BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL AUDITORIUM
AUGUST 6, 2012

MEMBERS PRESENT: Mr. Michael Breeden, Mr. Michael Byrnes, Mr. Colin Campbell, Mr. Scott Henderson, Mrs. Barbara Henry, Mrs. Kristen Pinker

ABSENT: Mr. Steven Cerne

OFFICIALS PRESENT: Mr. Ronald Buggs, Superintendent; Ms. Lisa Almasi, Director of Finance; Mrs. Barbara Thomasulo, Stenographer

ALSO PRESENT: Ms. Marisa Fallacaro, Athletic Director; Mr. Marc Graff, Jr./Sr. High Principal; Ms. Rose Heckathorn, Director of Transportation; Mrs. Shawn Johnson, Director of Pupil Personnel, Mrs. Lucinda Karstedt, Director of Information Technology; Mr. Richard Schaefer, Eden Elementary Principal

Call to Order

At 7:00 p.m. Mrs. Pinker called the meeting to order and asked those present to join in the Pledge of Allegiance.

Request to withdraw from consensus

Mr. Breeden asked if anyone wished to remove any items from the Consensus Items. There were no requests.

Approved consensus items

Mr. Breeden made a motion, seconded by Mr. Campbell that the following consensus items be approved as listed in the Administrative Memorandum (III. A- O):

Minutes of the June 18, 2012 Regular Board of Education Meeting.

Minutes of the July 2, 2012 Reorganization Board of Education Meeting.

Treasurer's Report for the period ending June 30, 2012.

Multi fund Warrant for the period ending June 30, 2012 in the amount of **$667,204.20**. This Warrant is broken down as follows: General Fund portion **$571,288.29**, Cafeteria Fund portion **$41,097.80**, Federal Fund portion **$1,389.32**, Capital Fund portion **$38,061.27**, Trust & Agency portion **$12,162.66** and Expendable Trust portion **$3,204.86.**

ACH/Wire/Transfer Warrant for the period ending June 30, 2012 in the amount of **$560,310.53**.

Extraclassroom Activities Fund Report for the period ending June 30, 2012.

Budget Transfers for June 2012 in excess of $10,000.00.

Budget Transfers for July 2012 in excess of $10,000.00.

June 2012 Claims Auditor Report.

CSE & CPSE recommendations.

Appointed substitutes The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Area	Effective Date	Certification
Diane Tripi	Nurse	September 5, 2012	RPN
Linda Schooley	K-6, Music, Art	September 5, 2012	N-6
Erin Johnston	PK-12	September 5, 2012	School Counselor

Supplemental activities advisors & coaches The following personnel be appointed to Supplemental Activities positions for the 2012-2013 school year as presented:
See attached list.

LOA – V. Zoll A child rearing leave of absence be approved for **Vanessa Zoll** effective September 4, 2012 through approximately December 21, 2012.

LOA – L. Granger An unpaid leave of absence be approved for **Leo Granger** effective December 10-14, 2012 in order for him to attend his son's wedding.

Approved policies The following policies be approved:
#1335 Appointment and Duties of the Claims Auditor
#3310 Public Access to Records
#5632 Energy Conservation in the Schools
#7240 Student Records: Access and Challenge
#7243 Student Directory of Information
#7513 Administration of Medication
#7515 Pediculosis (Head Lice)
#8110 Curriculum Development, Resources and Evaluation

Approved first reading of policies The first reading of the following policy be approved:
7522 Concussion Management

Consensus items A-O carried unanimously.

Comments Mrs. Pinker asked for comments from the public present.

- There were no comments.

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Christina Fettes** who is initially certified in Social Studies 7-12 and Students with Disabilities 7-12 be appointed on probation as a **Special Education Teacher** effective September 1, 2012 and ending August 31, 2015. Salary is based upon **ETA Contract, Master's Step 1.** Carried unanimously.

Appointed Special Ed Teacher – C. Fettes

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Kelly Fronczak** who is initially certified in Students with Disabilities B-2 & 1-6 and Early Childhood Education B-2 and 1-6, be appointed as a **Part-time (.5 FTE) Special Education Teacher** effective September 1, 2012. Salary is based upon **ETA Contract, Bachelor's Step 1**. Carried unanimously.

Appointed P.T. Special Ed Teacher – K. Fronczak

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Lynne Bidney** be appointed as a 1:1 Teacher Aide for Extracurricular Activities for six days during the period from September 7, 2012 through November 2, 2012. Carried unanimously.

Appointed TA for Extra-curricular Activities - L. Bidney

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Judith Rizzone** be appointed as a 1:1 Teacher Aide for Extracurricular Activities for 18 days during the period from September 7, 2012 through November 2, 2012. Carried unanimously.

Appointed TA for Extra-curricular Activities – J. Rizzone

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Morgan Prentice**, who is initially certified in Childhood Education B-2 and 1-6 and Students with Disabilities B-2 and 1-6, be appointed as a Long-term Substitute Special Education Teacher to replace Amy Steger effective approximately September 28, 2012 through December 21, 2012 or upon the return of Mrs. Steger. Salary is based upon **ETA Contract, Bachelor's, Step 1**. Carried unanimously.

