

RE-ORGANIZATION MEETING – BOARD OF EDUCATION
JR./SR. HIGH SCHOOL CAFETERIA
JULY 6, 2016

MEMBERS PRESENT: Mr. Paul Shephard, Mr. Michael Byrnes, Mr. Michael Breeden, Mr. Jack Cuddihy, Mrs. Marlene Grunder, Mrs. Jennifer Horschel, Mr. Donald Sutfin

ABSENT:

OFFICIALS PRESENT: Mrs. Sandra Anzalone, Superintendent

ALSO PRESENT: Mr. Jeff Cervoni, Jr./Sr. High School Principal; Mr. Marc Graff, Eden Elementary Principal; Mrs. Lucinda Karstedt, Director of Information Technology; Mrs. Shawn Johnson, Director of Pupil Personnel

At 7:02 p.m., Mrs. McCarthy called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Called to
Order**

Mr. Byrnes nominated Paul Shephard for President. Mr. Sutfin seconded. There were no other nominations. Mr. Shephard was elected President of the Board of Education by unanimous vote.

**Nominations
& Vote for
President**

Mr. Shephard nominated Jennifer Horschel for Vice President. Mr. Byrnes seconded. There were no other nominations. Mrs. Horschel was elected Vice-President of the Board of Education by unanimous vote.

**Nominations
& Vote for V.
President**

Mrs. Anzalone administered the Oath of Office to Mr. Shephard, who was elected President.

**Oath of
Office for
President**

Mrs. Anzalone administered the Oath of Office to Mrs. Horschel, who was elected Vice-President.

**Oath of
Office for V.
President**

Mr. Byrnes turned the meeting over to Mr. Shephard.

**Mr.
Shephard
presided**

Mrs. Horschel asked if there were any requests to remove items from consensus items. There were no requests.

**Request to
withdraw**

Mrs. Horschel made a motion, seconded by Mr. Breeden to approve the following consensus items IV. A-E:

**Approved
consensus
Items**

Appointments

Appointed B. Thomasulo, District Clerk that **Barbara Thomasulo** be appointed **District Clerk of the Board** for the 2016-2017 school year.

*The oath of office was previously administered to Mrs. Thomasulo.

Appointed M. Lobosco, Treasurer that upon the recommendation of the Superintendent, **Mary Lobosco** be appointed **School District Treasurer** for the 2016-2017 school year.

Appointed Tax Collectors that upon the recommendation of the Superintendent, **Mary Jo Hultquist** be appointed **Tax Collector** in the towns of Eden, Concord, North Collins and Boston and **Lynn Krajacic** be appointed **Tax Collector** in the Town of Evans.

Appointed co-central Treasurers that upon the recommendation of the Superintendent, **Mary Lobosco** and **Jennifer Soule** be appointed as Co-Central Treasurers for the Extraclassroom Activity Account for the 2016-2017 school year.

Appointed Faculty Counselors that upon the recommendation of the Superintendent, the JSHS Principal and the Eden Elementary Principal be appointed as the Extraclassroom Activities Chief Faculty Counselors for the 2016-2017 school year.

Appointed purchasing agent that upon the recommendation of the Superintendent, the **Director of Finance** be appointed as **Purchasing Agent** for the 2016-2017 school year and that the Superintendent be authorized to function as Purchasing Agent in the absence of the Director of Finance.

Appointed physician that upon the recommendation of the Superintendent, **Joan Calkins, MD** be appointed as School Physician for the 2016-2017 school year.

Appointed committee on Special Education that upon the recommendation of the Superintendent, the following persons be appointed as members of the Committee on Special Education for the Eden District for the 2016-2017 school year:

Shawn Johnson	Chairperson
Joseph Weis	Alternate Chairperson/School Psychologist
Jennifer Carriero	Alternate Chairperson/School Psychologist
Dr. Joan Calkins	School Physician
Carol Jok	Parent Member
All Eden Central School District Regular Education and Special Education Teachers, Guidance Counselors, School Counselors and Speech/Language Therapists.	
<u>Sub-Committee on Special Education:</u>	
Jennifer Carriero	Alternate Chairperson
Joseph Weis	Alternate Chairperson
All Eden Central School District Regular Education and Special Education Teachers, Guidance Counselors, School Counselors and Speech/Language Therapists.	

that upon the recommendation of the Superintendent, the following persons be appointed to serve on the Committee on Preschool Special Education for the 2016-2017 school year:

Shawn Johnson

Chairperson

Joseph Weis

Alternate Chairperson

Katherine Musso

Alternate Chairperson

A representative of Erie County

All Eden Central School District Pre-K-12 Regular Education and Special Education Teachers, School Counselors, and Speech/Language Therapists.

