



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

**Minutes of Regular Meeting**

**The Board of Trustees  
South San Antonio ISD**

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, December 18, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

**CALL TO ORDER AND ROLL CALL**

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival
Stacey Alderete	X		
Gilbert Rodriguez	X		
Connie Prado	X		
Shirley Ibarra Pena	X		6:25 PM
Homer Flores	X		
Kevin Rasco	X		
Veronica Barba	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:01 PM.

**CITIZENS TO BE HEARD**

Section start time: 6:01 PM.

Mrs. Prado, Board President, read board meeting rules of decorum aloud.

None

Section end time: 6:02 PM.

**RECOGNITIONS**

Section start time: 6:02 PM.

Change order of the Day by Dolores Sendejo, Interim Superintendent

1. Recognition of Christmas Card Contest Winners

Item start time: 6:02 PM.

Jennifer Suniga Collier, Community Relations Officer was called to recognize students for their achievements.

Item end time: 6:11 PM.

2. Student recognition for Somos Familia art contest and District Spanish Spelling Bee winners

Item start time: 6:11 PM.

David Abundis, Director of Federal and State Programs, was called to recognize students for their achievements.

Item end time: 6:23 PM.

3. Recognition of Business/Community Partners Scholarship Donors

Item start time: 6:23 PM.

Lorraine Deleon, Executive Director of Curriculum & Instruction, and Manuel Maldonado, Gear Up Coordinator, were called to recognize students for their achievements.

Item end time: 6:32 PM.

4. Recognition of Mr. Conrad Antoon and his students for constructing the Bobcat Clothing Den fitting rooms.

Section end time: 6:32 PM.

### **SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)**

Section start time: 6:32 PM.

Dolores Sendejo, Interim Superintendent of Schools, addressed the Board and audience regarding the upcoming Holiday Break. She informed that last week was the second round of common assessments. She stated that staff and principals are taking time to view the scores, and are looking forward to sharing that information in the next couple of months. She stated that there are many celebrations over the next couple of days' district wide and wished all staff and board members a restful break.

Section end time: 6:34 PM.

### **CONSENT**

Section start time: 6:34 PM.

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
  - A. November 20, 2019 Regular Called
2. Approval of Policy Update 114
3. Approve the request to rescind a teacher's resignation
4. Approve the Memorandum of Understanding Between The City of San Antonio and South San Antonio ISD for "Learn to Swim Initiative."

5. Approve Partnership with United Communities of San Antonio to Provide Services
6. Approve Memorandum of Understanding (MOU) with City of San Antonio (Miles for Smiles)  
Item start time 6:34 PM  
Mrs. Alderete moved to approve the consent agenda items 1 – 6 as presented, Mr. Rasco seconded and the Board of Trustees voted 7/0 to approve the item as presented.  
Motion passed.  
Item end time: 6:35 PM.  
Section end time: 6:35 PM.

### **PRESENTATIONS / REPORTS**

Section start time: 6:35 PM.

1. Public Hearing to Discuss South San Antonio ISD 2019 School FIRST Rating and the Financial Management Report.  
Item start time: 6:35 PM.  
Chad Doucet, Interim Chief of Staff, was called to present and answer questions related to this item.  
Item end time: 6:50 PM.
2. Financial Statements for the month ending November 30th, 2019  
Item start time: 6:50 PM.  
Dolores Sendejo, Interim Superintendent, was called to present and answer questions related to this item.  
Item end time: 6:54 PM.
3. West Campus High School Presentation #1  
Item start time: 6:54 PM.  
Dolores Sendejo, Interim Superintendent. Denise Orosco, Executive Director of Student Services, and Lorraine Deleon, Executive Director of Curriculum and Instruction, and Jennifer Collier, Community Relations Officer, were called to present and answer questions related to this item.  
Item end time: 7:37 PM.
4. Presentation by Garza Bomberger on Olivares Complex Status Report  
Item start time: 7:37 PM.  
Jorge Flores, Garza Bomberger Architect, and Kevin O'Hanlon, Legal Counsel, were called to present and answer questions related to this item.  
Item end time: 7:55 PM.
5. Report over Goal Progress Measure (GPM) 1.2: The percent of students obtaining a state-approved industry-based certification will increase from 4% to 24% by August 2023.  
Item start time: 7:55 PM.

Dolores Sendejo, Interim Superintendent, and Bobbye Schanen, CTE Coordinator, were called to present and answer questions related to this item.

Item end time: 8:15 PM.

6. Report over Constraint Progress Measure (CPM) 2.1: The Superintendent will ensure the following programs, Communities in Schools and Family Services, remain in an active partnership in 2019-2020.

Item start time: 8:15 PM.

Dolores Sendejo, Interim Superintendent, was/were called to present and answer questions related to this item.

Item end time: 8:28 PM.

Section end time: 8:28 PM.

### **DISCUSSION AND POSSIBLE ACTION**

1. Discussion and possible action on the status of the Veterans Memorial project approved by the Board of Trustees during the year 2014. (Requested by Trustee Homer Flores)

Section start time: 8:28 PM.

Item start time: 8:28 PM.

Mr. Flores, Trustee, was called to present and answer questions related to this item.

