

Northern York County School District



Regular Meeting of the Board of School Directors
May 21, 2024

A regular meeting of the Board of School Directors was held on May 21, 2024 at the District Administration Building.

The meeting was called to order at 6:30PM

Members in attendance: Steve Becker, Zachary Kile, Greg Hlatky, John Gunning, Gregory Weir, Paul Miller, Gerald Schwille, Alyssa Eichelberger, Joe Rudy

Absent:

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources
Dr. Meakin	Assistant Superintendent
Mr. Borrell	Director of Student Services

Pledge of Allegiance

Motion by Schwille, seconded by Eichelberger
Approval the April 16, 2024 Board Meeting Minutes
Motion carried, with all 9 Directors voting *Yes*.

Motion by Schwille, seconded by Becker
Approve the May 21, 2024 Board Meeting Agenda, as presented.
Motion carried, with all 9 Directors voting *Yes*.

Statement read by Mr. Kile, School Board president.

Recognition of the Public – Items on the Agenda

3 members of the community commented on Items for Board Action, Letter J – approval of Stock and Leader for solicitor services.

Reports:

Superintendent Report – Mr. Kirkpatrick

- Recognition of 2024 Bocce Team as State Finalists (Angie Gaido)
- New Hire Professional Staff Introduction (Suzanne Sentman) – Ty Lohr

- School Board Orientation presentation (Dr. Meakin) (Attachment)
- Professional Development Planning 2024-2027 Update. (Dr. Meakin) (Attachment)

Student Liaison – Maddie Derr

- Update on Spring sports, HS activities, graduation (5/30/2024)

Inter-Municipal – No Report

CAIU – Gerald Schwillie

- Next meeting May 23, 2024.

Cumberland Perry CTC – Gregory Weir

- CP CTC Awards Ceremony May 21, 2024.
- New student orientation and open house held May 15, 2024.
- Renovation/expansion expected to be completed Sept. 2026 – cost of \$23.5 mil.

Polar Bear Foundation – Alyssa Eichelberger

- Upcoming events: Golf Outing, Anyone Can Cook, Clay Shoot

Motion by Rudy, seconded by Eichelberger

General Fund board checks dated April 16, 2024 for check 338279 and 338280 in the amount of \$ 305,335.21.

General Fund manual checks dated from April 4, 2024 to May 8, 2024 for check number 337899 to check 337977, check 337979 to check 338136, and check 338140 to check 338243, and check 338245 to check 338276 in the amount of \$ 1,346,525.95.

General Fund payroll check dated April 12, 2024 for check 337978 in the amount of \$131.40, checks dated April 26, 2024 for checks 338137 to 338139 in the amount of \$3,485.72.

2023 Construction Fund checks dated April 4, 2024 to May 8, 2024 for check number 1020 to check 1022 in the amount of \$ 157,048.50.

Food Service Account checks dated May 21, 2024 for check 92229 to check 9239 in the amount of \$164,586.64

Student Activity Account checks dated April 4, 2024 to May 8, 2024 for check 1062 to check 1073 amount of \$ 5,320.96

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Eichelberger

General Fund check 338244 dated May 2, 2024 in the amount of \$830 made payable to McClure Company, Inc.

Motion carried with 8 Directors voting *Yes* and 1 *Abstain* (Gunning).

Motion by Rudy, seconded by Eichelberger

Acceptance of the May 2024 Treasurer's Report

Motion carried with all 9 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Becker, seconded by Rudy

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Owen Vanderbilt
William and Mary APSI
Virtual – July 9 through July 12, 2024
- 2) Heather Zerby
AP Training: Spanish Language & Culture APSI
Norristown – August 5 through August 8, 2024

- 3) Jason Young
2024 ASBO Annual Conference
Nashville, TN – September 18-21, 2024
- 4) Lucas Zampelli
AP US History through UNC Asheville
Virtual – July 22 through July 25, 2024

B. Approve the following Resource Materials (Policy 109)

- 1) Advanced Placement Spanish Preparing for the Language and Culture Examination
- 2) Ready to Go: 100 Book Classroom Library for Independent Readers – 3rd Grade
- 3) Maneuvering the Middle: Resources for the Middle School Math Classroom

Motion carried with all 9 Directors voting *Yes*.

