

BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
JUNE 15, 2016

MEMBERS PRESENT: Mr. Michael Byrnes, Mr. Michael Breeden, Mr. Jack Cuddihy, Mrs. Marlene Grunder, Mrs. Jennifer Horschel, Mrs. Patricia Krouse, Mr. Paul Shephard

ABSENT:

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mr. Thomas Murphy, Director of Finance; Mrs. Barbara Thomasulo, District Clerk

ALSO PRESENT: Mr. Donald Sutfin, Mrs. Loran Carter, GLP Principal; Mr. Jeff Cervoni, Jr./Sr. High School Principal; Ms. Marisa Fallacaro, Director of Athletics; Mr. Marc Graff, Eden Elementary Principal; Mrs. Lucinda Karstedt, Director of Information Technology; Mrs. Kelly Morgan-LaRosa, Director of Curriculum & Instruction; Jill Murray, Student Representative; Maureen Bender, Student Representative for 2016-2017

At 7:00 p.m., Mr. Byrnes called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Called to
order**

- ◆ Character Recognition – Mr. Lauria, Silver Creek Principal, and Ms. Turner, Silver Creek Transportation Supervisor, presented certificates and Tim Horton's gift cards to Eden students, Robert Goodrich and Nathan Hoelscher for their good character in helping Jake, a Silver Creek student, with the ramp every day while at the Carrier center. Eden Bus Driver, Sue Pratt stated that both boys also help with the special education students that ride on her bus.
- ◆ Student Voices – Mr. Bob James has been working across New York State with student groups and social media issues. Mr. James and Mrs. Klopp had two meetings in April with a student focus group at school to discuss the impact of social media on learning and relationships. Students, Kelsey Pressing, Angeleah Lograsso, and Gabrielle Rohauer addressed the board regarding their findings. The students put their thoughts and energy into how to use social media to increase school-wide use of social media to build better connections and promotion of news and events. Students should learn the dos and don'ts of social media. They would like fast and easy online access during and after school. Students feel Eden's access "rarely works." Teachers should share a common web platform for class learning and set rules for cell phone use for on-line learning. They would like to join the district tech team. Mr. Sutfin suggested they look into the PTRa app, which would allow them to create an app for their specific needs. Mr. James indicated that there would be a radio opportunity for student input regarding school improvement with Eileen Buckley in the next couple weeks.

**From Admin
& Staff**

- ◆ Rain Barrel – Art Teacher, Mrs. Nicastro, and senior, Allison Winiecki showed the rain barrel painted by eleven Eden students. The barrel was entered in the Fourth Annual Rain Barrel Painting Contest. Eden's rain barrel won first place and \$500 to be used for Art Supplies. This was Eden's second year in the contest, and both years, Eden's barrel won a prize. Both barrels will stay here until September, when they will be raffled off by the Music and Arts Booster Club. Mrs. Nicastro thanked Mrs. Krouse and Mr. Campbell for their service to the Board of Education.
- ◆ Capital Project Update – Mr. Shawn Wright, Mr. Mike McCarthy, and Mr. Andrew Woodhouse from Young and Wright reviewed the progress of the capital project, including the long-term plan, the 2015-2016 Capital Outlay Project, the 2016-2017 Capital Outlay Project, and the Capital Improvement Project. Mr. McCarthy reported that the 2015-2016 COP is nearly finished. It consisted of masonry repair at GLP. Bids came in below \$100,000, which left some money to do a couple other things from the full list. The 2016-2017 COP is what the voters approved on May 18th. The pool wall and chimney will be repaired, and certain doors will be replaced at the JSHS. It is expected to be completed by June 2017. The budgeted amount is \$100,000. It will be determined later if more can be done. Mr. Woodhouse reported that the Capital Improvement Plan included immediate needs at the bus garage. Floor drains were clogged and needed to be drilled out. Restorations are needed at the JSHS and Eden Elementary gyms. Repairs are needed at the Elementary School loading dock and the JSHS Team locker rooms. Abatement is necessary at all three buildings. Estimates came back slightly higher than anticipated. Bids will be solicited in the Fall for construction beginning in 2017. Other scope of work includes technology needs, auditorium renovations at the Elementary School, athletic facilities, and improved entries at all three schools.
- ◆ Safety Hearing – Mr. Martin presented the required annual review of the District Safety Plan. Mandated fire drills have been decreased from twelve to eight per school year; however, safety lockout and lockdown drills have been added. There will be more community involvement to allow emergency personnel to know what their response in the drills should be. Mrs. Anzalone has contacted neighboring districts for permission to use their schools as emergency off-site locations. Our buildings have also been offered to them. The Safety Plan is available in the District Office. PESH has visited our buildings and bus garage. For the most part, the District did very well. The only major item needing attention was a lawn mower. Eden Elementary was violation free. The Bus Garage, Eden Jr./Sr. High School and GLP had between 3-5 small violations each. All in all, the staff has done a great job keeping the buildings safe for kids.

