BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
JANUARY 15, 2014

MEMBERS PRESENT: Mr. Michael Byrnes, Mr. Michael Breeden, Mr. Colin Campbell, Mr. Scott Henderson, Mrs. Barbara Henry, Mrs. Patricia Krouse, Mr. Paul Shephard

ABSENT:

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mr. Thomas Murphy, Director of Finance; Mrs. Barbara Thomasulo, District Clerk; Molly Neureuter, Student Representative

ALSO PRESENT: Mrs. Loran Carter, GLP Principal; Mr. Jeff Cervoni, Jr./Sr. High School Principal; Miss Marisa Fallacaro, Athletic Director; Mr. Marc Graff, Eden Elementary School Principal; Ms. Rose Heckathorn, Transportation Director; Mrs. Shawn Johnson, Director of Pupil Personnel; Mrs. Lucinda Karstedt, Director of Information Technology; Miss Patricia Menkiena, Jr./Sr. High School Assistant Principal; Mrs. Kelly Morgan-LaRosa, Director of Curriculum & Instruction and Staff Development Intern.

Called to order

At 7:08 p.m., Mr. Byrnes called the meeting to order and asked those present to join in the Pledge of Allegiance.

Entered executive session

At 7:09 p.m., Mr. Campbell made a motion, seconded by Mr. Breeden that the Board of Education enter executive session to discuss the ETA, SSO and CSEA contracts, the proposed teacher early retirement incentive and the employment history of a particular person. Carried unanimously.

Returned to regular session

At 7:40 p.m., Mr. Shephard made a motion, seconded by Mr. Breeden that the Board of Education return to regular session. Carried unanimously.

Request to withdraw items

Mr. Campbell asked if anyone wished to remove any items from the consensus items. There were no consensus items removed.

Approved consensus items

Mr. Campbell made a motion, seconded by Mrs. Henry that the following consensus items be approved as listed in the Administrative Memorandum (IV. A. – T.):

Minutes of the November 20, 2013 Regular Board of Education Meeting.

Revenue Budget Status Report for the period ending November 30, 2013.

Treasurer's Report for the period ending November 30, 2013.

Multi Fund Warrant for the period ending November 30, 2013 in the amount of **$454,323.22**. This Warrant is broken down as follows: General Fund portion **$383,839.04**; Cafeteria Fund portion **$20,342.99**; Federal Fund portion **$3,746.95**; Trust & Agency Fund portion **$46,394.24**.

Multi Fund Warrant for the period ending December 31, 2013 in the amount of **$143,975.46**. This Warrant is broken down as follows: General Fund portion **$98,767.81**; Cafeteria Fund portion **$28,236.13**; Federal Fund portion **$16,107.52**; and Trust & Agency Fund portion **$864.00**.

ACH/Wire Transfer Warrant for the period ending December 31, 2013 in the amount of **$1,059,819.75**. This Warrant is broken down as follows: General Fund (Debt Service) portion **$410,501.25**; General Fund (ERS & HRA) portion **$649,088.50**; and Trust & Agency Fund portion **$230.00**.

Appropriation Status Report for the period ending November 30, 2013.

Appropriation Status Report for the period ending December 31, 2013.

Extraclassroom Activities Fund Report for the period ending November 30, 2013.

Budget Transfers for November 2013.

Budget Transfers for December 2013.

Budget Transfers over $10,000.

November 2013 Claims Auditor Report.

December 2013 Claims Auditor Report.

CSE/CPSE Recommendations.

Appointed substitutes

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Area	Effective Date	Certification
Amy M. Witman	K-12 Teacher	January 16, 2014	Art
Gabriella Graff	PK-12 Teacher/TA	January 16, 2014	None
Cassandra Wark	PK-12 Teacher	January 16, 2014	SS 5-6, 7-12
Amber Martin	PK-12 Teacher	January 16, 2014	None
Robert Slisz	PK-12 Teacher, TA	January 16, 2014	None
Corey Farrell	Cleaner	January 16, 2014	None
Luigi Palmieri	Bus Driver	January 16, 2014	CDL
Ryan Duffy	7-12 Teacher	January 16, 2014	None

The following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2013-2014 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
See list.

Appointed supplemental activities advisors & coaches

After using existing sick time, an unpaid medical leave of absence be approved for Linda Christ through June 30, 2014.

