



JULY SCHOOL BOARD MEETING

July 23, 2024

650 S. Baltimore Street

Dillsburg, PA 17019

- SCHOOL BOARD MEETING AGENDA -

1. School Board President

A. Pledge of Allegiance

B. Approval of Minutes

- June 25, 2024

C. Approval of Agenda, as presented.

D. Recognition of the Public:

- *The first public comment period is for comments related to items on the agenda only.*
- *Please give your name/address for the record. As a reminder, public comment is limited to residents of the school district.*
- *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
- *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*

2. Reports:

Superintendent – Mr. Kirkpatrick

Student Liaison –

Inter-Municipal –

CAIU – Gerald Schwillie

Cumberland Perry CTC – Gregory Weir

Polar Bear Foundation – Alyssa Eichelberger

3. Business Manager Report - Mr. Young

Payment of Bills

Treasurer's Report

Review Report of Various Accounts

4. Curriculum Committee – Steve Becker

Although Board action is required, it is generally unnecessary to hold discussion on these items.

With the consent of all members, they are therefore grouped and approval is given in one motion.

In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

A. Multiple Day Conference Requests:

1) Vanessa Watkins, Meredith Warner

Wilson Reading System Introductory Workshop

Summerdale – September 9 through September 11, 2024

2) Lauren DeLuca

WRS Advanced Strategies for MSL Group Instruction

Virtual – September 18 through September 20, 2024

- 3) Kristi Janosco
MTSS Cohort Series: Elementary Refinement Teams (No Cost)
Enola – September 18, November 13, 2024, February 19, and March 26, 2025
- 4) Emily Reed
CAIU Reading Network (No Cost)
Virtual – October 1, December 4, 2024, February 4, April 9, 2025 (8:30AM – 11:30AM)
- 5) Emily Reed
NCTE Heart Hope Humanity 2024 (No Cost)
Boston, MA – November 21 through November 24, 2024
- 6) Emily Reed
KSLA Access to Literacy (No Cost)
Hershey – December 1 through December 3, 2024
- 7) Steve Kirkpatrick
NCERT Leadership Summit
Chicago, Illinois – July 17-19, 2024

B. Mr. Sauer Dissertation – Student Survey ([Attachment – Survey](#))

C. Approve the Supervision and Evaluation Plan Handbook. ([Attachment](#))

D. Textbook Disposal:

- 1) Northern Middle School - Elements of Language Second Course; Holt, Rinehart and Winston; © 2004 – 276 Copies
- 2) Northern Middle School – Elements of Literature; Holt Rinehart and Winston © 2000 – 170 Copies

5. Athletics and Activities – Gerald Schwillie

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

A. Approve Trip Requests:

- 1) Trip #271925 – FFA State Star – Big E, West Springfield, MA, September 13, 2024 – September 15, 2024.

B. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Mara Valentin, from Germany, pending receipt of all required documentation, for the 2024-2025 school year.
Host family: Justin and Angela Work

C. Extra Service Contracts Memorandum of Understanding

- 1) Extra Service Contract Indoor Performing Arts MOU ([Attachment](#))

6. Budget and Finance Committee – Joe Rudy

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

- A. Approve the list of Personal Tax Exonerations from YATB for July 2024
[\(Attachment #4\)](#)

- B. Approve the revised support staff rates for 2024-2025.
[\(Attachment #16\)](#)

7. Building and Grounds – John Gunning

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

A. Approve the following Facility Use Requests:

- 1) FC Fury Youth Soccer (Tabled from June’s Board Meeting)

FC Fury Team Youth Soccer Practice and/or Games

NHS – Turf Field

Tuesdays, 6-7:30 pm on the below dates:

Oct. 29, 2024 - *Possible District Playoff date. Field may not be available.*

Nov 5, 12, 26, 2024 - *Possible District Playoff date. Field may not be available.*

Dec 3, 10, 17, 2024

Jan 7, 14, 21, 28, 2025

Feb 4, 11, 18, 25, 2025

Category 3

Rental Fees -- \$100 per event

Certificate of Liability Insurance is on file.

- 2) Kiwanis Club of Dillsburg – K-Kids

Kiwanis One Day – Day of Service

DE – Gym and Cafeteria

10/12/2024 – 9 am – 12 pm

Category 3

Rental Fees – None

Certificate of liability insurance is on file.

- 3) Kiwanis Club of Dillsburg

New Year’s Eve Bingo and Baby Pickle Drop

DE – Gym and Cafeteria

12/31/2024 – 2 pm – 2 am

Category 4

Rental Fees – None

Custodial Fees -- \$25/hr per custodian

Certificate of liability insurance is on file.

