

BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL AUDITORIUM
JUNE 17, 2013

MEMBERS PRESENT: Mr. Steven Cerne, Mr. Michael Breeden, Mr. Michael Byrnes, Mr. Colin Campbell, Mr. Scott Henderson, Mrs. Barbara Henry, Mrs. Kristen Pinker

ABSENT:

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mr. Thomas Murphy, Director of Finance; Mrs. Barbara Thomasulo, District Clerk

ALSO PRESENT: Mrs. Loran Carter, GLP Principal; Miss Marisa Fallacaro, Athletic Director; Mr. Marc Graff, Jr./Sr. High Principal; Mrs. Shawn Johnson, Director of Pupil Personnel; Mrs. Lucinda Karstedt, Director of Information Technology; Miss Patricia Menkiena, Jr./Sr. High School Assistant Principal; Mr. Richard Schaefer, Elementary Principal

At 6:31 p.m., Mr. Cerne called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Call to
Order**

At 6:32 p.m., Mr. Cerne made a motion, seconded by Mrs. Henry to enter executive session to discuss the employment history of a particular person and collective negotiations with the Eden Teachers' Association and Civil Service Employees Association, and a matter of public safety regarding a mechanical issue with a bus. Carried unanimously.

**Entered
executive
session**

At 7:07 p.m., Mrs. Henry made a motion, seconded by Mr. Campbell to return to regular session. Carried unanimously.

**Returned to
regular
session**

Mr. Cerne called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Pledge of
Allegiance**

Mr. Campbell asked if anyone wished to remove any items from the consensus items. Mr. Cerne asked to remove VI. O.

**Request to
withdraw
items**

Mr. Campbell made a motion, seconded by Mr. Breeden that the following consensus items be approved as listed in the Administrative Memorandum (VI. A-N, P-R):

**Approved
consensus
items**

Minutes of the May 7, 2013 Budget Hearing.

Minutes of the May 16, 2013 Special Board of Education Meeting.

Minutes of the May 20, 2013 Regular Board of Education Meeting.

Revenue Budget Status Report for the period ending May 31, 2013.

Treasurer's Report for the period ending May 31, 2013.

Multi Fund Warrant for the period ending May 31, 2013 in the amount of **\$971,294.31**. This Warrant is broken down as follows: General Fund portion **\$874,109.63**, Cafeteria Fund portion **\$52,390.53**, Federal Fund portion **\$1,561.82**, and Trust & Agency Fund portion **\$43,232.33**.

ACH Wire Transfer Warrant for the period ending May 31, 2013 in the amount of **\$278,575.00**.

Appropriation Status Report for the period ending May 31, 2013.

Extraclassroom Activities Fund Report for the period ending May 31, 2013.

Budget Transfers for May 2013.

March 2013 Claims Auditor Report.

May 2013 Claims Auditor Report.

CSE/CPSE Recommendations.

Appointed substitutes

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>
Marilyn Wallin	Nurse	June 18, 2013	RPN
Susan Schnaufer	K-12	September 1, 2013	Bus/Distrb. Ed

Approve First Reading of Policies

The first reading of the following policies be approved:

- #1730 Executive Sessions
- #7640 Student Individualized Education Program

Approved policies

The following policies be approved:

- #5150 Contingency Budget
- #5510 Accounting of Funds
- #5511 Allegations of Fraud
- #5660 School Food Service Program
- #5672 Information Security Breach & Notification
- #6130 Evaluation of Personnel
- #7210 Student Evaluation
- #7330 Searches and Interrogations of Students
- #7631 Appointment and Training of Committee on Special Education (CSE) /Subcommittee on Special Education Members

Consensus items III. A-N, P-R carried unanimously.

Mr. Cerne removed item O – Supplemental Activity Advisors and Coaches for the 2013-2014 School Year. No vote was taken. Clarification on some items was requested.

**Removed
item;
postponed**

Mary Ellen Bossert thanked the Board for hiring her. She loved teaching Art at the GLP for the past nine years.

Comments

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Clerk Typist, **Kathy McCarthy** be accepted effective July 12, 2013, in order for Mrs. McCarthy to be appointed as a Senior Clerk Typist effective July 15, 2013. Discussion ensued. Carried unanimously.

**Accepted
resignation –
K.
McCarthy**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Kathy McCarthy** be appointed on probation as a Senior Clerk Typist effective July 15, 2013 and ending January 14, 2014. Salary is based on **CSEA Contract, Level VI, Step 1**. Discussion ensued. Carried unanimously.

