



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

## Minutes of Regular Meeting

### The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, May 15, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		6:02 PM
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:02 PM.

#### RECOGNITIONS

Section start time: 6:02 PM.

##### 1. Recognition of South San High School Student Athlete

Item start time: 6:02 PM.

Robert Zamora, Athletic Director, and John West, South San High School Coach, were called to recognize this student for his achievements.

Item end time: 6:06 PM.

2. Recognition of South San High School Girls Softball Team

Item start time: 6:06 PM.

Robert Zamora, Athletic Director, Raymond Castillo, South San High School Coach were called to recognize students for their achievements.

Item end time: 6:11 PM.

3. Recognition of South San High School Boys Baseball Team

Item start time: 6:11 PM.

Robert Zamora, Athletic Director, was called to recognize students for their achievements.

Item end time: 6:20 PM.

Section end time: 6:20 PM.

Recess: 6:20 PM – 6:25 PM.

**CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

***The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:***

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.

Section start time: 6:25 PM.

Section end time: 7:15 PM.

7:51 PM - Mrs. Prado read rules of decorum aloud

### **SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)**

Section start time: 7:51 PM.

Dr. Flores addressed the Board and audience, thanking the spectators who are in attendance for their support of the district. He spoke to -end of the year events and provided the South San Antonio High School's graduation location and date. He stated that this is our first graduating cohort of our early college program. These students will be receiving an Associate's Degree. He stated that 18 students from our Health Science Academy have received their CNA certification. He also stated that 6 students have been selected to receive paid internships with Port SA. He informed the audience that STAAR testing ongoing and tomorrow is the last day. He informed that the districts summer schedule will begin Monday June 3 and end August 5<sup>th</sup>. Dr. Flores announced new administrators: HR Director, Sherri Seaman, Joseph Carranza, Principal for Athens ES, Anna Lopez for Kazen MS, Dr. Lee Hernandez for West Campus High School, and Jessica Husband will be the Associate Principal at South San High School. He stated that administration will be speaking to our staff and to our community on the reopening of campuses.  
Section end time: 8:04 PM.

8:04 PM – 8:07 PM - Mrs. Prado and Dr. Flores held a discussion regarding backup documentation uploaded/not uploaded to Boardbook.

### **PRESENTATIONS / REPORTS**

Section start time: 8:07 PM.

#### **1. Presentation and Report of the SSAISD Delinquent Tax Collections**

Item start time: 8:07 PM.

Lilia Gibson, Linebarger, was called to present and answer questions related to this item.

Item end time: 8:16 PM.

#### **2. Report on the Preliminary April 2019 STAAR Results**

Item start time: 8:16 PM.

Denise Orosco, Director of Accountability and Assessments, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Item end time: 9:17 PM.

3. Report on Goal Progress Measure 2.2 The Percentage of 5th graders performing at Master's level

Item start time: 9:17 PM.

Amy Shields, Director of Teaching & Learning was called to present and answer questions related to this item.

Item end time: 9:20 PM.

4. Report on Board Constraint 2: Board Agenda Items

Item start time: 9:20 PM.

Connie Prado, Board President, was called to present and answer questions related to this item.

Item end time: 9:21 PM.

5. Budget Committee Report

Item start time: 9:21 PM.

Gilbert Rodriguez, Budget Committee Chair, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Item end time: 9:41 PM.

6. Superintendent's Report on status of coordination and operation of master schedules for South San High School and West Campus High School

Item start time: 9:41 PM.

Dr. Lee Hernandez, South San High School Executive Principal, Charlie Gallardo, Head Counselor, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Recess: 10:32 PM. – 10:43 PM.

Item end time: 10:58 PM.

7. Superintendent's Report on schedule and format of community meetings concerning reopening Athens Elementary, Kazen Middle School and West Campus High School

Item start time: 10:58 PM.

Jennifer Suniga-Collier, Community Relations Officer, and Dr. Alexandro Flores, Superintendent of Schools, was called to present and answer questions related to this item.

Item end time: 11:13 PM.

8. Presentation from Laurie Elliott

Item start time: 11:13 PM.

Laurie Elliot, Texas Education Agency Monitor, was called to present and answer questions related to this item.

Item end time: 11:44 PM.