Approved LOA – L. Christ

The following first readings of policies be approved:

1. #3282 Use of Facilities by the Boy Scouts of America and Patriotic Youth Groups
2. #3280 Use of School Facilities, Materials and Equipment

Approved first reading of policies

The following policies be approved:

1. #3211 Use of Service Animals
2. #6200 Employment of Retired Persons
3. #6600 Identification Badges
4. #7220 Graduation Requirements/Early Graduation/Accelerated Programs
5. #7617 Declassification of Students with Disabilities
6. #7632 Appointment and Training of Committee on Preschool Special Education (CPSE) Members

Approved policies

Consensus items III. A-T carried unanimously.

At 7:51 p.m., Mr. Byrnes asked for comments from the public. There were no comments.

Comments

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the appointment of Director of Curriculum and Instruction and Staff Development Intern, **Kelly Morgan-LaRosa** be extended through June 30, 2014. Carried unanimously.

Extended appt. – K. M-LaRosa

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the appointment of Long-term Substitute Teacher, **Ashley Mason**, be extended through June 30, 2014. Carried unanimously.

Extended appt. – A. Mason

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, upon successfully completing her probationary period, **Allison Piwko** be granted tenure as a Mathematics Teacher effective January 31, 2014. Carried unanimously.

Tenure appt. – A. Piwko

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, upon successfully completing her probationary period, **Katherine Musso** be granted tenure as a Special Education Teacher effective February 3, 2014. Carried unanimously.

Tenure appt. – K. Musso

Appointed Sp. Ed. teacher – C. Flynn

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, **Claire Flynn**, who is initially certified in Childhood Education B-2 and 1-6 and Students with Disabilities 1-6 be appointed as a .6 FTE Special Education Teacher effective January 13, 2014 through June 30, 2014. Salary is based upon **ETA Contract, Master's, Step 1**. Carried unanimously.

Increased hours – H. Knab

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the hours for Social Worker, **Helen Knab** be increased by .29 to .89 FTE effective December 16, 2013 through June 30, 2014 due to grant increases. Discussion ensued. Carried unanimously.

Accepted audit

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the Internal Auditor's Transportation Audit be accepted as presented. Discussion ensued. Carried unanimously.

Accepted donation of equipment

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the donation of the Pro Tools Music Sequencing Program for use with the school musical, valued at $295 be accepted from the Eden Elementary Drama Club. Carried unanimously.

Approved revised calendar

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the revised 2013-2014 School Calendar be approved. Discussion ensued. Carried unanimously.

Excessed library books

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, Library books be declared excess and disposed of as the District deems necessary. Carried unanimously.

Excessed buses

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the following vehicles be surplused due to decay of body and floor sills. These vehicles can no longer meet NYS DOT inspection qualifications:

Number	Model/Year	Passenger	Mileage	Vehicle ID	Fuel Type
163	Dodge - 00	6	182,812	2B4GP25R7YR866547	Gas
165	FR.LR - 02	66	112,989	4UZAAXAK42CJ74840	Diesel
166	FR.LR - 02	66	117,128	4UZAAXAK42CJ74841	Diesel
168	FR.LR - 02	66	120,785	4UZAAXAK82CJ74843	Diesel
170	Chevr-02	20	174,914	1GBHG31F921164948	Diesel
174	FR.LR - 04	48	96,245	4UZAAXCS14CM45550	Diesel
175	FR.LR - 04	48	118,551	4UZAAXCS34CM45551	Diesel
8	Chevr - 87		98,496	1GBHR34K9HJI15874	Gas

Discussion ensued. Carried unanimously.

Mr. Campbell made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the Teacher Early Retirement Incentive be approved. Discussion ensued. Mr. Byrnes, Mr. Campbell, Mr. Henderson, Mrs. Krouse and Mr. Shephard voted yes. Mr. Breeden and Mrs. Henry voted no. Motion carried.

Approved teacher retirement incentive

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, Title I, Title IIA, 611, 619 and UPK grants be accepted. Discussion ensued. Carried unanimously.

Accepted grants

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the 2013-2014 appropriations be increased by **$1,349.50 to $25,739,881.38** to account for increased revenues. Carried unanimously.

Approved appropriations increase

Note: The District received $1,409.50 Cheerleaders - Uniforms, Extraclass Revenue Adjust prior month -$60.00.

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the 2013-2014 appropriations be increased by **$1,323.50 to $25,741,204.88** to account for increased revenues. Carried unanimously.

