BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL AUDITORIUM
SEPTEMBER 17, 2012

MEMBERS PRESENT: Mr. Steven Cerne, Mr. Michael Breeden, Mr. Michael Byrnes, Mr. Colin Campbell, Mr. Scott Henderson, Mrs. Barbara Henry, Mrs. Kristen Pinker

ABSENT:

OFFICIALS PRESENT: Mr. Ronald Buggs, Superintendent; Ms. Lisa Almasi, Director of Finance; Mrs. Barbara Thomasulo, Stenographer

ALSO PRESENT: Mrs. Loran Carter, GLP Principal; Miss Marisa Fallacaro, Athletic Director; Mr. Marc Graff, Jr./Sr. High Principal; Mrs. Shawn Johnson, Director of Pupil Personnel, Mrs. Lucinda Karstedt, Director of Information Technology; Miss Patricia Menkiena, Assistant Principal; Mr. Richard Schaefer, Eden Elementary Principal

Call to Order

At 7:01 p.m., Mr. Cerne called the meeting to order and asked those present to join in the Pledge of Allegiance.

Request to withdraw from consensus

Mrs. Pinker asked if anyone wished to remove any items from the Consensus Items. Mr. Cerne requested to remove item III. B. (Approval of the Revenue Budget Status Report), item III. M. (Approval of the Appropriation Status Report for the period ending June 30, 2012), item III. Y. (Supplemental Activity Advisors & Coaches for the 2012-2013 School Year).

Approved consensus items

Mrs. Pinker made a motion, seconded by Mr. Breeden that the following consensus items be approved as listed in the Administrative Memorandum (III. A, C-L, N-X, Z-BB):

Minutes of the August 6, 2012 Regular Board of Education Meeting.

Revenue Budget Status Report for the period ending July 31, 2012.

Revenue Budget Status Report for the period ending August 31, 2012.

Treasurer's Report for the period ending July 31, 2012.

Treasurer's Report for the period ending August 31, 2012.

Multi fund Warrant for the period ending July 31, 2012 in the amount of **$76,935.46**. This Warrant is broken down as follows: General Fund portion **$70,811.24**, Federal Fund portion **$88.78**, and Trust & Agency portion **$6,035.44**.

Multi fund Warrant for the period ending August 31, 2012 in the amount of **$212,234.17**. This Warrant is broken down as follows: General Fund portion **$144,173.57**, Cafeteria Fund portion **$37.60**, Federal Fund portion **$15,478.78**, Capital Fund portion **$49,660.00** and Trust & Agency portion **$2,884.22**.

ACH/Wire/Transfer Warrant for the period ending July 31, 2012 in the amount of **$37,238.75**.

ACH/Wire/Transfer Warrant for the period ending August 31, 2012 in the amount of **$141,435.63**.

Accounts Payable Warrant for the period ending July 31, 2012 in the amount of **$156,749.15**. This Warrant is broken down as follows: General Fund portion **$128,155.15**, Federal Fund portion **$2,851.88**, Capital Fund portion **$25,602.12** and Trust & Agency portion **$140.00**.

Accounts Payable Warrant for the period ending August 31, 2012 in the amount of **$6,825.98**. This Warrant is broken down as follows: General Fund portion **$6,825.98**.

Appropriation Status Report for the period ending July 31, 2012.

Appropriation Status Report for the period ending August 31, 2012.

Extraclassroom Activities Fund Report for the period ending July 31, 2012.

Extraclassroom Activities Fund Report for the period ending August 31, 2012.

Budget Transfers for June 2012.

Budget Transfers for July 2012.

Budget Transfers for August 2012.

July 2012 Claims Auditor Report.

August 2012 Claims Auditor Report.

CSE & CPSE recommendations.

Appointed substitutes

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Area	Effective Date	Certification
Kyle Gauser	K-12 T, HI, TA	September 18, 2012	CE 1-6, ELA 7-9

A child rearing leave of absence be approved for **Lynn Morgan** effective September 5, 2012 through approximately December 20, 2012. **LOA – L. Morgan**

The following policy be approved: **Approved policies**

#7522 Concussion Management

Mr. Cerne made a motion, seconded by Mr. Breeden to remove Item BB First Reading of Policy #1510 Regular Board Meetings from consensus items. Discussion ensued. Carried unanimously. **Removed item from consensus**

Consensus items A, C-L, N-X, Z-AA carried unanimously.

