



Administrative Regulations

South San Antonio Independent School District

B – Planning and Decision Making: District Level	BQB
Page 1 of 2	
Site Based Decision-Making Committee - 2023	

Each campus will establish a Site Based Decision-Making Committee to ensure that effective planning and site-based decision-making occur to direct and support the improvement of student performance for all students. The committee will assist the principal in establishing and reviewing the goals, performance objectives, and major classroom instructional programs of each campus.

The committee will assist with the development, evaluation and revision of the respective camps improvement plan and approve campus staff development needs identified in the campus improvement plan.

The principal will be responsible for the agenda and will schedule at least two meetings per year, including the public meeting.

The principal or designee will ensure that the campus-level committee establishes communication strategies to periodically obtains broad-based community, parent, and staff input and provides information to those persons regarding the recommendations of the committee.

The committee will be composed of members who shall represent District and campus-based professional staff, parents, businesses, and the community.

When practicable, professional staff representation should include a representative with the primary responsibility for the education students with disabilities. For purposes of this policy, District-level professional staff is defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.

Classroom teacher representatives should be nominated and elected by classroom teachers assigned to the campus and shall comprise at least two-thirds of the total professional staff representation on the committee.

At least one campus-based nonteaching professional representative will be nominated and elected by the campus-based non-teaching professional staff.

At least one District-level professional staff member, other than the Superintendent, will be nominated and elected by the District-level professional staff.

An employee’s affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the council.

Parents, community members, and business representatives should be selected to include at least two parents of students currently enrolled in the District.



Administrative Regulations

South San Antonio Independent School District

The principal shall, through various channels, inform all parents of District students about the committee's duties and composition and shall solicit volunteers.

The committee should include at least two community members selected by a process that provides for adequate representation of the community's diversity. It is recommended that several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.

The committee should include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that area businesses are informed of the council and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.

A nominee must consent before the person's name may appear on the ballot. Election of the committee shall be held at a time determined by the principal.

A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.