

Northern York County School District



Regular Meeting of the Board of School Directors  
March 26, 2024

A regular meeting of the Board of School Directors was held on March 26, 2024 at Northern High School Cafeteria.

The meeting was called to order at 6:30PM

*Members in attendance: Alyssa Eichelberger, Joe Rudy, Steve Becker, Greg Hlatky, Paul Miller, Gerald Schwille, John Gunning, Gregory Weir*

*Absent: Zachary Kile*

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Asst. Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources
Mr. Borrell	Director of Student Services

Pledge of Allegiance

Mr. Kirkpatrick requested a moment of silence for Madison Saltsburg, NHS graduate.

Motion by Gunning, seconded by Eichelberger

Approval of Minutes

- February 27, 2024

Motion carried, with all 8 Directors voting *Yes*.

Motion by Gunning, seconded by Eichelberger

Approve the March 26, 2024 Board Meeting Agenda, as presented.

Motion carried, with all 8 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda

Reports:

Superintendent Report – Mr. Kirkpatrick

- Natalie Slothower, Andy Slothower from PBF spoke about project proposal for High School Courtyard Access
- Suzanne Sentman presented the Board with an update on staffing.

Student Liaison – Maddie Derr

- Spring sports in session
- Luncheon held for Sr. Citizens last week

Inter-Municipal – No Report

CAIU – Mr. Schwille - No report (meeting 4/4/2024)

Cumberland Perry CTC – Mr. Weir - No meeting this month

Polar Bear Foundation – Mrs. Eichelberger

- Approved 3 scholarships (SME, NMS and WES)
- Gala – Havana Nights – April 26, 2024

Motion by Rudy, seconded by Gunning

General Fund board checks dated March 26, 2024 for check 337761 and 337762 in the amount of \$ 255,987.22.

General Fund manual checks dated from February 14, 2024 to March 13, 2024 for check number 337565 to check 337754 and check 377755 and 377756 in the amount of \$ 1,107,340.67.

General Fund payroll check dated February 16, 2024 for check 337564 in the amount of \$1,687.66.

2022 A Construction Fund check dated February 23, 2024 for check number 1036 in the amount of \$16,396.

2023 Construction Fund checks dated February 14, 2024 to March 13, 2024 for check number 1015 to check 1019 in the amount of \$ 324,897.50.

Food Service Account checks dated March 26, 2024 for check 9208 to check 9218 in the amount of \$ 153,361.81.

Student Activity Account checks dated February 14, 2024 to March 13, 2024 for check 1058 to check 1061 amount of \$ 2,327.31.

Motion carried, with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Eichelberger

Acceptance of the March 2024 Treasurers Report

Motion carried, with all 8 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Becker, seconded by Rudy

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Erica Sinclair  
Migrant Education Program Conference  
Drexel Hill, PA – April 8 through April 11, 2024
- 2) Jason Young  
PAFPC Annual Conference  
Pittsburgh – April 14 through April 17, 2024
- 3) Laura Bissell  
PMEA Conference and All State Festival  
Erie – April 17 through April 20, 2024

- 4) Steve Kirkpatrick  
Spring CAIU Superintendent's Leadership Conference  
Annapolis, MD, Thursday, March 21 and Friday, March 22, 2024

- B. Request Final approval for the NYCSD Comprehensive Plan to be submitted to PDE.  
[\(Attachment\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Schwille, seconded by Gunning  
Approve by consent the Athletics and Activities Report

A. Trip Requests:

- 1) Trip # 268385 – Bocce Team – State Competition, Hershey, PA, March 20, 2024 – March 21, 2024.
- 2) Trip # 263563 – NMS Future Problem Solvers State Bowl Competition, Penn Harris Hotel/Convention Center, March 22, 2024 – March 23, 2024.
- 3) Trip # 267018 – TIA Championships, (NHS Performing Arts), Wildwood, NJ, May 1, 2024 – May 5, 2024
- 4) Trip # 267022 – TIA Championships, (NMS Performing Arts), Wildwood, NJ, May 2, 2024 – May 4, 2024.\
- 5) DECA Nationals – Anaheim, CA, April 26,2024 – May 2, 2024. (No cost to district)
- 6) Spanish Trip to Ecuador (EP Educational Tours), June 12, 2024 – June 22, 2024. (No cost to district).

B. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Mariana Oliveira Silva, from Brazil, pending receipt of all required documentation, for the 2024-2025 school year.  
Host family: Michael and Stephanie Youtzy

Motion carried, with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning  
Approve by consent the Budget and Finance Report

- A. Approve the list of Personal Tax Exonerations from YATB for February 2024  
[\(Attachment #4\)](#)

- B. Approve the list of Real Estate Refunds for March 2024.  
[\(Attachment #5\)](#)

- C. Approve the contracts for the Indoor Performing Arts Design and Instruction.  
[\(Attachment\)](#)

- D. Approve the Letter of Agreement between Northern York County School District and True North Wellness Services for the provision of a Drug and Alcohol Liaison to the NYCSD Student Assistance Teams for the 2024/2025 school year.  
[\(Attachment\)](#)

- E. Approve the Letter of Agreement between the Northern York County School District and True North Wellness Services for the provision of a Mental Health Liaison to the NYCSD Student Assistance Teams for the 2024/2025 school year.  
(Attachment)

- F. Authorize Business Manager to seek bids for the following:
- a. Music
  - b. Science
  - c. Vo-Ag
  - d. Industrial Arts
  - e. Athletic Supplies
  - f. Electric Lamps (light bulbs)

G. Approve to dispose of an Intag E1200 tank and clarifier in the HS Ag Department.  
Motion carried with all 8 Directors voting *Yes*.

Motion by Gunning, seconded by Rudy

Approve by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:

- 1) Celebration Community Church  
Todd White Christian Evangelist  
NHS – Auditorium and Band Room  
6/12/2024 – Wednesday, 6 pm – 9 pm  
Category 5 (non-profit paperwork is on file)  
Rental Fees: \$180/hr for HS Auditorium  
                  \$35/hr for HS Band Room  
Custodial Fees: \$25/hr per custodian  
Security Fees: \$25/hr per security personnel  
Auditorium Tech Fees -- \$20/hr per technician  
Auditorium Stage Crew -- \$15/hr per crew member  
Certificate of Liability Insurance is on file.
  
- 2) Proclaim Performing Arts  
Dance Recital  
NHS – Auditorium and Band Room  
5/11/2024 – Saturday, 10 am – 6 pm (recital is 3 pm – 5 pm)  
Category 6  
Rental Fees: \$280/hr for Auditorium  
                  \$58/hr for HS Band Room  
Custodial Fees -- \$25/hr per personnel  
Security Fees – 25/hr per personnel  
Auditorium Tech Fees -- \$20/hr per technician  
Auditorium Stage Crew -- \$15/hr per crew member  
Certificate of Liability Insurance is on file.
  
- 3) Northern York Football and Cheer (NYFC)  
Youth Football Practice  
SME – Practice Field – 7/26-11/30/2024 – 5 pm – 8:30 pm  
Photo Day  
DE – Cafeteria – 8/12/2024 – Monday – 4 pm – 8 pm  
Category 3  
Rental Fees: None

Custodial Fees -- \$12.50/hr per personnel  
Certificate of Liability Insurance is on file.

- 4) Canine Rescue of Central PA  
“Cars and Coffee” fundraising event (plan to have a few food trucks, sell t-shirts, baked goods, etc.)  
NHS – Front Parking Lot – 5/25/2024 – Saturday, 9 am – 3 pm  
Category 5  
Rental Fees: None  
Certificate of Liability Insurance has been requested from their insurance provider and will be sent as soon as they receive it.
  
- 5) Dillsburg Northstars U13 Youth Basketball Team  
Youth Basketball Practice  
WES – 5/2024-11/2024 – 1-2 evenings/week, 2-4 times/month. Schedule to be determined and approved by A. Gaido  
Category 3  
Rental Fees: None  
Custodial Fees: \$12.50/hr  
Certificate of Liability Insurance is on file.

- B. Approve the reutilization of the Sports and Learning Center ‘old cafeteria’ space for an indefinite period of time to accommodate a future donation from the Polar Bear Foundation for the cost of weight room equipment, delivery and installation of the equipment, installation of a card reader and door lock, minor alterations to remediate the water infiltration issues related to the windows, security cameras, and a fire alarm.

Motion carried with all 8 Directors voting *Yes*.

Policy Committee - *No items for approval.*

Board Operations Committee – *No items for approval.*

Motion by Eichelberger, seconded by Welch

Approve by consent the Personnel Committee Report\**Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).*\*

Approve by consent the Personnel Committee Report:

- A. Professional Staff Employment:
  - 1) Blake Moore, Tech Ed./STEM Teacher, NHS, at an annual rate of \$69,747 (MA, Step 12) effective August 28, 2024 (Bowman).
  
- B. Salary Step Movement:
  - 1) Amber Gunning, School Counselor, NHS, MA+60 to MA+90, effective January 26, 2024.
  - 2) Geneva Sheffer, Music Teacher (Strings), NHS/NMS, BA to MA, effective December 31, 2023.
  
- C. Support Staff Retirement:
  - 1) Beth Myers, Secretary, NMS, effective TBD.