**Appointed
Sr. Clerk
Typist – K.
McCarthy**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the following personnel be appointed for summer school positions, per contract effective July 8, 2013 through August 16, 2013:

**Appointed
summer
school
personnel**

- a. **Katherine Musso** – Special Education Teacher
- b. **Christine Durringer** – Special Education Teacher
- c. **Colleen Griffin** – .5 Speech Therapist
- d. **Dana Fazzolari** – .5 Speech Therapist
- e. **Darlene Smith** – School Nurse
- f. **Jamie O'Brien** – Classroom Aide
- g. **Gail Krebs** – Classroom Aide
- h. **Judith Rizzone** – 1:1 Aide
- i. **Tom Wall** – 1:1 Aide
- j. **Kelly Fronczak** – 1:1 Aide
- k. **Marisa Fallacaro** – Adapted Physical Education Teacher
- l. **Carol Stumpf** – Substitute Teacher for Summer School
- m. **Elaine Funch** – Substitute Aide for Summer School

Discussion ensued. Carried unanimously.

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Kristyn Bermingham** be appointed as a School Counselor Intern effective September 1, 2013 and ending December 14, 2013. Discussion ensued. Carried unanimously.

**Appointed
school
counselor
intern**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Ryan Bischof** be appointed as a summer Computer/AV Cleaner effective July 1, 2013 until completion. Discussion ensued. Carried unanimously.

**Appointed
computer/A
V cleaner –
R. Bischof**

**Appointed
summer
school
personnel**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the following personnel be appointed for summer school transportation effective July 8, 2013 through August 16, 2013:

Marg Skura , Bus Driver	Janette Bonczar , Bus Driver
Vincent Vacco , Bus Driver	Mary Tarasiewicz , Bus Attendant
Rosemary Peters , Bus Driver	Diane Zimmer , Bus Attendant
Kathleen Keller , Bus Driver	Judy Gustas Stoj , Bus Attendant
Linda Christ , Bus Driver	Ellen Pulinski , Bus Attendant."

Carried unanimously.

**Appointed
summer
school
substitute
personnel**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the following personnel be appointed as summer school transportation substitutes and field trip drivers effective July 8, 2013 through August 16, 2013:

Marg Skura	Janette Bonczar
Vincent Vacco	Patricia Bogue
Rosemary Peters	Mike Best
Maun Best	Deb Schwabel
Kathleen Keller	Danielle Gabel
Linda Christ	Julian Blencowe
	Ruth Pirog."

Discussion ensued. Carried unanimously.

**Abolished
positions**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, due to economic reasons the Board of Education hereby abolishes the following positions effective June 30, 2013:

- 2.0 FTE positions in the Physical Education tenure area
- .34 FTE position in the Art Education tenure area
- 1.0 FTE position in the Social Studies Education tenure area
- 1.0 FTE position in the Mathematics Education tenure area
- .33 FTE position in the Science Education tenure area
- 1.0 FTE position in the English Education tenure area

Carried unanimously.

**Reduced
positions**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, due to economic reasons the Board of Education hereby reduces the following positions effective June 30, 2013:

- .67 FTE position in the Foreign Language tenure area
- .67 FTE position in the Science tenure area
- .50 FTE position in the Business Education tenure area
- .30 FTE position in the Art Education tenure area
- .17 FTE position in the Music tenure area
- .20 FTE position in the Gifted & Talented Education area

Carried unanimously.

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2013-2014 Room Rental Agreement with BOCES for one office at GLP and one classroom at GLP Primary School be approved as presented. Discussion ensued. Carried unanimously.

**Approved
BOCES
room rental**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the probation date for Director of Finance, **Thomas Murphy** be amended to end on May 20, 2016. Carried unanimously.

**Changed
probation
date – T.
Murphy**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Memorandum of Agreement between the Eden Teachers' Association and the District regarding compensation for participation in CPR, AED and lifeguard training be approved as presented. Carried unanimously.

**Approved
ETA
CPR/AED
MOA**

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the Memorandum of Agreement between the Civil Service Employees' Association and the District regarding CPR and AED certification fees be approved as presented. Carried unanimously.

**Approved
CSEA
CPR/AED
MOA**

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the Memorandum of Agreement regarding teaching status reduction between Spanish Teacher, **Lori Kohl** and the District be approved as presented. Discussion ensued. Carried unanimously.

**Approved
MOA – L.
Kohl**

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, library books as presented be declared excess and disposed of as the District deems necessary. Discussion ensued. Carried unanimously.

**Approved
excessing of
library
books**

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Memorandum of Agreement with Interim Director of Finance, **Loraine Ingrasci** be extended to include one additional day between May 21 – June 30, 2013. Discussion ensued. Carried unanimously.