**Motion to
withdraw
items**

Mrs. Horschel asked if anyone wished to remove any items from the consensus items. Mrs. Krouse asked that item VI. M. be removed.

Mrs. Horschel made a motion, seconded by Mr. Shephard that the following consensus items be approved as listed in the Administrative Memorandum (#VI. A.-L.):

**Approved
consensus
items**

Minutes of the May 18, 2016 Regular Board of Education Meeting.

Revenue Budget Status Report for the period ending May 31, 2016.

Treasurer's Report for the period ending May 31, 2016.

Multi Fund Warrant for the period ending May 31, 2016 in the amount of **\$687,087.39**. This Warrant is broken down as follows: **General Fund portion \$602,075.77**, **Cafeteria Fund portion \$24,481.32**, **Federal Fund portion \$20,938.93**, and **Trust & Agency Fund portion \$39,591.37**.

ACH/Wire Transfer Warrant for the period ending May 31, 2016 in the amount of **\$13,374.91**. This Warrant is broken down as follows: **General Fund HRA portion \$13,374.91**.

Extraclassroom Activities Fund Report for the period ending May 31, 2016.

Appropriation Status Report for the period ending May 31, 2016.

May 2016 Budget Transfers.

May Budget Transfers over \$10,000.

CSE/CPSE Recommendations.

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Substitutes –

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>
Joshua Walker	PK-12 T, TA	June 3, 2016	Pending
Gabrielle Hesketh	PK-12 T, TA	June 16, 2016	N/A

Supplemental Activity Advisors and Coaches for the 2016-2017 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.

**Supplemental
activity
advisors &
coaches 2016-
2017**

Consensus items VI. A-L carried unanimously.

Mrs. Horschel and Mrs. Anzalone thanked Jill Murray for her service to the Board and welcomed new Student Council Representative, Maureen Bender to the Board of Education.

- Supplemental activity advisors & coaches** Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2015-2016 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
1. **Stephen Pierce**, APEX Co-Coordinator and Teacher Advisor/ELA
 2. **Scott Minton**, APEX Co-Coordinator
 3. **Carrie Hamlett**, APEX Teacher Advisor for Social Studies
- Discussion ensued. Carried unanimously.
- Comments** At 8:02 p.m., Mr. Byrnes asked for comments from the public.
- ♦ Mrs. Schnaufer thanked Mr. Graff, Mrs. Karstedt, Mrs. Ramaekers, and Mrs. Anzalone for their assistance in the culmination of her career unit for grades K-5. The speakers motivated the students, who were engrossed in the program.
- Accepted resignation – A. Martella** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the resignation of Music Teacher, **Ashly Martella**, be accepted effective June 7, 2016. The Board of Education and Administration wish to thank Mrs. Martella for her eight years of service to the District. Carried unanimously.
- Appointed PT Elementary Teacher – A. Sullivan** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Amy Sullivan** be appointed as a .5 FTE Part-time Elementary Teacher (for Pre-K) effective September 1, 2016 and ending June 30, 2017. Carried unanimously.
- Tenure appt. – S. Wilhelm, Social Studies** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Susan Wilhelm** be granted tenure in the Social Studies tenure area effective July 14, 2016. Discussion ensued. Carried unanimously.
- Appointed EL Substitute – S. Fiorella** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Sarah Fiorella** be appointed as an extended leave substitute teacher effective May 23, 2016 through June 24, 2016. Salary is **\$95 per day**. Carried unanimously.
- Appointed staff development trainers** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Susan Schnaufer** be appointed as a Staff Development Trainer and **Randall Perison** be appointed as a substitute Staff Development Trainer, not to exceed .10 FTE combined, effective July 1, 2016 through August 31, 2016. Discussion ensued. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Colleen Griffin** be appointed as a Speech Language Pathologist for the Summer School program not to exceed 8.5 hours effective July 5, 2016 through August 12, 2016. Carried unanimously.