Mrs. Pinker made a motion, seconded by Mr. Byrnes that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending June 30, 2012 be approved. Discussion ensued. Carried unanimously. **Approved June revenue budget status report**

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending June 30, 2012 be approved. Discussion ensued. Carried unanimously. **Approved June appropriation status report**

Mrs. Pinker made a motion, seconded by Mr. Breeden that the following personnel be appointed to Supplemental Activities positions for the 2012-2013 school year as presented: See attached list. Discussion ensued. Carried unanimously. **Approved supplemental advisors & coaches**

Mrs. Pinker made a motion, seconded by Mr. Breeden that the first reading of policy #1510 Regular Board Meetings be approved. Discussion ensued. Carried unanimously. **Approved first reading of policy**

Mr. Cerne asked for comments from the public present. **Comments**

- Lindsi Archabald expressed concern about class size at GLP. She feels that 24-25 students in a class is not an ideal learning environment. It is asking too much for one teacher to have 25 students with the demands of state testing consuming their time. She asked the Board to have faith in their building administrators and teachers.
- Cheryl Johnson also addressed class size. She feels safety is compromised when there are 24 six-year olds in a class. It is a lot to have one teacher keep an eye on that many students. She stressed that our teachers are so dedicated; they should be given every opportunity.
- Sarah Roberts thanked the Board for their cooperation in moving the meetings to the cafeteria last year during the musical season. She asked if the Board would consider moving all the meetings to the cafeteria due to the work involved in setting up and taking down equipment for musicals and concerts. At the very least, she would like the December through March meetings moved to the cafeteria.

Appointed Laborer – M. Stephens

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Mark Stephens** be appointed on probation as a Laborer effective September 18, 2012 and ending March 17, 2013. Salary is based upon **CSEA Contract, Level 5, Step 1**. Carried unanimously.

Appointed Cleaner – K. Morano

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Kristen Morano** be appointed on probation as a Cleaner effective October 1, 2012 and ending March 31, 2013. Salary is based upon **CSEA Contract Level 2, Step 1**. Carried unanimously.

Appointed Long-term Substitute Library Media Specialist – N. Hogg

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Nicole Hogg**, who is initially certified as a K-6 Teacher, be appointed as a Long-Term Substitute Library Media Specialist effective September 4, 2012 through December 20, 2012 or upon the return of Mrs. Zoll. Salary is based upon **Bachelor's, Step 1**. Carried unanimously.

Approved FTE change Special Ed Teacher – K. Fronczak

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, Special Education Teacher, **Kelly Fronczak** be increased from .5 FTE to 1.0 FTE to help provide reading support to students with disabilities. Carried unanimously.

Accepted report of reserve funds

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent and Audit Committee, the Annual Report of Reserve Funds be accepted as presented. Discussion ensued. Carried unanimously.

Approved system test of payroll

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent and Audit Committee, the System Test of Payroll as prepared by Bahgat & Laurito-Bahgat be approved as presented. Discussion ensued. Carried unanimously.

Approved bus use for Town Recreation

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, school buses and drivers be approved for use by the Eden Town Recreation Department for the 2012-2013 Ski Program at Kissing Bridge on Saturdays starting in January as presented. Carried unanimously.

Approved girls volleyball field trip

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the annual Girls Volleyball Trip to the Garden State Classic at Ramapo College in Mahwah, NJ October 6-7, 2012 be approved. Carried unanimously.

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Model UN overnight field trip to Chicago, Illinois December 5-10, 2012 be approved. Discussion ensued. Carried unanimously.

Approved Model UN field trip

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the World of Technology DSCCC overnight field trip to St. Paul, MN to participate in the Donnie Smith Chopper Challenge March 21-25, 2013 be approved. Carried unanimously.

Approved World of Tech field trip

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the FBLA overnight field trip to the National Fall Leadership Conference and Competition in Charlotte, NC November 16-17, 2012 be approved. Carried unanimously.