**Approved
MOA – L.
Ingrasci**

Excessed teachers

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, dependent upon the abolishment of positions in item **VII. C.** above, the following teachers would, therefore, be excessed. In accordance with Education Law Section 2510(3), such teachers shall be placed on the Preferred Eligibility List in the following tenure areas for a period of seven years from the effective date of this reduction:

1. **Amie Francisco**, Physical Education tenure area (Also a LTS position)
2. **Mary Ellen Bossert**, Art Education tenure area
3. **Tara Cooper**, Social Studies Education tenure area
4. **Ryan Bischof**, Mathematics Education tenure area
5. **Bethany Crahen**, Science Education tenure area
6. **Rachael Kirkwood**, English Education tenure area

Carried unanimously.

Reduced teachers

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, dependent upon the reductions of positions in item **VII. D.** above, the following teachers would, therefore, be reduced. In accordance with Education Law Section 2510(3), such teachers shall be placed on the Preferred Eligibility List in the following tenure areas for a period of seven years from the effective date of this reduction:

1. **Lori Kohl**, Foreign Language tenure area from 1.0 FTE to .50 FTE
2. **Kerstin Crinnin**, Foreign Language tenure area from 1.0 FTE to .83 FTE
3. **Philip Archabald**, Science tenure area from 1.0 FTE to .33 FTE
4. **Susan Schnauffer**, Business Education tenure area from 1.0 FTE to .50 FTE (Note: there is .10 for summer data to be added)
5. **Amy McConeghy-Witman**, Art Education tenure area from 1.0 FTE to .70 FTE
6. **Denise Uhlman**, Music Education tenure area from .67 FTE to .50 FTE
7. **Irene Lavin**, Elementary Education tenure area from .60 FTE to .40 FTE

Discussion ensued. Carried unanimously.

Approved MOA – R. Heckathorn

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Memorandum of Agreement between the Director of Transportation, **Rose Heckathorn** and the District be approved as presented. Carried unanimously.

Approved 105H MOA

Mr. Cerne removed the motion that upon the recommendation of the Superintendent, the 105H Memorandum of Agreement between the excessed teachers and the District be approved as presented. It will be postponed until a future meeting.

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by \$24,058.86 to \$25,314,746.96 to account for increased revenues. Carried unanimously.

**Approved
budget
increase**

Note: The District received \$23,031.32 from GAA for the Elementary Sensory Room (Autism Walk) and \$1,027.54 from Sixth Grade Student Council for Elementary Library books.

- ◆ Technology Report – Mrs. Karstedt reviewed the Technology Plan and its development. Federal and state regulations require that a plan be in place. Most of the plan is curriculum based. The plan must be approved by the Board and will be posted to the web-site. The seven main components are: Technology Integration, Support of Data Teams, Parent Communication, Professional Development, Student Actions, Equipment and Infrastructure and Security.
- ◆ New State Education Department Data Requirements for 2012-2013 – Mrs. Karstedt addressed the New York State requirements for data. Eden uses Power Schools, which is our student management system, IP Direct and AIS Direct, which are our Special Education systems, Nutra-Kids for food service and Finance Manager, which is our financial resource system. Data uploads are done once a month.
- ◆ Sports Update – Ms. Fallacaro recapped the 2012-2013 year in sports. This year Eden won one state title, sent two individual athletes to state competition, won two section titles, one section runner up trophy, eight athletes competed at the section level for individual events and five division championships, as well as 18 scholar athlete teams. Girls Volleyball won their tenth state title. Andrew Herbert placed first in sectionals and qualified in states for bowling. Girls' softball won their first section championship since 1990. Alex Smythe placed third at states for wrestling, and girls' soccer made it to the sectional finals for the first time ever. Eden Athletics earned an 11th place ranking in Business First. Of the 84 senior athletes this year, 16 have committed to playing at the collegiate level. Most received some sort of financial assistance.
- ◆ Raiders Respond – Mr. Crombie shared the success of Raiders Respond Day, which has grown from under 20 projects four years ago to over 60 projects. Next year, the VFW and American Legion members will be contacted to articulate the mission and vision of Raider Respond Day. The National Honor Society membership volunteered at the Golden Age games at the Buffalo Convention Center. The national coordinator called our students the best volunteer group she has ever seen. Mrs. Lauer thanked everyone for participating.
- ◆ Diploma Requirements – Mr. Hassett presented the diploma requirements. New York was one of the first states to pass a compulsory attendance law and to fund Pre-K programs. Effective with the 2012-2013 school year, diploma types and requirements are as follows:

