



OFFICE OF THE SUPERINTENDENT

# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

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## Minutes of Regular Meeting

### The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, April 18, 2018, beginning at 6:00 PM in the ADMINISTRATION BUILDING.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Angelina Osteguin	X		
Mr. Louis Ybarra Jr.	X		
Mr. Edward Mungia	X		
Mrs. Leticia Guerra	X		
Mrs. Connie Prado	X		
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Laura Salazar-Reyna, Community Relations Officer.

Section end time: 6:01 PM.

#### OATH OF OFFICE

Section start time: 6:01 PM.

1. Administration of the Oath of Office by a notary public or other person authorized to administer oaths in Texas to the applicant appointed to office in the March 21, 2018 board meeting.

Mr. Luis M. Rodriguez, new Trustee appointed on March 21, 2018 was absent, so

the Oath of Office was not administered.

Connie Prado, Trustee, raised a point of order, as the citizens to be heard portion of this meeting was left off the agenda in error. Angelina Osteguín, Board President, advised her and the community that as per legal counsel's advice, she may add this at her discretion. Per Mrs. Osteguín, citizens to be heard will be allowed after closed session.

Section end time: 6:03 PM.

## **CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

*The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:*

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion on the Duties and Responsibilities of the Superintendent

Entered Closed Session at 6:03 PM.

Returned from Closed Session at 6:54 PM.

**CITIZENS TO BE HEARD**

Section start time: 6:54 PM

Ben Castillo, attorney at law, addressed the audience in regard to the guidelines and disruptions during citizens to be heard.

1. *Al Porter*, Sports Coordinator, addressed the Board regarding the payment of sports officials in the middle schools.
2. *Tom Cummins*, South San AFT, addressed the Board regarding a Tax Ratification Election, Librarian and Registered Nurses, and the reserve fund.
3. *Juan Vigil*, community member, addressed the Board regarding obtaining documentation on the decline in enrollment.

Abelardo Saavedra, Superintendent of Schools, advised Mr. Vigil to submit all requests for open records in writing to the district.

Section end time: 7:02 PM.

## **PRESENTATIONS / REPORTS /DISCUSSION**

Section start time: 7:02 PM.

1. Presentation #2 on 2018-19 Budget Preparations

Item start time: 7:02 PM.

Juan Carlos Zamora, Chief Financial Officer, Abelardo Saavedra, Superintendent of Schools, Delinda Castro, Chief Academic Officer, and Lorraine Deleon, Executive Director of Curriculum & Instruction were called to present and answer questions related to this item.

Item end time: 8:27 PM

### **Citizens to be heard regarding Presentation #2 on 2018-19 Budget Presentations**

Ben Castillo, attorney at law, addressed the audience in regard to the guidelines and disruptions during citizens to be heard.

Item start time: 8:27 PM

1. *Marc Mendiola*, student, addressed the Board regarding mental health services.
2. *Sabrina Salinas*, student, addressed the Board regarding school intervention services and mental health services.
3. *Madysyn Donovan*, student, addressed the Board regarding mental health services.
4. *David Venegas*, student, addressed the Board regarding mental health

services.

5. *Karla Hernandez*, student, addressed the Board regarding Deferred Action for Childhood Arrivals (DACA) students.
6. *Evelyn Katz Vasquez*, student, addressed the Board regarding violence, finance, and mental health services.
7. *Isaihh Alvarado*, student, addressed the Board regarding mental health services.

Item end time: 8:44 PM.

2. The board will discuss the following board constraint: The Board shall not allow the introduction of new information or materials related to agenda items once the agenda is posted. \*LSG

Item start time: 8:44 PM.

The Board of Trustees participated in a discussion regarding the progress that they have made with regard to this constraint.

Item end time: 8:49 PM.

3. Quarterly Investment Report

Item start time: 8:49 PM.

Juan Carlos Zamora, Chief Financial Officer, was called to present and answer questions related to this item.

Item end time: 8:52 PM.

4. Report on Goal 3 Progress Measure: 3.1 and 3.2 -- Percent of students who perform at the Masters Grade Level standard for all grades in state reading exams will increase. \*LSG

Item start time: 8:52 PM.

Delinda Castro, Chief Academic Officer, and Amy Shields, Director of Teaching & Learning, were called to present and answer questions related to this item.

Item end time: 9:26 PM.

Section end time: 9:26 PM.

**CONSENT**

Section start time: 9:26 PM.

