BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
AUGUST 21, 2013

MEMBERS PRESENT: Mr. Michael Byrnes, Mr. Michael Breeden, Mr. Colin Campbell, Mr. Scott Henderson, Mrs. Barbara Henry, Mrs. Patricia Krouse, Mr. Paul Shephard

ABSENT:

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mr. Thomas Murphy, Director of Finance; Mrs. Barbara Thomasulo, District Clerk

ALSO PRESENT: Miss Marisa Fallacaro, Athletic Director; Mrs. Shawn Johnson, Director of Pupil Personnel; Mrs. Lucinda Karstedt, Director of Information Technology; Mrs. Kelly Morgan-LaRosa, Director of Curriculum & Instruction and Staff Development Intern

Called to Order

At 7:04 p.m., Mr. Byrnes called the meeting to order and asked those present to join in the Pledge of Allegiance.

Requested to withdraw items

Mrs. Henry asked if anyone wished to remove any items from the consensus items. There were no consensus items removed.

Approved consensus items

Mrs. Henry made a motion, seconded by Mr. Campbell that the following consensus items be approved as listed in the Administrative Memorandum (III. A. – V.):

Minutes of the June 17, 2013 Regular Board of Education Meeting.

Minutes of the July 1, 2013 Reorganization and Regular Board of Education Meeting.

Minutes of the July 24, 2013 Special Board of Education Meeting.

Revenue Budget Status Report for the period ending July 31, 2013.

Treasurer's Report for the period ending June 30, 2013.

Multi Fund Warrant for the period ending June 30, 2013 in the amount of **$322,020.60**. This Warrant is broken down as follows: General Fund portion **$278,716.36,** Cafeteria Fund portion **$26,264.93,** Federal Fund portion **$1,304.69,** Trust & Agency Fund portion **$11,534.62,** and Private Purpose Trust (Scholarship) Fund portion **$4,200.00**.

Multi Fund Warrant for the period ending July 31, 2013 in the amount of **$728,098.57**. This Warrant is broken down as follows: General Fund portion **$628,112.92** and Trust & Agency Fund portion **$99,985.65**.

ACH Wire Transfer Warrant for the period ending June 30, 2013 in the amount of **$217,272.98**.

ACH/Wire/Transfer Warrant for the period ending July 31, 2013 in the amount of **$51,495.25**.

Accounts Payable Warrant for the period ending July 31, 2013 in the amount of **$193,759.25**. This Warrant is broken down as follows: General Fund portion **$193,496.25,** Federal Fund portion **$263.00**.

Appropriation Status Report for the period ending July 31, 2013.

Extraclassroom Activities Fund Report for the period ending June 30, 2013.

Extraclassroom Activities Fund Report for the period ending July 31, 2013.

Budget Transfers for June 2013.

Budget Transfers for July 2013.

June 2013 Claims Auditor Report.

July 2013 Claims Auditor Report.

CSE/CPSE Recommendations.

Appointed substitutes

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Area	Effective Date	Certification
Bonnie Kordal	TA/CT/Mon/T K-12	August 22, 2013	None
Chryste Mallory	K-12 Teacher	September 1, 2013	Music
Lory Mohan	Teacher Aide	September 3, 2013	None
Steven Dillsworth	Science	September 3, 2013	Earth Science

Approved Supplemental Activities Coaches/Adv.

The following personnel be appointed to Supplemental Activities positions as coaches and advisors for the 2013-2014 school year as presented. See list.

Approved LOA – S. Roberts

A child-bearing leave of absence for Jr./Sr. High School Music Teacher, **Sarah Roberts**, be approved from approximately October 4, 2013 through November 25, 2013.

A leave of absence for **Kelly Morgan-LaRosa**, GLP Teacher, be approved through January 31, 2014. **Approved LOA – K. M-LaRosa**

Note: This leave of absence is to fulfill the duties of Director of Curriculum and Instruction and Staff Development Intern.

