



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

Minutes of Special Called Meeting

The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Thursday, March 21, 2019, beginning at 10:00 AM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 10:00 AM.

Vote:	Yes	No	Abstained
Mrs. Mandy Martinez	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		

School Board Members in attendance as a spectator:

Homer Flores
Louis Ybarra Jr.

Legal Counsel in attendance:

Kevin O'Hanlon

Administration in attendance:

Dr. Alexandro Flores
Chad Doucet
Bettinae Kaiser
Scott Laleman
Ruperto Becerra
Monica Lopez
Denise Orosco
Dr. Ramiro Nava
Michelle Martinez
Jennifer Suniga-Collier
James Schumann

Moak-Casey Consultants in attendance:

Dr. Larry Groppel

Dr. Buck Gilcrease (on the phone)

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Jennifer Suniga-Collier, Community Relations Officer.

Section end time: 10:02 AM.

WORK SESSION

Budget Committee Meeting

Session start time: 10:02 AM.

The Budget Committee met in a work session.

Session end time: 10:16 AM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 10:16 AM.

1. Receive and Review Superintendent Report on 2018-2019 Refined ADA and updated revenue projections. Discuss and adopt recommendation for further actions

Item start time: 10:16 AM.

SSAISD General Fun Revenue Projections 2018-2019 document distributed and discussed.

Mrs. Kaiser, Chief Financial Officer, James Schumann, Chief of Staff, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

No action taken.

Item end time: 10:50 AM.

2. Receive and Review Superintendent Report on Status of 2018-2019 budget expenditures and projected year-end balance. Discuss and adopt recommendation for further actions

Item start time: 10:50 AM.

Status on Budget Expenditures and Projected Year-End Expenditure Balances document distributed and discussed.

Mrs. Kaiser, Chief Financial Officer, James Schumann, Chief of Staff, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

No action taken.

Item end time: 11:15 AM.

3. Receive and Review Superintendent Report on 2019-2020 Refined ADA and revenue projections. Discuss and adopt recommendation for further actions

Item start time: 11:15 AM.

SSAISD General Fund Refined ADA and Revenue Projections document distributed and explained.

Bettinae Kaiser, Chief Financial Officer, and James Schumann, Chief of Staff, were called to present and answer questions related to this item.

No action taken.

Item end time: 11:24 AM.

4. Receive and Review Superintendent Report on facility conditions at Athens Elementary, Kazan Middle School and District Administration building [West High School] and facility renovations needed

Item start time: 11:24 AM.

Athens, Kazan, and West Campus Facilities document distributed and discussed.

Ruperto Becerra, Facilities Director, James Schumann, Chief of Staff, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

No action taken.

Item end time: 11:47 AM.

- prior to opening schools. Discuss and adopt recommendation for further actions
5. Receive and Review Superintendent Report on current staff and teacher ratios by campus. Discuss and adopt recommendation for further actions

Item start time: 11:47 AM.

Breakdown data of teachers, students, ratio student to teacher, and staff to teacher ratio.

No action taken.

Item end time: 12:01 PM.

Recess 12:01 PM – 12:25 PM.

6. Receive and Review Superintendent Report on updated surplus furniture and equipment inventories available for deployment in reopened schools. Discuss and adopt recommendation for further actions

Item start time: 12:25 PM.

District classroom furniture on hand document distributed and discussed.

Chad Doucet, Purchasing Director, was called to present and answer questions related to this item.

No action taken.

Item end time: 12:29 PM.

7. Receive and Review Superintendent Report on furniture and equipment needs for possible future acquisition and timeline for acquisition. Discuss and adopt recommendation for further actions

Item start time: 12:29 PM.

Athens Campus Total, Kazen Campus Total, and West Campus Totals documents distributed and discussed.

Chad Doucet, Purchasing Director, and James Schumann, Chief of Staff, were called to present and answer questions related to this item.

No action taken.

Item end time: 12:51 PM.

8. Receive and Review Superintendent Report on personnel and redeployment staff to reopened schools. Discuss and adopt recommendation for further actions

Item start time: 12:51 PM.

Athens – Staffing, Kazen – Staffing, and West Campus – Staffing document distributed and discussed.

Monica Lopez, Director of Human Resources, James Schumann, Chief of Staff, and Dr. Ramiro Nava, Chief Academic Officer, were called to present and answer questions related to this item.

No action taken.

Item end time: 1:28 PM.

9. Receive and Review Superintendent Report on full or partial grade assignments for reopened schools. Discuss and adopt recommendation for further actions

Item start time: 1:28 PM.

James Schumann, Chief of Staff, and Dr. Ramiro Nava, Chief Academic Officer, were called to present and answer questions related to this item.

Item end time: 1:45 PM.