**Appointed
C. Griffin,
summer
speech/lang.
pathologist**

Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the following personnel are appointed for Special Education summer school transportation and field trip drivers:

**Appointed
summer
transportation
personnel**

- a. **Julianne Blencowe**, Bus Driver and Attendant
- b. **Janette Bonczar**, Bus Driver
- c. **Danielle Gabel**, Bus Driver
- d. **Kathy Genco**, Bus Driver
- e. **Corrine Kenefick**, Bus Driver
- f. **Ellen Pulinski**, Bus Driver and Attendant
- g. **Cynthia Rankus**, Bus Driver
- h. **Deborah Schwabel**, Bus Driver
- i. **Margaret Skura**, Bus Driver
- j. **Vincent Vacco**, Bus Driver
- k. **Paul Winter**, Bus Driver
- l. **Judith Gustas-Stoj**, Bus Attendant
- m. **Margaret Sullivan**, Bus Attendant
- n. **Joann Zielinski**, Bus Attendant
- o. **Diane Zimmer**, Bus Attendant

Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, **Brandon Bires-Navel** be appointed as a summer Computer/AV Cleaner effective July 1, 2016 through completion, but not to exceed \$3,000. Salary is \$9.00 per hour. Discussion ensued. Carried unanimously.

**Appointed
summer
computer/A
V cleaner –
B. Navel**

Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the hours for Speech Language Pathologist, **Dana Fazzolari** be reduced from 50 to 41.5 for the 2016 Summer School Program effective July 5, 2016 through August 12, 2016. Carried unanimously.

**Reduced hrs
summer
speech/lang.
pathologist –
D. Fazzolari**

Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, transportation via school bus(es) be approved for the Eden Town Recreation summer field trip to Splash Lagoon in Erie, PA on July 27, 2016. Carried unanimously.

**Approved
bus use –
Eden Town
Rec.**

Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, transportation via school bus be approved for Eden Kindercare summer field trips. Carried unanimously.

**Approved
bus use –
Kindercare**

- Approved EASA contract** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the Eden Administrative Supervisory Association Contract be approved effective July 1, 2015 through June 30, 2020. Carried unanimously.
- Accepted donation of electric stove** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, a donation of an electric stove from Keith Fronczak valued at \$150 for use in the faculty room at the Elementary School building be accepted. Carried unanimously.
- Approved non-resident tuition rates** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, non-resident tuition rates be established annually by December 1st for the following school year. Rates for 2016-2017 are set at \$8,546 for Grades K-6 and \$8,218 for Grades 7-12. Discussion ensued. Carried unanimously.
- Approved change order for 2015-2016 C.O.P.** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, a change order for \$5,480 bringing the total to \$74,743 be approved for the 2015-2016 Capital Outlay Project to complete an additional 274 square feet of masonry repointing on the exterior wall of the cafeteria at GLP. Discussion ensued. Carried unanimously.
- Approved appropriation increases** Mrs. Horschel made a motion, seconded by Mr. Shephard that upon the recommendation of the Superintendent, the 2015-2016 appropriations be increased by **\$4,913.87** to **\$27,105,653.60** to account for increased revenues. Carried unanimously.

Note: The District received \$775.70 from Boxtops for Education for Eden Elementary; \$11.10 from Boxtops for Education for GLP; \$72.00 from Great American Opportunities for GLP; \$207.12 from UNYTS for a field trip; and \$5,780.43 from Eden All Sports Booster Club for modified lacrosse.

