



OFFICE OF THE SUPERINTENDENT

# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

(210) 977-7000

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## Minutes of Regular Meeting

### The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, September 18, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:01 PM.

#### CITIZENS TO BE HEARD

Section start time: 6:01 PM.

1. *Drew Bundrick, First American Commercial Property Group Rep*, addressed the Board regarding the possible construction of a convenient store near Carrillo ES.
2. *Tom Cummins, South San AFT President*, addressed the Board regarding the changes, article he shared with the Board that compares charter schools to public schools.

Section end time: 6:06 PM.

## **SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)**

Section start time: 6:06 PM.

Mrs. Sendejo addressed the Board and audience regarding entering week 5 of the school year. She informed that there are many preparations to include trainings, huddles, and activities. Mrs. Sendejo informed the Board and community that we are preparing for common assessments. She informed that there are Pre-K spots available, forthcoming there will be a presentation. She also shares an appreciation of all those in attendance.

Section end time: 6:08 PM.

## **CONSENT**

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

1. Approval of the 2019-2020 Memorandum of Understanding with the San Antonio Education Partnership (SAEP).
2. Approval of the contract with Aetna Inc. for the District's Self-Funded Insurance Program
3. Approval of the 2019-2020 Memorandum of Understanding with San Antonio 'Threads'
4. Approval of Teacher Hired/Transferred under the terms of District of Innovation
5. Approve the Memo of Understanding between South San Antonio ISD and Renewing Family Strengths
6. Approval of the Agreement with Assistance League San Antonio
7. Approve the Memorandum of Understanding between Girls Inc. of San Antonio and South San Antonio ISD
8. Approve the 2019-2020 List of Certified Appraisers
9. Approve modifications to Board Policy CH (LOCAL)
10. Approve modifications to Board Policy DC (LOCAL)
11. Appoint an additional authorized Investment Officer for the South San Antonio Independent School District
12. Approval of the September Budget Amendment
13. Approve an additional authorized representative to First Public and TexPool Investment Pools for the South San Antonio Independent School District

Section start time: 6:08 PM.

Item start time 6:08 PM

Mr. Rodriguez moved to approve the consent agenda items 1 – 13 as presented, Ms. Ibarra Pena seconded and the Board of Trustees voted 4/0 to approve the item as presented. Motion passed.

Item end time: 6:12 PM.

Section end time: 6:12 PM.

## **CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

*The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:*

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion with legal counsel concerning Superintendent Search
3. Discussion and review of applications for the school board vacancies in single member districts #1, #2 and #7 pursuant to Texas Government Code Section 551.074.

Section start time: 6:12 PM.

Section end time: 8:21 PM.

## **DISCUSSION AND POSSIBLE ACTION**

Section start time: 8:21 PM.

1. Discussion and possible Board Action concerning Superintendent Search  
Item start time: 8:21 PM.

No Action Taken.

Item end time: 8:21 PM.

2. Discussion and possible action on the Review of Applications, and the interview, and possible appointment of Board Members for Single Member Districts #1, #2 and #7.

Item start time: 8:21 PM.

Connie Prado, Board President was called to present and answer questions related to this item.

Mr. Rodriguez made a motion: That first we the motion will be that we extend the deadline for District 1 until October 14th at 5 pm. My motion is also going to include that we appoint Mr. Kevin Rasco as the to fill the vacant district 2 Trustee position and that we appoint Ms. Stacey Estrada for the vacant district 7 Trustee position

Ms. Ibarra Pena seconded, and the Board of Trustees voted /0 to approve. Motion passed.

Motion to divide the question

Vote for district 2 – Recommendation of Kevin Rasco

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mr. Homer Flores		X	
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		

Vote for district 7 – Recommendation of Stacey Estrada

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		

Item end time: 8:25 PM.

3. Administration of the Oath of Office

Item start time: 8:25 PM.

Oath of Office Administered for Stacey Estrada and Kevin Rasco by Michelle Martinez, Senior Executive Assistant and Notary Public Officer.

Item end time: 8:32 PM.

Section end time: 8:32 PM.

**PRESENTATIONS / REPORTS**

Section start time: 8:32 PM.

1. Presentation by MR Beal and Company, district Financial Advisor concerning refunding and refinancing options for district long term debt.

Item start time: 8:32 PM.

Richard Acosta, RBC Capital Markets Director, was called to present and answer questions related to this item.

Item end time: 8:39 PM.

2. LSG Report: Superintendent Constraint Progress Measures 3.1, 3.2, & 3.3

Item start time: 8:39 PM.

Dolores Sendejo, Interim Superintendent, and Lorraine Deleon, Executive Director of Curriculum & Instruction were called to present and answer questions related to this item.

