



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

Minutes of Special Called Meeting

The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Friday, April 5, 2019, beginning at 10:00 AM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 10:03 AM.

Vote:	Yes	No	Abstained
Mrs. Mandy Martinez		X	
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		

Led by Michelle Martinez, Senior Executive Assistant

Trustee in attendance as a spectator:

Elda. L. Flores

Moak-Casey & Associates consultants in attendance:

Dr. Buck Gilcrease

Dr. Larry Groppe

Legal Counsel in attendance:

Kevin O'Hanlon

Administration in attendance:

Dr. Alexandro Flores, Superintendent of Schools

James Schumann, Chief of Staff

Jennifer Collier, Community Relations Officer

Dr. Ramiro Nava, Chief Academic Officer

Bettinae Kaiser, Chief Financial Officer

Chad Doucet, Purchasing Director

Ruperto Becerra, Director of Facilities

Denise Orosco, Director of Accountability and Assessments
Michelle Martinez, Senior Executive Assistant
Scott Laleman, Director of Technology
Eugene Tovar, Chief of Police

Texas Education Agency Monitor in attendance:

Laurie Elliott (via telephone call)

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga-Collier, Community Relations Officer

Section end time: 10:04 AM.

WORK SESSION

Budget Committee Meeting

DISCUSSION AND POSSIBLE ACTION

1. Receive and review Superintendent's report on Public Information Officer staffing needs, advertising needs, and other public relations needs in order to conduct a thorough media information campaign on the re-opening of schools. Discuss and adopt recommendation for further actions.

Item start time: 10:04 AM.

Jennifer Suniga-Collier, Communications Officer, was called to present and answer questions related to this item. "PIO staffing, advertising and other public relations needs" and "Eleven productions" documents distributed and discussed.

No action taken.

Item start time: 10:18 AM.

2. Receive and review Superintendent's report on a proposed schedule for parent information meetings including current Kazen MS and Athens ES parents, Shepard MS parents, 5th grade parents at Kazen MS feeder elementary schools and possibly current 9th grade students at South San High School from zip code 78242. Discuss and adopt recommendation for further actions.

Item start time: 10:18 AM.

Jennifer Suniga-Collier, Communications Officer, was called to present and answer questions related to this item. "Proposed schedule for parent information meetings" document distributed and discussed.

No action taken.

Item end time: 10:21 AM.

3. Receive and review Superintendent's report on cost estimates for make ready services, outsource and in-house, for smaller footprints at Athens ES, Kazen MS, Olivares complex, and West Campus HS. Discuss and adopt recommendation for further actions.

Item start time: 10:21 AM.

Ruperto Becerra, Director of Facilities, was called to present and answer questions related to this item. "Athens Make Ready Service, Kazen Make Ready Services and West Campus Make Ready Services" documents were distributed and discussed.

No action taken.

Item end time: 10:37 AM.

4. Receive and review Superintendent's report on enrollment, by classroom for classes at Carrillo ES and Price ES. Discuss and adopt recommendation for further actions.

Item start time: 10:37 AM.

Denise Orosco, Director of Accountability and Assessments, was called to present and answer questions related to this item. "Price Elem/Carrillo Elementary" document was distributed and discussed.

No action taken.

Item end time: 10:43 AM.

5. Receive and review Superintendent's report on and current enrollment, by classroom for each class period at Zamora MS and Dwight MS. Discuss and adopt recommendation for further actions.

Item start time: 10:43 AM.

Denise Orosco, Director of Accountability and Assessments, was called to present and answer questions related to this item. "Dwight Master Schedule" and "Copy of Copy of 2018-2019 Zamora Master Schedule with Health Science Academy" documents were distributed and discussed.

No action taken.

Item end time: 11:05 AM.

6. Receive and review Superintendent's report on feasibility, cost and start-up costs for proposed Cybersecurity academy of choice for Kazen MS. Discuss and adopt recommendation for further actions.

Item start time: 11:05 AM.

Dr. Ramiro Nava, Chief Academic Officer, was called to present and answer questions related to this item. "Item 6 Proposed Cybersecurity Academy of Choice at Kazen MS" document distributed and discussed.

No action taken.

Item end time: 11:37 AM.

7. Receive and review Superintendent's space planning report for use of facilities at Central Office for high school purposes. Discuss and adopt recommendation for further actions.

Item start time: 11:37 PM.

Ruperto Becerra, Director of Facilities, was called to present and answer questions related to this item. "West Campus Spacing Planning" document was distributed and discussed.

No action taken.

Item end: 12:13 PM.

Lunch Break 12:13 PM. – 12:48 PM.

8. Receive and review Superintendent status report on Bexar County Sheriff Olivares complex departure. Discuss and adopt recommendation for further actions.

Item start time: 12:48 PM.

Kevin O'Hanlon, Legal Counsel, was called to present and answer questions related to this item.

No action taken.

Item end time: 12:51 PM.

Change order of the day by Mr. Rodriguez to move agenda item #9 until Garza Bomberger representatives return, no objections from the budget committee.

10. Discussion and possible action on Budget Committee recommendation concerning implementation of summer work projects.

Item start time: 12:51 PM.

Connie Prado, Budget Committee Member was called to present and answer questions related to this item.

No action taken.

Item end time: 1:09 PM.

9. Discussion with District Architects Garza Bomberger & Associates re facilities needs and potential projects. Discuss and adopt recommendations for further actions.

Item start time: 1:09 PM.

Mr. Davis, Garza Bomberger & Associates Representative, was called to present and answer questions related to this item.

No action taken.

Item end time: 1:25 PM.

11. Discussion and possible action on Budget Committee recommendation to amend the 2018-2019 Budget to enable funding for implementation of summer work projects.

