



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

Minutes of Special Called Meeting

**The Board of Trustees
South San Antonio ISD**

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Monday, June 3, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

| Trustee | Present | Absent | Late Arrival/Departed Early |
|-------------------------|---------|--------|-------------------------------|
| Mrs. Mandy Martinez | X | | |
| Mr. Louis Ybarra Jr. | X | | |
| Mr. Homer Flores | X | | |
| Ms. Shirley Ibarra Pena | X | | arrived during closed session |
| Mrs. Connie Prado | X | | |
| Mr. Gilbert Rodriguez | X | | |
| Mrs. Elda Flores | X | | |

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:02 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item

listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
Section start time: 6:02 PM.
Section end time: 7:54 PM.

PRESENTATIONS / REPORTS

Section start time: 7:54 PM.

1. An oral report by the Architect and Superintendent on the reopening of Athens Elementary, Kazen Middle School, West Campus High School and the Olivares Complex.
Item start time: 7:54 PM.
Jorge Flores, architect with Garza/Bomberger & Associates, James Schumann, Chief of Staff, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.
Item end time: 8:49 PM.
2. An oral report by the Eleven Productions, Marketing Firm, regarding the reopening of Athens Elementary, Kazen Middle School, West Campus High School and the Olivares Complex.
Item start time: 8:49 PM.
Jennifer Suniga-Collier, Community Relations Officer, was called to present and answer questions related to this item.
Item end time: 9:10 PM.
Section end time: 9:10 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 9:10 PM.

1. To receive and review a recommendation from the Superintendent on possibly replacing the football field turf and track at South San Stadium, as listed on the SSAISD District Wide Project List, for safety considerations and related matters thereof.
Item start time: 9:10 PM.

Connie Prado, Board President, James Schumann, Chief of Staff, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Item end time: 9:37 PM.

2. To receive and review a recommendation from the Superintendent on the Workers Compensation Fund Balance regarding actuarial levels, catastrophic coverages and legal limitations on the use of said fund. Further, that available funds from said fund be dedicated for safety considerations at South San Stadium.

Item start time: 9:37 PM.

Connie Prado, Board President, Kevin O'Hanlon, legal counsel, Dr. Alexandro Flores, Superintendent of Schools, and James Schumann, Chief of Staff, were called to present and answer questions related to this item.

Dr. Flores made a recommendation to table discussion and possible action items 1&2 until administration could research it further.

Mr. Rodriguez made a motion specific to item 2:

I make a motion that we authorize a transfer of one million dollars from the worker's comp back to its original fund as a budget amendment for the purpose of replacing the football field turf and track at South San Stadium as listed on the district wide project list for safety

Mr. Flores seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

| Vote: | Yes | No | Abstained |
|-----------------|------------|-----------|------------------|
| Mrs. Martinez | | X | |
| Mr. Ybarra Jr. | | X | |
| Mr. Flores | X | | |
| Ms. Ibarra Pena | X | | |
| Mrs. Prado | X | | |
| Mr. Rodriguez | X | | |
| Mrs. Flores | | X | |

Item end time: 10:07 PM.

3. To receive and review a report from the Superintendent regarding all individual expenditures and encumbrances; including but limited to; Date, Vendor, Descriptor, Facility, Fund Category and Amount as they relate to the reopening of Athens Elementary, Kazen Middle School, West Campus High School and the Olivares Complex.

Item start time: 10:07 PM.

Connie Prado, Board President, Dr. Alexandro Flores, Superintendent of Schools, James Schumann, Chief of Staff, Bettinae Kaiser, Chief Financial Officer, were called to present and answer questions related to this item.

No action taken.

Item end time: 10:22 PM.

4. To receive a recommendation from the Superintendent and Architect regarding the issuance of an RFP for Construction Manager at Risk services for work at West Campus High School and related projects.

Item start time: 10:22 PM.

James Schumann, Chief of Staff, and Dr. Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 10:26 PM.

5. Discussion and possible action to receive a Superintendent's recommendation on an Academy of Choice for Kazen Middle School.

Item start time: 10:26 PM.

Dr. Ramiro Nava, Chief Academic Officer, and Chriselda Bazaldua, Director of Student Empowerment and Choice Programs, were called to present and answer questions related to this item.

