BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL AUDITORIUM
APRIL 15, 2013

MEMBERS PRESENT: Mr. Steven Cerne, Mr. Michael Breeden, Mr. Michael Byrnes, Mr. Colin Campbell, Mr. Scott Henderson, Mrs. Kristen Pinker

ABSENT: Mrs. Barbara Henry

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mrs. Loraine Ingrasci, Interim Director of Finance; Mrs. Barbara Thomasulo, District Clerk

ALSO PRESENT: Ms. Marisa Fallacaro, Director of Athletics; Mrs. Shawn Johnson, Director of Pupil Personnel; Mrs. Lucinda Karstedt, Director of Information Technology; Miss Patricia Menkiena, Assistant Principal; Mr. Richard Schaefer, Elementary Principal; Andrea Stayzer, Student Representative

Call to Order

At 7:05 p.m., Mr. Cerne called the meeting to order and asked those present to join in the Pledge of Allegiance.

Request to withdraw items

Mrs. Pinker asked if anyone wished to remove any items from the consensus items. There were no consensus items removed.

Approved consensus items

Mrs. Pinker made a motion, seconded by Mr. Breeden that the following consensus items be approved as listed in the Administrative Memorandum (III. A –M):

Minutes of the March 18, 2013 Regular Board of Education Meeting.

Minutes of the April 8, 2013 Special Board of Education Meeting.

Revenue Budget Status Report for the period ending March 31, 2013.

Treasurer's Report for the period ending March 31, 2013.

Multi Fund Warrant for the period ending March 31, 2013 in the amount of **$580,604.63**. This Warrant is broken down as follows: General Fund portion **$519,411.91,** Cafeteria Fund portion **$24,753.82,** Trust & Agency Fund portion **$36,438.90**.

ACH Wire Transfer Warrant for the period ending March 31, 2013 in the amount of **$314.30**.

Appropriation Status Report for the period ending March 31, 2013.

Extraclassroom Activities Fund Report for the period ending March 31, 2013.

Budget Transfers for March 2013.

Appointed substitutes

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Area	Effective Date	Certification
Amphavanh Philarom	PK-12 T, TA	April 16, 2013	None
Katelin LaGreca	PK-12 Teacher	April 16, 2013	Library Media Spec.
Lindsi Archabald	PK-6 Teacher	April 16, 2013	None
William Schupp	7-12 T, HI	April 16, 2013	Technology

Supplemental activities

The following personnel be appointed to Supplemental Activities positions for the 2012-2013 school year as presented:
Cathy Jeffers, Music Chaperone

Approved LOA – O. Doctor

A child-bearing leave of absence for Jr./Sr. High English Teacher, **Olivia Ann Doctor**, effective September 1, 2013 through approximately October 15, 2013.

Approved LOA – V. Zoll

An unpaid medical leave of absence for Elementary School Library Media Specialist, **Vanessa Zoll**, effective May 14, 2013 through approximately June 30, 2013.

Consensus items A-M carried unanimously.

Comments

At 7:06 p.m., Mr. Cerne asked for comments from the public present.

- Kathy Klopp, Teacher, spoke on behalf of Jr./Sr. High School Assistant Principal. She stated that Miss Menkiena reaches out to the students, parents and families in the district. She gives her best and does her job with quality.
- Richard Schaefer, Elementary Principal, also spoke out against a cut in administration. He stated that without an Assistant Principal at the Jr./Sr. High School, Mr. Graff would have to assume those duties, thus rendering him unable to perform the job of Principal.
- Lucinda Karstedt read a statement from Mr. Graff, who was unable to attend the meeting, due to another school function. Mr. Graff also spoke against cutting the Administrative Principal position. Whenever it is necessary for him to be out of the building, the Assistant Principal steps in to make sure things run smoothly. In addition, with all the new requirements, such as DASA, school safety, APPR, Common Core, etc., an administrative cut would be devastating.
- Patty Krouse, parent, spoke on behalf of Miss Menkiena. She believes the school will suffer without Miss Menkiena, who has the ability to reign in the students with her no-nonsense attitude.
- John McCarthy, Eden Police, stated that the police department has a grave concern over the cutting of Miss Menkiena's position. Because

of Miss Menkiena, the building is safer than it was before she came to Eden. For the most part, students respect the authority she has brought to the building. He asked the Board to reconsider, as she is vital to the school and the police department.