- 4) Kiwanis Club of Dillsburg

Blueberry Distribution

NHS – Loading Dock and Kitchen
7/1/2025 – 6 am – 6 pm
Category 4
Rental Fees – None
Custodial Fees -- \$25/hr per custodian
Certificate of liability insurance is on file

- 5) Next Level Sports
Youth Field Hockey Clinics
NHS – Turf Field
9/15, 9/29, 10/6, 10/18, 10/20/2024 – Sundays – 2 pm – 7 pm
4/6, 4/13, 4/27, 5/4, 5/11, 5/18/2025 – Sundays, 2 pm – 7 pm

Category 3
Rental Fees -- \$100 per event
Custodial Fees -- \$12.50/hr per custodian
Certificate of liability insurance is on file.

- 6) Next Level Sports
Winter Mini Camps
SME – Gym -- Basketball – 12/30/24 – 9 am – 1 pm
SLC – Gym – Volleyball – 12/30/24 – 9 am – 1 pm
SLC – Gym – Tennis – 12/31/24 – 9 am – 1 pm
SME – Gym – Football – 12/31/24 – 9 am – 1 pm

Category 3
Rental Fees – None
Facility space rental only. No athletic equipment will be available for use, including balls, volleyball net systems, etc
Use of indoor field hockey balls required in District gyms.
Custodial Fees -- \$12.50/hr per custodian
Certificate of liability insurance is on file.

- 7) Next Level Sports
Youth Sports Clinics
SME --- Gym – Basketball – 10/6-11/24/2024 – Sundays – 3 pm – 7 pm
SLC – Gym – Field Hockey – 10/6-11/24/2024 – Sundays – 3 pm – 7 pm
NHS – Gym – Volleyball – 10/6-11/24/2024 – Sundays – 3 pm – 7 pm
SME – Gym – Tennis – 12/1/2024-1/19/2025 – Sundays – 3 pm – 7 pm
NHS – Gym – Football – 12/1/2024-1/19/2025 – Sundays – 3 pm – 7 pm
SLC – Gym – Field Hockey – 12/1/2-24-1/19/2025 – Sundays – 3 pm – 7 pm
SME – Gym – Cheer – 1/26-3/16/2025 – Sundays – 3 pm – 7 pm
NHS – Gym -- Speed & Agility – 1/26-3/16/2025 – Sundays – 3 pm – 7 pm
SLC – Gym – Field Hockey – 1/26-3/16/2025 – Sundays – 3 pm – 7 pm
*No clinics 12/22 or 12/30/2024

Category 3
Rental Fees – None
Facility space rental only. No athletic equipment will be available for use, including balls, volleyball net systems, etc
Use of indoor field hockey balls required in District gyms.
Custodial Fees -- \$12.50/hr per custodian
Certificate of liability insurance is on file.

8) G-Force Security Solutions
Active Shooter Training
NHS – 1st Floor Ag Wing and Home Economics Wing
8/7/2024 – Wednesday – 8 am – 4 pm
Category 6
Rental Fees – None -- District support services.
Certificate of liability insurance is on file.

9) Kiwanis Club of Dillsburg
Polar Cares Closet Back to School Event
SLC – Polar Cares Closet Area
8/24/2024 – Saturday – 8 am – 12 noon
Category 3
Rental Fees – None
Certificate of liability insurance is on file.

8. Policy Committee Report – Paul Miller
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.
Move to approve by consent:

- 1) Policies for Tentative Approval:
 - [Policy 123.3](#) – Sex-Based Distinctions Athletics
 - [Policy 216.2](#) – Student Records – Name, Sex, and Gender Identity

9. Board Operations Committee – Gregory Weir
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.
Move to approve by consent: *No items for approval.*

10. Personnel Committee Report – Alyssa Eichelberger
Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).
Move to approve by consent:

A. Professional Staff Resignation:

- 1) Andrea Maldonado, Certified School Nurse, effective July 31, 2024 ~~August 30, 2024~~. (Updated date)
- 2) Kyle Lehman, 6th Grade English teacher, NMS, effective June 3, 2024.

B. Professional Staff Employment:

- 1) Lisa Prickitt, Certified School Nurse, NHS, at a rate of \$58,897 (BA, Step 8) effective July 16, 2024 + 6 additional days per school year.
- 2) Angie Knepp, Spanish Teacher, NHS, at a rate of \$60,047 (MA, Step 7) effective August 26, 2024 (King).
- 3) Jasey Moore, ILS Teacher, NMS at a rate of \$50,647 (BA, Step 1) effective August 26, 2024 (Kline).

- 4) Ricki Foulk, 1st Grade Teacher, SME at a rate of \$50,647 (BA, Step 1) effective August 26, 2024 (Hoff).