Motion by Schwille, seconded by Eichelberger

Approve by consent the Athletics and Activities Report

A. Approve the following Trip Requests:

- 1) NHS Cheer Team Camp - Pine Forest, Greeley, PA, August 16, 2024 – August 19, 2024.
- 2) NHS Boys Basketball Team Camp – Elizabethtown College, Elizabethtown, PA, July 6, 2024 – July 8, 2024.

B. Approve the addition of a Junior Varsity Girls' Wrestling Coach position per the Memorandum of Understanding. (Attachment)

Motion carried, with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Schwille

Approve by consent the Budget and Finance Report

A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for April 2024.

(Attachment #4)

B. Approve the real estate tax refunds for May 2024.

(Attachment #5)

C. Approve lump sum payments per NYEA Collective Bargaining Agreement.

(Attachment #6)

D. Approve summer help rates for 2024

Student rate: 14.00/hr

Non-student: 14.00/hr

E. Approve Jason A. Young as Treasurer of the Board of School Directors for a one-year term beginning July 1, 2024.

F. Approve the disposal of a Titmus II-S vision tester that is obsolete.

G. Authorize the Business Manager to purchase from the following consortiums for the 2024-2025 fiscal year: Lincoln Intermediate Unit 12 Joint Purchasing Board, COSTARS, Keystone Purchasing Network, and Buy Board.

Motion carried with all 9 Directors voting *Yes*.

Motion by Gunning, seconded by Hlatky

Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

- 1) Canine Rescue of Central PA
“Cars and Coffee” fundraising event (plan to have a few food trucks, sell t-shirts, baked goods, etc.)
NHS – Front Parking Lot
8/3/2024 – Saturday -- 9 am – 3 pm
*DATE CHANGE ONLY – Previously Board approved for 5/25/24.
Category 5
Rental Fees: None
Certificate of Liability Insurance is on file.

- 2) Representative Dawn Keefer’s Office
Community Shred Event
NHS – Parking Lot
9/7/2024 – Saturday – 9 am – 12:30 pm
Category 2
Rental Fees: None
“Sovereign Immunity” Letter received for liability purposes.

- 3) Dillsburg Youth Baseball – American Legion Team
Legion Baseball Games and Practices
NHS – Baseball Field
5/22-7/15/2024 – Mondays-Fridays – 5 pm – 9 pm
Saturdays – 12 noon – 5 pm
Category 3
Rental Fees – None
Certificate of Liability Insurance is on file.

- 4) Dillsburg Community Fair Association
Preparation Area/Farmer’s Fair Activities
10/17/24-10/19/24 – Thursday-Sunday:
10/17/24 – Thursday -- 6 pm-11 pm – Ice Cream Churn-off and Cross Cut Saw Contest
10/18/24– Friday -- 9 am-10 pm – Animal Display, Fun Day for Kids, Children’s Parade and MS Band Staging
10/19/24 – 6:30 am-4 pm – Craft Fair, Children & Adult Activities
DE – Athletic Fields/Playground/Parking Lot

Category 4
Copy of Non-Profit Letter is on File
Rental Fee – None
Custodial Fee -- \$25/hr (if clean up needed after event)
Certificate of Liability Insurance is on file.

- 5) Dillsburg Community Fair Association
Farmer’s Fair -- Queen Pageant and Rehearsal
10/11/24 - Friday – **Rehearsal** -- 9 am – 12 pm
HS Auditorium
10/14/24 – Monday – **Pageant** – 5 pm – 10 pm

HS – Auditorium, Polar Bear Lobby, Classroom 201 (classroom only 6-10 pm)

Category 4

Copy of Non-Profit Letter is on File

Rental Fee – None

Auditorium Technician Fee - \$20.00/per hour/per technician

Auditorium Stage Crew Fee - - \$15/per hour/per technician

Custodial Fee -- \$25/hr per custodian

Security -- \$25/hr per personnel

Certificate of Liability Insurance is on file.

Motion carried with all 9 Directors voting *Yes*.