Appointed Committee on Pre-School Special Education

that upon the recommendation of the Superintendent, **Trish Kuest** be appointed as **Surrogate Parent**.

Appointed T. Kuest, surrogate parent

that upon the recommendation of the Superintendent, the firm of **Ferrara Fiorenza, P.C.** continue their appointment as interim School Board Attorneys for Eden Central School District, effective July 6, 2016 until such time a legal firm is appointed.

Appointed Ferrara Fiorenza, PC

that upon the recommendation of the Superintendent, the firm of Harris Beach be appointed School Board Attorneys for Special Education for the 2016-2017 school year.

Appointed Harris Beach

that upon the recommendation of the Superintendent, the Erie 2 BOCES Attorney(s) be designated as the attorneys for the Affordable Care Act for the 2016-2017 school year.

Appointed AFA Attorney

that upon the recommendation of the Superintendent, **Shawn Johnson** be appointed as the **Medicaid Compliance Officer** for the 2016-2017 school year.

Appointed S. Johnson, medicaid compliance officer

that upon the recommendation of the Superintendent, **DianaRae Walker** be appointed as **Claims Auditor** for the 2016-2017 school year.

Appointed D. Walker, claims auditor

that upon the recommendation of the Superintendent, **Patricia Menkiena** be appointed as Attendance Officer for the 2016-2017 school year.

Appointed P. Menkiena, attendance officer

that upon the recommendation of the Superintendent, **Thomas Murphy** be appointed as Records Access/Management Officer for the 2016-2017 school year.

Appointed T. Murphy, records officer

- Appointed impartial hearing officers** that upon the recommendation of the Superintendent, the rotational list of Impartial Hearing Officers as published by the New York State Board of Education for Erie County with any changes made by the New York State Department of Education during the period July 1, 2016 through June 30, 2017, be approved as it appears on their website. Being listed on the New York State Education Department list confirms necessary and required qualifications.
- Appointed D. Martin, asbestos ed. agency** that upon the recommendation of the Superintendent, **David Martin** be appointed as the Asbestos Hazard Emergency Response Act Local Educational Agency for the 2016-2017 school year.
- Appointed P. Menkiena, Title 9 coordinator** that upon the recommendation of the Superintendent, **Patricia Menkiena** be appointed as Title IX Coordinator for the 2016-2017 school year.
- Appointed P. Menkiena, P.E./Health/ Athletics administrator** that upon the recommendation of the Superintendent, **Patricia Menkiena** be appointed as the K-12 PE/Health & Athletics Administrator for the 2016-2017 school year.
- Appointed S. Johnson, 504/ADA Officer** that upon the recommendation of the Superintendent, **Shawn Johnson** be appointed as the Section 504/ADA Compliance Officer for the 2016-2017 school year.
- Appointed S. Johnson, liaison for homeless** that upon the recommendation of the Superintendent, **Shawn Johnson** be appointed as the Liaison for Homeless Children and Youth for the 2016-2017 school year.
- Appointed E. Cooper, chemical hygiene officer** that upon the recommendation of the Superintendent, **Eric Cooper** be appointed as Chemical Hygiene Officer for the 2016-2017 school year.
- Appointed external auditor** that upon the recommendation of the audit committee, **Drescher & Malecki LLP** be appointed as the External Auditor for the 2016-2017 school year.
- Appointed internal auditor** that upon the recommendation of the Superintendent, in conjunction with the recommendation of the Audit Committee, the Board of Education appoint **Bahgat & Laurito-Bahgat** as the Internal Auditor for the 2016-2017 school year.

Designations

that upon the recommendation of the Superintendent, the following petty cash accounts be authorized and approved:

Superintendent's Office \$100.00
 Jr./Sr. High School Office \$100.00
 Elementary School Office \$100.00
 GLP Primary School Office \$100.00

**Authorized
petty cash
accounts**

that upon the recommendation of the Superintendent, **The SUN** and the **Springville Journal** be designated as the official newspapers for the District.