Mr. Flores moved to approve the recommendation as presented, Mr. Ybarra seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 10:33 PM.

6. Discussion and possible action on Budget Amendments to the 2018-2019 Annual Budget.

Item start time: 10:33 PM.

Connie Prado, Board President, Bettinae Kaiser, Chief Financial Officer, and Scott Laleman, Director of Technology, were called to present and answer questions related to this item.

No action taken.

Item end time: 10:35 PM.

7. Discussion and possible Board action to authorize District Legal Counsel to file appropriate legal responses to actions in response to actions taken by the Texas Education Agency or its employees, officers or appointed agents under the Texas Education Code.

Item start time: 10:35 PM.

Kevin O'Hanlon, legal counsel, were called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the item as presented, Mr. Flores seconded, and the Board of Trustees voted 4/2/1 to approve. Motion passed.

| Vote: | Yes | No | Abstained |
|----------------|------------|-----------|------------------|
| Mrs. Martinez | | | X |
| Mr. Ybarra Jr. | | X | |
| Mr. Flores | X | | |

| | | | |
|-----------------|---|---|--|
| Ms. Ibarra Pena | X | | |
| Mrs. Prado | X | | |
| Mr. Rodriguez | X | | |
| Mrs. Flores | | X | |

Dr. Flores made a recommendation that the remaining agenda items be tabled until a Special Called Meeting on Monday.

Mr. Rodriguez made a motion:

To accept the Superintendent's recommendation to table the rest of the items on the agenda until a future determined date.

Seconded by Mr. Ybarra, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 10:43 PM.

Section end time: 10:43 PM.

WORK SESSION

1. Student Outcome Goals, Progress Measures, and Constraints
Item Tabled.

DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible action to approve Student Outcome Goals, Progress Measures and Constraints.
Item Tabled.

BUDGET WORKSHOP #1

1. First Budget Workshop of the 2019-2020 District Budget
Item Tabled.

DISCUSSION AND POSSIBLE ACTION

1. Consider approval of budgetary measures which will provide guidance to the Superintendent as he develops the proposed 2019-2020 Annual Budget.
Item Tabled.

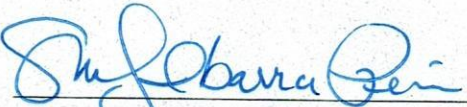
ADJOURNMENT

Mrs. Flores moved to adjourn the meeting, Mrs. Ibarra Pena seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 10:43 PM.

ATTEST



Connie Prado, Board President



Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: June 3, 2019

Special Called

| Section | Started | Ended | Total Time | Lone Star Governance |
|---|----------|----------|------------|----------------------|
| Call to order and Roll Call | 6:00 PM | 6:02 PM | 2 Min. | Other |
| Total section time: 2 Min. | | | | |
| Closed/Executive Session – 1 Hour | | | | |
| Item #1 | 6:02 PM | 7:54 PM | 112 Min. | N/A |
| Total section time: 112 Min. | | | | |
| Presentations/Reports – 14 Minutes | | | | |
| Item #1 | 7:54 PM | 8:49 PM | 55 Min. | Other |
| Item #2 | 8:49 PM | 9:10 PM | 21 Min. | Other |
| Total section time: 76 Min. | | | | |
| Discussion and Possible Action – 14 Minutes | | | | |
| Item #1 | 9:10 PM | 9:37 PM | 27 Min. | Other |
| Item #2 | 9:37 PM | 10:07 PM | 30 Min. | Other |
| Item #3 | 10:07 PM | 10:22 PM | 15 Min. | Other |
| Item #4 | 10:22 PM | 10:26 PM | 4 Min. | Other |
| Item #5 | 10:26 PM | 10:33 PM | 7 Min. | Other |
| Item #6 | 10:33 PM | 10:35 PM | 2 Min. | Other |
| Item #7 | 10:35 PM | 10:43 PM | 5 Min. | Other |
| DPA Total section time: 93 Min. | | | | |
| Adjournment | 10:43 PM | 10:43 PM | 0 Min. | Other |

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Total Meeting Time: 283 Minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item*
- 2.) 2 hours total meeting time or less*

