BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
NOVEMBER 19, 2012

MEMBERS PRESENT: Mr. Steven Cerne, Mr. Michael Breeden, Mr. Michael Byrnes, Mr. Colin Campbell, Mr. Scott Henderson, Mrs. Barbara Henry, Mrs. Kristen Pinker

ABSENT:

OFFICIALS PRESENT: Mr. Ronald Buggs, Superintendent; Ms. Lisa Almasi, Director of Finance; Mrs. Barbara Thomasulo, Stenographer

ALSO PRESENT: Mrs. Loran Carter, GLP Principal; Miss Marisa Fallacaro, Athletic Director; Mr. Marc Graff, Jr./Sr. High Principal; Mrs. Shawn Johnson, Director of Pupil Personnel, Mrs. Lucinda Karstedt, Director of Information Technology; Miss Patricia Menkiena, Jr./Sr. High School Assistant Principal; Mr. Richard Schaefer, Eden Elementary Principal

Call to Order

At 7:02 p.m., Mr. Cerne called the meeting to order and asked those present to join in the Pledge of Allegiance.

Request to withdraw items

Mr. Cerne asked if anyone wished to remove any items from the Consensus Items. Mr. Cerne asked to remove Item K – Approval of Budget Transfers Over $10,000.

Approved consensus items

Mrs. Pinker made a motion, seconded by Mr. Breeden that the following consensus items be approved as listed in the Administrative Memorandum (III. A –J and L-Q):

Minutes of the October 15, 2012 Regular Board of Education Meeting.

Minutes of the October 19, 2012 Special Board of Education Meeting.

Revenue Budget Status Report for the period ending October 31, 2012.

Treasurer's Report for the period ending October 31, 2012.

Multi Fund Warrant for the period ending October 31, 2012 in the amount of **$507,758.73**. This Warrant is broken down as follows: General Fund portion **$411,918.94**, Cafeteria Fund portion **$44,974.09**, Federal Fund portion **$4,868.77**, Capital Fund portion **$10,521.44** and Trust & Agency portion **$35,475.49**.

ACH/Wire/Transfer Warrant for the period ending October 31, 2012 in the amount of **$201,960.00**.

Accounts Payable Warrant for the period ending October 31, 2012 in the amount of **$300.00**. This Warrant is broken down as follows: General Fund portion **$300.00**.

Appropriation Status Report for the period ending October 31, 2012.

Extraclassroom Activities Fund Report for the period ending October 31, 2012.

Budget Transfers for October 2012.

October 2012 Claims Auditor Report.

CSE/CPSE recommendations.

Appointed substitutes The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name		Effective Date	Certification
Kyle Parsons	7-12 T, TA, HI	November 20, 2012	Math
Jaclyn Lawrence	PK-12 Teacher	November 20, 2012	PE/Health
Elaine Pontonio	Teacher Aide	November 20, 2012	K-6
Allison Bogolin	Teacher 1-6	November 20, 2012	CE1-6/SWD1-6
Christina Clark	PK-12/T/TA/Mon	November 20, 2012	None

Supplemental activities The following personnel be appointed to Supplemental Activities positions for the 2012-2013 school year as presented: See attached list.

Leave of absence – J. Bonfante A child bearing leave of absence be granted to Elementary Special Education Teacher, **Jaquelyn Bonfante**, effective approximately January 30, 2013 until June 27, 2013.

Approved policies The first reading of the following policies

- #1330 Appointments and Designations by the Board of Education
- #3280 Use of School Facilities, Materials and Equipment
- #5110 Budget Planning and Development
- #5120 School District Budget Hearing
- #5130 Budget Adoption
- #5220 District Investments
- #5683 Fire Drills, Bomb Threats and Bus Emergency Drills
- #6170 Safety of Students (Fingerprinting Clearance of New Hires)
- #7420 Sports and the Athletic Program
- #7512 Student Physicals
- #7554 Dignity for All Students Act
- #7560 Notification of Sex Offenders

Consensus items A-J and L-Q carried unanimously.

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the October Budget Transfers over $10,000 be approved as presented. Discussion ensued. Carried unanimously.

Approved budget transfers over $10,000

At 7:05 p.m., the building was evacuated when a fire alarm sounded.

At 7:23 p.m. the meeting reconvened.

