miniature horse to accompany a student on campus as soon as possible but will do so within ten District business days. This completed form must be returned to the campus principal.

Student's name: _____ Date: _____

Current grade level: _____

Campus: _____

Home address: _____

City, State, and Zip code: _____

Parent's name (print): _____

Phone number: _____

Has the animal received vaccinations that are current, as described at FBA (REGULATION)?

_____ Yes (Attach a copy of current vaccination record.)

_____ No

Does the student require an adult handler to accompany him or her to handle the animal?

_____ Yes

_____ No

If yes, then the parent must also complete and submit the Request for Adult Handler to Accompany Student and Service Animal on Campus and in District Facilities form.

[See Exhibit B, below]

Acknowledgment

I have read and understand the District's requirements for the presence of a service animal on campus or in any District facility. [See FBA(REGULATION)]

I understand that to ensure the safety and protection of students and staff, the administration may remove the service animal from the campus or District facility if the animal:

1. Is not housebroken;
2. Displays signs of being out of control and the animal's handler does not take effective action to



Administrative Regulations

South San Antonio Independent School District

control it; or

3. is a direct threat to the health or safety of others. [See FB(LEGAL), DIRECT THREAT]

I understand that the District is not responsible for the care or supervision of the animal.

I understand that I am liable for any harm, injury, or damage caused by the animal to other students, District employees, visitors, and/or property.

Parent's signature: _____

Date: _____

For Office Use Only

Current vaccination record:

_____ Yes

_____ No

Request:

_____ Approved

_____ Denied

Principal's signature: _____

Date: _____



Administrative Regulations

South San Antonio Independent School District

EXHIBIT B

REQUEST FOR ADULT HANDLER TO ACCOMPANY STUDENT AND SERVICE/ASSISTANCE ANIMAL ON CAMPUS AND IN DISTRICT FACILITIES

Student's name: _____ Date: _____

Current grade level: _____

Campus: _____

Home address: _____

City, State, and Zip code: _____

Parent's name (print): _____

Phone number: _____

Complete the following portion ONLY if the adult handler is someone other than the student's parent.

Name: _____

Home address: _____

City, State, and Zip code: _____

Phone number: _____

Adult Handler's Acknowledgment

I understand that before I may accompany _____ (student's name) on campus or in a facility to handle the animal, the District will pay to conduct a criminal history check on me.

I understand that upon approval of this request, I will be required to comply with all campus visitor procedures.

I understand that as the handler for _____'s (student's name) animal, I play a central role in the integration of the animal into the school setting.

I understand that I am to adhere to all applicable District policies and regulations.

Adult handler's signature: _____ Date: _____



Administrative Regulations

South San Antonio Independent School District

Parent/Guardian Acknowledgment

I understand that _____ (adult handler's name) will not be permitted to accompany my child on any school campus or District facility prior to the completion of a criminal history check and final approval from the Superintendent.

Parent's signature: _____ Date: _____

For Office Use Only

Criminal History Check Completed by Human Resources:

_____ Yes

_____ No

Request:

_____ Approved

_____ Denied

Executive Director of HR Signature: _____ Date: _____

Principal's Signature: _____ Date: _____

Superintendent's Signature: _____ Date: _____