

BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL AUDITORIUM
AUGUST 10, 2016

MEMBERS PRESENT: Mr. Paul Shephard, Mr. Michael Breeden, Mr. Jack Cuddihy, Mrs. Marlene Grunder, Mrs. Jennifer Horschel, Mr. Donald Sutfin

ABSENT: Mr. Michael Byrnes

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mr. Thomas Murphy, Director of Finance; Mrs. Barbara Thomasulo, District Clerk

ALSO PRESENT: Mr. Jeff Cervoni, Jr./Sr. High School Principal; Mrs. Lucinda Karstedt, Director of Information Technology; Mrs. Kelly Morgan-LaRosa, Director of Curriculum & Instruction

At 7:02 p.m., Mr. Shephard called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Called to
order**

- ◆ Mrs. Anzalone asked for a moment of silence to remember Robert Burnside, former teacher and coach, who passed away this summer.
- ◆ UB Bio Research – Mrs. Berne and Mr. Kwas, along with students, Jeremy Kazimer, Marissa Kordal, Zoe Jerome, Isabel Grabenstatter, and Courtney Jerome presented work they did on a gene annotation of the bacteria *Kytococcus sedentarius* using the IMG-ACT. Students were given a gene and a section of DNA to work on. Segments were run through computer programs for predicting gene functions, statistical gene prediction and search of general purpose databases for sequence similarity. The Science Department has dropped Astronomy and added Bio-Tech classes, such as Forensics, in order to have students learn skills that will enable them to succeed in today's society.
- ◆ Co-gen/National Grid – Mr. Martin reported that in 1998, as a way to put the Science and locker room additions on without raising taxes, the District entered into a contract with Siemens to produce our own electricity. Mr. Martin stated that the existing facilities have maxed out. He continued to say that Co-gen will not support the needs of the District with the new project. Mr. Martin asked the Board to approve pulling GLP, Eden Elementary and the Bus Garage off the Co-gen and returning them to National Grid for power. The Jr./Sr. High School would remain on Co-Gen. The District has a contract with Siemens until 2023 and would have to pay Siemens if the entire district was returned to National Grid. Mr. Martin stated that currently, electric is at a reasonable rate, while the diesel needed to run the backup generator is expensive to purchase. Mr. Murphy stated that a study to review energy consumption of each building was inconclusive as to whether or not this is a good fiscal plan. Mr. Murphy further stated that this option will cause an increase to the general fund in the

**From Admin
& Staff**

amount of \$22,841 per year, according to the study. That figure could be higher.

- ◆ Discussion of 2016-2017 District Goals – Mrs. Anzalone reviewed the 2016-2017 District Goals and asked the Board for a motion to adopt them.

**Motion to
withdraw
items**

Mrs. Horschel asked if anyone wished to remove any items from the consensus items. There were none removed.

**Approved
consensus
items**

Mrs. Horschel made a motion, seconded by Mr. Breeden that the following consensus items be approved as listed in the Administrative Memorandum (#VI. A.-M.):

Minutes of the June 15, 2016 Regular Board of Education Meeting.

Treasurer's Report for the period ending June 30, 2016.

Multi Fund Warrant for the period ending June 30, 2016 in the amount of **\$330,689.59**. This Warrant is broken down as follows: **General Fund portion \$178,711.11, Cafeteria Fund portion \$33,540.93, Federal Fund portion \$18,989.94, Trust & Agency Fund portion \$21,370.61, and Capital Fund portion \$78,077.00.**

ACH/Wire Transfer Warrant for the period ending May 31, 2016 in the amount of **\$221,759.77**. This Warrant is broken down as follows: **General Fund Debt Service portion \$195,326.25 and General Fund HRA/Health portion \$26,433.52.**

The Capital Project 2020 Warrant for the period ending June 30, 2016 in the amount of **\$407,894.74.**

Extraclassroom Activities Fund Report for the period ending June 30, 2016.

June 2016 Budget Transfers.

June Budget Transfers over \$10,000.

June 2016 Claims Auditor Report.

July 2016 Claims Auditor Report.

CSE/CPSE Recommendations.

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Substitutes –

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>
Esther Butera	Monitor/TA	September 8, 2016	None
Deanne Glendenning	Bus Attendant	September 8, 2016	None
Patricia Stresing	PK-6 Teacher	September 8, 2016	None

Supplemental Activity Advisors and Coaches for the 2016-2017 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.