8:46 Mr. Flores made a motion: That we reform a committee for the Veteran's Memorial Monument to be erected at the site that's already been determined. That we identify a football game during the Fall to celebrate and dedicate the monument or the site of the monument and invite all Retirees, or Veterans, active duty that are South San grads, or live in the South San district, to attend the game for free. That partnerships are sought to give out commemorative t-shirts that they get on the football field and be recognized that during different parts of the game that fallen South San grads with their grad year are read out so that they're recognized and again not forgotten that we invite a local officer to come and speak and dedicate and celebrate that occasion and that that the poster winner be identified and that it be revived and used and if the budget needed to be amended this year well that we make necessary amendments or make adjustments or in the budget that come in August if that needs to be the case to star do pay for it then you know but at the same time in this motion that we seek partnerships with those that want to be involved with this as a as a commemorative or to commemorate the Veterans and appreciate the community that has served

Amendment by Mr. Rodriguez: In the reformation of the committee that Mr. Flores be the chair of that committee

Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 8:52 PM.

Section end time: 8:52 PM.

### **CLOSED / EXECUTIVE SESSION**

Section start time: 8:52 PM.

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

***The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:***

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion with legal counsel concerning legal issues surrounding appeal of UIL classification.
3. Discussion regarding the resignation of Kazen Middle School Assistant Principal  
Section end time: 10:04 PM.

#### **DISCUSSION AND POSSIBLE ACTION**

Section start time: 10:04 PM.

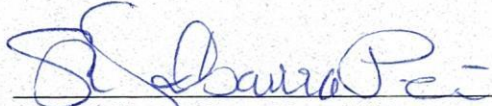
1. Discussion and possible action regarding the resignation of Kazen Middle School Assistant Principal  
Item start time: 10:04 PM.  
Mr. Rodriguez made a motion: I move that we accept the resignation of the Kazen MS Assistant Principal, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.  
Item end time: 10:05 PM.  
Section end time: 10:05 PM.

#### **ADJOURNMENT**

Mrs. Alderete moved to adjourn the meeting, Mr. Rodriguez seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 10:05 PM.

**ATTEST**

  
\_\_\_\_\_  
Connie Prado, Board President

  
\_\_\_\_\_  
Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: December 18, 2019

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:01 PM	1 Min.	Other
<b>Total section time: 1 Min.</b>				
Citizens to be Heard	6:01 PM	6:02 PM	1 Min.	Other
<b>Total section time: 1 Min.</b>				
<b>Recognitions – 14 Minutes</b>				
Item #1	6:23 PM	6:32 PM	9 Min.	Other
Item #2	6:32 PM	6:32 PM	0 Min.	Other
Item #3	6:02 PM	6:11 PM	9 Min.	Other
Item #4	6:11 PM	6:23 PM	12 Min.	Other
<b>Total section time: 30 Min.</b>				
Superintendent's Remarks (Board President read meeting rules of decorum aloud)	6:32 PM	6:34 PM	2 Min.	Other
<b>Total section time: 2 Min.</b>				
<b>Consent – 10 Minutes</b>				
Item # 1-6	6:34 PM	6:35 PM	1 Min.	Other
Percentage of Consent Item Pulled 0.00% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
<b>Total section time: 1 Min.</b>				
<b>Presentations/Reports – 14 Minutes</b>				
Item #1	6:35 PM	6:50 PM	15 Min.	Other

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Item #2	6:50 PM	6:54 PM	4 Min.	Other
Item #3	6:54 PM	7:37 PM	43 Min.	Other
Item #4	7:37 PM	7:55 PM	18 Min.	Other
Item #5	8:15 PM	8:28 PM	13 Min.	Vision- Constraints Monitoring
Item #6	7:55 PM	8:15 PM	20 Min.	Vision- Student Outcome Goal Monitoring
<b>Total section time: 113 Min.</b>				
<b>Discussion and Possible Action – 14 Minutes</b>				
Item #1	8:28 PM	8:52 PM	24 Min.	Other
<b>Total section time: 24 Min.</b>				
<b>Closed/Executive Session – 1 Hour</b>				
Item #1	8:52 PM	10:04 PM	72 Min.	N/A
<b>Total section time: 72 Min.</b>				
<b>Discussion and Possible Action – 14 Minutes</b>				
Item #1	10:04 PM	10:05 PM	1 Min.	Other
<b>Total section time: 1 Min.</b>				
Adjournment	10:05 PM	10:05 PM	0 Min.	Other

**Total Meeting Time: 245 Minutes**

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*



BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring	20 Min.	12%	Report 6
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring	13 Min.	8%	Report 5
<b>Accountability</b>				
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>				
<b>Structure</b>	Voting			
<b>Advocacy</b>				
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>				
<b>Other</b>	Other	140 Min.	80%	
<b>Total Vision-focused Minutes</b>		33	20%	
<b>Total Minutes</b>		173 Min.	100%	72 minutes - closed session not included

Total Meeting 4 hours and 5 minutes = 245 minutes  
 245 - 72 closed session = 173 Total Tracker Minutes



## December 18, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Inertim Superintendent Dolores Sendejo	3	5	2	\$82.81	\$828.10
Senior Staff Members					
Lorraine De Leon		4		\$54.98	\$219.92
David Abundis	3	4		\$49.29	\$345.03
Sherri Seaman		4		\$53.86	\$215.44
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
					\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	1	4	1	\$48.42	\$290.52
Robert Zamora				\$47.31	\$0.00
Denise Orosco		4		\$47.82	\$191.28
					\$0.00
Dr. Lee Hernandez	1	1		\$61.05	\$122.10
Veronica Ramos				\$47.98	\$0.00
					\$0.00
Scott Stephens	1			\$50.33	\$50.33
Chad Doucet	3	4	2	\$43.28	\$389.52
Jenny Suniga Collier	2	4		\$43.72	\$262.32

					\$0.00
<b>Other Staff</b>					
Michelle Martinez	5	5	5	\$34.75	\$521.25
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales	1			\$27.85	\$27.85
Clarita Trevino	2			\$44.80	\$89.60
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				\$1,091.33	\$3,553.26