BOARD'S TIME USE TRACKER

| Framework | Activity | Minutes Used | % of Total Minutes Used | Notes |
|-------------------------------------|---------------------------------|--------------|-------------------------|---|
| Vision | Student Outcome Goal Setting | | | |
| Vision | Student Outcome Goal Monitoring | | | |
| Vision | Constraints Setting | | | |
| Vision | Constraints Monitoring | | | |
| | | | | |
| Accountability | Superintendent Evaluation | | | |
| Accountability | Board Self-Evaluation | | | |
| | | | | |
| Structure | Voting | | | |
| | | | | |
| Advocacy | Community Engagement | | | |
| Advocacy | Student/Family Engagement | | | |
| Advocacy | Community Training | | | |
| | | | | |
| Other | Other | 171 Min. | 100% | |
| | | | | |
| Total Vision-focused Minutes | | 0 | 0% | |
| Total Minutes | | 171 | 100% | 112 minutes - closed session not included |

Total Meeting 4 hours and 43 minutes = 283 minutes
 283 - 112 closed session = 171 Total Tracker Minutes



June 3, 2019 Staff Tracker

| Title | Average Monthly Hours Preparing | Average Monthly Hours Attending | Average Monthly Hours Debriefing | Hourly Rate (E.g. Total Annual Compensation / 1920 Hours) | Total Hours x Hourly Rate |
|------------------------------------|---------------------------------|---------------------------------|----------------------------------|---|---------------------------|
| Superintendent Alexandro Flores | 6 | 6 | 3 | \$107.22 | \$1,608.30 |
| Senior Staff Members | | | | | |
| Ramiro Nava | 5 | 5 | 3 | \$66.44 | \$863.72 |
| Lorraine De Leon | 4 | 5 | 1 | \$54.98 | \$549.80 |
| James Schumann | 4 | 6 | 2 | \$78.64 | \$943.68 |
| Criselda Bazaldua | | | | \$49.01 | \$0.00 |
| Amy Shields | | | | \$49.43 | \$0.00 |
| Cynthia Bills | | | | \$47.82 | \$0.00 |
| Rosanna Mercado | | | | \$50.84 | \$0.00 |
| Xochitl Martinez | | | | \$50.52 | \$0.00 |
| Charlie Gallardo | | | | \$40.30 | \$0.00 |
| Julie Silva | | | | \$46.26 | \$0.00 |
| Scott Laleman | 1 | 5 | 1 | \$48.42 | \$338.94 |
| Robert Zamora | | | | \$47.31 | \$0.00 |
| Denise Orosco | 2 | 5 | 2 | \$47.82 | \$430.38 |
| Bettinae Kaiser | 2 | 5 | 2 | \$72.92 | \$656.28 |
| Dr. Lee Hernandez | 1 | 5 | 1 | \$61.05 | \$427.35 |
| Veronica Ramos | | | | \$47.98 | \$0.00 |
| Jesse Berlanga | | | | \$42.07 | \$0.00 |
| Scott Stephens | 1 | | 1 | \$50.33 | \$100.66 |
| Chad Doucet | | | | \$43.28 | \$0.00 |

| | | | | | |
|----------------------|----|----|----|------------|------------|
| Jenny Suniga Collier | 1 | 5 | 1 | \$43.72 | \$306.04 |
| Stephanie Mendoza | 1 | | | \$35.27 | \$35.27 |
| Clarita Trevino | 1 | | | \$35.17 | \$35.17 |
| Tiffany Contreras | | | | \$44.66 | \$0.00 |
| | | | | | |
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| | | | | | |
| Other Staff | | | | | |
| Michelle Martinez | 5 | 6 | 3 | \$34.75 | \$486.50 |
| Irma Paine | | | | \$40.53 | \$0.00 |
| Elaine Arguello | | | | \$21.79 | \$0.00 |
| Mike Ortiz Jr | | | | \$27.32 | \$0.00 |
| Cristina Moreno | 2 | | | \$28.79 | \$57.58 |
| Mary-Helen Flores | 1 | | | \$29.42 | \$29.42 |
| Stephanie Mendoza | | | | \$35.27 | \$0.00 |
| | | | | | \$0.00 |
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| | 37 | 53 | 20 | \$1,479.33 | \$6,869.09 |