RE-ORGANIZATION MEETING – BOARD OF EDUCATION
JR./SR. HIGH SCHOOL CAFETERIA
JULY 1, 2015

MEMBERS PRESENT:	Mr. Michael Byrnes, Mr. Michael Breeden, Mr. Colin Campbell, Mrs. Jennifer Horschel, Mr. Paul Shephard
ABSENT:	Mr. Jack Cuddihy, Mrs. Patricia Krouse
OFFICIALS PRESENT:	Mrs. Sandra Anzalone, Superintendent; Mrs. Barbara Thomasulo, District Clerk
ALSO PRESENT:	Mrs. Loran Carter, GLP Principal; Mr. Jeff Cervoni, Jr./Sr. High School Principal; Ms. Marisa Fallacaro, Athletic Director; Mrs. Lucinda Karstedt, Director of Information Technology; Mrs. Shawn Johnson, Director of Pupil Personnel

Called to Order

At 7:04 p.m., Mrs. Thomasulo called the meeting to order and asked those present to join in the Pledge of Allegiance.

Oaths of Office

Mrs. Thomasulo administered the Oath of Office to Mrs. Jennifer Horschel, who was elected to the Board of Education.

Nominations & Vote for President

Mrs. Thomasulo asked for nominations for President of the Board of Education. Mr. Shephard nominated Michael Byrnes for President. Mr. Campbell seconded. There were no other nominations. Mr. Byrnes was elected President of the Board of Education by unanimous vote.

Nominations & Vote for V. President

Mrs. Thomasulo asked for nominations for Vice-President of the Board of Education. Mr. Campbell nominated Michael Breeden for Vice President. Mr. Byrnes seconded. There were no other nominations. Mr. Breeden was elected Vice-President of the Board of Education by unanimous vote.

Oath of Office for President

Mrs. Thomasulo administered the Oath of Office to Mr. Byrnes, who was elected President.

Oath of Office for V. President

Mrs. Thomasulo administered the Oath of Office to Mr. Breeden, who was elected Vice-President.

Mr. Byrnes presided

Mrs. Thomasulo turned the meeting over to Mr. Byrnes.

Request to withdraw

Mr. Campbell asked if there were any requests to remove items from consensus items. There were no requests.

Approved consensus Items

Mr. Campbell made a motion, seconded by Mr. Breeden to approve the following consensus items IV. A-E:

Appointments

Appointed B. Thomasulo, District Clerk

that **Barbara Thomasulo** be appointed **District Clerk of the Board** for the 2015-2016 school year.

Appointed M. Lobosco, Treasurer

that upon the recommendation of the Superintendent, **Mary Lobosco** be appointed **School District Treasurer** for the 2015-2016 school year.

Appointed Tax Collectors

that upon the recommendation of the Superintendent, **Mary Jo Hultquist** be appointed **Tax Collector** in the towns of Eden, Concord, North Collins and Boston and **Lynn Krajacic** be appointed **Tax Collector** in the Town of Evans.

Appointed co-central Treasurers

that upon the recommendation of the Superintendent, **Mary Lobosco** and **Jennifer Soule** be appointed as Co-Central Treasurers for the Extraclassroom Activity Account for the 2015-2016 school year.

Appointed Faculty Counselors

that upon the recommendation of the Superintendent, the JSHS Principal and the Eden Elementary Principal be appointed as the Extraclassroom Activities Chief Faculty Counselors for the 2015-2016 school year.

Appointed purchasing agent

that upon the recommendation of the Superintendent, the **Director of Finance** be appointed as **Purchasing Agent** for the 2015-2016 school year and that the Superintendent be authorized to function as Purchasing Agent in the absence of the Director of Finance.

Appointed physician

that upon the recommendation of the Superintendent, **Joan Calkins, MD** be appointed as School Physician for the 2015-2016 school year.

Appointed committee on Special Education

that upon the recommendation of the Superintendent, the following persons be appointed as members of the Committee on Special Education for the Eden District for the 2015-2016 school year:

Shawn Johnson	Chairperson
Joseph Weis	Alternate Chairperson/School Psychologist
Jennifer Carriero	Alternate Chairperson/School Psychologist
Dr. Joan Calkins	School Physician
Carol Jok	Parent Member

All Eden Central School District Regular Education and Special Education Teachers, Guidance Counselors, School Counselors and Speech/Language Therapists.

<u>Sub-Committee on Special Education</u>:

Jennifer Carriero	Alternate Chairperson
Joseph Weis	Alternate Chairperson

All Eden Central School District Regular Education and Special Education Teachers, Guidance Counselors, School Counselors and Speech/Language Therapists.

