BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
AUGUST 11, 2015

MEMBERS PRESENT: Mr. Michael Breeden, Mr. Colin Campbell, Mr. Jack Cuddihy, Mrs. Jennifer Horschel, Mrs. Patricia Krouse; Mr. Paul Shephard video-conferenced from 18470 North Dallas Parkway, Dallas, Texas in the Lobby. Mr. Michael Byrnes arrived at 7:30 p.m.

ABSENT:

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mr. Thomas Murphy, Director of Finance; Mrs. Kathy McCarthy, Senior Clerk Stenographer

ALSO PRESENT: Mr. Jeff Cervoni, Jr./Sr. HS Principal; Ms. Marisa Fallacaro, Athletic Director; Mr. Marc Graff; Eden Elementary Principal; Mrs. Kelly LaRosa, Director of Curriculum & Instruction and Staff Development.

Called to order

At 7:04 p.m., Mr. Breeden called the meeting to order and asked those present to join in the Pledge of Allegiance.

Entered executive session

At 7:05 p.m., Mrs. Krouse made a motion, seconded by Mr. Campbell that the Board of Education enters executive session for the purpose of discussing the employment history of a particular person. Carried unanimously.

Returned to regular session

At 7:31 p.m., Mr. Campbell made a motion, seconded by Mr. Byrnes to return to regular session. Carried unanimously.

From Admin and Staff

- Discussion of the SEQRA resolution – Ed Premo, Attorney with Harter Secrest & Emery, acting as special counsel to the Board for the review requirements of New York State Environmental Quality Review Act (SEQRA) for consideration of the 2020 Capital Project propositions. The SEQRA is a state law, which applies to all state and local agencies for consideration of environmental factors into planning decision making. The SEQRA should address the question of whether the project will have an adverse impact on the environment. There are three types of action for proposed capital projects. Type two actions, such as improvements, repairs and renovations have a minor impact on the environment and do not require SEQRA. Type one actions have a significant action with a potential to change the environment, such as altering ten or more acres of land, adding parking for over 1,000 vehicles, or constructing a building over 100,000 square feet. Between type one and type two are unlisted actions. They require lesser procedural process, but they still require that a determination be made of whether or not the action may have a significant impact on the environment. Proposition one for $12.25 million includes repairs and renovation projects at GLP, Eden Elementary, JSHS and the Bus Garage. These do not involve new facilities or significant additions. They include upgrades to technology, communication security systems, building system and classroom renovations, site work repair and other renovations to existing facilities. These are all type two actions. Proposition two for $9.9 million includes repairs, renovations, and upgrading of existing facilities, which are type two. Within the proposition are upgrades to athletic facilities, a new turf field, renovation, relocation and expansion of the track, new lighting at the field, addition of a concession stand, and lavatories at the JSHS field. It is recommended that these be treated as unlisted actions. Reviews would be coordinated with other agency approvals (water, sewer, State Ed). It is expected that the District will become the lead agency at the September Board meeting. The first procedural step will be taken tonight.

- Professional Development Plan – Kelly Morgan-LaRosa. The committee meets annually to review and update the plan. Committee members included Lucinda Karstedt, Nicole Lauer, LauraAnn Felser, Mary Ann Mandiak, Carol King and Kathy Klopp. The mentoring plan for new teachers has not been changed. New teachers are assigned a board approved mentor teacher to work with throughout the year. Professional Development goals for teachers include offering a minimum of 35 hours of professional development per year. This will help teachers to have the required 175 hours for a five-year period. Training during the summer and coordination with outside agencies will also be offered. Professional Development is aligned with common core learning standards for the diverse needs of our learners. The District will provide continuous and sustained professional development articulated across grade levels. Teachers can attend Professional Development on the last day of the school year or fulfill a required six hours of Professional Development on their own time with Superintendent and Board President approval by June 1st.
- Athletic Placement Process – Marisa Fallacaro reviewed the selective classification athletic placement process for 7th or 8th graders wishing to move to JV or Varsity level. New York State Education Department has made the requirements stricter. They are now taking into account the tanner score obtained during annual physicals. If not Board approved, Eden will not move any 7th or 8th graders up.
- Tax Rate Presentation – Thomas Murphy reviewed the 2015-2016 tax rates from each of the five municipalities in the District and the equalization rates. Some towns are under assessed and some are over assessed. The tax levy is the amount the public pays for the school bill.
- ACA Presentation – Thomas Murphy stated that the Affordable Care Act takes effect January 1, 2016. Every employee must be tracked. Those working 30 hours or more must be offered affordable healthcare. This includes part-time people, substitutes, and coaches. If a substitute works one day in the new school year that puts him/her over the threshold for the year, he/she must be offered health care. The tracking period will be reviewed from April 1st to March 31st. Those people over 30 hours must be offered affordable health care insurance July 1st. If someone begins in January, they will start their own measurement period for year one. After year one, they will be moved to the measurement period everyone else is on.

