



Administrative Regulations

South San Antonio Independent School District

E – Academic Achievement: Grading/Progress Reports	EIA
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Grading/Progress Reports to Parents - 2023	

Texas Education Code, §28.022(a)(3) requires districts to, at least once every three weeks, or during the fourth week of each nine-week grading period, give written notice to a parent or legal guardian of a student's performance in a foundation subject if the student's performance in the subject is consistently unsatisfactory.

Official Grade Reports Progress Reports

The purpose of the Progress Report is to inform students, parents/guardians, and campus administrators regarding progress in a subject, in conduct, or in both. The Progress Report reflects both satisfactory and unsatisfactory student progress.

All students will receive a Progress Report at the three-week period and the six-week period. It is imperative that parents be contacted at any time the student is in danger of failing or if there is a significant decrease in grades. It is strongly suggested that parents/guardians be contacted at a time it becomes apparent that failure is probable or if a student's grade decreases by 10 or more percentage points.

If a student's grade falls below 70 after the sixth week of a nine-week grading period, the teacher will contact the parent/guardian by phone or in writing.

Report Cards

The Report Card is a communication tool for parents/guardians and students. Report Cards provide information regarding academic progress, student conduct, and absences.

Report Cards are electronically generated. Report Cards are issued at the conclusion of each nine-week grading period. New students to the District with less than 10 days in the reporting period will not receive a Report Card until the next reporting period.

Grading Calendar

A K-12 Grading Calendar will be developed each school year for teachers and administrators. The calendar is available on the following link:

Insert link