Motion by Miller, seconded by Eichelberger

Approve by consent the Policy Committee Report

A. Policy for Tentative Approval:

1) Policy 903 – Public Comment in Board Meetings

AG 903 - 2 – Public Comment in Board Meetings

Motion carried with all 9 Directors voting *Yes*.

Board Operations Committee – *No items for approval.*

Motion by Eichelberger, seconded by Gunning

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Approve by consent the Personnel Committee Report:

A. Professional Staff Resignation (**Prior Board Approval - Updated Resignation Date**)

1) Courtney Dyer, CSN, DES, effective ~~TBD~~ 6/3/2024.

B. Professional Staff Resignation:

1) Jenna Alba, School Counselor, SME, effective April 29, 2024.

2) Samantha Moose, 3rd Grade Teacher, NES, effective June 3, 2024.

3) John Myers, Technology Education, Middle School, effective June 3, 2024.

C. Professional Staff Employment:

1) Jodie Moore, Discovery Teacher, NES / SME, at an annual rate of \$51,647 (BA, Step 3), effective August 26, 2024 (Lowery).

2) Ty Lohr, Social Studies Teacher, NHS, at an annual rate of \$50,647 (BA, Step 1), effective August 26, 2024 (Wire).

D. Salary Step Movement:

1) Erin Swope, 5th Grade Teacher, DES, to Masters Equivalency, effective April 1, 2024.

E. ESS Staff Resignation:

1) Adam Buffington, Intensive Instructional Aide / Autism Support Aide, DES, effective May 30, 2024.

2) Stephanie Shewell, Instructional Support Aide / Building Aide, DES, effective May 30, 2024.

3) Katherine McCoy, Instructional Support Aide / ILS Aide, NHS, effective September 20, 2024.

- 4) Christine Barbour, Intensive Instructional Aide / Autism Support Aide, NES, effective May 30, 2024.

F. Support Staff Resignation:

- 1) Leah Hebert, Guidance Secretary, NHS, effective June 14, 2024.
- 2) Jamara Groscost-Hess, Intensive Instructional Support Aide / 1:1 Aide, DES, Effective May 30, 2024.
- 3) Stephanie Colon-Rosado, Head Custodian, NHS, effective May 24, 2024.
- 4) Staci Helverson, Custodian, MS, effective May 7, 2024.
- 5) Samantha Lindermann, Custodian, MS, effective May 31, 2024.

G. Support Staff Employment:

- 1) Jessica Koontz, 2nd Shift Custodian, NHS, at a rate of \$15.00 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective May 6, 2024 (Markel).
- 2) Cindy Hammond, 2nd Shift Custodian, DES at a rate of \$16.50 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective May 6, 2024 (Danner).
- 3) Tammy Miller, Building Secretary, NHS, at a rate of \$22.00 per hour, 7.5 hours per day, effective July 8, 2024 (Eshenour).

H. Extended Day to Day Substitute Teacher:

- 1) Tasha Klinedinst, DES, at a rate of \$175 per day from April 8, 2024 through May 30, 2024 (Toone).
- 2) Haley Cook, NHS, at a rate of \$175 per day from April 16, 2024 through May 28, 2024 (Knisley).
- 3) Sally Young, DES, at a rate of \$175 per day from April 26, 2024 through May 10, 2024 (Kozup).
- 4) Jennifer Miller, NMS, at a rate of \$175 per day from May 7, 2024 through May 30, 2024 (Rebuck).

I. LWOP:

- 1) Carol Anna, WES, Intensive Instructional Aide / 1:1 Aide, from April 25, 2024 – May 30, 2024.

J. Extended School Year Employment:

- 1) Desirae Brady, ESS at a rate of \$20.00 per hour beginning June 26, 2024 through August 1, 2024.
- 2) Crystal Knaub, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning June 26, 2024 through August 1, 2024.
- 3) James Macdonald, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning June 26, 2024 through August 1, 2024.
- 4) Rebecca Ross, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning June 26, 2024 through August 1, 2024.
- 5) Danielle Slothower, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning July 8, 2024 through August 1, 2024.
- 6) Stephanie Fleming, District Employee, Instructional Aide – Substitute, at a rate of \$20.00 per hour beginning July 8, 2024 through August 1, 2024.