Item end time: 8:49 PM.

3. LSG Report: G1, G2, G3 Final Accountability

Item start time: 8:49 PM.

Dolores Sendejo, Interim Superintendent, and Denise Orosco, Executive Director of Student Support Services were called to present and answer questions related to this item.

Item end time: 8:56 PM.

4. LSG Report: Board Constraint Progress Measure 1

Item start time: 8:56 PM.

Connie Prado, Board President, was called to present and answer questions related to this item.

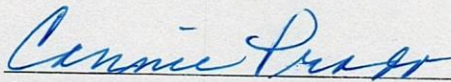
Item end time: 9:00 PM.

Section end time: 9:00 PM.

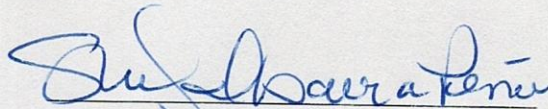
**ADJOURNMENT**

Mr. Rodriguez moved to adjourn the meeting, Mrs. E. Alderete seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 9:00 PM.

**ATTEST**



Connie Prado, Board President



Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: September 18, 2019

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:01 PM	1 Min.	Other
Total section time: 1 Min.				
Citizens to be Heard				
Item #1	6:01 PM	6:06 PM	5 Min.	Other
Total section time: 5 Min.				
Superintendent's Remarks	6:06 PM	6:08 PM	2 Min.	Other
Total section time: 2 Min.				
Consent – 10 Minutes				
Item # 1-13	6:08 PM	6:12 PM	4 Min.	Other
Percentage of Consent Item Pulled 0.00% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 4 Min.				
Closed/Executive Session – 1 Hour				
Item #1	6:12 PM	8:21 AM	129 Min.	N/A
Total section time: 129 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	8:21 PM	8:21 PM	0 Min.	Other
Item #2	8:21 PM	8:25 PM	4 Min.	Other
Item #3	8:25 PM	8:32 PM	7 Min.	Other
Total section time: 11 Min.				

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

<b>Presentations/Reports – 14 Minutes</b>				
<b>Item #1</b>	<b>8:32 PM</b>	<b>8:39 PM</b>	<b>7 Min.</b>	<b>Other</b>
<b>Item #2</b>	<b>8:39 PM</b>	<b>8:49 PM</b>	<b>10 Min.</b>	<b>Vision – Constraint Monitoring</b>
<b>Item #3</b>	<b>8:49 PM</b>	<b>8:56 PM</b>	<b>7 Min.</b>	<b>Vision – Student Outcome Goal Monitoring</b>
<b>Item #4</b>	<b>8:56 PM</b>	<b>9:00 PM</b>	<b>4 Min.</b>	<b>Vision – Constraint Monitoring</b>
<b>Total section time: 28 Min.</b>				
<b>Adjournment</b>	<b>9:00 PM</b>	<b>9:00 PM</b>	<b>0 Min.</b>	<b>Other</b>

**Total Meeting Time: 180 Minutes**

*\*Board Goals*

- 1.) 14 minutes or less spent on each item*
- 2.) 2 hours total meeting time or less*

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring	7 Min.	14%	Presentations/Reports #3
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring	14 Min.	28%	Presentations/Reports #2 & #4
<b>Accountability</b>				
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>				
<b>Structure</b>	Voting			
<b>Advocacy</b>				
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>				
<b>Other</b>	Other	30 Min.	58%	
<b>Total Vision-focused Minutes</b>		21	42%	
<b>Total Minutes</b>		51 Min.	100%	129 minutes - closed session not included

Total Meeting 3 hours and 0 minutes = 180 minutes  
 180 - 129 closed session = 51 Total Tracker Minutes





## September 18, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Inertim Superintendent Dolores Sendejo	2	4	2	\$82.81	\$662.48
Senior Staff Members					
Lorraine De Leon	4	3		\$54.98	\$384.86
James Schumann				\$78.64	\$0.00
Sherri Seaman		3		\$53.86	\$161.58
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
Xochitl Martinez				\$50.52	\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	0.5	3	0.5	\$48.42	\$193.68
Robert Zamora				\$47.31	\$0.00
Denise Orosco	4	3		\$47.82	\$334.74
Bettinae Kaiser				\$72.92	\$0.00
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Scott Stephens	2			\$50.33	\$100.66
Chad Doucet	4	3	4	\$43.28	\$476.08
Jenny Suniga Collier		3		\$43.72	\$131.16

Stephanie Mendoza				\$35.27	\$0.00
Other Staff					
Michelle Martinez	4	4	4	\$34.75	\$417.00
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales				\$27.85	\$0.00
Clarita Trevino				\$44.80	\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
	20.5	26	10.5	\$1,321.46	\$2,862.24