9. Second Quarter Budget Update (December 1 – February 28)

Item start time: 11:44 PM.

Bettinae Kaiser, Chief Financial Officer, was called to present and answer questions related to this item.

Item end time: 11:48 PM.

Section end time: 11:48 PM.

### **CITIZENS TO BE HEARD**

Section start time: 11:48 PM.

1. *Ebony Gonzalez*, South San High School student, addressed the Board regarding not opening closed schools and instead using the money on materials and teachers.
2. *Melivia Mujica*, South San High School, addressed the Board regarding the mass majority of students, parents, and staff expressing not wanting the closed schools reopened.

Section end time: 11:54 PM.

### **CONSENT**

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

Section start time: 11:54 PM.

1. Approve Board Meeting Minutes, Time Management Log, Staff Tracker, and Board Tracker:
  - A. April 5, 2019 Special Called Meeting
  - B. April 11, 2019 Special Called Meeting
  - C. April 17, 2019 Regular Called Meeting
2. Approve the Memorandum of Understanding between South San Antonio ISD and the Alamo Community College District for the implementation of the South San Antonio Early College Academy
3. Approve the submission of a low-attendance waiver to TEA
4. Approve the selection of listed vendors to provide Professional Services for Therapists, Teachers, Consultants, and Adaptive Physical services.

5. Approve the TSNO Region XX Nursing Peer Review Services
6. Approve the Memorandum of Agreement between South San Antonio ISD and San Antonio Public Library
7. Approve the May Budget Amendment
8. Approve the necessary construction contracts for remodeling at Athens, Kazen, West Campus, and Olivares
9. Approve the E-Rate Resolution
10. Approve the Addition of Alternative Local Graduation Requirements for Individuals Who Entered Grade 9 Before the 2011-12 School Year
11. Approve the CPS Demand Response Curtailment Program
12. Approve contract for HVAC repairs at Athens Elementary School
13. Approve architect agreement with Garza, Bomberger & Associates
14. Approve the License Agreement between South San Antonio ISD and Accenture
15. Approve Medicaid Administrative Claims Multi-Year Contract

Item start time 11:54 PM

Mr. Rodriguez moved to approve the consent agenda items 1, 3, 4, 5, 6, 7, 9, 10, 11, 12, 14, and 15 as presented, Mr. Flores seconded and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

*No action taken on Item 8.*

Item end time: 11:58 PM

### **CONSENT Items pulled**

#### **Item #- 13**

Item start time 11:58 PM

Kevin O'Hanlon, legal counsel, was called to present and answer questions related to this item.

Mr. Rodriguez moved to approve consent item #13 as presented, Mr. Flores seconded, and the Board of Trustees voted 4/3. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez	X		
Mr. Ybarra Jr.	X		
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 12:25 AM  
Section end time: 12:25 AM

**Item #- 2**

Item start time 12:25 AM

Lorraine Deleon, Executive Director of Community and School Partnerships, and Xochitl Martinez, Early College HS Director, were called to present and answer questions related to this item.

Mrs. Prado moved to approve consent item #2 as presented, Mrs. Flores seconded, and the Board of Trustees voted 7/0. Motion passed.

Item end time: 12:28 AM  
Section end time: 12:28 AM

**DISCUSSION AND POSSIBLE ACTION**

Section start time: 12:28 AM.

1. Discussion and possible action to receive a recommendation from the Superintendent on how to lower the Administrative Cost Ratio, an indicator in the Texas Education Agency's Financial Rating System (School FIRST), as reflected in the adoption of the Annual Budget, SY 2019-2020.

Item start time: 12:28 AM.

James Schumann, Chief of Staff, was called to present and answer questions related to this item.

No action taken.

Item end time: 12:55 AM.

2. Discussion and possible action to approve issuance of an RFP for Construction Manager at Risk services for work at West Campus High School and related projects.

Item start time: 12:55 AM.

Kevin O'Hanlon, legal counsel, Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Mr. Ybarra made a motion: to table this item until the next special called meeting or as soon as it needs to be discussed

Seconded by Mrs. Flores and the Board of Trustees voted 7/0 to approve.

Motion passed.

Item end time: 1:10 AM.