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
  - A. Regular Called March 21, 2018
  - B. Special Called March 27, 2018
2. Approve a Resolution That Designates a System of Great Schools as the District's Theory of Action
3. Approve the lease of a student management system software and services from Skyward Inc., for a contract period of August 31, 2018 thru August 31, 2021, not to exceed \$358,140.00.
4. Approval of the April Budget Amendment
5. Approval to renew the contract with Gina Spade d.b.a. Broadband Legal Strategies
6. Approve the purchase of additional food and non-food items for the 2017-2018 school year.
7. Approve the purchase of leveled readers, assessment systems and professional books to support the Balanced Literacy Initiative and increase student outcome in reading (Goal 3.1). \*LSG
8. Approval of Superintendent's Request to Serve as an Adjunct Professor

Item start time 9:26 PM

Mrs. Ybarra moved to approve the consent agenda items 1, 2, 3, 4, 5, 7, and 8 as presented, Mrs. Guerra seconded, and the Board of Trustees voted 6/0 to approve the item as presented. Motion passed.

Item end time: 9:27 PM.

#### **CONSENT Items pulled**

##### **Item #- 6**

Item start time: 9:27 PM.

Christina Welch, Child Nutrition Director, was called to present and answer questions related to this item.

Mrs. Prado moved to approve consent item #6 as presented, Mr. Mungia seconded, and the Board of Trustees voted 6/0 to approve the item as presented. Motion passed.

Item end time: 9:31 PM.

Section end time: 9:31 PM.

## **DISCUSSION AND POSSIBLE ACTION**

Section start time: 9:31 PM.

### **1. Discussion and Possible Action to approve the Quarterly Progress Tracker \*LSG**

Item start time: 9:31 PM.

Angelina Osteguín, Board President, was called to present and answer questions related to this item.

The Board participated in completing the current quarter portion of the Quarterly Progress Tracker.

Mrs. Flores moved to approve the item as presented, Mr. Ybarra seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.

Item end time: 9:49 PM.

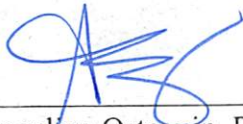
Abelardo Saavedra, Superintendent of Schools, informed the board and community about the May 2, 2018 Board Workshop; 3<sup>rd</sup> budget presentation and possible board action in reference to contracts will be presented. The future administration led budget meeting will be on May 3<sup>rd</sup> at Shepard. If a Tax Ratification Election (TRE) is going to be recommended to the board, that adoption to the tax ordinance item will be on the May 16<sup>th</sup> agenda.

Section end time: 9:49 PM.

## **ADJOURNMENT**

Mr. Flores moved to adjourn the meeting, Mr. Ybarra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 9:54 PM.

**ATTEST**



Angelina Osteguín, Board President



Elda L. Flores, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*





# Board of Trustees Time Management Log

## Board Meeting: April 18, 2018

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:01 PM	1 Min.	Other
Total section time: 1 Min.				
Oath of Office	6:01 PM	6:03 PM	2 Min.	Other
Total section time: 2 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	6:03 PM	6:54 PM	51 Min.	N/A
Total section time: 51 Min.				
Citizens to be heard – 35 Minutes total				
Citizens to be heard	6:54 PM	7:02 PM	8 Min.	Other
Continued Citizens to be heard	8:27 PM	8:44 PM	17 Min.	Other
Total section time: 25 Min.				
Presentations/Reports – 14 Minutes				
Item #1	7:02 PM	8:27 PM	85 Min.	Other
Item #2	8:44 PM	8:49 PM	5 Min.	Vision – Constraints Monitoring
Item #3	8:49 PM	8:52 PM	3 Min.	Other
Item #4	8:52 PM	9:26 PM	34 Min.	Vision – Student Outcome Goal Monitoring

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*



Total section time: 127 Min.				
Consent – 14 Minutes				
Items 1, 2, 3, 4, 5, 7, and 8	9:26 PM	9:27 PM	1 Min.	(Consent 7) Vision – Constraints Monitoring
Pulled Item #6	9:27 PM	9:31 PM	4 Min.	Other
Percentage of Consent Item Pulled 12.5% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 5 Min.				
Discussion Possible Action – 14 Minutes				
DPA Item #1	9:31 PM	9:54 PM	23 Min.	Accountability – Board Self-Evaluation
Total section time: 23 Min.				
Adjournment	9:54 PM	9:54 PM	0 Min.	Other

Total Meeting Time: 234 minutes

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring	34 Min.	19%	Presentation/Report #4
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring	6 Min.	3%	Presentation/Report #2, Consent #7
<b>Accountability</b>				
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation	23 Min.	13%	Discussion and Possible Action #1
<b>Structure</b>				
<b>Structure</b>	Voting			
<b>Advocacy</b>				
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>				
<b>Other</b>	Other	120 Min.	66%	
<b>Total Vision-focused Minutes</b>		63	34%	
<b>Total Minutes</b>		183	100 %	51 Closed Session Minutes not included

Total Meeting 3 hours and 54 minutes = 234 minutes  
 234 - 51 closed session = 183 Total Tracker Minutes