Mr. Breeden asked if anyone wished to remove any items from the consensus items. Mrs. Krouse asked to remove item IV. A. "Approval of the Minutes of the June 3, 2015 Special Board of Education Meeting." Mr. Byrnes seconded. Carried unanimously.

Requested to withdraw items

Mr. Breeden made a motion, seconded by Mr. Byrnes that the following consensus items be approved as listed in the Administrative Memorandum (#IV. B.-T.):

Approved consensus items

Minutes of the June 17, 2015 Regular Board of Education Meeting.

Minutes of the July 1, 2015 Reorganizational and Regular Board of Education Meeting.

Minutes of the July 10, 2015 Special Board of Education Meeting.

Treasurer's Report for the period ending June 30, 2015.

Multi Fund Warrant for the period ending June 30, 2015 in the amount of **$607,506.87**. This Warrant is broken down as follows: General Fund portion **$546,170.94**, Cafeteria Fund portion **$31,622.52**, Federal Fund portion **$6,919.35**, and Trust & Agency Fund portion **$22,794.06.**

Multi Fund Warrant for the period ending July 31, 2015 in the amount of **$537,759.99**. This Warrant is broken down as follows: General Fund portion **$462,150.36**, Cafeteria Fund portion **$7.25**, Federal Fund portion **$198.00**, and Trust & Agency Fund portion **$75,404.38**.

ACH/Wire Transfer Warrant for the period ending June 30, 2015 in the amount of **$476,381.82**. This Warrant is broken down as follows: General Fund Debt Service portion **$77,111.50**, General Fund HRA portion **$1,000.00**, and Cafeteria Fund portion **$570.74**.

ACH/Wire Transfer Warrant for the period ending July 31, 2015 in the amount of **$133,606.38.** This Warrant is broken down as follows: General Fund Debt Service portion **$111,659.38**, General Fund 403b portion **$21,505.00**, and General Fund PVORI fee portion **$442.00**.

Accounts Payable Warrant for the period ending July 31, 2015 in the amount of **$104,365.72**. This Warrant is broken down as follows: General Fund Debt Service portion **$77,506.72** and Federal Fund portion **$26,859.00**.

Extraclassroom Activities Fund Report for the period ending June 30, 2015.

Appropriation Status Report for the period ending June 30, 2015.

Appropriation Status Report for the period ending July 31, 2015.

Budget Transfers for June 2015.

Budget Transfers for July 2015.

Claims Auditor Report for June 2015.

CSE/CPSE Recommendations.

Substitute – P. Eisenberger

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Area	Effective Date	Certification
Paula Eisenberger	PK-12 Teacher	September 1, 2015	None

Supplemental activity advisors and coaches

The following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2015-2016 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

James May, JV Football Assistant
Cheryl Carpenter, Girls Diving Coach
Linda Pace, Sporting Event Worker
Nicole Janowsky, National Honor Society (sole Advisor)

LOA – A. Martella

An unpaid leave of absence be granted to Music Teacher, **Ashly Martella** effective September 1, 2015 through June 30, 2016 or upon the prior return of Mrs. Martella.

LOA – S. Roberts

A child-bearing leave of absence be granted to Music Teacher, **Sarah Roberts** effective approximately September 18, 2015 through October 31, 2015.