K. Summer Reading Program Employment:

- 1) Adam Buffington, ESS, 1:1 Aide, at a rate of \$20.00 per hour beginning July 8, 2024 through August 8, 2024.
- 2) Stephanie Fleming, District Employee, Instructional Aide – Substitute, at a rate of \$20.00 per hour August 13, 2024 and August 15, 2024.

L. Coach Resignation:

- 1) Olivia Jacobs, 7th Grade Girls Basketball Coach, effective 4/19/2024.
- 2) Isaiah Locke, JV Boys Wrestling Coach, effective 4/17/2024.
- 3) Alyssa Keiser, Varsity Girls Wrestling Coach, effective 4/15/2024.
- 4) Kyle Koser, Varsity Boys Wrestling Coach, effective 4/15/2024.
- 5) Brad Farley, JH Wrestling Coach, Effective 4/17/2024.

M. Coach Employment:

- 1) Jackie Speicher, JV Girls Soccer Coach, at a rate of \$2,236.
- 2) Kendra Cooper, HS Asst Cheer Coach (Fall), at a rate of \$1,935.
- 3) Kendra Cooper, HS Asst Cheer Coach (Winter), at a rate of \$1,290.
- 4) Brooke Breon, 7th Grade Girls Basketball Coach, at a rate of \$1,935.
- 5) Cory Johnson, Varsity Boys Wrestling Coach, at a rate of \$7,740.

N. Guest Teacher:

- 1) Dawn Letner

O. Act 86 – Prospective Student Teacher:

- 1) Jillian Brotherton

P. Summer Help Employment (Maintenance/Custodial), start date June 3, 2024, at a rate of \$14.00/hour:

- 1) Alexander Young
- 2) Andrew Wayne Kohl
- 3) Mick Chronister
- 4) Sunshine Lashinski
- 5) Chris Seltzer
- 6) Justin Mock
- 7) Daniel Brosius
- 8) Danielle Madsen
- 9) Brandon Seltzer
- 10) Jackson Westrick
- 11) Jillian Zook
- 12) Jessica Blauser

Q. Substitute Building Aide:

- 1) Tammy Miller

R. Questeq Staff Resignation:

- 1) Tyler Wilbert, Technology Specialist, effective May 31, 2024.
- 2) Logan Dean, Infrastructure Engineer, effective May 24, 2024.

- S. Reclassification:
1) Samantha Wolgamuth, Primary Intensive Learning Specialist Teacher, SME, at an annual rate of \$49,624 (BA, Step 1), effective May 1, 2024 (Good).
- T. Questeq Summer Intern:
1) Christian Barbush
- U. Professional Substitute:
1) Shannon Ellison
- V. Professional Staff Transfer
1) Tabitha Kleese, 8th Grade Reading Teacher, NMS to 7th Grade Reading Teacher, NMS, effective August 28, 2024 (Bechtel).
2) Wendy Simpson, 6th Grade Learning Support Teacher, NMS, to 8th Grade Reading Teacher, NMS, effective August 28, 2024 (Kleese).
- W. Professional Staff Transfer – **Updated to Include Extra Days (Board approved May 23, 2023)**
1) Karen Schmick, Autism/Emotional Support Teacher, NES, to BCBA, + **10 extra days**, effective August 16, 2023 (Consortium Classrooms).
- X. Support Staff Transfer
1) Nicole Below, Nurse Aide, HS, Part-time at a rate of \$14.18 per hour, 5.75 hours per day, to Attendance Secretary, NMS, Full-time at a rate of \$16.00 per hour, 7.5 hours per day, effective August 19, 2024.

Motion carried with all 9 Directors voting *Yes*.

Items for Board Action:

Motion by Rudy, seconded by Gunning

- A. Approve the tuition agreement with New Story for the 2024-2025 school year for one student.

(Attachment #7)

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Eichelberger

- B. Approve the agreement for childcare services with the Mechanicsburg Learning Center to provide before and after school and summer care at all elementary buildings from ~~June~~ July 1, 2024 to June 30, 2025.

