



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

**Minutes of Special Called Meeting**

**The Board of Trustees  
South San Antonio ISD**

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Thursday, May 2, 2019, beginning at 10:00 AM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

**CALL TO ORDER AND ROLL CALL**

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Mandy Martinez		X	
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Michelle Martinez, Senior Executive Assistant

Item end time: 10:02 AM.

**WORK SESSION**

Budget Committee Meeting  
Session start time: 10:00 AM.  
The Committee met in a work session.  
Session end time: 10:02 AM.

**DISCUSSION AND POSSIBLE ACTION**

Section start time: 10:02 AM.

1. Review of Budget Process and Timelines  
Item start time: 10:02 AM.

Bettinae Kaiser, Chief Financial Officer, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Item end time: 10:07 AM.

2. Review of SSAISD Delinquent Tax Collections

Item start time: 10:07 AM.

Bettinae Kaiser, Chief Financial Officer, was called to present and answer questions related to this item.

Item end time: 10:12 AM.

3. Review of 2019 Preliminary Tax Values

Item start time: 10:12 AM.

Bettinae Kaiser, Chief Financial Officer, and James Schumann, Chief of Staff, were called to present and answer questions related to this item.

Item end time: 10:19 AM.

4. Receive and review Superintendent's recommendations concerning current fund balance in the Workers Compensation fund, recommended reserve balances, and possible use of surplus reserve funds.

Item start time: 10:19 AM.

Bettinae Kaiser, Chief Financial Officer, James Schumann, Chief of Staff, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Item end time: 11:04 AM.

5. Receive and review information from Moak, Casey and Associates concerning status of school finance legislation in current legislative session.

Item start time: 11:04 AM.

Moak Casey Consultants, Dr. Larry Groppe, Monica Zdrojewski, and Gretchen Hoffman, were called to present and answer questions related to this item.

Item end time: 11:55 AM.

Lunch Break: 11:55 AM – 12:34 PM

6. Receive and review Superintendent's first draft of the proposed 2019-2020 Budget within available revenues and based upon staff-projected ADA, and discussion of budget priorities for possible recommendation to full Board.

Item start time: 12:34 PM.

Bettinae Kaiser, Chief Financial Officer, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Item end time: 1:30 PM.

7. Receive and review reports from Superintendent and from Garza, Bomberger and Associates (Architects) concerning progress of design, purchasing, and/or construction activities for Athens Elementary, Kazen Middle School, West Campus High School, and Olivares complex and related matters.

Item start time: 1:30 PM.

James Davis, Garza/Bomberger Architects Consultant, was called to present and answer questions related to this item.

Chad Doucet, Purchasing Director, and James Schumann, Chief of Staff were called to present and answer questions related to this item.

Item end time: 2:23 PM.

8. Receive and review recommendations from Superintendent concerning priorities for maintenance, improvement, and/or construction activities district-wide and related matters.

Item start time: 2:23 PM.

Ruperto Becerra, Director of Facilities, and James Schumann, Chief of Staff, were called to present and answer questions related to this item.

Item end time: 2:50 PM.

9. Receive and review information from Superintendent concerning steps for reopening of schools and related matters thereof.

Item start time: 2:50 PM.

James Schumann, Chief of Staff, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Item end time: 3:11 PM.

10. Receive and review Superintendent report of all expenditures and encumbrances to date regarding the reopening of Athens Elementary, Kazen Middle School, West Campus High School, and the Olivares complex and related matters thereof.

Discussed in conjunction with item #7

11. Receive and review information from Superintendent concerning progress and development of Superintendents' marketing initiatives.

Item start time: 3:11 PM.

Jennifer Suniga-Collier, Community Relations Officer, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Item end time: 4:10 PM.

12. Discussion and possible action to recommend steps for community outreach concerning the re-opening of schools.

Item start time: 4:10 PM.

Recess called by Mr. Rodriguez: 4:10 PM – 4:19 PM

Mr. Rodriguez made a motion: I would like to make a motion I would like to move that we recommend to the Board of Trustees to discontinue the survey and proceed with the Superintendent's recommendation on community informational meetings as soon as possible

Seconded by Mrs. Prado and the Budget Committee voted 2/0 to approve.