- Supt. report** Mrs. Anzalone reported on the following:
- ◆ District Retirements – Many thanks to Mr. Graff for handling some of the details for her.
 - ◆ Raiders' Respond Report – Several thank you notes have been received from people who received services on Raiders' Respond Day. Eden Elementary and GLP like the way their schools are handling the day. The Jr./Sr. High School is looking at ways to manage it better and make it easier and safer. Thanks to all for the support.
 - ◆ Superintendent Art Collection Winners – Anna Wightman, grade 12; Eliana Mormina, grade 7; Callista Skraitz, grade 4; Brayden Waring, grade 2. Mrs. Nicastro did a lot of work to secure a grant for the program.
 - ◆ Technology Story – Mrs. Anzalone read a letter from one of Mrs. Engle's students, Lillianna Rowles, about her SMART Board, "Festor."

- ◆ End of Year Report – It was a productive and positive year. Thank you to the staff and students. Some notable mentions are: Unified Basketball, sixth grade Career Day, Community Garden of Eden and the Elementary Garden Club, Tractor Day Fundraiser for Dillon Williams, Student Voices, UNYTS Blood Drive, new buses and enough new substitute bus drivers to cover sports runs, Smartboards at GLP, Raiders' Respond Day, compassionate students, PK playground build and gymnasium upgrades, voter approval of the capital project, and Amy Steger's National Board Certification.
- ◆ Thanks to Jill Murray for being the student representative to the Board of Education and appreciation for sitting with the 2016-2017 student representative, Maureen Bender at tonight's meeting.

- ◆ Tax Collection Contract – Mr. Murphy indicated that taking care of the tax collection in-house is estimated to be just under \$12,000. We spend about \$15,000 for the Town of Eden to handle it. Because of the changes in STAR this year, he thought it might not be a good time to change how we collect taxes. New homeowners will not get rebates. They will have to adjust their taxes. New tax collection software is not budgeted for the coming year, but it would be necessary if tax collection is done in-house. The district does not have a way to collect credit cards. Erie County does not recommend that we change hours, so a lockbox will not be needed. Staffing changes would still be incurred. The Board needs to decide whether to sign a one-year contract, a multi-year contract or stay with the Town.

Board report

Approved one year extension of tax collection contract

Mr. Shephard made a motion, seconded by Mr. Breeden to extend the tax collection contract with the Town of Eden for one year and to do further research into bringing it back in-house. Mr. Breeden, Mr. Cuddihy, Mrs. Grunder, Mrs. Horschel, Mrs. Krouse, and Mr. Shephard voted in favor. Mr. Byrnes abstained. The motion passed.

- ◆ Mr. Cuddihy feels it is fair to split the cost of the tax collection software with the Town of Eden. Mrs. Anzalone said that the conversation regarding in-house tax collection keeps coming up, but each time the savings is a little less.
- ◆ Mrs. Krouse commented on the visual things done for Raiders' Respond Day, specifically the mural and the signs coming into the District. She thanked Mrs. Nicastro, Mr. Jones and everyone involved.
- ◆ Mrs. Krouse said being on the Board has been enlightening. Eden is a great community with great people. The budget is thin, and teachers give time, energy, and their own money to purchase things. She asked teachers present to pass on her appreciation to all of them, as well as, the appreciation of the rest of the Board of Education.
- ◆ Mrs. Horschel said budget time is stressful and funding is low. Many schools have reinstated items that were cut, but Eden is not at that point. Eden has a lot of short term hurdles to get through. Advocacy will help. One hurdle is finding people to help. It may help to have

someone at a sign up table during events to recruit people to help. Mrs. Anzalone said social media is another option to reach out. Mr. Byrnes suggested a booth at the Corn Festival.

- Future dates**
- ◆ Annual Re-organization Board Meeting – Wednesday, July 6, 2016 – 7:00 p.m. in the JSHS Cafeteria
 - ◆ Special Board of Education Meeting, Wednesday, August 10, 2016 – 6:00 p.m. in the JSHS Cafeteria
 - ◆ Regular Board of Education Meeting, Wednesday, August 31, 2016 – 7:00 p.m. in the JSHS Cafeteria

Adjourned Mr. Shephard made a motion, seconded by Mr. Breeden to adjourn. Carried unanimously.

The meeting adjourned at 8:47 p.m.

Respectfully submitted,



Barbara J. Thomasulo
District Clerk

BT/