**Supplemental
activity
advisors &
coaches 2016-
2017**

1. **Jim Ehrig**, Elementary Musical Lights Advisor
2. **Mike Alessi**, Head Varsity Football Coach
3. **Jim May, III**, Assistant Varsity Football Coach
4. **Matt Haier**, JV Football Coach
5. **James May IV**, Assistant JV Football Coach
6. **Chris O'Connor**, Assistant Modified Football Coach
7. **Emma Relosky**, JV Girls Volleyball Coach
8. **Richard Musielak**, Boys JV Volleyball Coach
9. **Katherine LaVerdi**, Teacher Mentor to Sarah Fiorella

Consensus items VI. A-M carried unanimously.

At 7:34 p.m., Mr. Shephard asked for comments from the public.

Comments

- ♦ Mrs. Eileen Stadlmeier read a letter from a former string student, Janelle Nyitrai (Class of 2013), who was unable to attend the meeting. She credited the Music program at Eden for the foundation she received to become a Music Performance major at Geneseo. Music is a major source of enjoyment and stress relief for her, as well as, a gift she likes to share with others.
- ♦ Mrs. Renee Mroz also spoke on behalf of the Music program at Eden Elementary. She expressed concern that Mr. Vona's position has been replaced by a part-time employee, which she understood would mean that General Music would be taught by three different teachers. She asked the Board to consider offering our students a consistent Music education that values the importance and opportunity to successfully learn Music.

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Elementary Teacher, **Ashley Wakelee**, be accepted effective July 18, 2016. Discussion ensued. Carried unanimously.

**Accepted
resignation –
A. Wakelee**

- Accepted resignation – E Farley** Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Special Education Teacher, **Erin Farley** be accepted effective July 29, 2016. The Board and Administration wish to thank Mrs. Farley for her two years of service to the District. Carried unanimously.
- Accepted resignation – D. Polino** Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Music Teacher, **Dan Polino** be accepted effective July 27, 2016. Carried unanimously.
- Accepted resignation – S. Keefe** Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Teacher Aide, **Sara Keefe** be accepted effective August 1, 2016. The Board and Administration wish to thank Ms. Keefe for her three years of service to the District. Carried unanimously.
- Appointed PT Math teacher – E. Tronolone** Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Emily Tronolone**, who is initially certified in Mathematics 7-12, be appointed as a Part-time (.67 FTE) Mathematics Teacher effective September 1, 2016 and ending June 30, 2017. Salary is based upon **ETA Contract, Step 1**. Discussion ensued. Carried unanimously.
- Appointed PT FACS Teacher – T. LaFalce** Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Traci LaFalce**, who is professionally certified in Family and Consumer Science be appointed as a Part-time (.33 FTE) FACS Teacher effective September 1, 2016 and ending June 30, 2017. Salary is based upon **ETA Contract, Step 1**. Carried unanimously.
- Permanent appt. – D. Stephens, cleaner** Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Dana Stephens** be permanently appointed as a Cleaner effective August 10, 2016. Carried unanimously.
- Appointed TA – M. Sullivan** Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Margaret Sullivan** be appointed on probation as a Teacher Aide effective September 8, 2016 and ending March 7, 2017. Salary is based upon **CSEA Contract, Level IV, Step 1**. Carried unanimously.
- Appointed TA – J. Campfield** Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Jaclyn Campfield** be appointed on probation as a Teacher Aide effective September 8, 2016 and ending March 7, 2017. Salary is based upon **CSEA Contract, Level IV, Step 1**. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Amanda Chimera** be appointed on probation as a Teacher Aide effective September 8, 2016 and ending March 7, 2017. Salary is based upon **CSEA Contract, Level IV, Step 1**. Carried unanimously.

**Appointed
TA – A.
Chimera**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Patricia Stresing** be appointed as a Part-time Teacher Aide (.5 FTE) effective September 8, 2016 and ending March 7, 2017. Salary is based upon **CSEA Contract, Level IV, Step 1**. Carried unanimously.

**Appointed
TA – P.
Stresing**

Mrs. Horschel made a motion, seconded by Mr. Breeden that the following Board of Education subcommittees consisting of:

Advocacy – **Marlene Grunder** and **Jennifer Horschel**
Curriculum – **Marlene Grunder** and **Jennifer Horschel**
Facilities – **Jack Cuddihy** and **Paul Shephard**
Finance and Audit – **Michael Breeden**, **Michael Byrnes** and **Jack Cuddihy**
Policy – **Michael Byrnes** and **Jack Cuddihy**
Technology – **Michael Breeden**, **Paul Shephard** and **Donald Sutfin**
District Shared Decision Making Team Liaison – **Paul Shephard**
Negotiations Liaisons – **Michael Breeden** and **Jack Cuddihy**
NYSSBA Delegate – **Paul Shephard** and Alternate – **Donald Sutfin**

**Appointed
Board of
Education
sub-
committees**

be established for the 2016-2017 school year. Discussion ensued. It was decided to add the Safety Committee to the Facility Committee. Discussion ensued. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Alecia Reynolds** be appointed as an unpaid Guidance Counselor Intern effective September 7, 2016 through March 1, 2017. Carried unanimously.

**Appointed
Guidance
Intern**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the following be appointed to summer transportation positions:

1. **Susan Pratt**, Summer Bus Driver and 19A Certified Examiner
2. **Judy Palleschi**, Summer Substitute Bus Attendant.

Carried unanimously.

**Appointed
summer
transportation
positions**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Beth Pastwik** be increased from a Part-time Teacher Aide to a Full-time Teacher Aide effective September 8, 2016. Salary is based upon **CSEA Contract, Level IV, Step 3**. Carried unanimously.

**Increased
hours for TA
– B. Pastwik**

**Approved
increase in
hours for EE
special area
teachers**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, pending the addition of a sixth grade classroom due to enrollment, the following special area teachers would be increased as follows:

1. **Karen Bosiacki**, Music – increase .01 FTE from .59 to .60 FTE
2. **Sandi Ploetz**, Library/Computer – increase .07 FTE from .60 to .67 FTE
3. **Amy McConeghy Witman**, Art – increase .05 from .50 to .55 FTE.

Discussion ensued. Carried unanimously.

**Approved
reduction in
positions**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, due to declining enrollment, the Board of Education hereby reduces the following positions effective August 10, 2016:

1. Social Studies from 1.0 FTE to .67 FTE
2. English from 1.0 FTE to .83 FTE.

Discussion ensued. Carried unanimously.

**Approved
tax levy/rate
for 2016-
2017**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the tax levy for the 2016-2017 school year in the amount of \$13,697,577 be approved, which establishes the tax rate per thousand as follows:

- \$20.715199 – Boston
- \$43.313598 – Concord
- \$29.778099 – Eden
- \$20.492455 – Evans
- \$22.160446 – N. Collins.

Discussion ensued. Carried unanimously.

**Approved
safety plan**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the District Safety Plan be approved. Carried unanimously.

**Approved
reduction in
teacher
hours**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, dependent upon the reduction of the positions in item **V. E.** above, the following teachers would, therefore, be reduced. In accordance with Education Law Section 2510(3), they shall be placed on the Preferred Eligibility List in their respective tenure areas for a period of seven years from the effective date of these reductions:

1. **Michael Baronich** .33 FTE reduction in Social Studies to .67 FTE
2. **Susan Wilhelm** .17 FTE reduction in English to .83 FTE.

Discussion ensued. Carried unanimously.

**Approved
return to NG
for power to
GLP, EE, &
Bus Garage**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, as part of the Capital Improvement Project, Eden CSD 2020, approval be given to return GLP, Eden Elementary School and the Bus Garage to National Grid for electric power service. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2016-2017 School Calendar be revised as presented. Discussion ensued. Carried unanimously.

**Approved
revision to
school
calendar**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, out of date textbooks be excessed as presented. Carried unanimously.

**Approved
excessing of
textbooks**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Board approve 2016-2017 District Goals. Discussion ensued. Carried unanimously.

**Approved
district goals**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the following rates be set for outside organizations or other non-traditional transportation routes:

**Approved
transportation
rates for
outside
organizations**

1. Bus Driver: \$36.92/hour
2. Bus Attendant: \$31.18 hour
3. Mileage Rate: \$.77/mile.

Discussion ensued. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Memorandum of Agreement with Judy Ludwig to be compensated at a rate of \$25.00 per hour for substituting as a Senior Clerk Stenographer in the Guidance Office from June 27, 2016 – July 8, 2016, not to exceed five days be approved. Discussion ensued. Carried unanimously.

**Approved
MOA with J.
Ludwig**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the contract extension of Personal Touch Food Service and the CPI rate increase be approved for the 2016-2017 school year. Discussion ensued. Carried unanimously.

**Approved
contract
extension w/
Personal
Touch**

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2016-2017 appropriations be increased by **\$15,241.22 to \$29,384,505.45** to account for increased revenues. Discussion ensued. Carried unanimously.

**Approved
appropriation
increases**

Note: The District received \$15,000 from Bullet Aid for Agriculture in the Classroom, and \$241.22 from the PTA for GLP Field Day.