From Administration

Mrs. Carter updated the Board on options for class size issues at GLP. It is most necessary to hire a teacher at the first grade level. Parents were surveyed about possibly moving their child to a new classroom. Only eight parents were willing to move their child. Mrs. Carter surveyed similar schools to ask what their class sizes are for primary grades. First grade stood out, as Eden has higher first grade enrollment than most schools. Mr. Cerne had asked Ms. Almasi to look for a way to budget for another teacher. The teachers felt that another teacher would be the best option as opposed to hiring an aide. Hiring an aide would not be a feasible option due to Common Core Learning Standards, APPR achievement, and having to manage aides in a classroom. Mrs. Pinker felt that the Board should respond to what the parents are saying. Mrs. Carter stated they were looking for guidance from the Board. Mrs. Henry suggested having all the first graders change teachers, just like starting over in September. Due to APPR and student achievement, this would also not be feasible. Mr. Cerne stated that while it is difficult to find a solution at this point, the Board has tried to make it work. He would like to see the teachers work on this together with the Board.

Comments

At 7:33 p.m., Mr. Cerne asked for comments from the public present.

- Tina Powell, parent, felt the parents were not given a good enough explanation of what is going on in regards to GLP class size. Some parents have said they sent back their survey with a "no" response, because they didn't realize what it was about. She feels that the class sizes at GLP are too big, and there is not enough support in the class.
- Lindsey Archabald, parent, suggested thinking outside the box. One idea would be to hire a teacher to split between the classes. For instance, each classroom would split their reading time between two teachers. She asked that the year not be thrown away.
- Carol King, GLP teacher, reiterated the need for another teacher at GLP. Achievement levels have been raised for students. Teachers need to be able to connect with their students as individuals and in small groups. Aides do not have the same academic background as teachers.
- Sandy Wess-Rishel, GLP teacher, stated that Hamburg hired two new teachers. They did not ask the parents if they could move their children. The new teacher had a party with the students, so they could have some bonding time prior to instruction starting. She felt it is not too late to add a teacher. She thanked Mr. Byrnes for visiting GLP.

- Karen Hall, parent, gave some feedback about the music program at Eden Elementary. She encouraged continued discussion with all involved. She feels that the changes are hurting the program. Having music before the school day starts works for her, but it doesn't work for others. There may be a dramatic decrease in participation over the long run due to the changes. She would like a meeting scheduled with parents, teachers, administration and interested school board members to evaluate the current schedule, with a follow up meeting possibly in January. The Board has stated that they encourage feedback through surveys and hiring committees. She wondered if the Board had considered a more positive format for parents to interact with the Board.
- Ray Vondell, parent, stated that the football field is atrocious. He voted for a sports program. The goal posts are from the '60's. The PA system is not good. During homecoming, there was a volleyball tournament at the same time. Only one bathroom was open. Someone opened up the gym locker, so those bathrooms could be used. The stalls in the locker room have no doors on them. The scoreboard is broken. He asked if there was a slush fund in place for repairs such as these. Ms. Almasi said there is no slush fund and not enough in the budget for a $30,000 score board.
- Matt Gould, parent, asked questions about the music program changes at Eden Elementary. He inquired if there was a master plan for the implementation of an effective music program, in light of current and future budgetary restraints, declining (or increasing) enrollment, and a district wide desire to offer music to our students. He is interested in discovering the effects of changes made and solutions to issues as we move forward to provide music and arts experiences to children.
- Jeremy Krempa expressed his concern that his children cannot take band because of the changes in the music program. He pays for them to take private lessons. He feels that his children are not getting any more Science and Social Studies than they did last year. There is a dramatic drop in the music program. Music is a big part of his children's lives.
- Colleen Kot, Physical Education teacher and ETA President, thanked Mr. Byrnes for stopping in at GLP. She stated that staff cannot attend workshops due to a lack of funding. She asked that adequate funding be provided for subs and staff development.
- Eric Cooper, Science teacher, stated that his family did not vote for a move to another classroom for his daughter, although he does understand the benefit. He hopes it is not a done deal. He thanked the Board for looking for money for another teacher, and he appreciates what they have already done.
- Mr. Cerne said the Board had offered to fund one position. They are still willing to listen to solutions. It is still on the table if Mrs. Carter has any ideas she still wanted to pursue.

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Cafeteria Monitor, **Teresa Gonser**, be accepted effective November 8, 2012. The Board and Administration wish to thank Mrs. Gonser for her six years of service to Eden Central School. Carried unanimously.

