BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
AUGUST 20, 2014

MEMBERS PRESENT:	Mr. Michael Byrnes, Mr. Michael Breeden, Mr. Colin Campbell, Mr. Scott Henderson, Mrs. Barbara Henry, Mrs. Patricia Krouse, Mr. Paul Shephard
ABSENT:	
OFFICIALS PRESENT:	Mrs. Sandy Anzalone, Superintendent; Mr. Thomas Murphy, Director of Finance; Mrs. Barbara Thomasulo, District Clerk
ALSO PRESENT:	Mrs. Loran Carter, GLP Principal; Ms. Marisa Fallacaro, Athletic Director; Mrs. Shawn Johnson, Director of Pupil Personnel; Mrs. Lucinda Karstedt, Director of Information Technology

Called to order

At 7:02 p.m., Mr. Byrnes called the meeting to order and asked those present to join in the Pledge of Allegiance.

From Delegates

- Nancy DiLonardo from Real Property Tax Services was available to answer questions regarding the Veterans' Tax Exemption. She stated that although the district consists of five towns, only one level of exemption can be chosen. Examples of levels are non-combat, combat, and disabled. Mrs. Anzalone asked about a Sunset Clause. Ms. DiLonardo will get an answer regarding a Sunset Clause.

- Carol Wageman and Victoria Weis from Walsh-Duffield Insurance Company gave a presentation on student accident insurance. The District has not had student accident insurance for several years. General liability insurance excludes sports injuries. If the District is found negligent in an injury, a lawsuit may be filed. The student accident insurance plan would reimburse co-pays ($40) for specialists or anything out of pocket for medical or dental, up to a specified level.

Entered executive session

At 7:28 p.m., Mr. Breeden made a motion, seconded by Mr. Campbell that the Board of Education enter Executive Session to discuss the Confidential Employees Agreements. Carried unanimously.

Regular session

At 8:12 p.m., Mr. Breeden made a motion, seconded by Mrs. Henry to return to regular session. Carried unanimously.

Request to withdraw items

Mr. Breeden asked if anyone wished to remove any items from the consensus items. There were no consensus items removed.

Approved consensus items

Mr. Breeden made a motion, seconded by Mr. Campbell that the following consensus items be approved as listed in the Administrative Memorandum (V. A. – U.):

Minutes of the June 18, 2014 Regular Board of Education Meeting.

Minutes of the July 2, 2014 Re-organization and Regular Board of Education Meeting.

Revenue Budget Status Report for the period ending June 30, 2014.

Treasurer's Report for the period ending June 30, 2014.

Treasurer's Report for the period ending July 31, 2014.

Multi Fund Warrant for the period ending June 30, 2014 in the amount of **$537,878.39**. This Warrant is broken down as follows: General Fund portion **$463,619.35**, Cafeteria Fund portion **$30,750.96**; Federal Fund portion **$22,258.24**; Trust & Agency Fund portion **$16,749.84** and Scholarship Fund portion **$4,500.00**.

Multi Fund Warrant for the period ending July 31, 2014 in the amount of **$556,241.78**. This Warrant is broken down as follows: General Fund portion **$481,015.70**, and Trust & Agency Fund portion **$75,226.08**.

Accounts Payable Warrant for the period ending July 31, 2014 in the amount of **$173,562.36**. This Warrant is broken down as follows: General Fund portion **$159,308.06**, Cafeteria Fund portion **$5,315.89**, Federal Fund portion **$8,938.41**.

ACH/Wire Transfer Warrant for the period ending June 30, 2014 in the amount of **$211,394.69**. This Warrant is broken down as follows: General Fund (Debt Service) portion **$171,826.25**, General Fund (other) portion **$39,568.44.**

Extraclassroom Activities Fund Report for the period ending June 30, 2014.

Extraclassroom Activities Fund Report for the period ending July 31, 2014.

Appropriation Status Report for the period ending June 30, 2014.

Appropriation Status Report for the period ending July 31, 2014.

Budget Transfers for June 2014.

Budget Transfers for July 2014.

Budget Transfers over $10,000 for June 2014.

Claims Auditor Report for June 2014.

CPSE Recommendations.

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Area	Effective Date	Certification
Brian Smith	7-12 Teacher	September 1, 2014	Pending Tech.
Courtney Hanania	7-12 Teacher	September 1, 2014	Pending FACS
Kelly Beller	PK-12 T, TA	September 1, 2014	None
Kristyn Bermingham	G. Counselor	September 1, 2014	School Counselor

The following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2014-2015 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Joe Dougherty – Girls Varsity Basketball Coach
Tim Lebarron – JV Football Assistant Coach
Ivan Bitnun – Girls Swimming Assistant Coach
Sarah Roberts – Girls Diving Coach
Kim Wieczerzynski – Sports Security
Isabelle Bateson-Brown – HS Musical Choreographer, Stage Manager
Karen Pszonak – HS Musical Costumes

The first reading of policy #7440 Musical Instruments be approved.