**Designated
newspapers**

that upon the recommendation of the Superintendent, all depositories as listed in the District's investment policy be designated as depositories for the 2016-2017 school year.

**Designated
depositories**

that upon the recommendation of the Superintendent, the signatures both manual and/or reproduced by machine, of **Mary Lobosco, Treasurer**, and **Thomas Murphy, Director of Finance**, be designated as official signatures for the disbursement of district funds.

**Designated
signatures**

that upon the recommendation of the Superintendent, the Regular Monthly Meetings generally be held on the **third Wednesday** at 7:00 p.m. in the Jr./Sr. High School Cafeteria with some exceptions.

**Designated
board
meeting
nights**

that upon the recommendation of the Superintendent, the **Purchasing Agent** shall purchase, procure, store and distribute supplies and equipment for which appropriations have been made with due regard to existing law, economy, efficiency and the needs and desires of department personnel and authorize the Purchasing Agent to execute in the name of the Board of Education any and all documents, contracts, orders, or other instruments necessary to carry out the intent of this resolution.

**Designated
purchasing
agent**

that upon the recommendation of the Superintendent, the **Director of Finance**, or his/her designee, be authorized to certify payrolls.

**Authorized
DF to certify
payrolls**

that upon the recommendation of the Superintendent, **Patricia Menkiena** be appointed as **Educational Officer** designated to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings effective July 1, 2016.

**Appointed P.
Menkiena,
educational
officer**

that upon the recommendation of the Superintendent, **David Martin**, who is permanently appointed as the Superintendent of Buildings and Grounds, be appointed as the **School Pesticide Representative** effective July 1, 2016.

**Appointed D.
Martin,
pesticide
representative**

Appointed S. Johnson, reviewing & verification official that upon the recommendation of the Superintendent, **Shawn Johnson** be appointed as the **Reviewing and Verification Official** for participation in the federal Child Nutrition Program effective July 1, 2016.

Appointed T. Murphy, Hearing Official that upon the recommendation of the Superintendent, **Thomas Murphy** be appointed as the Hearing Official for participation in the Federal Child Nutrition Program effective July 1, 2016.

Appointed DASA bldg. coordinators that upon the recommendation of the Superintendent, the following be appointed as building coordinators for the Dignity for All Students Act: **Pat Menkiena**, Jr./Sr. High School and District, **Marc Graff**, Eden Elementary School and **Loran Carter**, GLP Primary School.

Authorizations

Authorized field trip requests that the Superintendent or his/her Designee be authorized to approve non-overnight field trip requests.

Authorized budget transfers under \$10,000 that the Superintendent or his/her designee be authorized to approve budget transfers \$10,000 and under and records of all such transfers are to be reported to the Board of Education on a monthly basis. Budget transfers in excess of \$10,000 require prior Board of Education approval.

Authorized Supt for grants in aid that the Superintendent or Director of Finance and/or his/her designee be authorized to apply for Grants in Aid (State and Federal) as appropriate.

Authorized conference attendance approval that the Superintendent be authorized to approve conference attendance for all employees.

Approved Board & District memberships that the Superintendent and/or his or her designee be authorized to approve membership in professional organizations – Eden Boys & Girls Club, Eden Chamber of Commerce, New York State Council of School Superintendents, New York State School Boards Association, Rural Schools Association, and Western New York Educational Service Council.

Adopted revenue anticipation note that upon the recommendation of the Superintendent, the resolution delegating to the Board President the authority to issue and sell Revenue Anticipation Notes (RANS) be approved as presented.

that upon the recommendation of the Superintendent, the resolution delegating to the Board President the authority to issue and sell Tax Anticipation Notes (TANS) be approved as presented.

**Adopted tax
anticipation
note**

that upon the recommendation of the Superintendent, the resolution delegating to the Board President the authority to issue and sell Bond Anticipation Notes (BANS) be approved as presented.

**Adopted bond
anticipation
note**

that upon the recommendation of the Superintendent, the mileage rate for the 2016-2017 school year will be the current IRS rate per mile for use of personal vehicle for school business purposes.

**Approved
mileage rate**

Bonding

that upon the recommendation of the Superintendent, **Mary Lobosco**, District Treasurer, be bonded for \$50,000.

**Bonded
treasurer**

that upon the recommendation of the Superintendent, **Mary Jo Hultquist** and **Lynn Krajacic**, District Tax Collectors, be bonded for \$50,000 each.