Accepted resignation – T. Gonser

At 7:59 p.m., Mr. Cerne made a motion, seconded by Mr. Breeden to enter executive session to discuss the nursing position resignation, the nursing position hire, special ed hires, and Superintendent performance. Carried unanimously.

Entered executive session

At 7:59 p.m., Ms. Almasi was excused from executive session.

Ms. Almasi excused

At 7:59 p.m., Mrs. Johnson was invited to attend executive session.

Mrs. Johnson invited

At 8:30 p.m., Mrs. Johnson was excused from executive session.

Mrs. Johnson excused

At 8:31 p.m., Mr. Cerne made a motion, seconded by Mr. Breeden that the Board return to regular session. Carried unanimously.

Returned to regular session

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of School Nurse, **Susan White**, be accepted effective October 26, 2012. Carried unanimously.

Accepted resignation – S. White

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Holly Gabel**, who is a Registered Professional Nurse, be appointed on probation as a School Nurse effective December 10, 2012 through June 9, 2013. Salary is based upon **CSEA Contract, Level 12, Step 1**. Carried unanimously.

Appointed nurse – H. Gabel

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Claire Flynn** be appointed on probation as a 1:1 Teacher Aide effective November 26, 2012 through May 25, 2013. Salary is based upon **CSEA Contract, Level 4, Step 1**. Carried unanimously.

Appointed teacher aide – C. Flynn

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Kayla Zahm** be appointed on probation as a 1:1 Teacher Aide effective November 26, 2012 through May 25, 2013. Salary is based upon **CSEA Contract, Level 4, Step 1**. Carried unanimously.

Appointed teacher aide – K. Zahm

Appointed monitor – K. Gross

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Karen Gross** be appointed on probation as a Part-time Cafeteria Monitor effective November 20, 2012 through May 19, 2013. Salary is based upon **CSEA Contract, Level 1, Step 1**. Carried unanimously.

Appointed LTS teacher – M. Prentice

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Morgan Prentice**, who is certified in Childhood Education 1-6 and Students with Disabilities 1-6, be appointed as a Long-term Substitute Special Education Teacher, replacing Jacquelyn Bonfante effective approximately January 30, 2013 through June 27, 2013. Salary is based upon **Bachelor's, Step 1**. Carried unanimously.

Appointed 1:1 aide for extracurricular activities – J. Rizzone

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Judy Rizzone** be appointed on probation as a 1:1 Teacher Aide for Extracurricular Activities effective December 4, 2012 through January 19, 2013; two hours per day for approximately seven days to assist a student with special needs. Carried unanimously.

Approved change in hours – M. Yager

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, effective September 5, 2012, the hours of Bus Driver, **Marilyn Yager** be increased from 6.5 to 6.75 hours per day, due to an error on the original spreadsheet. Carried unanimously.

Approved change in hours

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, transportation hours be adjusted as follows effective November 5, 2012:

	Change From	**Change To**
Margaret Skura	6.50 hours M/W/F	6.25 hours M/W/F
Bonnie Gabel	6.25 hours M/W/F	6.00 hours M/W/F
Bonnie Gabel	7.75 hours T/Th	7.50 hours T/Th
Vinnie Vacco	7.00 hours/day	6.75 hours/day
Dawn Preischel	3.75 hours/day	3.25 hours/day

Carried unanimously.

Approved excessing of radios

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the following radios be excessed and disposed of as the District deems necessary

Icom IC-F3S-2 portable radio – serial #52346
Icom IC-F3S-2 portable radio – serial #03460
Uniden SPH580E portable radio – serial #15000970
Icom F320S-6 mobile radio – serial #66594
Icom F320S-6 mobile radio – serial #66595
Johnson #ATH90E2423130

Carried unanimously.

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Keyfitness Airbike located at the High School, Asset Tag #A00186520 be declared excess and disposed of as the District deems necessary. Discussion ensued. Carried unanimously.

Approved excessing of bike

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the following vehicle be designated as surplus. Due to age, mileage and cost to repair, it has reached the end of its useful life:

Motion to surplus bus

Bus#	Year	Make/Model	Vin	Approx. Miles
170	2002	Chevy 20 Pass. Diesel	1GBHG31F921164948	174,914

Discussion ensued. No vote was taken.

Mr. Cerne made a motion, seconded by Mr. Breeden to table the surplus vehicle and get a detailed assessment of cost to repair. Carried unanimously.

Tabled motion to surplus bus

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resolution to amend the 403(b) Plan Document to conform with Heroes Earnings Assistance and Relief Act of 2009 ("HEART") and the Worker, Retiree and Employer Recovery Act of 2008 (WRERA) be approved as presented. Carried unanimously.