Appointed LTS Elementary Teacher - M. Prentice

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Daniel Ricotta** be appointed on probation as a Mechanic Crew Chief effective August 21, 2012 and ending February 20, 2013. Salary is based upon **CSEA Contract, Level 13, Step 1**. Carried unanimously.

Appointed Auto Mechanic Crew Chief – D. Ricotta

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the hours for summer bus personnel be approved as per the attached. Carried unanimously.

Approved hours for summer bus personnel

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the food service contract with Personal Touch be approved for the period July 1, 2012 – June 30, 2013 as presented. Carried unanimously.

Approved food service contract

Approved surplus of bus #173

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the following vehicle be designated as surplus. Due to age, mileage and cost to repair, it has reached the end of its useful life:

Bus#	Year	Make/Model	Vin	Approx. Miles
173	2003	Freight Liner 30 pass. Diesel	4UZAAWCS33CK88757	143,583

Carried unanimously.

Approved transportation to Boys & Girls Club

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, transportation be provided for the Eden Boys & Girls Club after school program via one school bus for the 2012-2013 school year beginning on Wednesday, September 5, 2012 and ending on Friday, June 7, 2013. Discussion ensued. Carried unanimously.

Approved excessing of computer equipment

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, computer and other equipment as presented, be declared excess and disposed of as the District deems necessary. Carried unanimously.

Approved transfer of funds to Capital Fund

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, $20,856 be transferred from the 2011-12 Unassigned Fund Balance to the Capital Fund. This amount represents an EXCEL overpayment by the State that will be deducted from State Aid. Carried unanimously.

Fund presentation

Ms. Almasi gave a presentation on Unaudited Fund Balance and Reserves as of June 30, 2012.

Authorized transfer of funds to reserves

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Board of Education authorized the transfer of 2011-12 Unassigned Fund Balance into the following reserves:

Retirement Contribution Reserve	$1,900,000
Unemployment Reserve	$ 257,642
Employee Benefit Accrued Liability Reserve	$ 0
Capital Reserve	$ 0

Discussion ensued. Mr. Campbell amended the motion to transfer $131,741 to the Unemployment reserve, rather than $257,642; thus keeping 4.5% in the unassigned fund balance. Mr. Buggs reminded the Board that anything over 4% was in violation of state law. Carried unanimously.

Tax presentation

Ms. Almasi presented the Tax Levy and Tax Rates for 2012-2013.

Approved tax warrant

Mr. Breeden made a motion, seconded by Mr. Campbell that the Board of Education approve the tax warrant for the 2012-2013 school year in the amount of $12,789,401. Carried unanimously.

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, conference requests be approved for **Steven Cerne, Michael Breeden, Scott Henderson, Barbara Henry** and **Kristen Pinker** to attend the NYSSBA annual convention in Rochester, NY from October 25 – October 27, 2012. Carried unanimously.

Approved conference requests

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Principal APPR Plan required by New York State be approved as presented. Discussion ensued. No vote was taken.

Motioned to approve APPR Plan

Mr. Campbell made a motion, seconded by Mrs. Pinker to table the Principal APPR Plan required by New York State. More discussion ensued. No vote was taken.

Motioned to table APPR Plan

Mr. Campbell made a motion, seconded by Mrs. Pinker to amend the table of the Principal APPR Plan required by New York State until August 27, 2012. Mrs. Pinker, Mr. Breeden, Mr. Campbell, Mr. Henderson, Mrs. Henry voted yes. Mr. Byrnes abstained. Motion carried.

Amended motion to table APPR Plan

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by $1,924.25 to $25,181,955.25. Carried unanimously.

Approved budget increase

Board report

Mrs. Pinker reported the following:

- The 2012-2013 Board of Education Committees as outlined by Mr. Cerne include:
  Finance and Audit – Steven Cerne, Michael Byrnes
  Legal and Policy – Colin Campbell, Kristen Pinker
  Student Wellness – Colin Campbell, Barbara Henry
  Infrastructure – Michael Breeden, Scott Henderson, Michael Byrnes
  Negotiations – Steven Cerne, Kristen Pinker, Michael Breeden
  Curriculum & Achievement – Scott Henderson, Barbara Henry
- A search for consultants to assist in the Superintendent search is underway. Meetings will be set up in the next couple of weeks for August. The Board hopes to make a recommendation for the best candidate by the end of September.
- Rumors about GLP closing were addressed. There is no current plan, no studies have been done. The Board of Education will evaluate this in the future. Nothing is happening now.

Next Board of Education Meeting September 17th 7:00 p.m. in the Jr./Sr. High School Auditorium.

Future dates

Mrs. Pinker made a motion, seconded by Mr. Campbell to adjourn the meeting. Carried unanimously.

Adjourn

The meeting was adjourned at 7:43 p.m.

Respectfully submitted,

Lisa A. Almasi

Lisa A. Almasi
District Clerk

LA:bt