Approved appropriations increase

Note: The District received $300 from the Bookstore for the Student of the Month Sign at the Jr./Sr. High; $929.50 from Box Tops for Eden Elementary; and $94.00 from the Eden Community Foundation for the Elementary School Book Nook Sign.

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the Standard Work Day and Reporting Resolution for the Treasurer be approved as presented. Discussion ensued. Carried unanimously.

Approved SWD reporting resolution

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the Board of Education authorizes the use of two loaner buses by Matthews Buses, Inc. at no cost to the District until June 30, 2014. There is no obligation by the District to purchase the buses at the expiration of the time period. Discussion ensued. Carried unanimously.

Approved use of loaner buses

Mr. Campbell made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the District Code of Conduct be approved as revised. Discussion ensued. Carried unanimously.

Approved revised Code of Conduct

Business report

Mr. Murphy reported the following:

- Budget Advisory Team – The BAT met prior to the board meeting. A revised schedule and timeline were presented.
- Minimum Wage – NYS minimum wage is now $8.00 per hour. This will affect our substitute cleaners and monitors, who currently earn less than the new minimum wage.
- BOCES potential for a capital project – BOCES would like to make some repairs to their facilities. The BOCES budget could be increased next year for the 27 schools in Erie 2. They are weighing their options.
- Affordable Care Act – there is no update on the Affordable Care Act at this time.
- Budget Timeline – Each department should have their budgets submitted to the Business Office by January 20, 2014. Beginning with the week of February 23rd, staffing needs for PK-12 will be reviewed with the best interests of the students and taxpayers in mind. The first draft of the budget will be ready for presentation to the BAT by February 7th. There will be a community forum on February 26th. Budget workshops are scheduled for March 5th and March 15th. April 8th is the expected date the administrators will have a final budget available. The board must adopt a budget by April 25th. The annual budget hearing is Tuesday, May 6th. The budget vote date is Tuesday, May 20th.

Supt. report

Mrs. Anzalone reported the following:

- Football Team – Congratulations to Coach Tilley, Garrett DiStefano and the Raider Varsity Football Team for winning the B South Sportsmanship award.
- The Eden-North Collins Food Pantry – Rosella Schasel from the Food Pantry sent a letter of thanks to the District for donations of non-perishable food items, clothing, blankets etc. Many new and gently used items were collected at the GLP Boutique for people to take what they needed. Anything left was then donated to the Food Pantry.
- Potential Capital Project – Opinions vary on the necessity of a capital project. There is a clear trend of declining enrollment. Distance learning, shared services, and course offerings need to be assessed. A recommendation for the Board is to bring community members, students and school personnel together to help draw up a proposal to look at a construction management team or an architect. There is always a possibility that enrollment could spike in the next ten years. The District produces its own power. The power goes under one of the buildings. In the last capital project, there was not much money put into GLP. Some ideas in the RFP are financial advisement, academic planning for long-term, which might mean moving 6th grade up to the Jr./Sr. High School, and moving district and business offices to GLP. There is approximately $400,000 in the Capital Reserve. Voters would have to approve using the money for a project. State aid

would be received on a project once it is complete.

Board report

Paul Shephard reported the following:

- NYSSBA – Three important resolutions at the NYSSBA convention were: 1) Support for NYS unfunded mandates. The District has lost aid due to decreased enrollments and a lower tax base; 2) Aid for school safety; and 3) Adding calling in a firearm threat to be a felony. Currently, calling a bomb threat into school is a felony, but calling in a firearm threat is not.
- The convention included a meeting with Commissioner of Education, John King. Topics were opposition to Common Core, mandated testing, potential buses, possible changes to school lunches, school improvements and school safety, etc.

Mr. Byrnes thanked Ms. Heckathorn and the drivers for a good job.

Future dates

Regular Board of Education Meeting – Wednesday, February 12, 2014 – 7 p.m. – Jr./Sr. High School Cafeteria.

Executive session

At 9:01 p.m., Mr. Campbell made a motion, seconded by Mrs. Henry that the Board of Education enter executive session to discuss the employment history of a particular person or persons, and the Superintendent's evaluation model. Carried unanimously.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

BT/

Returned to regular session

At 10:31 p.m., Mr. Shephard made a motion, seconded by Mr. Breeden to return to regular session. Carried unanimously.

Adjourned

Mr. Breeden made a motion, seconded by Mr. Shephard to adjourn. Carried unanimously.

The meeting adjourned at 10: 34 p.m.

Respectfully submitted,

Michael Byrnes
Board President

MB/bt