Amended 403(b) plan document

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, an overnight field trip for the Wrestling Team to participate in the Jamestown Holiday Classic December 14-15, 2012 be approved. Carried unanimously.

Approved wrestling team trip

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by $2,060.50 to $25,190,673.16 to account for increased revenues. Discussion ensued. Carried unanimously.

Approved budget increase

Note: The District received $2,044.00 from Volleyball Club for officials and $16.50 from Abibow Recycling for Eden Elementary.

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the MOU with the Administrators' unit be approved as presented. Discussion ensued. Carried unanimously.

Approved MOU with Administrators' unit

From Administration & Staff

- Mrs. Ploetz gave an overview of the GLP Library web-site. There are many links to parent resources, as well as study links. There is a well-documented connection between student achievement and effective school libraries. It is clear that with the shift to the Common Core Standards and a commitment to five key elements of the Regents reform agenda, school libraries with certified school librarians play an important role in student achievement, curriculum development and instruction. GLP students are exhibiting artwork at the Albright Knox

Art Gallery from November 13th – November 30th, based on cave paintings from Lascaux, France, which were viewed via a link on the GLP Library site.

- Data Review Session –
  - GLP - Mrs. Carter & Mrs. Morgan-LaRosa discussed data review. There are no state assessments at GLP. They have Aimsweb data on ELA and Math to measure student achievement. Aimsweb data helps to identify if students are progressing. Benchmarking is done in the Fall, Winter and Spring. Progress is monitored every two weeks. Each time, it is harder to reach the benchmark skill. The skills continue to get harder. The expectation is that oral reading fluency will rise as the year goes on. Results are reviewed at parent-teacher conferences. They are not printed and sent home, unless requested.
  - Eden Elementary - Mr. Schaefer stated that they also use Aimsweb for reading fluency and comprehension in the Fall, Winter and Spring with two week progress monitoring. Teachers say time on task will help to close the gap between Eden and other schools. The new State tests are expected to be much more rigorous.
  - Jr./Sr. High - Mr. Graff presented the Jr./Sr. High School data review. The State will be changing the passing grade from 65 to 75. The Math focus this year will be to continue to develop spiraled assessments, which provides immediate feedback and data regarding current, previous and future units. Tests will be set up using a 70% (current), 20% (previous) and 10% (future) model. Assessments will be analyzed to determine identified target students (high and low achievers) to develop action plans to implement strategies to support them. Report cards showed seventh grade proficiency rates of +7% and eighth grade proficiency rates of +14% since the RTT Benchmark from 2009-2010 through 2011-2012. The ELA focus will be to develop interim assessments, which will focus on finding evidence from text, making inferences, and reading charts and graphs to interpret data. Sample Common Core Learning Standard questions and gathering/analyzing data will be administered. Report cards showed proficiency rates of +5% in seventh grade and +8% in eighth grade since RTT Benchmark from 2009-2010 through 2011-2012.

Business report

Ms. Almasi reported the following:

- Bahgat & Laurito-Bahgat will begin their Internal Audit risk assessment update on November 26th. An Audit Committee meeting will be scheduled after their report is received and reviewed.
- The Audit Committee also needs to meet to discuss the response to the External Audit and the recommendation for External Auditors for 2012-13.

- Mr. Breeden thanked the fall athletic program and congratulated the Girls Volleyball team for their fourth consecutive New York State Championship. **Board report**

- Board of Education Meeting, Monday, December 10, 2012 – 7:00 p.m., Jr./Sr. HS Cafeteria. **Future dates**

Executive session

At 9:48 p.m., Mr. Cerne made a motion, seconded by Mrs. Pinker that the Board of Education enter executive session to discuss a personnel matter from the termination discussed at the last meeting. Carried unanimously.

Ms. Almasi was excused

Ms. Almasi was excused at 9:48 p.m.

Respectfully submitted,

Lisa A. Almasi

Lisa A. Almasi
District Clerk

LA:bt

Regular session

At 10:10 p.m., Mr. Cerne made a motion, seconded by Mr. Breeden to return to regular session. Carried unanimously.

Adjourn

Mr. Cerne made a motion, seconded by Mrs. Pinker to adjourn the meeting. Carried unanimously.

The meeting was adjourned at 10:11 p.m.

Respectfully submitted,

Steven P. Cerne
Board President

SC:bt