**Bonded tax
collectors**

that upon the recommendation of the Superintendent, **Thomas Murphy**, Director of Finance; **Sandra Anzalone**, Superintendent; **Mary Lobosco** and **Jennifer Soule**, Co-Central Treasurers for the Extraclassroom Activity Account; **Barbara Thomasulo**, District Clerk; **Kathy McCarthy**, Assistant District Clerk; and **DianaRae Walker**, Claims Auditor; be bonded under the blanket bond of the District.

**Bonded
personnel**

Misc. items

that upon the recommendation of the Superintendent, all policies and Code of Ethics in effect in the 2015-2016 school year be in effect for the 2016-2017 school year.

**Readopted
policies**

All consensus items V. A.-E. carried unanimously.

At 7:08 p.m., The Board moved to the regular meeting.

**Moved to
regular
meeting**

Mrs. Horschel asked if anyone wished to remove any items from the Consensus Items. There were no requests.

**Request to
withdraw
from
consensus**

Mrs. Horschel made a motion, seconded by Mr. Breeden that the following consensus items be approved as listed in the Administrative Memorandum (VI. A- E):

**Approved
consensus
items**

Budget transfers the budget transfers over \$10,000 be approved as presented.

Claims auditor report the May 2016 claims auditor report.

CSE/CPSE recom. the CSE & CPSE recommendations be approved as presented.

Appointed substitutes that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>
Karen Bosiacki	PK-12 Teacher	September 8, 2016	Music
Judy Ludwig	Sr. Clerk Steno.	June 27, 2016	None

Appointed supplemental activities advisors & coaches that upon the recommendation of the Superintendent, the following personnel be appointed to Supplemental Activities positions as coaches and advisors for the 2016-2017 school year as presented:

James Ehrig, JSHS Music Lights Advisor
 Mandy Bova, JSHS Musical Director
 Jacqueline Gould, JSHS Musical Choral Director
 Karen Pszonak, JSHS Musical Costume Advisor
 Mike Alessi, Varsity Football Assistant
 James May, JV Football Coach
 Samantha Cappola, Cheerleading Coach-Fall & Winter
 Melissa Cataldo, JV Cheerleading Coach-Winter
 Ivan Bitnun, Girl's Diving Coach
 Susan Schnauffer and Mandy Bova, Elementary Musical Co-Directors
 Karen Bosiacki and Jackie Gould, Elementary Musical Orchestra Co-Directors
 Karen Bosiacki and Jackie Gould, Elementary Musical Choral Co-Directors
 Karen Pszonak, Elementary Musical Costumes Advisor
 Mandy Bova, Elementary Musical Choreographer

Consensus items VI. A-E carried unanimously.

Accepted resignation – E. Butera Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Cafeteria Monitor, **Esther Butera**, be accepted effective June 22, 2016. The Board of Education and Administration wish to thank Mrs. Butera for her 18 years of service to the District. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Part-time Special Education Teacher, **Matthew Vogan**, be accepted effective June 30, 2016. The Board of Education and Administration wish to thank Mr. Vogan for his service to the District. Carried unanimously.

**Accepted
resignation –
Sp. Ed.
teacher – M.
Vogan**

that upon the recommendation of the Superintendent, the resignation of Part-time Family & Consumer Science Teacher, **Courtney Hanania**, be accepted effective June 30, 2016. The Board of Education and Administration wish to thank Ms. Hanania for her service to the District. Carried unanimously.

**Accepted
resignation –
FACS
teacher – C.
Hanania**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Mathematics Teacher, **Allison Howard**, be accepted effective June 30, 2016. The Board of Education and Administration wish to thank Mrs. Howard for her ten years of service to the District. Carried unanimously.

**Accepted
resignation –
Math
teacher – A.
Howard**

Mrs. Horschel made a motion, seconded by Mr. Breeden that Mr. Shephard be appointed as **voting delegate** to the annual business meeting of NYSSBA and that Mr. Sutfin be appointed as alternate. Carried unanimously.

**Appointed
voting
delegates**

Mr. Shephard made a motion, seconded by Mr. Breeden to postpone the vote for establishing Board of Education subcommittees to the August 10, 2016 Board of Education meeting. Carried unanimously.

**Postpone
vote on sub-
committees**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Daniel Polino**, who is initially certified in Music, is hereby appointed to a probationary position in the Music tenure area for a probationary period commencing on September 1, 2016 and ending on August 31, 2020 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Bachelor's, Step 2**. Carried unanimously.

