



## Course Syllabus

<b>A. Course Number-Section Number, Course Title, Days and Times, Campus and Room Number:</b>	GS111, College Success Skills
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<b>B. Program / Department Name:</b>	General Studies
<b>Instructor Name:</b>	Joann Ramaekers

<b>C. Contacting the Instructor –</b>	
Campus and Office Number:	
Instructor Phone:	716-992-3600
Department Secretary Phone:	
e-Mail:	advramaekj@ecc.edu
Office Hours:	T & Th 2:1-3:45

<b>D. Course Description:</b>	This course provides an opportunity for students to learn and adopt methods and strategies to promote personal growth and success in college and in life. Topics include: learning styles, problem-solving and creativity, time/task management, note taking strategies, studying smart, methods of inquiry and critical thinking, academic policies and procedures.
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<b>E. Text / Course Materials / Technical Resources:</b>	Success Skills: Strategies for Study and Lifelong Learning
<i>Enter Title, edition, author and publisher, year, and ISBN number; Software or URLs, Labs</i>	By: Abby Marks Beale South-Western Cengage Learning
<b>AIM or OER Option</b> (if available):	
<i>Affordable Instructional Material (AIM) or Open Educational Resource (OER)</i>	

<b>F. Library Resources:</b>	
	<a href="https://www.ecc.edu/client/twocolumn.aspx?pageid=3757">https://www.ecc.edu/client/twocolumn.aspx?pageid=3757</a>

<b>G. Course Outcomes:</b>	
	Upon completion of this course, the student will be able to:
	1. Describe what the campus has to offer academically, socially, culturally, and recreationally
	2. Locate and utilize resources that can assist students with problems related to health, finances, academics, course changes, and social issues including support services such as the Learning Resource Center, Learning Skills Center, Counseling center, Library and Financial Aid
	3. Design short-term and long-term goals based on attitude, interest, and resources.
	4. Create realistic time/task management schedules and use them effectively in fulfilling short-term and long term goals.

5. Identify active learning strategies that are needed for achieving successful testing results.
6. Explain how to take notes and learn, using various note taking strategies.
7. Discuss the importance of reading actively and using note taking strategies.
8. Identify and explain strategies for different types of tests, and use this information to improve your testing success.
9. Evaluate and validate web sites and understand the challenges and risks of gathering information from the Web.
10. Respond to objective test questions using specific strategies and develop a logical and organized method of responding to essay questions
11. Apply techniques of listening, concentrating and communicating in the classroom.

**H. SUNY Erie Institutional Learning Outcomes (ILOs):**

1. Communication (1, 2, 4, 5, 6)
2. Critical Analysis and Reasoning (3, 4, 5)

**I. SUNY [General Education Knowledge and Skills Areas](#) (if applicable):**

N/A

**J. Grading Determination:**

60% Test, Quizzes, Project  
40% Classwork, Homework

**K. Testing / Means of Evaluation of Student Learning:**

<u>Method</u>	<u>Percentage</u>	<u>Quantity or Delivery Notes</u>
<b><u>Letter Grade</u></b>	<b><u>Percentage</u></b>	
A	94-100	
A-	90-93	
B+	87-89	
B	84-86	
B-	80-83	
C+	77-79	
C	74-76	
C-	70-73	
D+	67-69	
D	64-66	
D-	60-63	
F	59 and below	

**L. Attendance Requirements:**

Seated class: Mandatory

**M Classroom Expectations:**

Respect, Attendance, no late assignments

**N. Students with Disabilities:**

SUNY Erie Community College recognizes the right of qualified individuals with disabilities to access an education through appropriate accommodations. Disabilities can be but are not limited to physical limitations and chronic health conditions, to mental health and learning disorders. A Student with a documented disability may be eligible to receive reasonable accommodations through the Student Access Centers located at each campus to access education. SUNY Erie looks to help eliminate barriers and disadvantages that may exist to all students pursuing an education to the best of their ability. If you would like to speak with a Counselor to determine eligibility, please contact your campus Student Access Center:

**City Campus:** Susan McLaughlin, 121 Ellicott, Room 266; 851-1189

**South Campus:** Fran Moyer, Room 3120; 851-1933

**North Campus:** Aaron Garmon, Spring Center Room 213; 851-1495

**O. Topical Outline:**

- College System
- Student Services
- Benefits and Goals of College Education
- College and Career Planning
- Learning by Doing
- Discovering your Learning Style
- Creating Concentration
- Learning Time Management
- Studying Smart
- Taking Notes in Class
- Improving Reading
- Researching Online
- Presentation

**Q. Academic Integrity:**

SUNY Erie Community College assumes that students will behave with integrity. Academic dishonesty, as defined in the Student Code of Conduct, will be actionable by the department and faculty, working within the procedures defined by the college. Academic dishonesty accusations must be documented and investigated. Students have the right to dispute accusations of academic dishonesty through the student academic grievance policy.

**R. Syllabus Prepared By:**

Joann Ramaekers

**Last Updated Date:**

06/2024