Consensus items IV. B-T Carried unanimously.

Approved request to remove item A

Mr. Breeden made a motion, seconded by Mr. Campbell to remove item A, which is approving the minutes of the June 3, 2015 Special Board of Education Meeting. Discussion ensued. Carried unanimously.

Approved motion to amend minutes

Mrs. Krouse made a motion, seconded by Mr. Campbell to amend the June minutes to include discussion about the turf materials and safety issues. Carried unanimously.

Comments

At 8:31 p.m., Mr. Byrnes asked for comments from the public. There were none.

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the resignation of Social Studies Teacher, **David Kean** be accepted effective July 17, 2015. The Board and Administration wish to thank Mr. Kean for his 16 years of service to the District. Discussion ensued. Carried unanimously.

Accepted resignation – SS teacher, D. Kean

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Daniel Polino**, who is initially certified in Music be appointed as a Long-term substitute Music Teacher replacing Mrs. Ashly Martella effective September 1, 2015 and ending upon the return of Mrs. Martella, but no later than June 30, 2016. Salary is based upon **ETA Contract, Bachelor's Degree, Step 1**. Carried unanimously.

Appointed D. Polino, LTS Music Teacher

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Angela Coughlin**, who is 19A certified, be appointed on probation as a Head Bus Driver (ten-month plus 10 summer days position for 8 hours per day) effective August 24, 2015 and ending February 23, 2016. Salary is based upon **CSEA Contract, Level XI, Step 1**. Discussion ensued. Carried unanimously.

Appointed A. Coughlin, Head Bus Driver

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Michael Baronich**, who is initially certified in Social Studies 7-12 is hereby appointed to a probationary position in the Social Studies tenure area for a probationary period commencing on September 1, 2015 and ending on August 31, 2019 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Bachelor's, Step 1**. Discussion ensued. Carried unanimously.

Appointed M. Baronich, Social Studies Teacher

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, after successfully completing her probationary period, JSHS Senior Clerk Typist, **Nancy Bryant** be appointed on a permanent basis effective September 8, 2015. Discussion ensued. Carried unanimously.

Permanent appt. – N. Bryant, Sr. Clerk Typ.

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Sarah Keefe** be recalled as a full-time Teacher Aide effective September 8, 2015. Carried unanimously.

Recalled S. Keefe, T. Aide

Established Board of Education sub committees

Mr. Breeden made a motion, seconded by Mr. Campbell that the following Board sub-committees be established for the 2015-2016 school year:

Curriculum: Jennifer Horschel, Paul Shephard, Patty Krouse
Policy/Legal: Colin Campbell, Mike Byrnes
Technology/Infrastructure/Facilities: Mike Breeden, Paul Shephard
Negotiations/Audit: Colin Campbell-ETA & Audit, Jack Cuddihy-Admin & Mike Byrnes and Mike Breeden for Audit
Shared Decision Making: Paul Shephard
Legislative/Advocacy: Mike Byrnes, Paul Shephard, Jennifer Horschel.

Carried unanimously.

Appointed B. Pastwik, PT Teacher Aide

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Beth Pastwik** be appointed as a Part-Time Teacher Aide effective September 1, 2015 through June 30, 2016. Discussion ensued. Carried unanimously.

Appointed S. Pratt, Driver/Trainer

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Sue Pratt** be appointed to train a new substitute driver effective July 14, 2015 through August 31, 2015 for a maximum of 30-40 hours. Carried unanimously.

Appointed R. Pirog, summer bus driver

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Ruth Pirog** be appointed as a summer Bus Driver (3 hours per day) to transport a student to Randolph Academy effective July 15, 2015 through August 14, 2015. Carried unanimously.

Appointed R. Ralph, cleaner sub at $11 per hour

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, **Robin Ralph** be appointed as a substitute Cleaner at a rate of $11.00 per hour effective July 1, 2015. Carried unanimously.

Approved tax levy

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the tax levy for the 2015-2016 school year in the amount of $13,571,363 be approved, which establishes the tax rate per thousand as follows:

$20.67 – Boston
$43.22 – Concord
$29.72 – Eden
$20.45 – Evans
$21.13 – N. Collins

Discussion ensued. Carried unanimously.