C. Professional Staff Transfer:

- 1) Kathy Bagian, CSN, NHS to District CSN (all buildings) effective ~~TBD~~ July 1, 2024 + 12 additional days per school year. (Updated date)
- 2) Ingrid Cook, Learning Support Teacher, NMS to 6th Grade Learning Support Teacher, NMS (Simpson).
- 3) Amanda Hull, 4th Grade teacher, SME, to 2nd Grade Teacher, SME.
- 4) Wendy Simpson, 6th Grade Learning Support Teacher, NMS, to 8th Grade Reading Teacher (Kleese).

D. Long Term Substitute Assignment:

- 1) Jaclyn Krol, LTS, 3rd Grade Teacher, NES, to begin August 26, 2024 through January 2, 2025 at a rate of \$267.97 per day (Michaliszyn).

E. Support Staff Resignation

- 1) Samantha Lindermann, Custodian, MS, June 13, 2024.
- 2) Jennell Campbell, Part-time aide, NES, effective May 30, 2024.
- 3) Amy Stricker, Cook/Cook's Helper, HS, effective May 30, 2024.

F. Support Staff Employment:

- 1) Ryan Hammond, 2nd Shift Custodian, NMS, at a at a rate of \$14.50 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective July 8, 2024 (Lindermann).
- 2) Tamra Ney, Guidance Secretary, NHS, at a rate of \$18.00 per hour, 7.5 hours per day, effective July 9, 2024 (Hebert).
- 3) Kathleen Christensen, SME, Food Service Aide, at a rate of \$13.50 per hour, 4.0 hours per day, effective August 19, 2024 (Baer).
- 4) Laura Foust, Building Nurse (RN), SME, at a rate of \$38.00 per hour, and payment of Credit Reimbursement for classes taken towards a Bachelor's Degree in Nursing (BSN) per the terms of Section 4.05 of the Collective Bargaining Agreement, effective July 16, 2024 (Maldonado).
- 5) Brooke Weidner, Building Nurse (RN), DES, at a rate of \$36.50 per hour, effective TBD.
- 6) Carla Walker, Location TBD, Food Service Aide, at a rate of \$13.50 per hour, 4.0 hours per day, effective August 19, 2024.

G. ESS Employment:

- 1) Faith Clabaugh, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective August 30, 2024.
- 2) Shannon Murphy, Intensive Instructional Aide / 1:1 Aide, DES, effective August 30, 2024.
- 3) Fatima Boudi, Instructional Aide / Building Aide, DES, effective August 30, 2024.
- 4) Holly Stock, Intensive Instructional Aide / ILS, SME, effective August 30, 2024.

H. Salary Step Movement:

- 1) Melanie Falls, 5th Grade Teacher, DES, BA to MA, effective June 1, 2024.
- 2) Karissa Hall, FCS Teacher, NHS, MA to MA+30, effective July 9, 2024.

I. LWOP:

- 1) Laura Michaliszyn, 3rd Grade Teacher, NES, November 20, 2024 through January 1, 2025.

11. Items for Board Action:

- A. Approve the educational services addendum with The Vista School for one student for the 2024 extended school year.
[\(Attachment #5\)](#)
- B. Approve the educational services contract with The Vista School for the 2024-2025 school year.
[\(Attachment #6\)](#)
- C. Approve the tuition agreement with New Story for the 2023-2024 extended school year.
[\(Attachment #7\)](#)
- D. Approve the tuition agreement with New Story for the 2023-2024 extended school year.
[\(Attachment #8\)](#)
- E. Approve the psychoeducational evaluation agreement with Central Penn Education Associates, Inc.
[\(Attachment #9\)](#)
- F. Approve the educational services agreement with Diakon Youth Services 2024-2025 school year.
[\(Attachment #10\)](#)
- G. Approve the Developer and Improvements Agreement with Carroll Township.
[\(Attachment #11\)](#)
- H. Approve the Operation and Stormwater Agreement with Carroll Township.
[\(Attachment #12\)](#)
- I. Approve the Agreement of Perpetual Waterline Easement with the Dillsburg Area Authority.
[\(Attachment #13\)](#)
- J. Approve the Water Extension Agreement with the Dillsburg Area Authority.
[\(Attachment #14\)](#)
- K. Approve the escrow account agreement with Pennsylvania Local Government Investment Trust.
[\(Attachment #15\)](#)
- L. Approve the revised ESS Support Services, LLC addendum to extend agreement for 2024-2025.
[\(Attachment #17\)](#)
- M. Approve the Physician Services Agreement with OSS Orthopaedic Hospital, LLC for August 1, 2024 through December 31, 2024.
[\(Attachment\)](#)

12. New Business:

13. Recognition of the Public:

The second public comment period is for comments related to non-agenda items only.

14. Items for Future Agendas:

15. Adjournment

Next School Board meetings:

Committee Meeting – August 20, 2024

School Board meeting – August 27, 2024