Motion passed.

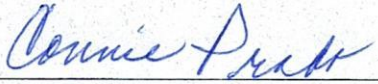
Item end time: 4:20 PM.

### **ADJOURNMENT**

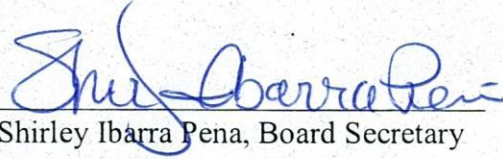
Mrs. Prado moved to adjourn the meeting, Mr. Rodriguez seconded, and the Budget Committee voted unanimously to adjourn the meeting at 4:20 PM.

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*

**ATTEST**



Connie Prado, Board President



Shirley Ibarra Pena, Board Secretary

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# Board of Trustees Time Management Log

## Board Meeting: May 2, 2019

### Special Called

Section	Started	Ended	Total Time	LSG
Call to order and Roll Call	10:00 AM	10:02AM	2 Min.	Other
Total section time: 2 Min.				
<b>Work Session</b>				
<b>Discussion and Possible Action – 14 Minutes</b>				
Item #1	10:02 AM	10:07 AM	5 Min.	Other
Item #2	10:07 AM	10:12 AM	5 Min.	Other
Item #3	10:12 AM	10:19 AM	7 Min.	Other
Item #4	10:19 AM	11:04 AM	45 Min.	Other
Item #5	11:04 AM	11:55 AM	51 Min.	Other
Recess	11:55 AM	12:34 PM	39 Min.	
Item #6	12:34 PM	1:30 PM	56 Min.	Other
Item #7	1:30 PM	2:23 PM	53 Min.	Other
Item #8	2:23 PM	2:50 PM	27 Min.	Other
Item #9	2:50 PM	3:11 PM	21 Min.	Other
Item #10(discussed with #7)	1:30 PM	2:23 PM		Other
Item #11	3:11 PM	4:10 PM	59 Min.	Other
Item #12	4:10 PM			Other
Recess	4:10 PM	4:19 PM		Other
Continue Item #12		4:20 PM	10 Min.	Other
DPA Total section time: 378 Min.				
Adjournment	4:20 PM	4:20 PM	0 Min.	Other

**Total Meeting Time: 380 Minutes**

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring			
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring			
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>	Voting			
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>	Other	380 Min.	100%	
<b>Total Vision-focused Minutes</b>		0	0%	
<b>Total Minutes</b>		380	100%	0 minutes - closed session not included

Total Meeting 5 hours and 40 minutes = 380 minutes  
 380 - 0 closed session = 380 Total Tracker Minutes



## May 2, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
<b>Superintendent Alexandro Flores</b>	10	6.75	10	\$107.22	\$2,868.14
<b>Senior Staff Members</b>					
Ramiro Nava	10	6.75	20	\$66.64	\$2,449.02
Lorraine De Leon				\$54.98	\$0.00
James Schumann	20	6.75	30	\$78.64	\$4,462.82
Criselda Bazaldua				\$49.01	\$0.00
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
Bettinae Kaiser	10	5.75	20	\$72.92	\$2,606.89
Julie Silva				\$46.26	\$0.00
Scott Laleman	5	5.75	1	\$48.42	\$568.94
Robert Zamora				\$47.31	\$0.00
Denise Orosco	2	5.75	4	\$47.82	\$561.89
Jenny Suniga Collier	10	5.75	10	\$0.00	\$0.00
Ruperto Becerra Jr.	10	5.75	20	\$44.80	\$1,601.60
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Chad Doucet	20	5.75	15	\$43.28	\$1,763.66



Other Staff					
Michelle Martinez	7	6.75	7	\$29.78	\$617.94
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Alfredo Hernandez				\$27.24	\$0.00
	104	61.5	137	\$1,120.89	\$17,500.88