Approved ACA

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Affordable Care Act Resolution be approved as presented. Carried unanimously.

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the 2015-2016 School Calendar be amended to change June 22nd to a half day for grades K-6. Carried unanimously. **Approved amended calendar**

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the new NYSED Athletic Placement Process (APP) Guidelines be approved. Carried unanimously. **Approved APP guidelines**

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the revisions to the Code of Conduct be approved as presented at the July 10, 2015 Special Board of Education meeting. Carried unanimously. **Approved revisions to COC**

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Intermunicipal Cooperation Agreement for tax collection between the Town of Eden and Eden Central School District for the 2015-2016 school year be approved. Carried unanimously. **Approved intermunic. coop. tax agreement**

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Interscholastic Athletics Sharing Agreement combining Eden Varsity Football with North Collins football be approved. Carried unanimously. **Approved athletics agreement w/ NC**

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Interscholastic Athletics Sharing Agreement combining Eden / North Collins football with Lakeshore Varsity Football be approved. Discussion ensued. Carried unanimously. **Approved athletics agreement w/Lakeshore**

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the SEQRA **Type II** Resolution for Proposition No. 1 Conceptual Estimate for the 2020 Capital Project ("Proposition No. 1") dated June 16, 2015, as prepared by Young and Wright Architects and Campus Construction Management be approved. Carried unanimously. **Approved SEQRA resolution**

Mr. Breeden made a motion, seconded by Mr. Campbell that upon recommendation of the Superintendent, the Board of Education adopts the Resolution stating its intent to act as the Lead Agency for the SEQRA review of Proposition No. 2 and that the District staff gives the required notices of such action. Discussion ensued. Carried unanimously. **Adopted resolution to act as Lead Agency**

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, new supplemental activity positions establishing Academic Enhancement Program sessions (Fall, Winter, Spring for 28-30 sessions) be created at Level 8 of the Contract for $1,070 per season. Discussion ensued. Carried unanimously. **Approved new supplemental positions**

Approved MOU for aide positions

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the MOU for program aide positions for the 2015-2016 school year for Girls Field Hockey and Girls Soccer (7-9 Modified and 10-12 Varsity) at $1,500 each be approved. Carried unanimously.

Approved transportation to B&G Club

Mr. Breeden made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, transportation be provided for the Eden Boys & Girls Club after school program via one school bus for the 2015-2016 school year beginning on Wednesday, September 9, 2015 and ending approximately Wednesday, June 22, 2016. Carried unanimously.

Approved increase in appropriations

Mr. Campbell made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the 2015-2016 appropriations be increased by **$57,271.45 to $27,051,607.45** to account for increased revenues. Carried unanimously.

Note: The District received $25 from Target for GLP and $57,471.45 from Utica Insurance for water damage and content loss due to flooding at the JSHS, GLP, Bus Garage and Press Box.

Business Report

Mr. Murphy gave a presentation on Reserves. School districts cannot end the year in the red (deficit). It is not legal. About half of the reserves are restricted. He stated that 4% of the 2014-2015 budget could be kept in the unrestricted fund balance. The amount left from the 2014-2015 budget that can be put into specific reserves is $1.28 million. This amount can be put into reserves or used to reduce the tax levy. The tax cap is restricted to 2%. If the money is used to reduce the tax levy, the next year will be started further behind. Options were reviewed for the rest of the fund balance, which could be transferred to various reserves. Three reserves, which follow the OSC guidelines that can be used are the ERS (Employee Retirement System), EBLAR (Employee Benefits), and the Capital Reserve. The Capital Reserve is just under $1 million now. The proposed capital project is estimated at $22 million. It is a good idea to put money into the Capital Reserve to lessen the tax impact for the project. The recommendation of the Audit Committee is to go with 4% options.