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the April 12th and May 24th staff development half days be changed to staff development full days. Discussion ensued. Carried unanimously.

Approved change in staff development days

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2013-2014 School Calendar changes be approved as presented. Discussion ensued. Carried unanimously.

Approved change in 2013-2014 calendar

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the process to seek bids for an architecture firm to construct a visitor parking area at the high school be initiated. Discussion ensued. No vote was taken.

Motioned to initiate process for seeking bids

Mr. Cerne made a motion, seconded by Mr. Breeden to amend the motion to say that this is to process an RFP for an architectural firm. Carried unanimously.

Amended motion to process RFP

Mr. Cerne made a motion, seconded by Mr. Breeden to seek an RFP to construct a visitor parking lot. Carried unanimously.

Approved motion to seek RFP

Mrs. Pinker made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by \$124.06 to \$25,288,968.98 to account for increased revenues. Carried unanimously.

Approved budget increase

Note: The District received \$15.06 from Abibow Recycling for GLP and \$109.00 from Eden All Sports Booster Club for Boys' Basketball Officials.

Mrs. Ingrasci stated that she appreciated the staff who have helped her out and offered her thanks.

Business report

Mrs. Anzalone took a moment to say our hearts go out to the people in Boston and their families for their tragedy. During her three weeks here, she has been to many things. The District concert was astounding. Beauty & the Beast, the Little Mermaid, and the National Honor Society ceremony were all very proud moments. These students will be good role models for our district. She has met with parents, leaders in the buildings and community, and the senior class. It has been a great three weeks.

Supt report

Budget Review

Draft #6 of the 2013-2014 budget was presented.

- Major changes from the 2012-2013 budget include the addition of a second grade teacher, the reduction of five FTE faculty from the Jr./Sr. High School, the elimination of the 5 pm bus runs, updated contract costs, an additional $281,801 in state aid, the reduction of .2 FTE Gifted and Talented (3rd & 4th grade), a 5% reduction in athletics, and a reduction in department chairs.
- The current budget gap is $1,227,840 without the use of reserves.
- Draft 6 budget recommendations are: a 10% reduction in supplies and materials in all budget areas, 5% reduction in clubs and other stipends, 5% reduction in non-mandated music and art, reinstatement of a six hour cleaner, reduction of an administrative position, a change in the health care plan, and the use of $425,562 from the appropriated fund balance. This would leave a deficit of approximately $8,944.32.
- If the Assistant Principal position is cut, the responsibilities would have to be reallocated to other administrators.
- Mr. Cerne suggested approving a budget number at this meeting.
- The projected deficit is based on changing health insurance. If the union groups do not want to switch health insurance, approximately $400,000 will have to be cut from other areas.

Motioned to break

Mr. Cerne made a motion, seconded by Mr. Breeden to take a break for ten minutes. Carried unanimously.

Approved 2013-2014 budget

Mr. Cerne made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2013-2014 budget in the amount of $25,720,426 be approved. Carried unanimously.

Future dates

- Component Vote Date – Tuesday, April 23, 2013 – 7 p.m. – Jr./Sr. High School Library
- Annual Budget Hearing – Tuesday, May 7, 2013 – 7:00 p.m. – Jr./Sr. High School Cafeteria
- Next Regular Board of Education Meeting – Monday, May 20, 2013 – 7:00 p.m. – Jr./Sr. High School Auditorium
- Annual Board of Education Budget Vote – Tuesday, May 21, 2013 – 9:00 a.m. – 9:00 p.m. – Jr./Sr. High School Auditorium Foyer

Adjourned

Mr. Cerne made a motion, seconded by Mr. Breeden to adjourn. Carried unanimously.
The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

BT/