Appointed Committee on Pre-School Special Education

that upon the recommendation of the Superintendent, the following persons be appointed to serve on the Committee on Preschool Special Education for the 2015-2016 school year:

Shawn Johnson	Chairperson
Joseph Weis	Alternate Chairperson
Jennifer Carriero	Alternate Chairperson

A representative of Erie County
All Eden Central School District Pre-K-12 Regular Education and Special Education Teachers, School Counselors, and Speech/Language Therapists.

Appointed T. Kuest, surrogate parent

that upon the recommendation of the Superintendent, **Trish Kuest** be appointed as **Surrogate Parent**.

Appointed Harter Secrest

that upon the recommendation of the Superintendent, the firm of **Harter Secrest** be appointed School Board Attorneys for the 2015-2016 school year.

Appointed Harris Beach

that upon the recommendation of the Superintendent, the firm of **Harris Beach** be appointed School Board Attorneys for Special Education for the 2015-2016 school year.

Appointed AFA Attorney

that upon the recommendation of the Superintendent, the **Erie 2 BOCES** Attorney(s) be designated as the attorneys for the Affordable Care Act.

Appointed S. Johnson, medicaid compliance officer

that upon the recommendation of the Superintendent, **Shawn Johnson** be appointed as the **Medicaid Compliance Officer** for the 2015-2016 school year.

Appointed D. Walker, claims auditor

that upon the recommendation of the Superintendent, **DianaRae Walker** be appointed as **Claims Auditor** for the 2015-2016 school year.

Appointed P. Menkiena, attendance officer

that upon the recommendation of the Superintendent, **Patricia Menkiena** be appointed as Attendance Officer.

Appointed T. Murphy, *records* officer

that upon the recommendation of the Superintendent, **Thomas Murphy** be appointed as Records Access/Management Officer for the 2015-2016 school year.

Appointed impartial hearing officers that upon the recommendation of the Superintendent, the rotational list of Impartial Hearing Officers as published by the New York State Board of Education for Erie County with any changes made by the New York State Department of Education during the period July 1, 2015 through June 30, 2016, be approved as it appears on their website. Being listed on the New York State Education Department list confirms necessary and required qualifications.

Appointed D. Martin, asbestos ed. agency that upon the recommendation of the Superintendent, **David Martin** be appointed as the Asbestos Hazard Emergency Response Act Local Educational Agency for the 2015-2016 school year.

Appointed P. Menkiena, Title 9 coordinator that upon the recommendation of the Superintendent, **Patricia Menkiena** be appointed as Title IX Coordinator for the 2015-2016 school year.

Appointed P. Menkiena, P.E./Health/ Athletics administrator that upon the recommendation of the Superintendent, **Patricia Menkiena** be appointed as the K-12 PE/Health & Athletics Administrator for the 2015-2016 school year.

Appointed S. Johnson, 504/ADA Officer that upon the recommendation of the Superintendent, **Shawn Johnson** be appointed as the Section 504/ADA Compliance Officer for the 2015-2016 school year.

Appointed S. Johnson, liaison for homeless that upon the recommendation of the Superintendent, **Shawn Johnson** be appointed as the Liaison for Homeless Children and Youth for the 2015-2016 school year.

Appointed E. Cooper, chemical hygiene officer that upon the recommendation of the Superintendent, **Eric Cooper** be appointed as Chemical Hygiene Officer for the 2015-2016 school year.

Appointed external auditor that upon the recommendation of the audit committee, **Drescher & Malecki** LLP be appointed as the External Auditor for the 2015-2016 school year.

Appointed internal auditor that upon the recommendation of the Superintendent, in conjunction with the recommendation of the Audit Committee, the Board of Education appoint **Bahgat & Laurito-Bahgat** as the Internal Auditor for the 2015-2016 school year.

Designations

that upon the recommendation of the Superintendent, the following petty cash accounts be authorized and approved:

Superintendent's Office	$100.00
Jr./Sr. High School Office	$100.00
Elementary School Office	$100.00
GLP Primary School Office	$100.00

Authorized petty cash accounts

that upon the recommendation of the Superintendent, **The SUN** and the **Springville Journal** be designated as the official newspapers for the District.

Designated newspapers

that upon the recommendation of the Superintendent, all depositories as listed in the District's investment policy be designated as depositories for the 2015-2016 school year.