The following policies be approved: **Approved policies**
 #1730 Executive Sessions
 #7640 Student Individualized Education Program

Consensus items III. A-V carried unanimously.

Mr. Byrnes asked for comments from the public. There were no comments. **Comments**

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the resignation of Teacher Aide, **Amy Fleissner Collins**, be accepted effective August 14, 2013. Carried unanimously. **Accepted resignation – A. Fleissner Collins**

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the resignation of Science Teacher, **Keith Crombie** be accepted effective August 31, 2013. The Board of Education and Administration wish to thank Mr. Crombie for his 10 years of service to Eden Central School District. Carried unanimously. **Accepted resignation – K. Crombie**

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Judy Rizzone** be appointed as a 1:1 Teacher Aide for Extracurricular Activities from September 4, 2013 – November 7, 2013. This position will be to assist one student for two hours per day for approximately 8 days total and one student for two hours per day for approximately 16 days total. Carried unanimously. **Appointed T. Aide for Extraclass Activities – J. Rizzone**

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Alecia Campbell** be appointed on probation as a Teacher Aide effective September 3, 2013 and ending March 2, 2014. Salary is based upon **CSEA Contract, Level 4, Step 1**. Carried unanimously. **Appointed Teacher Aide – A. Campbell**

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Nicole Lauer**, who is certified in Elementary Education PK, K, 1-6 and Literacy B-6 and 5-12 be retroactively appointed as a probationary Literacy Teacher effective September 1, 2012 through June 30, 2014. Discussion ensued. Carried unanimously. **Appointed Literacy Teacher – N. Lauer**

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Philip Archabald**, who is on the Preferred Eligibility List, is being returned to a 1.0 FTE position in the Science tenure area effective September 1, 2013. Salary is based upon ETA Contract, **Master's, Step 8**. Carried unanimously. **Recalled P. Archabald from PEL**

Approved transportation to B&G Club

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, transportation be provided for the Eden Boys & Girls Club after school program via one school bus for the 2013-2014 school year beginning on Wednesday, September 4, 2013 and ending on Friday, June 13, 2014. Discussion ensued. Carried unanimously.

Approved driver ed contract – R. Uhlman

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Memorandum of Agreement for Provision of Driver Education and Related Services between the District and **Ronald Uhlman** be approved as presented. Carried unanimously.

Approved Code of Conduct

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the 2013-2014 Eden Central School District Code of Conduct be approved as presented. Discussion ensued. Carried unanimously.

Approved girls basketball trip

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Girls' Basketball Overnight trip to Nassau, Bahamas December 4, 2013 – December 8, 2013 be approved as presented. Discussion ensued. Carried unanimously.

Approved budget increase

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the 2013-2014 budget be increased by $8,183.44 to $25,728,609.44 to account for increased revenues. Discussion ensued. Carried unanimously.

Note: The District received: Extraclass (Cheerleaders) - Uniforms $4,142; GLP - Buffalo Fine Arts Academy Awards $1,350, GLP - Tops in Education $151.16, GLP - Lifetouch (Spring) $471.00, GLP - Independent Health Fitness Grant $1,000; Elem - Abibow Recycling $26.02, Elem - Tops in Education $307.08, Elem - Lifetouch (Spring) $646.50; Jr./Sr. High - Tops in Education $89.68.

Business report

- Mr. Murphy discussed reserves. At the end of the 2012-2013 fiscal year, there was $192,813 in the repair reserve, $134,297 in the reserve for prepaid expenditures, $166,932 in the reserve for encumbrances, $836,698 in the unemployment insurance reserve, $402,831 in the capital reserve, $445,127 in the employee benefits accrued liability reserve, $2,484,700 in the employee retirement contribution reserve, $2,120,860 in the unassigned fund balance and $561,476 in the assigned appropriated fund balance (to reduce tax levy).
- The State allows districts to have 4% unassigned fund balance. The District currently is above the maximum. There is $1,092,043 in excess of 4%. Unassigned fund balance in excess of 4% can be transferred to reserves with Board approval or can be used to reduce the tax levy. If the tax levy is reduced, the starting point for next year will be lower, which is not recommended by the auditors, as it would not be a good fiscal position to be in.