3. Discussion and possible action to adopt the Budget Committee recommendation to discontinue the campus choice survey and substitute staff led community meetings to inform the public.

Item start time: 1:10 AM

Gilbert Rodriguez, Budget Committee Chair, was called to present and answer questions related to this item.

Mrs. Flores made a motion:

To go with the Superintendent's recommendation to continue with the surveys and as well use of paper

Seconded by Mr. Ybarra

Mr. Rodriguez made an amended motion:

To accept to not accept the Superintendent's recommendation but to accept the budget committee's recommendation as listed to discontinue the campus survey and I'm sorry to I'm sorry right the substitute motion to discontinue the campus choice survey staff led and substitute the staff led community meetings to inform the public

Seconded by Mr. Flores and the Board of Trustees voted on the amended motion 4/3 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Mr. Rodriguez read the motion: The motion is to accept the budget committee's recommendation to discontinue the campus choice survey and substitute staff led community meetings to inform the public.

The Board of Trustees voted on the amended motion 4/3 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		



Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 1:35 AM.

4. Discussion and possible action to receive a Superintendent's recommendation on an Academy of Choice for Kazen Middle School.

Item start time: 1:35 AM.

Chriselda Bazaldua, Director of Student Empowerment and Choice Programs, and Dr. Ramiro Nava, Chief Academic Officer, were called to present and answer questions related to this item.

Mr. Flores made a motion:

I would like to make a motion that we do not accept the recommendation at this time but that we come back to the next meeting either a workshop, special called or regular to refine or come up with another recommendation or refine the recommendation

Mr. Rodriguez seconded, and the Board of Trustees voted 4/3 to approve.

Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 2:20 AM.

5. Discussion and possible action to adopt attendance zones for Athens Elementary, Kazen Middle School and West Campus High School

Item start time: 2:20 AM.

Denis Orosco, Director of Accountability and Assessments, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 6/1 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez	X		
Mr. Ybarra Jr.		X	
Mr. Flores	X		

Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores	X		

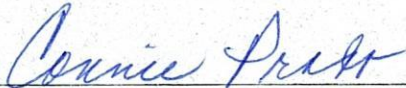
Item end time: 2:39 AM.

Section end time: 2:39 AM.

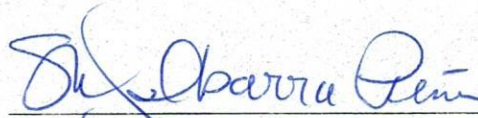
**ADJOURNMENT**

Mr. Rodriguez moved to adjourn the meeting, Mrs. Martinez seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 2:39 AM.

**ATTEST**



Connie Prado, Board President



Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: May 15, 2019

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:02 PM	2 Min.	Other
Total section time: 2 Min.				
Recognitions – 14 Minutes				
Item #1	6:02 PM	6:06 PM	4 Min.	Other
Item #2	6:06 PM	6:11 PM	5 Min.	Other
Item #3	6:11 PM	6:20 PM	9 Min.	Other
Recess	6:20 PM	6:25 PM	5 Min.	Other
Total section time: 23 Min.				
Closed/Executive Session – 1 Hour				
Item #1	6:25 PM	7:51 PM	86 Min.	N/A
Total section time: 86 Min.				
Board President Read Rules of Decorum	7:51 PM	7:56 PM	5 Min.	Other
Total section time: 5 Min.				
Superintendent's Remarks – 14 Minutes				
Remarks	7:56 PM	8:04 PM	8 Min.	Other
Total section time: 8 Min.				
Discussion on Boardbook backup	8:04 PM	8:07 PM	3 Min.	Other
Total section time: 3 Min.				
Presentations/Reports – 14 Minutes				