**Appointed
Music
teacher – D.
Polino**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Karen Bosiacki**, who is permanently certified in Music, is hereby appointed as a Part-time (.59 FTE) Music teacher effective September 1, 2016 and ending June 30, 2017. Salary is based upon **ETA Contract, Master's + 30, Step 1**. Carried unanimously.

**Appointed
part-time
Music
teacher – K.
Bosiacki**

Appointed EL part-time Special Education teacher – S. Fiorella	Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, Sarah Fiorella , who is initially certified in Childhood Education B-2 and 1-6 be appointed as an Extended Leave Part-time Special Education Teacher effective September 1, 2016 through date of initial certification in Special Education. Salary is \$95 per day. Carried unanimously.
Appointed summer bus attendants – P. Beljan and D. Barton	Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, Peter Beljan be appointed as a summer Bus Attendant at \$9.00 per hour and Deborah Barton be appointed as a summer Bus Attendant at her contracted rate. Carried unanimously.
Approved MOU for field hockey aide	Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, a Memorandum of Understanding for a Field Hockey Aide Position for the 2016-2017 school year be approved. Carried unanimously.
Approved bus use for B&G club	Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, transportation via school bus(es) be approved for the Eden Boys & Girls Club summer field trips. Carried unanimously.
Approved transfer from capital reserve fund	Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, a transfer from the 2014 Capital Reserve Fund to the general fund to allow for use of capital reserves in the amount of \$2,000,000 be approved. Carried unanimously.
Approved appropriations increase	Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2016-2017 appropriations be increased by \$33.01 to \$29,369,264.23 to account for increased revenues. Carried unanimously.
<i>Note: The District received \$33.01 from Target for the JSHS.</i>	
Comments	At 7:20 p.m., Mr. Shephard asked for comments from the public. There were no comments.
From administration and staff	◆ District Shared Decision Making Team Compact for Learning – Mrs. Grimaldi facilitated the District Shared Decision Making Team for 2015-2016. She explained the purpose of the “Compact for Learning – A Plan for Shared Decision Making” is to improve educational performance and overall experience. She then reviewed the proposed changes to the plan.
Supt. report	Mrs. Anzalone reported on the following: ◆ Student Voices – Gabrielle Rohauer, Kelsey Pressing and Angeleah LoGrasso were featured on the Eileen Buckley radio show on July 6, 2016 to discuss the Student Voices program. The students did a great job.

- ◆ Four students did not graduate in June. Two of the students have registered for summer school. None have dropped out.
- ◆ The OSC will be conducting an audit of the District. There is a pre-meeting scheduled for July 7, 2016.

Board report

- ◆ Mr. Cuddihy stated that the Eden Booster Club has provided \$5,362 for modified lacrosse and wondered if the District did not pick it up like other sports because it was for the coach only.
- ◆ Mr. Breeden asked what the forecast for football was. The District was approached by Lakeshore, but Eden has enough participants to have our own team this year. Five students from North Collins will participate.
- ◆ Mr. Breeden asked to have Mr. Murphy run the numbers to see how modified lacrosse could be funded. Mr. Shephard stated we already have budget cuts. He was concerned about running it and then having to cut it. Mr. Cuddihy said even if it was funded for one year, it would give some relief to parents. The money would have to come from the general fund, not the sports budget, as the sports budget is already bare bones. Mrs. Anzalone will discuss this with Mr. Murphy and put a motion on the August 10th board memorandum.

Future dates

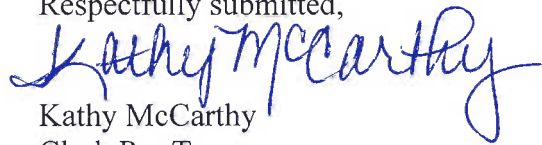
- ◆ Special Board of Education Meeting – Wednesday, August 10, 2016 at 6:00 p.m. in the Jr./Sr. High School Cafeteria.
- ◆ Regular Board of Education Meeting – August 31, 2016 at 7:00 p.m. in the Jr./Sr. High School Cafeteria.

At 7:53 p.m., Mr. Shephard made a motion, seconded by Mr. Breeden to adjourn the meeting. Carried unanimously.

Adjourn

The meeting was adjourned at 7:53 p.m.

Respectfully submitted,



Kathy McCarthy
Clerk Pro Tem