(Attachment #8)

Motion carried, with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

- C. Approve the Service Agreement with Care Solace, Inc. for mental health and substance use care coordination services for July 1, 2024 to June 30, 2025.

(Attachment #9)

Motion carried with all 9 Directors voting *Yes*

Motion by Rudy, seconded by Schuille

- D. Approve the agreement for school-aged education services with the Capital Area Intermediate Unit for the 2024-2025 school year.

(Attachment #10)

Motion carried with all 9 Directors voting *Yes*

Motion by Rudy, seconded by Gunning

E. Approve the Physical Therapy and Occupational Therapy Agreement with TherAbilities, Inc. for the 2024-2025 school year.

(Attachment #11)

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Eichelberger

F. Approve the Every Student Succeeds Act Letter of Agreement with the York County Office of Children, Youth and Families for the 2024-2025 school year.

(Attachment #12)

Motion carried, with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

G. Approve the contract with Lobar Associates for a renovation to the High School Greenhouse.

(Attachment)

Motion carried with all 9 Directors voting *Yes*

Motion by Rudy, seconded by Hlatky

H. Final Budget Resolution:

Adopt the 2024-2025 final general fund budget and set taxes to be levied as follows:
Real Estate Tax Mill Rate 20.1337; Per Capita Tax imposed under Section 679 - \$0.00;
Per Capita Tax imposed under Act 511 - \$0.00; Reenactment of the 1.25% Earned
Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax
at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared
with municipality); and that these taxes be tentatively adopted to finance the 2024-2025
budget which calls for proposed expenditures in the amount of \$ 67,151,196 and
proposed revenues in the amount of **\$66,888,166.**

(Attachment)

Roll Call Vote. Motion carried with 8 Directors voting *Yes*, 1 No (*Kile*)

Motion by Rudy, seconded by Schwille

I. Approve the Homestead/Farmstead Exclusion Resolution (**Roll Call Vote**)

Farmstead Exclusion: ~~\$3,750~~ **\$4,291**

Homestead Exclusion: ~~\$7,500~~ **\$8,583**

(Attachment)

Roll Call Vote. Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky

J. Approve Stock and Leader for school solicitor services for fiscal year 2024-25. (Attachment)

Roll Call Vote. Motion carried, with 6 Directors voting *Yes* (*Becker, Eichelberger, Gunning, Hlatky, Kile, Rudy*), 3 No (*Miller, Schwille, Weir.*)

Motion by Rudy, seconded by Schwille

K. Approve the use of District funds to purchase security cameras and a fire alarm system for the proposed weight room in the SLC.

Motion carried with all 9 Directors voting *Yes*

Motion by Rudy, seconded by Miller

L Approve the Memorandum of Understanding Between Pennsylvania Chapter Independent Electrical Contractors (IEC) and Northern High School (Attachment)

Motion carried with all 9 Directors voting *Yes*

Dr. Meakin commented that costs would not be accrued by the School District.

Recognition of the Public -- Items not on the agenda.

9 community members spoke on topics not listed on the agenda (Attachment)

New Business:

Items for Future Agendas:


Presentations Not Previously Included on Agenda:

D'Huy Presentation, May 14, 2024.

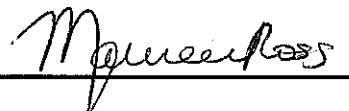
Mr. Hlatky stated that an Executive Session would be held at the conclusion of the Board Meeting to discuss personnel issues.

Motion by Eichelberger, seconded by Hlatky, to Adjourn at 8:00 PM.

Motion carried with all 9 Directors voting *Yes*.



Zachary Kile, President



Maureen Ross, Secretary

Recognition of the Public – Items on the Agenda

Deana Weaver – Stock and Leader
Diane Phillips – Stock and Leader
Talon Wolfgang – Stock and Leader

Recognition of the Public – Items Not on the Agenda

Deana Weaver – Policy
Tim Barrouk – Dillsburg Youth Football
Chris DelVecchio – S. Chestnut St Sidewalk (maintenance of weeds/grass)
Talon Wolfgang – Policy
Joe Foster – Policy
Diane Phillips – Policy
Sara Grim – Policy
Barb Sheffer – Policy
Galen Kapp – Policy/ NMS Project