- D. ESS Employment:
- 1) Desirae Brady, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 13, 2024.
  - 2) Danishia Rivera, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 18 19, 2024.
- E. ESS Resignation:
- 1) Stephanie Fleming, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 12, 2024.
  - 2) Danishia Rivera, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 20, 2024.
- F. Support Staff Employment:
- 1) Stephanie Fleming, Instructional Aide, DES, at a rate of \$14.00 per hour effective March 13, 2024.
- G. Support Staff Resignation:
- 1) Jeffrey Lentz, PACE Life Skills Class, Class III Instructional Aide, NMS, effective March 1, 2024.
- H. Coach Resignation:
- 1) Meredith Warner, Head Cheerleading Coach, effective March 2, 2024.
- I. Coach Employment:
- 1) Fall 2024 Coaches ([Attachment](#))
- I. Athletic Helper:
- 1) Justin Charles
- J. Substitute Custodian:
- 1) Sabrina Billet
  - 2) Sierra Markel
- K. Substitute Building Aide:
- 1) Jeffrey Lentz
- L. LWOP
- 1) Justine Lex, Learning Support Aide, Paraprofessional, Class III Instructional Aide, NES, February 29, 2024 – March 4, 2024.
  - 2) Justine Lex, Learning Support Aide, Paraprofessional, Class III Instructional Aide, NES, May 3, 2024 – May 10, 2024.
  - 3) Jade English, Learning Support Teacher, NES, March 4, 2024 – March 25, 2024.
- M Professional Staff Transfer:
- 1) Randy Thomas, Learning Support Teacher, SME, to 4<sup>th</sup> Grade Teacher, DES, effective August 28, 2024 (Bodisch

Motion carried with 7 Directors voting *Yes*, 1 *Abstain* (Gunning)

Items for Board Action:

Motion by Rudy, seconded by Eichelberger

Approve the resolution regarding the Final General Operating Budget of the Capital Area Intermediate Unit Budget for the 2024-2025 fiscal year. ([Attachment #6a](#)) ([Attachment #6b](#))

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Approve the proposal from Houck Services, Inc. for sealcoating and line painting the front parking lot at Dillsburg Elementary School. ([Attachment #7](#))

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Approve the proposal from Houck Services, Inc. for demolition and replacement of the front steps at Dillsburg Elementary School. ([Attachment #8](#)) ([Attachment #8A](#))

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Approve the proposal from Houck Services, Inc. for demolition and replacement of the baseball field steps at Dillsburg Elementary School. ([Attachment #9](#)) ([Attachment #9A](#))

Motion carried with all 8 Directors voting *Yes*

Motion by Rudy, seconded by Gunning

Approve the proposal from Houck Services, Inc. for removal and replacement of the playground asphalt at Dillsburg Elementary School. ([Attachment #10](#))

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Eichelberger

Approve the updated drivers list for the 2023-2024 school year. ([Attachment](#))

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Award a contract for general construction in the amount of \$9,322,800 to Lobar Inc. (Dillsburg, PA) including bid alternates 2 and 4 for the additions and renovations to Northern Elementary School.

Motion carried with 7 Directors voting *Yes*, 1 *Abstain* (Eichelberger).

Motion by Rudy, seconded by Gunning

Award a contract for HVAC construction in the amount of \$2,954,000 to Myco Mechanical Inc. (Telford, PA) including bid alternate 6 for the additions and renovations to Northern Elementary School.

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Award a contract for plumbing construction in the amount of \$1,493,000 to Myco Mechanical Inc. (Telford, PA) including bid alternate 2 for the additions and renovations to Northern Elementary School.

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Award a contract for electrical construction in the amount of \$4,743,200 to Leer Electric (Dillsburg, PA) including bid alternates 2 and 4 for the additions and renovations to Northern Elementary School.

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Award a contract for hazardous materials abatement construction in the amount of \$88,600.00 to First Capital Insulation (York, PA) including bid alternate 5 for the additions and renovations to Northern Elementary School.

Motion carried with all 8 Directors voting *Yes*.

Recognition of the Public – Items not on the agenda.

Diane Phillips, Talyn Wolfgang, Deana Weaver, Christy Lawrence, Samantha Groome, Kyle Cooper, Sarah Grim, Harry Buhrman, Sue Rizzo and Barb Sheffer addressed the board on topics not listed on the agenda.

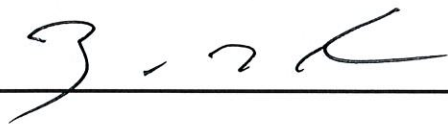
Items for Future Agendas:

- PBF motion to support fundraising for NHS Courtyard.

Mr. Hlatky announced that an Executive Session would be held at the conclusion of the Board Meeting.

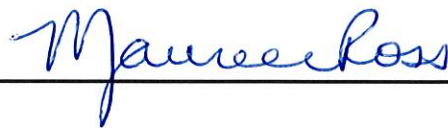
Motion by Becker, seconded by Eichelberger, to Adjourn at 7:47 PM.

Motion carried with all 8 Directors voting *Yes*.



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Zachary Kile, President



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Maureen Ross, Secretary