- The Retirement Contribution Reserve Fund is to fund employer retirement contributions, but not the Teachers' Retirement System.
- The Unemployment Insurance Reserve is to pay the cost of reimbursement to the State Unemployment Insurance fund for payments made to claimants where the school district uses the benefit reimbursement method.
- The Employee Benefit Accrued Liability Reserve is to pay accrued benefits due to employees upon termination of service for vacation, sick leave and/or personal leave.
- The Tax Certiorari Reserve is to pay judgments and claims in tax certiorari proceedings per Real Property Tax Law, Article 7.
- The Prepaid Reserve allows recognition of amounts paid in advance of the receipt of goods and services.
- The Repair Reserve pays the cost of repairs that do not recur annually to capital improvements and equipment.
- The Capital Reserve pays the cost of any object or purpose for which bonds may be issued.
- Three options were offered to the Board to transfer excess unassigned fund balance to reserves: Option A) to bring the unassigned fund balance to 4% with a suggested transfer of $1,092,043; Option B to bring the unassigned fund balance to 4.5% with a suggested transfer of $963,441, or Option C to bring the unassigned fund balance to 5% with a suggested transfer of $834,839. Mr. Murphy and the State Department of Education recommend bringing the unassigned fund balance to 4%, which is Option A.

Approved transfer of unassigned fund balance

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Board of Education authorized the transfer of 2012-13 Unassigned Fund Balance into the following reserves, using Option A:

EBLAR	$494,755.00
Unemployment	$132,800.00
Tax Certiorari	$ 15,000.05
ERS	$449,487.96

Carried unanimously.

Supt. report

- Mrs. Anzalone reported that school will begin in a couple of weeks. She has been in each of the buildings. There have been many changes in staffing this year. The cleaning and building and grounds crew have been busy moving things from one building to another.
- A global connect call will go out on August 22nd to all staff with detailed information about opening schools. The informational letters were also e-mailed to the Board. The District Newsletter is posted to the web-site, as well.

- The PTA and ETA have invited the Board of Education, the Administrators, the ETA, and the CSEA groups to help host a "Welcome Back Raiders Reception" prior to the September 18th Board of Education meeting at 5:30 for refreshments and 6:00 for a speaker. The theme is Embracing, Educating and Empowering as a Community.
- Four board members have not returned their survey to Bill Silky, who is the facilitator for the goal setting session. Mrs. Anzalone asked that anyone who has not returned one, please do so.
- Mrs. Anzalone proposed that prior to some board meetings, the building Principals take board members on tours of the buildings. The board is always welcome to visit during the school day. They should let the building Principal know that they are in the building.

Future Dates

- Board of Education Goal Setting Retreat – Wednesday, August 28, 2013 – 6:00 p.m. – 9:00 p.m., Superintendent's Office. Closed Session.
- Regular Board of Education Meeting – Wednesday, September 18, 2013 – 7 p.m. – Jr./Sr. High School Cafeteria.

Executive session

At 7:58 p.m., Mr. Byrnes made a motion, seconded by Mr. Campbell that the Board of Education enter executive session to discuss litigation strategy in a possible case against the school district. Carried unanimously.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

BT/

Ended executive session

At 9:02 p.m., Mr. Campbell made a motion, seconded by Mrs. Henry to end executive session. Carried unanimously.

Regular session

At 9:02 p.m., Mr. Byrnes made a motion, seconded by Mr. Henderson to return to regular session. Carried unanimously.

Adjourned

Mr. Campbell made a motion, seconded by Mr. Shephard to adjourn. Carried unanimously.

The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Michael Byrnes
Board President

MB/bt