Mr. Murphy gave a presentation on reserves. The District has been cutting spending off around December – January, so we are not deficit spending. Less was spent for 2015-2016 than for 2014-2015. Over and above the unaudited, unassigned fund balance in excess of 4%, Mr. Murphy suggested that the Board place \$1,878,692.46 into the various reserves outlined in the

**Business
report**

presentation. The balance of \$268,621.87 is the unreserved fund balance. The year ended with under 4% unappropriated fund balance. State Education law allows 4% not designated for anything specific to be kept in reserves. For next year, we should look at getting up to 4%. The Board can choose to select 4%, 4.5% or 5% to put into reserves. Mr. Breeden thanked Mr. Murphy and his team for their work on the budget. As a member of the Finance Team, he recommended putting 4% into reserves this year, possibly 4.5% or 5% next year.

**Authorized
transfer of
funds**

Mr. Breeden made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the Board of Education authorize the transfer of 2015-16 Unassigned Fund Balance into the following reserves, using Option 1.

ERS \$2,842,606.77 total. Nothing transferred.

Unemployment \$950,233.36 total. Nothing transferred.

EBLAR \$957,498.35 plus \$300,000 = \$1,257,498.35 total.

Vehicle Capital \$450,000 total.

Capital \$1,931,709.65 plus \$1,128,692.46 = \$3,060,402.11 total* with any adjustments added or deducted from this reserve

Carried unanimously.

Supt. report

Mrs. Anzalone reported on the following:

- ◆ District Twitter Account – Mrs. Karstedt has been working with an intern to set up district Twitter and Facebook accounts, which would be tied to the web-page. Mrs. Anzalone and Mrs. LaRosa would be the main tweeters. Sports and extracurricular clubs could have their own accounts.
- ◆ Newspaper Discussion – Quotes on the budget legal notice have been requested from Business First and the Buffalo News. Neither have produced a quote to date. Perhaps BOCES might be able to inquire about a discount from the Buffalo News if several schools are willing to participate.
- ◆ Bios of Board Members on web-site – Mrs. Anzalone asked if the Board Members would be willing to write bios to be added to the Board of Education page of the web-site. They were all willing to do so.
- ◆ Board of Education Attorney Appointment – Mrs. Anzalone asked the Board of Education to approve the appointment of Ferrara Fiorenza as attorneys to the Board, as they are currently working on a number of cases for us. Their rate is about \$205 per hour, which is lower than some others in the area. Mr. Breeden asked that an RFP be sent out for next year. Mr. Murphy will work on that in the late Fall.
- ◆ Enrollment – The 2016-2017 projected enrollment was about 1,350 students. We are currently at 1,403; however, we have not seen any transfers out yet. The numbers are trickling upward, and there are new houses going up.
- ◆ Concept planning drawings for the concession stand and the Middle School/High School front entrance were on display at the Corn

Festival. Mr. Shephard said there were a few questions and positive comments on the drawings and capital project. Mrs. Anzalone said that State Education would take 32-36 weeks to review. The next phase is the Campus phase of the project, which is on track for next summer.

- ◆ Special Meeting – Mrs. Anzalone asked the Board of Education to consider a special meeting at 6:00 p.m. on August 17 to appoint three people to positions: Music, a sixth grade teacher and a Reading teacher.

- ◆ Discussion of a request for modified lacrosse funding to cover the cost of the coaches' salaries – Mr. Murphy said he is still looking at what line(s) this could possibly come out of. Mr. Cuddihy said modified lacrosse has not been funded for a decade. It is self-funded for about \$8,000 - \$10,000 every year. The Athletic Booster Club would continue to pay for transportation. He said it is a fair compromise that would relieve some of the fund-raising burden on the parents.

Board report

- ◆ Special Board of Education Meeting, Wednesday, August 17, 2016 – 6:00 p.m. in the JSHS Auditorium
- ◆ Special Board of Education Meeting, Wednesday, August 31, 2016 – 7:00 p.m. in the JSHS Auditorium
- ◆ Regular Board of Education Meeting, Wednesday, September 21, 2016 – 7:00 p.m. in the JSHS Cafeteria

Future dates

At 8:51 p.m., Mr. Shephard made a motion, seconded by Mr. Breeden to enter executive session to discuss the employment history of a particular person. Carried unanimously.

Executive session

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

BT/

At 9:55 p.m., Mr. Shephard made a motion, seconded by Mr. Breeden to return to regular session. Carried unanimously.

Return to regular session

Mrs. Horschel clarified her conversation with Assemblyman, David DiPietro, who seems to be pro-education. He felt that state aid funding is not positive for the future of education, especially because it is not an election year for Governor Cuomo. She asked that people not let up, because new laws will penalize schools financially.

Discussion regarding funding

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Adjourned Mr. Shephard made a motion, seconded by Mr. Sutfin to adjourn. Carried unanimously.

The meeting adjourned at 10:02 p.m.

Respectfully submitted,



Paul Shephard
Board President

PS/