All consensus items V. A-U carried unanimously.

At 8:13 p.m., Mr. Byrnes asked for comments from the public. There were no comments.

Recognized new employees

Mrs. Anzalone recognized the new employees and welcomed them to the District.

Accepted resignation – M. Yager, bus driver

Mr. Breeden made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Bus Driver, **Marilyn Yager**, be accepted effective August 31, 2014. The Board of Education and Administration wish to thank Mrs. Yager for her 36 ½ years of service to the District. Carried unanimously.

Appointed voting delegate

Mr. Breeden made a motion, seconded by Mrs. Henry that **Paul Shephard** be appointed as **voting delegate** to the annual business meeting of NYSSBA and that Michael Byrnes be appointed as alternate. Carried unanimously.

Appointed Board sub-committees and liaisons

Mr. Byrnes made a motion, seconded by Mr. Breeden that the following Board of Education subcommittees consisting of:
Personnel: **Barbara Henry, Patricia Krouse, Michael Byrnes**
Curriculum: **Barbara Henry, Patricia Krouse, Paul Shephard**
Policy/Legal: **Colin Campbell, Michael Byrnes**
Technology/Infrastucture/Facilities: **Michael Breeden, Scott Henderson**
Negotiations: **Colin Campbell**, ETA **Scott Henderson,** Administrative
Audit: **Michael Breeden, Michael Byrnes, Colin Campbell**
Shared Decision Making: **Paul Shephard**
Legislative: **Michael Byrnes, Paul Shephard**
be established for the 2014-2015 school year.

The following liaisons be established:
ETA: **Colin Campbell**
CSEA: **Scott Henderson**
Administrators: **Patricia Krouse**
PTA: **Barb Henry**
Booster Club: **Michael Breeden**
Buildings & Grounds and Transportation: **Michael Byrnes**
District Shared Decision Making Team: **Paul Shephard**
Carried unanimously.

Appointed ELS FACS Teacher – C. Hanania

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Courtney Hanania**, who is pending certification as a Family & Consumer Science Teacher be appointed as an Extended Leave Substitute Family & Consumer Science Teacher effective September 2, 2014 through October 30, 2014. Salary is $95 per day. Carried unanimously.

Appointed Special Ed Teacher – C. Flynn

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Claire Flynn**, who is initially certified in Students with Disabilities B-2 and 1-6 and Childhood Education B-2 and 1-6 be appointed on probation as a Special Education Teacher effective September 1, 2014 and ending August 31, 2017. Salary is based upon **ETA Contract, Master's, Step 1**. Carried unanimously.

Appointed Special Ed & Social Studies Teacher – E. Farley

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Erin Farley**, who is initially certified in Students with Disabilities 7-12 and Social Studies 7-12 be appointed on probation in the Special Education Teacher tenure area and Social Studies 7-12 Teacher tenure area effective September 1, 2014 and ending August 31, 2017. Salary is based upon **ETA Contract, Master's, Step 1**. Carried unanimously.

Appointed Special Ed Teacher – C. Nelsen

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Corinne Nelsen**, who is professionally certified in Students with Disabilities 7-12 and Social Studies 7-12 be appointed on probation in the Special Education teacher tenure area effective September 1, 2014 and ending August 31, 2017. Salary is based upon **ETA Contract, Master's, Step 1**. Carried unanimously.

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Steven Clancy**, who is permanently certified as a Library Media Specialist be appointed as a part-time Librarian (.46 FTE) effective September 1, 2014 and ending June 30, 2015. Salary is based upon **ETA Contract, Master's, Step 1**. Carried unanimously.

Appointed PT Librarian – S. Clancy

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Anthony Montoro**, who is permanently certified in Business and Distributive Education be appointed as a part-time Computer Teacher (.50 FTE) effective September 1, 2014 and ending June 30, 2015. Salary is based upon **ETA Contract, Master's, Step 1**. Carried unanimously.

Appointed PT Computer Teacher – A. Montoro

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, transportation be provided for the Eden Boys & Girls Club after school program via one school bus for the 2014-2015 school year beginning on Thursday, September 4, 2014 and ending on Friday, June 23, 2015. Carried unanimously.

Approved transportation to B&G Club

Mr. Breeden made a motion, seconded by Mrs. Henry that upon the recommendation of the Superintendent, a donation of medical and office supplies from Dr. Suresh D. Ghate be accepted. Discussion ensued. Carried unanimously.

Accepted donation from Dr. Ghate

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the Confidential Employee Agreement for Barbara Thomasulo, the Secretary to the Superintendent, be approved as presented. Discussion ensued. Carried unanimously.

Approved agreement – B. Thomasulo

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the Confidential Employee Agreement for Patricia Hawkins, the Payroll Clerk, be approved as presented. Carried unanimously.