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*

Item #1	8:07 PM	8:16 PM	9 Min.	Other
Item #2	8:16 PM	9:17 PM	61 Min.	Other
Item #3	9:17 PM	9:20 PM	3 Min.	Vision – Student Outcome Goal Monitoring
Item #4	9:20 PM	9:21 PM	1 Min.	Vision – Constraint Monitoring
Item #5	9:21 PM	9:41 PM	20 Min.	Other
Item #6 (Recess 10:32 PM - 10:43 PM)	9:41 PM	10:58 PM	77 Min.	Other
Item #7	10:58 PM	11:13 PM	15 Min.	Other
Item #8	11:13 PM	11:44 PM	31 Min.	Other
Item #9	11:44 PM	11:48 PM	4 Min.	Other
<b>Total section time: 221 Min.</b>				
Citizens to be Heard	11:48 PM	11:54 PM	6 Min.	Other
<b>Total section time: 6 Min.</b>				
<b>Consent – 10 Minutes</b>				
Consent Items # 1, 3, 4, 5, 6, 7, 9, 10, 11, 12, 14, and 15	11:54 PM	11:58 PM	4 Min.	Other
Pulled Items # 13	11:58 PM	12:25 AM	27 Min.	Other
Pulled Items # 2	12:25 AM	12:28 AM	3 Min.	Other
<b>Percentage of Consent Item Pulled 13.34% (total pulled divided by total consent items then times 100 = total percentages of pulled items)</b>				
<b>Total section time: 34 Min.</b>				
<b>Discussion and Possible Action – 14 Minutes</b>				
Item #1	12:28 AM	12:55 AM	27 Min.	Other
Item #2	12:55 PM	1:10 AM	15 Min.	Other
Item #3	1:10 AM	1:35 AM	25 Min.	Other
Item #4	1:35 AM	2:20 AM	45 Min.	Other
Item #5	2:20 AM	2:39 AM	19 Min.	Other
<b>DPA Total section time: 131 Min.</b>				
Adjournment	2:39 AM	2:39 AM	0 Min.	Other

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*

**Total Meeting Time: 519 Minutes**

*\*Board Goals*

- 1.) 14 minutes or less spent on each item*
- 2.) 2 hours total meeting time or less*

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring	3 Min.	1%	Presentation/Report #3
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring	1 Min.	1%	Presentation/Report #4
<b>Accountability</b>				
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>				
<b>Structure</b>	Voting			
<b>Advocacy</b>				
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>				
<b>Other</b>	Other	429 Min.	99%	
<b>Total Vision-focused Minutes</b>		4	1%	
<b>Total Minutes</b>		433	100%	86 Closed Session Minutes not included

Total Meeting 8 hours and 39 minutes = 519 minutes  
 519 - 86 closed session = 433 Total Tracker Minutes

Minutes used per item/total tracker min = %



## May 15, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
<b>Superintendent Alexandro Flores</b>	5	9.75	5	\$107.22	\$2,117.60
<b>Senior Staff Members</b>					
Ramiro Nava	5	8.75	5	\$66.44	\$1,245.75
Lorraine De Leon	5	8.75	5	\$54.98	\$1,030.88
James Schumann	25	9.75	10	\$78.64	\$3,519.14
Criselda Bazaldua	5	8.75	5	\$49.01	\$918.94
Amy Shields	4	8.75	1	\$49.43	\$679.66
Cynthia Bills	1	8.75		\$47.82	\$466.25
Rosanna Mercado				\$50.84	\$0.00
Xochitl Martinez	1	9.75	1	\$50.52	\$593.61
Charlie Gallardo	1	9.75	1	\$40.30	\$473.53
Julie Silva				\$46.26	\$0.00
Scott Laleman	2	9	2	\$48.42	\$629.46
Robert Zamora				\$47.31	\$0.00
Denise Orosco	4	8.75	2	\$47.82	\$705.35
Bettinae Kaiser	16	9	10	\$72.92	\$2,552.20
Dr. Lee Hernandez	1	8.75	1	\$61.05	\$656.29
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Scott Stephens				\$50.33	\$0.00
Chad Doucet	18	9	2	\$43.28	\$1,255.12
Jenny Suniga Collier	3	9	2	\$43.72	\$612.08

Stephanie Mendoza	14			\$35.27	\$493.78
Other Staff					
Michelle Martinez	5	9.75	10	\$34.75	\$860.06
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr	1	4.5		\$27.32	\$150.26
Cristina Moreno	1			\$28.79	\$28.79
Cristina Morales	12			\$27.85	\$334.20
Clarita Trevino	4			\$44.80	\$179.20
					\$0.00
					\$0.00
					\$0.00
					\$0.00
	133	150.5	62	\$1,407.46	\$19,502.13