**From Admin
& Staff**

- Regents: Students must pass 5 required NYS Regents exams with minimum scores of 65 on each test.
- Regents with Honors: Earn a cumulative total of at least 450 points on the 5 required NYS Regents exams (overall average = 90).
- Regents with Advanced Designation: Pass 9 specific Regents exams with a minimum score of 65 on each test.
- Regents with Advanced Designation & Honors: Students must take 9 specific NYS Regents exams and earn total cumulative test points of at least 810 (overall average = 90 or above).
- Regents with Advanced Designation & Math Endorsement: Earn an Advanced Regents exam AND demonstrate mastery on the 3 NYS Regents Mathematics exams (“mastery” means an exam score is 85 or higher).
- Regents with Advanced Designation & Science Endorsement: Students earn an Advanced Regents Diploma AND demonstrate mastery on 3 specific NYS Regents Science exams.
- Regents with Advanced Designation & Math & Science Endorsement: Students earn an Advanced Regents Diploma AND demonstrate mastery on 3 Math & 3 Science Regents Exams.
- Regents with CTE Certification: Students taking Career Technical Education classes earn a Regents diploma AND pass a NYS Certification exam in a specific vocational field.
- Students who earn diplomas with CTE Certifications may receive the following additional designations: Advanced Regents, Math, Science, Honors Designation or a combination of any or all of the above.

These new diploma types represent a level of effort and intelligence that students are required to demonstrate in order to be adequately prepared for post-High School life. Although the names of the certifications and the requirements have changed, the bigger picture of the New York State High School Diploma process has remained largely the same over the last sixty years.

Business report

Mr. Murphy reported on the following:

- ◆ Affordable Care Act. As of January 1st, many provisions of the Affordable Care Act go into effect. The 30 hour rule, which dictates that employees who work 30 hours or more but less than full time, must be offered a health care plan. The District will have to account for all employees in this situation – e.g. a substitute who is also a coach. Once someone reaches that 30 hour threshold, they get healthcare, with their contribution being 9.25% or less. Most of our units are paying 10% or more of the healthcare cost.
- ◆ Tiered Transportation Rates – The transportation rate for bus trips or field trips for outside groups has increased from \$34 to \$42.05. The reason for this is that all of the charges that transportation was incurring, including salary, all fringe benefits including health care, etc., plus all other transportation costs divided by the mileage were not included in the previous rate. The Board should consider setting an *internal* rate for our own students versus an external rate for outside

groups.

- ◆ Safety Plan – Mr. Martin will be naming the Safety committee at the reorganization meeting on July 1st. The plan elements will be presented in August and voted on in September.
- ◆ Budget Rollover – The budget for 2013-2014 has been rolled over. The information will be set up in Finance Manager.

Mrs. Anzalone reported on the following:

Supt report

- ◆ Thanked everyone involved for a successful Raiders Respond Day.
- ◆ Commented on what a great honor it was for our students who assisted at the Veteran Golden Age Game.
- ◆ The Code of Conduct is included in the Board packet, and will be coming up for a presentation at the July 1st meeting.
- ◆ The calendar generally includes the District Code of Conduct, so it cannot be printed until after it is approved.
- ◆ The District Shared Decision Making Team has been working on a grant for getting a Digital Sign for the front lawn of the Elementary School. The Eden Community Foundation awarded a \$5,000 grant for this sign. The structure of the original sign will remain intact. The Alumni Association and the Boys and Girls Club will also be able to advertise on the sign.
- ◆ Sheila Harris, Eden Elementary School teacher was awarded as a Teacher of Merit from Business First 2013.
- ◆ Tara Cooper was awarded Teacher of the Year from the students.
- ◆ Mary Ellen Bossert was awarded an Honorable Mention from Albright Knox Art Gallery Arts'Cool Award. The award included a check for the District. Students Trinity Chatwood (K) and Shawn Kline (6) won awards, as well.
- ◆ Administrators looked at bus guidelines to ensure our K-5 students are no more than three to a seat and that grades 6 and over are no more than two to a seat for safety reasons.

Mr. Campbell thanked Mr. Cerne for the time, effort and leadership that he put into the Board during a somewhat difficult time in the District.

Board report

- ◆ Annual Reorganization Meeting – Monday, July 1, 2013 – 7 p.m. Jr./Sr. High School Cafeteria.

Future dates

Mr. Cerne made a motion, seconded by Mr. Brecken to adjourn. Carried unanimously.

Adjourned

The meeting adjourned at 8:53 p.m.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk