BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL LIBRARY
JUNE 21, 2017

MEMBERS PRESENT: Mr. Paul Shephard, Mr. Michael Breeden, Mr. Michael Byrnes, Mr. Jack Cuddihy, Mrs. Marlene Grunder, Mrs. Jennifer Horschel, Mr. Donald Sutfin

ABSENT:

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mr. Thomas Murphy, Director of Finance; Mrs. Barbara Thomasulo, District Clerk

ALSO PRESENT: Mrs. Loran Carter, GLP Principal; Mr. Jeff Cervoni, JSHS Principal; Mrs. Lucinda Karstedt, Director of Information Technology; Mr. David Martin, Director of Facilities; Miss Patricia Menkiena, JSHS Assistant Principal; Maureen Bender, Student Representative

Called to order

At 7:04 p.m., Mr. Shephard called the meeting to order and asked those present to join in the Pledge of Allegiance.

From Admin & Staff

- Middle School Transition – Mr. Cervoni and Mrs. Karstedt reported on the Middle School transition. Focus is on: creating two schools within a school - Grades 6-8 will be upstairs except for some specials and lunch on the first floor; STEAM for grades 6-8; 1:1 personalized learning with Chromebooks; teams for 6th grade, possibly phasing the team concept into grades 7 & 8; and common planning time for 6th grade teachers, possibly phasing into grades 7 & 8. The configuration currently shows two teams with two teachers per team. Each team would have 50-55 students. Specials and exploratories consist of middle level requirement possibilities in Art, Computer, Music, P.E., FACS, Technology and Health. Ideas that have been considered are: peer monitoring for incoming students in grades 6 & 7; scheduling parent information meetings; working with Transportation (seating 6th graders in the front of the bus); staggering dismissal times, or other class changes; creativity at the beginning of the school year in order to focus on the two new grades; and 6th grade/middle school orientation.
- Security for SMART Schools Bond Hearing – Mrs. Karstedt presented the second submission of the SSIB. The purpose is to finance improved educational technology and infrastructure to enhance learning and opportunity for students throughout the state. The four focus areas are: 1) Learning Technology; 2) Connectivity; 3) Security; and 4) Pre-Kindergarten. The total allocation is $958,018.00. The first submission is for $265,086.00, the second submission is for $440,102.00, and the balance is $252,830.00. The security submission will align with the capital project to replace the existing analog security system and VoIP phone system. This submission will not fund any part of the on-going capital project; although the capital project will supply the necessary wiring infrastructure required for the updated digital security and VoIP systems. Cameras will be added in areas not currently covered in the analog system. One new feature of the

upgrade will be a district wide lockdown from any phone. Phones in all classrooms and offices will be replaced. Emergency paging through the phones will be available, thus reducing dependence on the older public address system. The system is expected to be installed next summer. The expected life of the cameras is five years and ten years for the phones.

- Capital Project Update – Mr. Martin reported that the pipe lining for the co-generation plant was completed and is working well. Two 100-foot sections of 6" low pressure water piping containing propylene glycol at 195° or less were used. The liner was laid out, and resin requirements and ratios were calculated. The liner bladder was prepared, the resin was mixed in proportions of 2:1 and poured between the bladder and the liner. The outer liner was saturated to about 8 feet, the resin was rolled throughout the liner until depleted, and the edges were folded over and taped at 12" – 18" intervals. The saturated liner with bladder was pulled into the piping, then the bladder was inflated. The tape released automatically. It was allowed to dry overnight under pressure. It was installed on a 6" pipe. Once dry, it was re-imaged with a video camera and returned to service.
- A slideshow of the capital construction was shown. Slides depicted brick work, the Elementary School locker room, the gym floor, closing an opening in the lobby for extra security, AC duct work, auditorium work, gutter repairs, roof repairs from ice and snow damage on the slate, repairs in the archway, foyer and library, and wiring from the Elementary School to GLP. Shown at the Jr./Sr. High School are repairs in the pool area, brick work on the chimney, new flashing, asbestos removal from band, chorus and practice rooms, addition of a double door to allow moving of the grand piano, lighting update from incandescent to LED for brighter, whiter light in the auditorium, adding a hydraulic lift at the loading dock, drainage at the athletic field, underground power across Jennings Road on the north side of Schoolview Road, concession stand work, re-planted trees and retention chambers for water.
- Code of Conduct – Since the hearing in May, a few revisions have been proposed for the dress code in the Code of Conduct. Specific wording has been changed for an up-to-date vocabulary. Rather than "appropriate", the code would say no cleavage, no bare-midriffs – back, front or side.

Consensus items

Mrs. Horschel asked if anyone wished to remove any items from the consensus items. No items were removed.

Approved consensus items

Mrs. Horschel made a motion, seconded by Mr. Breeden that the following consensus items be approved as listed in the Administrative Memorandum A-R:

Minutes of the May 17, 2017 Regular Board of Education Meeting.

Minutes of the May 30, 2017 Special Board of Education Meeting.

Minutes of the May 31, 2017 Special Board of Education Meeting.

Revenue Budget Status Report for the period ending May 31, 2017.

Treasurer's Report for the period ending May 31, 2017.

Multi Fund Warrant for the period ending May 31, 2017 in the amount of **$1,113,784.79**. This Warrant is broken down as follows: General Fund portion **$1,008,456.19**, Cafeteria Fund portion **$50,001.94**, Federal Fund portion **$7,919.61**, and Trust & Agency Fund portion **$47,407.05**.

Capital Project 2020 Warrant for the period ending May 31, 2017 in the amount of **$90,519.12**.

Extraclassroom Activities Fund Report for the period ending May 31, 2017.

Appropriation Status Report for the period ending May 31, 2017.

May 2017 Budget Transfers.

Budget Transfers over $10,000.

CSE/CPSE Recommendations.

Substitutes –

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Effective Date	Certification
Madison Carter	June 1, 2017	None
Noelle Schmitt	June 22, 2017	CDL B P&S
Kassaundra Funch	June 22, 2017	None

Supplemental activity advisors & coaches 2016-2017

Supplemental Activity Advisors and Coaches for the 2016-2017 school year, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. **Brian Smith**, FFA & Tech Club Co-Advisor

Supplemental Activity advisors and coaches 2017-2018

Supplemental Activity Advisors and Coaches for the 2017-2018 school year, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment: See list.

Approved policies

Approved Policies:

1. 7515 Head Lice
2. 1611 Business of the Annual District Election
3. 3211 Use of Service Animals
4. 5720 Transportation of Students
5. 7220 Graduation Options/Early Graduation/Accelerated Programs
6. 7230 Dual Credit for College Courses
7. 5630 Facilities: Inspection, Operation and Maintenance
8. 7590 Right of Non-Custodial Parents - NEW POLICY
9. 6260 Registration & Professional Development - NEW POLICY
10. 7132 Education of Homeless Children & Youth

Approved MOU's

Approved Miscellaneous MOU's for:

1. Field Trip - **Kelly Ray**
2. Paid Lunch - **Kim Wieczerzynski**
3. Wage Schedule - **LPN position added**
4. Coordinator of Secondary Curriculum, Instruction and Professional Development – **Lucinda Karstedt**

Leave of absence

Approved extended leave of absence for Leo Granger through August 15, 2017.

Consensus items IV. A-R carried unanimously.

Comments

At 8:11 p.m., Mrs. Horschel asked for comments from the public. There were no comments.

Accepted resignation – T. Murphy, Director of Finance

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Director of Finance, **Thomas Murphy** be accepted effective July 3, 2017. The Board and Administration wish to thank Mr. Murphy for his four years of service to the District. Carried unanimously.

Accepted resignation – D. Dinse, cafe monitor

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the resignation of Cafeteria Monitor, **Deborah Dinse** be accepted effective June 20, 2017. Carried unanimously.

Appointed D. LaMarca, elementary teacher

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Danae LaMarca**, who is initially certified in Students with Disabilities 1-6 and Childhood Education 1-6 is hereby appointed to a probationary position in the Elementary tenure area for a probationary period commencing on September 1, 2017 and ending on August 31, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Master's, Step** 1. Discussion ensued. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, **Joshua Walker**, who is initially certified in Childhood Education B-2 and 1-6, be approved as a Long-term Substitute Teacher, replacing Carol King from September 1, 2017-June 30, 2018. **Salary is based upon Master's, Step 1**. Discussion ensued. Carried unanimously.

Appointed J. Walker - lts elementary teacher

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the following be appointed as Summer AV/Computer Cleaners effective July 1, 2017 until completion. Salary is $9.70 per hour:

a. **Dylan Tylock**
b. **Adam Taber**
c. **Ray Neil**.

Carried unanimously.

Appointed summer AV cleaners

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, three summer laborers be hired for a total of 900 hours for additional summer work to accommodate the on-going capital construction. Discussion ensued. Carried unanimously.

Approved hiring of summer laborers

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the draft of the SMART School Investment Plan be approved as presented. Carried unanimously.

Approved SSIP

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2017-2018 District Code of Conduct be approved. Discussion ensued. Carried unanimously.

Approved Code

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, transportation via school bus(es) be approved for the EdenKinderCare summer field trips for summer 2017. Carried unanimously.

Approved bus use for Kindercare

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the Heroes Grant from Hamburg Lowes, valued at $2,541.81, which will include the building of a community Garden at Eden Elementary, the supplies, and volunteers that will work with a team of GLP volunteers be accepted. Discussion ensued. Carried unanimously.

Accepted Heroes Grant for community garden

Approved increase in position

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the .83 FTE Special Education Teacher position be increased to 1.0 FTE. Discussion ensued. Carried unanimously.

Approved excessing of Music Dept items

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, Music Department items be excessed and disposed of as the District deems appropriate. Most items are in poor condition and have no asset tags. Carried unanimously.

Approved appropriation increases

Mrs. Horschel made a motion, seconded by Mr. Breeden that upon the recommendation of the Superintendent, the 2016-2017 appropriations be increased by **$3,084.02** to **$29,450,484.95** to account for increased revenues. Carried unanimously.

Note: The District Received $1,367.85 JSHS - Donation Yearbook Furniture; $1,496.17 JSHS - Donation Class of 2017 Water Fountain; $213.86 JSHS - ECC Paralegal Intro to Law Class; $6.14 Elem - Kula Foundation Kellogg.

Business report

Mr. Murphy reported the following:

- Eden Tax Collection 2017-2018 – for the past few years, the District has signed a one-year contract to have the Town collect School Taxes. It is currently not in the District's best interest to collect taxes in-house. The Board could consider signing a two-year contract at the July meeting.

Supt. report

Mrs. Anzalone reported on the following:

- There is a Michigan State Survey on grades 3-8 assessment opt-outs. Parents can complete the survey if they wish. Information was on School Messenger and the Eden web-site. The survey was available through June 30th.
- SED Minimum 180 Day Attendance – State Education Department has announced changes regarding half days. 1) Half days scheduled for elementary school students on days that count as Regents Exam days do not count toward the 180 days; 2) Half days scheduled on any "end-of year" days before Regents Exam days do not count toward the 180 days; 3) Half days scheduled before scheduled vacation days for any grade levels, such as the days before Thanksgiving, do not count toward the 180 days; 4) Half days scheduled for Kindergarten students enrolled in the district's full-day Kindergarten program do not count toward the 180 days; 5) Half days scheduled for any grade level to conduct staff development or parent teacher conferences, when they are in addition to four Superintendent's Conference days, do not count toward the 180 days unless the weekly minimum hours of instruction required in regulation can still be met in the week in which such half days are scheduled. These new regulations will affect the 2017-2018 school calendar. The half day scheduled for K-6 on June 13th, 2018 will be moved to the week before. There will be union and negotiation issues with the new regulations. There are five Staff

Development half days, two Superintendent Conference days, two Staff Development full days, and two Parent – Teacher Conference days in next year's calendar. Bus routes may need to be compressed to accommodate having Kindergarten students all day on half days.

- End of Year Ceremonies – there were many things happening around the district, including animals, dunk tanks, arts & crafts, face painting, etc.
- Location of Temporary District & Business Offices beginning July 2017 – the District & Business offices will be moving in the second week of July to a temporary location in the Elementary School for several months, before their new permanent locations are completed.
- Location of Board of Education Meetings beginning September 2017 – meetings will continue to be in the Jr./Sr. High School cafeteria until other arrangements can be made.
- Many thanks to Mr. Breeden and Mr. Byrnes for their service on the Board of Education and to student representatives, Maureen and Bridget Bender.

Board Report

- Mr. Shephard met with North Collins Rod & Gun Club regarding a possible trap shooting club. If created, the club would raise their own money. This could lead to getting a rifle team here. Some students who do not go out for other sports may be interested in it. There would be no travel to other schools. Scores are submitted and items are stored at the home range. It would be a winter season club.
- A suggestion was made to get the rights to Eden students' music for the "hold" on the new phone system.
- Mr. Breeden thanked everyone for making the past six years a great experience for him. It has been a difficult time in the State, but he felt that good things were accomplished, and he enjoyed it.
- Mr. Byrnes added that he also really enjoyed it and thanked everyone for an enjoyable experience.

Future dates

- Reorganization and Regular Board of Education Meeting, Wednesday, July 5, 2017 – 7:00 p.m. in the JSHS Cafeteria.

Adjourned

At 8:53 p.m., Mrs. Horschel made a motion, seconded by Mr. Breeden to adjourn. The meeting adjourned at 8:53 p.m. Carried unanimously.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

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