Approved transfer of 2014-2015 unassigned fund balance

Mr. Campbell made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Board of Education authorize the transfer of 2014-2015 Unassigned Fund Balance into the following reserves, using the 4% Option:

ERS <u>$276,498.30</u>
Unemployment <u>$0</u>
EBLAR <u>$30,000</u>
Capital <u>$979,654.76</u>

Carried unanimously.

Business report (cont'd.)

The transportation Rates for 2015-2016 are: Driver rate $36.28; Mileage rate .86.

Mrs. Anzalone reported the following: **Supt. report**

- Opening of School – School opens later this year, due to a late Labor Day Holiday. Letters will go home to all parents regarding the new broadcast system, School Messenger. Messages can be received by text, e-mail or phone. The District is no longer using Global Connect. The portal will be used by the older students, as well as some of the younger students and parents. There will be an article in the paper about the intersection and crosswalk changes at Route 62 near Schoolview Road.
- Mrs. Krouse stated that East Aurora has tubes on each side of the road with yellow flags. Students grab a flag when crossing the street. She suggested that Eden do the same.
- Bus Routes/Communication. Mary Banko worked hard over the summer to make bus routes more effective. She will be mailing postcards September 1st with bus times and general rules. The transportation section in the website will be updated. There will be no changes to pick up and drop offs during the first week of school.
- Written confirmation regarding the Agriculture in the Classroom Grant (Senator Gallivan) was received. Senator Gallivan will visit one of our classrooms this Fall for some photo ops.
- Capital Project timeline. There will be roundtables for residents and students to attend. Hopefully, some of the focus group volunteers will be interested in running some of them, so residents will have opportunities to attend. Pete Osborne, engineer, will discuss turf at the September 16th Board of Education meeting. There will be a resolution for the Board regarding SEQRA at that meeting. The Board will be asked to approve Propositions One and Two at the October 21st Board Meeting.
- School Zone beacons/crosswalk – The Town Supervisor and NYSDOT have been contacted regarding the use of yellow flags. She asked that everyone be mindful of students in the school zones.

Board report

- Mr. Byrnes had a question regarding posting a teacher tenure list. Mrs. Anzalone will check to see if a tenure list can be posted.
- Mr. Cuddihy addressed concerns regarding artificial turf. Articles that addressed artificial turf stated that it is not the turf itself that is in question but the infill, which is made from recycled car tires. There is no scientific evidence that it can cause cancer. It does contain chemicals, but those chemicals are essentially rendered inert when they are vulcanized. Much scientific data shows that there is no real concern. Multiple fields were thoroughly tested over a period of time. There was no air quality concern on turf vs. walking down the street. Another choice available is ground up soles of Nike shoes, which are put back as infill. It costs more money. There are still other options.
- Mrs. Krouse talked about Ag in the Classroom. She went to the community garden at Union Pleasant in Hamburg and is excited to implement this at Eden.

- Mrs. Krouse feels the district website is difficult to use and needs work. She would like it to update more quickly. Sue Schnaufer has been running clerical training. She asked to have board members e-mail specific suggestions that they would like to see on the website.
- Mr. Cuddihy thanked Ms. Fallacaro, the Lakeshore group, the North Collins group and all their athletic departments and administration for putting the football program together. A lot of work went into quickly putting the program together for the sake of the kids.
- Mr. Shephard reported that the group home proposal for Church & Jennings has a hearing tentatively scheduled for September 15th from 1:00 – 4:00 p.m.

Future dates

- Regular Board of Education Meeting – Wednesday, September 16, 2015 – 7:00 pm JSHS Cafeteria.

Entered Executive session

At 9:26 p.m., Mr. Breeden made a motion, seconded by Mr. Campbell that the Board of Education enter Executive Session to discuss EASA and ETA contract negotiations and the employment history of a particular person. Carried unanimously.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

Bt

Returned to regular session

At 10:39 p.m., Mr. Campbell made a motion, seconded by Mr. Breeden that the Board of Education returns to regular session. Carried unanimously.

Adjourned

Mr. Cuddihy made a motion, seconded by Mrs. Krouse to adjourn. Carried unanimously.

The meeting adjourned at 10:40 p.m.

Respectfully submitted,

Mike B

Michael Byrnes
Board President

MB/bt