10. Receive and Review information from Moak, Casey & Associates concerning action steps for reopening of schools.

Item start time: 1:45 PM.

Action Plan for the 2019-2020 School Year document distributed and discussed.

Dr. Larry Groppe, Moak-Casey Consultant, was called to present and answer questions related to this item.

Mrs. Prado made a motion:

I make a motion that we approve the recommended steps for reopening our schools that were presented to us by Moak Casey & Associates.

Mr. Rodriguez seconded, and the Budget Committee voted 2/1 to approve. Motion passed.

Vote:	Yes	No	Abstained
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Mrs. Martinez		X	
Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 2:14 PM.

11. Discussion and possible action on recommendation to School Board concerning Trustee request for resolution to repurpose Kazen Middle School.

Item start time: 2:14 PM.

Mr. Rodriguez, Budget Committee Chair, was called to present and answer questions related to this item.

Ms. Prado made a motion:

I make a motion that at this time that we deny the request for by Councilman Saldana to a repurpose Kazen's as proposed in his letter dated January 17, 2019

Mr. Rodriguez seconded, and the Board of Trustees voted 2/1 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Martinez		X	
Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 2:19 PM.

12. Discussion and possible action to adopt recommendations for timelines and action steps necessary to reopen schools.

Item start time: 2:19 PM.

No action taken.

Item end time: 2:20 PM.

ADJOURNMENT

Mrs. Prado moved to adjourn the meeting, Mr. Rodriguez seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 2:20 PM.

ATTEST



Connie Prado, Board President



Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: March 21, 2019

Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	10:00 AM	10:02 AM	2 Min.	Other
Total section time: 2 Min.				
Work Session – 1 Hour	10:02 AM	10:16 AM	14 Min.	Other
Total section time: 14 Min.				
Discussion & Possible Action – 14 Minutes				
Item #1	10:16 AM	10:50 AM	34 Min.	Other
Item #2	10:50 AM	11:15 AM	25 Min.	Other
Item #3	11:15 AM	11:24 AM	9 Min.	Other
Item #4	11:24 AM	11:47 AM	23 Min.	Other
Item #5	11:47 AM	12:01 PM	14 Min.	Other
Recess	12:01 PM	12:25 PM	24 Min.	Other
Item #6	12:25 PM	12:29 PM	4 Min.	Other
Item #7	12:29 PM	12:51 PM	22 Min.	Other
Item #8	12:51 PM	1:28 PM	37 Min.	Other
Item #9	1:28 PM	1:45 PM	17 Min.	Other
Item #10	1:45 PM	2:14 PM	29 Min.	Other
Item #11	2:14 PM	2:19 PM	5 Min.	Other
Item #12	2:19 PM	2:20 PM	1 Min.	Other
Total section time: 244 Min.				
Adjournment	2:20 PM	2:20 PM	0 Min.	Other

Total Meeting Time: 260 Minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	260 Min.	0%	
Total Vision-focused Minutes		0	0%	
Total Minutes		260	100%	

Total Meeting 4 hours and 20 minutes = 260 minutes
 260 - 0 closed session = 260 Total Tracker Minutes



March 21, 2019 Staff Tracker

Title	Average Hours Preparing	Average Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	8	5	8	\$120.19	\$2,523.99
Senior Staff Members					
Ramiro Nava				\$75.46	\$0.00
Bettinae Kaiser	20	5	15	\$79.02	\$3,160.80
James Schumann	16	5	20	\$80.02	\$3,280.82
Florinda Castillo				\$55.52	\$0.00
Scott Laleman	10	5	5	\$54.24	\$1,084.80
Denise Orosco				\$53.66	\$0.00
Monica Lopez				\$55.88	\$0.00
Lee Hernandez				\$66.09	\$0.00
Yvonne Hernandez				\$65.84	\$0.00
Jenny Collier	3	5	5	\$43.72	\$218.60
Chad Doucet	20	5	15	\$43.28	\$1,731.20
Tiffany Contreras	16			\$44.66	\$714.56
Ruperto Becerra	24	8		\$49.40	\$1,580.80
Other Staff					
Michelle Martinez	4	5	4	\$38.74	\$503.62
Juanita Garcia				\$27.41	\$0.00
Ruby Rosario	21			\$21.65	\$454.65

Angela Perales	1			\$18.78	\$18.78
Cristina Moreno	3			\$30.40	\$91.20
Jenaette French	5			\$22.44	\$112.20
Clarita Trevino				\$48.12	\$0.00
Stephanie Mendoza	8			\$37.92	\$303.36
Ron Estrada	8			\$26.09	\$208.72
Edward Coronado	8			\$30.04	\$240.32
Diana Sanchez	3			\$30.75	\$92.25
Herman Macal	12			\$25.73	\$308.76
	190	43	72	\$1,245.05	\$16,629.43