Item start time: 1:25 PM.

Connie Prado, Budget Committee Member, and Gilbert Rodriguez, Budget Committee Chairman, were called to present and answer questions related to this item.

No action taken.

Item end time: 1:39 PM.

12. Discussion and possible action to adopt recommendations for timelines and action steps necessary to reopen schools.

Item start time: 1:39 PM.

Dr. Flores, Superintendent of Schools, and James Schumann, Chief of Staff, were called to present and answer questions related to this item.

No action taken.

Item end time: 1:41 PM.

13. Discussion and possible Committee action to adopt recommendations to the full Board of Trustees with respect to the re-opening of schools for the 2019-20 academic year.

Item start time: 1:41 PM.

Gilbert Rodriguez, Budget Committee Chairman, was called to present and answer questions related to this item. "Financial Accountability Considerations, Plant Utilization Considerations, Facility Make-Ready Timeline, Administrative and Support Staffing, West Campus High School – The School Day-Plan A, West Campus High School-The School Day-Plan B, and Re-opening of Athens Elem, Kazen Middle School & West Campus HS" documents distributed and discussed.

2:15 PM. - Mrs. Prado made a motion:

I make a motion that we approve I make a motion to adopt the recommendation to the full board of trustees with the respect of reopening of schools for 2019-2020 academic year as presented by the budget committee.

Mr. Rodriguez seconded, and the Budget Committee voted 2/0 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 2:16 PM.

2:16 PM - Mrs. Prado made a motion:

A motion to recommend to the full board to engage the architectural service of Garza Bomberger & Associates

Mr. Rodriguez seconded, and the Budget Committee voted 2/0 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 2:16 PM.

2:16 PM - Mrs. Prado made a motion:

A motion to present to the full board a budget amendment to the 2018-2019 budget

2:22 PM. Mrs. Prado, Budget Committee Member, gave Dr. Flores, Superintendent of Schools, a directive to come up with a budget amendment for the next board meeting

Mrs. Prado's motion was not voted on.

2:25 PM. Mrs. Prado made a motion:

I make a motion that we approve the construction manager at risk process as our construction method for the West Campus High School project

Mr. Rodriguez seconded, and the Budget Committee voted 2/0 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 2:28 PM.

2:28 PM - Mrs. Prado made a motion:

To request that staff, the architect and the architect provide a monthly expenditure report I'm sorry staff the architect and administration a monthly expenditure report to be presented to the budget committee and the full board

Mr. Rodriguez seconded, and the Budget Committee voted 2/0 to approve. Motion passed.

Vote:	Yes	No	Abstained
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Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 2:30 PM.

ADJOURNMENT

Mrs. Prado moved to adjourn the meeting, Mr. Rodriguez seconded, and the Budget Committee voted unanimously to adjourn the meeting at 2:30 PM.

ATTEST



Connie Prado, Board President



Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: April 5, 2019

Special Called

Section	Started	Ended	Total Time	LSG
Call to order and Roll Call	10:03 AM	10:04AM	1 Min.	Other
Total section time: 1 Min.				
Work Session				
Discussion and Possible Action – 14 Minutes				
Item #1	10:04 AM	10:18 AM	14 Min.	Other
Item #2	10:18 AM	10:21 AM	3 Min.	Other
Item #3	10:21 AM	10:37 AM	16 Min.	Other
Item #4	10:37 AM	10:43 AM	6 Min.	Other
Item #5	10:43 AM	11:05 AM	22 Min.	Other
Item #6	11:05 AM	11:37 AM	32 Min.	Other
Item #7	11:37 AM	12:13 PM	36 Min.	Other
Recess	12:13 PM	12:48 PM	35 Min.	Other
Item #8	12:48 PM	12:51 PM	3 Min.	Other
Item #10	12:51 PM	1:09 PM	18 Min.	Other
Item #9	1:09 PM	1:25 PM	16 Min.	Other
Item #11	1:25 PM	1:39 PM	14 Min.	Other
Item #12	1:39 PM	1:41 PM	2 Min.	Other
Item #13	1:41 PM	2:30 PM	49 Min.	Other
DPA Total section time: 266 Min.				
Adjournment	2:30 PM	2:30 PM	0 Min.	Other

Total Meeting Time: 267 Minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	267 Min.	0%	
Total Vision-focused Minutes		0	0%	
Total Minutes		267	100%	

Total Meeting 4 hours and 27 minutes = 267 minutes
 267 - 0 closed session = 267 Total Tracker Minutes



April 5, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	5	4.5	5	\$107.22	\$1,554.69
Senior Staff Members					
Ramiro Nava	10	4.5	5	\$66.64	\$1,299.48
Lorraine De Leon				\$54.98	\$0.00
James Schumann	20	4.5	5	\$78.64	\$2,319.88
Criselda Bazaldua				\$49.01	\$0.00
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
Bettinae Kaiser	10	4.5	5	\$72.92	\$1,421.94
Julie Silva				\$46.26	\$0.00
Scott Laleman	5	4.5	1	\$48.42	\$508.41
Robert Zamora				\$47.31	\$0.00
Denise Orosco	2	4.5	4	\$47.82	\$502.11
Jenny Suniga Collier	10	4.5		\$0.00	\$0.00
Ruperto Becerra Jr.	10	4.5	5	\$44.80	\$873.60
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Chad Doucet	20	4.5	5	\$43.28	\$1,276.76

Other Staff					
Michelle Martinez	5	4.5	3	\$29.78	\$372.25
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr	1		1	\$27.32	\$54.64
Cristina Moreno				\$28.79	\$0.00
Alfredo Hernandez				\$27.24	\$0.00
	98	45	39	\$1,120.89	\$10,183.76