Designated depositories

that upon the recommendation of the Superintendent, the signatures both manual and/or reproduced by machine, of **Mary Lobosco, Treasurer**, and **Thomas Murphy, Director of Finance**, be designated as official signatures for the disbursement of district funds.

Designated signatures

that upon the recommendation of the Superintendent, the Regular Monthly Meetings generally be held on the **third Wednesday** at 7:00 p.m. in the Jr./Sr. High School Cafeteria except as noted.

Designated board meeting nights

that upon the recommendation of the Superintendent, the **Purchasing Agent** shall purchase, procure, store and distribute supplies and equipment for which appropriations have been made with due regard to existing law, economy, efficiency and the needs and desires of department personnel and authorize the Purchasing Agent to execute in the name of the Board of Education any and all documents, contracts, orders, or other instruments necessary to carry out the intent of this resolution.

Designated purchasing agent

that upon the recommendation of the Superintendent, the **Director of Finance**, or his/her designee, be authorized to certify payrolls.

Authorized DF to certify payrolls

that upon the recommendation of the Superintendent, **Patricia Menkiena** be appointed as **Educational Officer** designated to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings effective July 1, 2015.

Appointed P. Menkiena, educational officer

that upon the recommendation of the Superintendent, **David Martin**, who is permanently appointed as the Superintendent of Buildings and Grounds, be appointed as the **School Pesticide Representative** effective July 1, 2015.

Appointed D. Martin, school pesticide representative

Appointed S. Johnson, reviewing & verification official that upon the recommendation of the Superintendent, **Shawn Johnson** be appointed as the **Reviewing and Verification Official** for participation in the federal Child Nutrition Program effective July 1, 2015.

Appointed T. Murphy, Hearing Official that upon the recommendation of the Superintendent, **Thomas Murphy** be appointed as the Hearing Official for participation in the Federal Child Nutrition Program effective July 1, 2015.

Appointed DASA bldg. coordinators that upon the recommendation of the Superintendent, the following be appointed as building coordinators for the Dignity for All Students Act: **Pat Menkiena**, Jr./Sr. High School and District, **Marc Graff**, Eden Elementary School and **Loran Carter**, GLP Primary School.

Authorizations

Authorized field trip requests that the Superintendent or his/her Designee be authorized to approve non-overnight field trip requests.

Authorized budget transfers under $10,000 that the Superintendent or his/her designee be authorized to approve budget transfers $10,000 and under and records of all such transfers are to be reported to the Board of Education on a monthly basis. Budget transfers in excess of $10,000 require prior Board of Education approval.

Authorized Supt for grants in aid that the Superintendent or Director of Finance and/or his/her designee be authorized to apply for Grants in Aid (State and Federal) as appropriate.

Authorized conference attendance approval that the Superintendent be authorized to approve conference attendance for all employees.

Approved Board & District memberships that the Superintendent and/or his or her designee be authorized to approve membership in professional organizations – Eden Boys & Girls Club, Eden Chamber of Commerce, New York State Council of School Superintendents, New York State School Boards Association, Rural Schools Association, and Western New York Educational Service Council.

Adopted revenue anticipation note that upon the recommendation of the Superintendent, the resolution delegating to the Board President the authority to issue and sell Revenue Anticipation Notes (RANS) be approved as presented.

that upon the recommendation of the Superintendent, the resolution delegating to the Board President the authority to issue and sell Tax Anticipation Notes (TANS) be approved as presented.

Adopted tax anticipation note

that upon the recommendation of the Superintendent, the resolution delegating to the Board President the authority to issue and sell Bond Anticipation Notes (BANS) be approved as presented.

Adopted bond anticipation note

that upon the recommendation of the Superintendent, the mileage rate for the 2015-2016 school year will be the current IRS rate per mile for use of personal vehicle for school business purposes.

Approved mileage rate

Bonding

that upon the recommendation of the Superintendent, **Mary Lobosco**, District Treasurer, be bonded for $50,000.

Bonded treasurer

that upon the recommendation of the Superintendent, **Mary Jo Hultquist** and **Lynn Krajacic**, District Tax Collectors, be bonded for $50,000 each.

Bonded tax collectors

that upon the recommendation of the Superintendent, **Thomas Murphy**, Director of Finance; **Sandra Anzalone**, Superintendent; **Mary Lobosco and Jennifer Soule**, Co-Central Treasurers for the Extraclassroom Activity Account; **Barbara Thomasulo**, District Clerk; **Kathy McCarthy**, Assistant District Clerk; and **DianaRae Walker**, Claims Auditor; be bonded under the blanket bond of the District.