Approved agreement – P. Hawkins

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the Confidential Employee Agreement for Cathy Dobson, the Part-time Clerk Typist to the Superintendent, be approved as presented.

Approved agreement – C. Dobson

Mr. Breeden made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the 2014-2015 appropriations be increased by **$19,621.43 to $26,416,101.43** to account for increased revenues. Discussion ensued. Carried unanimously.

Approved appropriations increase

Note: The District received $250 from Buffalo Fine Arts Academy for GLP; $282.80 from Eden All Sports Boosters for modified lacrosse officials; $18,036.13 from the GAA Eden Autism Walk; $457.50 from Lifetouch for GLP; and $595 from Lifetouch for Eden Elementary.

Business report

Mr. Murphy reported the following:

- Reserves – The 2013-2014 unaudited fund balance with unassigned undistributed funds is $7,345,734. The unaudited excess over 4% of the budget is approximately $1,099,606.51. This amount can be transferred to the reserves by Board resolution. The reserves include the Unemployment Insurance, Retirement Contribution, Tax Certiorari, Employee Benefit Accrued Liability, Capital, Repair, Prepaid or Reserve for Encumbrances. Three options for transferring excess unassigned fund balance to reserves of 4%, 4.5% or 5% were shown to the Board. The reserves could also be used to reduce the tax levy.

Approved transfer of 2013-14 unassigned fund balance

Mr. Shephard made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Board of Education authorized the transfer of 2013-14 Unassigned Fund Balance into the following reserves, using Option A:

ERS $460,210.54
Unemployment $13,400
EBLAR $78,946.61
Capital $547,049.36

Discussion ensued. Mr. Byrnes, Mr. Campbell, Mr. Henderson, Mrs. Henry, Mrs. Krouse and Mr. Shephard voted yes. Mr. Breeden opposed. Motion carried.

Business rept (cont'd)

- Transportation Rate for 2014-2015 – Driver rate is $35.28 and mileage rate is .80.

Supt. report

Mrs. Anzalone reported the following:

- Meeting start times – Discussion centered on changing the meeting start time from 7:00 p.m. to 7:15 or 7:30 due to the Budget Advisory Team meetings. It was stated that it would be a late ending for the student government class, especially if there was an executive session at the start of the meeting. Mr. Campbell suggested moving just the March and April meeting start times to 7:30 to allow additional time for the BAT meeting.

- District Goals –
  - There have been numerous conversations with Young & Wright and Campus Construction regarding facilities, which coincide with Goal #4 for the Board to review and approve a three-year written plan to guide facility changes and improvements.
  - Goal #3 to strengthen the culture of the district by building greater trust through improved communication among all school-community stakeholders has been accomplished by use of Global Connect Software, putting Global Connect messages in print on the District homepage, installation of the new

digital sign in front of Eden Elementary School, and creating a school-community partnership.

- Goal #2 to effectively implement the Common Core State Standards is underway. We are ahead at the primary levels. Mrs. LaRosa will give a presentation at the September Board of Education meeting.
- Goal #1 to increase academic rigor and raise expectations for all Eden students has been addressed by adding staff development, additional college level classes, raising benchmark expectations, knowing students' reading levels, so instruction can be provided at their individual level, using data available, and raising the expectations of what the teachers do.

Board report

- Veterans' Tax Exemption. Mr. Byrnes stated that if the Board should have a non-binding referendum vote, then the Board should follow how the public vote goes. Mrs. Anzalone stated that a vote could be held in December, but the Board would have to decide by September 17th if they wish to have a public vote. Mr. Breeden inquired about adding it to a county vote. A question came up about a conflict of interest for a board member who is a veteran. A vote would cost approximately $2,000. Mr. Campbell prepared a resolution to the State of New York, requesting that they reimburse schools for tax dollars lost due to the Veterans' Tax Exemption. Mr. Murphy will work with some board members to look at scenarios of costs to the taxpayers.
- Mr. Breeden asked about the Jr./Sr. High School schedule for 2014-2015. Mrs. Anzalone stated that it is the same as last year, except it will be a nine-period day, rather than eight, and all lunches will be 30 minutes. There will be a homeroom period and students will have three minutes to get from class to class.
- Mrs. Krouse asked about whether the guidance counselors would be available the following week to help students with their schedules.
- Mrs. Henry stated that she felt the Global Connect calls were excessive.

Approved tax resolution reimbursement

Mr. Campbell made a motion, seconded by Mr. Shephard to approve the Resolution to Revise the Real Property Tax Law 458-a to require that the School Districts providing the Veterans' Tax Exemption be fully reimbursed for the cost of same by the State of New York.

Future dates

- Board of Education Meeting – Wednesday, September 17, 2014 – Jr./Sr. High School Cafeteria.

Adjourned

Mr. Shephard made a motion, seconded by Mr. Breeden to adjourn. Carried unanimously.

The meeting adjourned at 9:43 p.m.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

BT/