Approved FBLA field trip

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the sale of Buses #173 and #167 be awarded to Mathies & Sons, Inc. in the amount of $8,300.00. Discussion ensued. Carried unanimously.

Approved sale of buses

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the hours and routes for the Transportation Department be approved as attached effective September 5, 2012. Carried unanimously.

Approved 9/5 change in hours and routes

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, changes in hours and routes for the Transportation Department be approved as attached effective September 12, 2012. Discussion ensued. Carried unanimously.

Approved 9/12 change in hours and routes

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by $556.44 to $25,182,511.69 to account for increased revenues. Carried unanimously.

Approved budget increase

Note: The District received $202.55 from Target for GLP and $353.89 from Target for Eden Elementary School

Ms. Almasi reported the following:

Business report

- School tax bills were mailed out last week.
- A draft of the audit report should be available by the end of the week. It will take about a week to review and have corrections made. The audit report will be taken to the October 15 Board meeting to be voted on. An Audit Committee meeting will be scheduled for the week of October 1 or October 8. Committee members should email the dates and times they are available to Ms. Almasi.
- Ms. Almasi will attend a workshop Thursday held by the Office of Child Nutrition to help get an extra $0.06 per lunch by making sure we're in compliance with the new daily and weekly nutrition standards.

Supt report Mr. Buggs reported that enrollment is down overall. Enrollment at GLP is down 25 students, Eden Elementary is down 2 students and the Jr./Sr. High School is down 7 students. Partly due to late enrollments, GLP class size numbers are at about 24-25 students. Administrators will continue to watch class sizes prior to budget time.

Board report

- Mr. Cerne introduced this year's student representative to the Board, Andrew Rakiecki. Andrew reported that the Student Council will be trying to build benches for placement in the front of the High School.
- Mrs. Henry expressed her concern about class sizes at GLP. Mr. Buggs explained that the goal was to try to keep them at 20 or below.

Goal Setting session Goal Setting Session –

- It was decided to change the dates on #3B – from a 10 year plan to a 5 year plan.
- Mr. Cerne asked if there were any goals that the Board or Administrators felt strongly about keeping or removing.

The following items were addressed for 2012-2013 at the August 27th goal setting session:

- APPR Initiative
  - Communication-parents, staff, board
  - Support/Alignment
  - NYS Reform Agenda
    - Discussion ensued

- How to look at more consistency in classroom discipline. Mrs. Johnson suggested the goal be geared toward classroom management as opposed to discipline.
  - Mrs. Henry expressed concern over class size at GLP. She would like to see class size reduced to give young students a good start. She felt the classroom management/discipline goal should be kept.

- How to consider more physical education time.
  - Discussion ensued. It was decided to remove this goal from the list for now.

- How to build a "Technology Center of Excellence".

- APPR Initiative
  - Communication-parents, staff, board
  - Support/Alignment
  - NYS Reform Agenda

- Increasing the number of kids going to four-year colleges
  - Discussion ensued. There was no consensus on this item.

- ❖ Increasing the number of graduates with Advanced Regents Diplomas
  - ♦ Discussion ensued.
  - ♦ Added the goal of increasing the number of college credit courses and the number of students taking them.

- ❖ How to increase the amount of grant money
  - ♦ Discussion ensued.

Future dates

- ♦ Special Meeting Tuesday, September 18, 2012 – 6:00 p.m., Jr./Sr. HS Library.
- ♦ Board of Education Meeting, Monday, October 15, 2012 – 7:00 p.m., Jr./Sr. HS Auditorium.

Executive session

At 8:48 p.m., Mr. Cerne made a motion, seconded by Mr. Breeden that the Board of Education enter executive session to discuss a personnel issue. Carried unanimously.

Regular session

At 8:55 p.m., Mr. Cerne made a motion, seconded by Mr. Breeden to return to regular session. Carried unanimously.

Adjourn

Mr. Cerne made a motion, seconded by Mr. Breeden to adjourn the meeting. Carried unanimously.

The meeting was adjourned at 8:56 p.m.

Respectfully submitted,

Lisa A. Almasi

Lisa A. Almasi
District Clerk

LA:bt