Bonded personnel

Misc. items

that upon the recommendation of the Superintendent, all policies and Code of Ethics in effect in the 2014-2015 school year be in effect for the 2015-2016 school year.

Readopted policies

All consensus items V. A.-E. carried unanimously.

The Board moved to the regular meeting.

Moved to regular meeting

Mr. Campbell asked if anyone wished to remove any items from the Consensus Items. There were no requests.

Request to withdraw from consensus

Mr. Campbell made a motion, seconded by Mr. Breeden that the following consensus items be approved as listed in the Administrative Memorandum (VI. A- C):

Approved consensus items

CSE/CPSE recom.

the CSE & CPSE recommendations be approved as presented.

Appointed substitutes

that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Area	Effective Date	Certification
Jenny Aidala	PK-12 Teacher	July 2, 2015	CE/SWD B-6
Elizabeth Stamer	PK-12 Teacher	July 2, 2015	CE/SWD B-6

Appointed supplemental activities advisors & coaches

that upon the recommendation of the Superintendent, the following personnel be appointed to Supplemental Activities positions as coaches and advisors for the 2015-2016 school year as presented:
Cheryl Carpenter, Girls Diving Coach
James May, JV Football Coach.

Consensus items VI. A-C carried unanimously.

Appointed M. Banko, Head Bus Driver

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Mary Banko**, who is 19A certified, be appointed on probation as a Head Bus Driver effective July 1, 2015 through December 31, 2015. Salary is based upon **CSEA Contract, Level XI, Step 8-9-10** for a minimum of six hours and a maximum of eight hours per day. Discussion ensued. Carried unanimously.

Appointed E. Stamer, PT Spec. Ed Teacher

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Elizabeth Stamer**, who is initially certified in Students with Disabilities B-2 and 1-6 and Childhood Education B-2 and 1-6 be appointed as a part-time (.5 FTE) Special Education Teacher effective September 1, 2015 through June 30, 2016. Salary is based upon **ETA Contract, Bachelor's, Step 1**. Carried unanimously.

Appointed substitute computer/AV cleaner

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Jarrett Feasley** be appointed as a Summer Substitute Computer/AV Cleaner effective July 6, 2015 and ending September 9, 2015. **Salary is $8.75 per hour**. Carried unanimously.

Appointed cleaner

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Kristen Morano** be retroactively appointed to the position of Cleaner with an effective date of July 1, 2014. Discussion ensued. Carried unanimously.

Appointed voting delegates

Mr. Campbell made a motion, seconded by Mr. Breeden that **Paul Shephard** be appointed as **voting delegate** to the annual business meeting of NYSSBA and that Michael Byrnes be appointed as alternate. Carried unanimously.

Mr. Campbell made a motion, seconded by Mr. Breeden that the following Board of Education subcommittees consisting of:
Personnel, Curriculum, Policy, Technology, Facilities, Negotiations, Audit, and Shared Decision Making be approved. Discussion ensued. An Advocacy committee was added. **Jennifer Horschel** and **Paul Shephard** were suggested for the Advocacy committee. No vote was taken.

Board of Education sub-committees

Mr. Campbell made a motion, seconded by Mr. Breeden to table the vote on subcommittees until another meeting. Carried unanimously.

Tabled vote on sub-committees

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Girls' Volleyball trips to the Asics Challenge October 2-3, 2015 in Chicago, IL and the Horseheads Classic October 16-17 in Horseheads, NY be approved. Discussion ensued. Carried unanimously.

Approved girls volleyball trips

Mr. Campbell withdrew the motion that upon the recommendation of the Superintendent, the associated Physical and Occupational Therapists for the Summer 2015 program be approved at $46.50 per hour. No vote was taken.

Motion withdrawn

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, Teacher Aide, **Sarah Keefe's** hours be increased by .5 FTE to 1.0 FTE effective September 1, 2015. Salary is based upon **CSEA Contract, Level IV, Step 3.** Carried unanimously.

Approved increase in hours – S. Keefe

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Judy Ludwig** will serve as a consultant for the Eden Central School District to be paid in the amount of $25/hour up to a maximum of 30 additional hours for the 2014-2015 school year and 70 hours between July 1 and December 31, 2015. Discussion ensued. Carried unanimously.

Extended hours for consultant – J. Ludwig

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Agreement for the Maintenance and Operation of Traffic Control Signals and/or Flashing Signals used to regulate traffic upon a State Highway at entrances to schools for the flashing beacon assemblies on Route 62 at the Eden Elementary School be approved. Discussion ensued. Carried unanimously.

Approved agreement for traffic controls

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the creation of 3.5 teacher aide positions be approved. Carried unanimously.

Approved creation of aide positions

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2015-2016 appropriations be increased by $225.00 to $26,994,336.00 to account for increased revenues. Discussion ensued. Carried unanimously.

Approved appropriations increase

Approved increase in hours – M Tarasiewicz, bus attendant

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, effective July 6, 2015, the hours for summer bus attendant, **Mary Tarasiewicz** be increased from 5.5 hours per day to 5.75 hours per day. Carried unanimously.

Comments

Mr. Byrnes asked for comments from the public. There were no comments.

From administration and staff

- Marisa Fallacaro and David Kean gave a presentation on Dual Sport Athletes. NYSPHSAA allows sections to choose whether to allow for dual sport athletes. There are requirements that must be met for each sport program. In Section 6, The Niagara Frontier, Niagara Orleans and Buffalo City Leagues have voted to disallow dual sport athletes. ECIC and Chautauqua-Cattaraugus leagues have allowed member schools the choice. Eden does not allow dual sport athletes. There are positives and negatives involved in dual sport athletes. Some considerations are – If allowed, will it be at the coaches' discretion? Will coaches be supported if they decide to cut a dual sport athlete? Will cases be looked at on an individual basis? What will the determining factor be for allowing it? What is the liability of the district if the athlete is hurt due to insufficient practice time?
- Marisa Fallacaro gave a presentation on the Academic Probation Eligibility portion of the District Code of Conduct. Currently, a student with two or more U's is placed on probation for five weeks and is not eligible to participate in contests, dances, bonfires or any extra-curricular activities. Weaknesses of the current policy include: students with only one U are not pushed to improve their grades; the only options to improve grades are to attend learning lab or arrange time with a teacher; and students often fluctuate weekly on and off the probation list, rather than showing consistent academic improvement. Proposed changes include: creating a new academic probation list every five weeks; placing students on this list if they are failing one class or borderline (65%-69%) in two or more classes; attending learning lab during study hall/lunch or meeting with a teacher and reporting to an academic enhancement program from 2:25-3:10 on Tuesday, Wednesday, and Thursday in the High School Cafeteria. Students with one U can still participate in school sponsored activities as long as the above requirements are met. Students with two U's are not eligible to participate in activities and games, but may attend practices as long as the above requirements are met. The Academic Enhancement Program (AEP) will be structured to allow students a time and place to work on school work and receive assistance. It will be mandated for individuals with one or more U's who are on the probation list and wish to participate in their extra-curricular activity that day. The hope is that AEP will decrease the number of students who are academically ineligible and will increase the number of scholar athlete teams, leading to Eden being a NYSPHSAA School of *Excellence*. There will be a public hearing to review the proposed

changes to the Academic Probation/Eligibility portion of the District Code of Conduct on Friday, July 10, 2015 at 7:30 a.m. in the Jr./Sr. High School Cafeteria. The Board will vote on the proposed changes at the August 12, 2015 Regular Board of Education Meeting.

Supt. report

Mrs. Anzalone reported on the following:

- Mr. Cuddihy was sworn in as a new Board of Education member on Friday, June 26th, 2015 by the District Clerk.
- Senator Gallivan called to say that the District would be getting $15,000 for an "Agriculture in the Classroom" grant. Eden has been working with Cornell and the Erie Co-op for the past year and a half. More information will be available in August.

Board report

- Mr. Shephard read a resolution from the Board of Education opposing the proposed placement of a facility operated by Community Services for the Developmentally Disabled at 8621 Jennings Road in Eden. Mr. Byrnes seconded the motion. Discussion ensued. Carried unanimously.
- Mr. Campbell reported that the Eden Town Recreation Department Family Swim has moved from their current building use status to a Group 2 (free) status. Family Swim has
- The cost for using the football field and track is set at $100 for two hours.
- All groups must follow the procedure for reporting injuries.

Future dates

- Special Board of Education Meeting – Friday, July 10, 2015 at 7:30 a.m. in the Jr./Sr. High School Cafeteria.
- Regular Board of Education Meeting – August 12, 2015 at 7:00 p.m. in the Jr./Sr. High School Cafeteria.

Adjourn

At 8:37 p.m., Mr. Campbell made a motion, seconded by Mr. Breeden to adjourn the meeting. Carried unanimously.

The meeting was adjourned at 8:37 p.m.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

BT