BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
AUGUST 23, 2017

MEMBERS PRESENT: Mr. Paul Shephard, Mrs. Cheryl Carpenter, Mr. Jack Cuddihy, Mrs. Marlene Grunder, Mrs. Jennifer Horschel, Mrs. Ellen Kindley, Mr. Donald Sutfin

ABSENT:

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mrs. Laura Feldman, Director of Finance; Mrs. Kathleen McCarthy, District Clerk Pro-tem

ALSO PRESENT: Mrs. Lucinda Karstedt, Director of Information Technology; Mrs. Kelly LaRosa, Eden Elementary Principal

Called to order

At 7:00 p.m., Mr. Shephard called the meeting to order and asked those present to join in the Pledge of Allegiance.

From Admin & Staff

- Smart Schools Investment Bond Fund Hearing – Mrs. Karstedt asked if there were any questions or comments regarding the hearing presented at the July meeting. There were none.
- Camp Invention – Mrs. Preischel directed Camp Invention this summer. Mrs. Preischel stated that Camp Invention allows children to explore a world that will be their oasis when they graduate from high school. She then showed a video, which gave examples of creativity and imagination. Several students shared their adventures from Camp Invention with the Board.
- Capital Project Update / Technology – Mrs. Karstedt stated that there is a great deal of technology going on in the Capital Project. 100,000 feet of data cabling was ordered for the District. In the Elementary School, 56,000 feet of cabling was installed, and it is not yet finished. In grades 3-5, one teacher will be fully integrated, and the rest of the grade will have about ten Chromebooks. Because the price came in so well, the sixth, seventh and eighth graders will have 1:1 devices. Mrs. Karstedt thanked the Board for supporting technology in the District. The wiring closets at the Elementary School will be turned back over from the Capital Project electrical contractor to BOCES beginning Monday, August 28th, so that the Elementary School will have full computers in the Fall. The contractors will be moving on to the High School when they are done at the Elementary School.
- Tax Warrant – Mrs. Feldman stated that the plan for today is that the levy amount will be adopted by the Board, so the rate per thousand will be available to go out to the taxpayers for the amount approved in the May budget. Her recommendation to the Board is that it will go out with the entire levy amount that was planned in May. The total levy will be $14,475,945.00. Each town in the District has its own equalization rate. Boston will be $22.06 per thousand, Concord will be $46.82, Eden will be $30.47, Evans will be $22.06 and North Collins will be $23.13.

- Reserves – Topics for discussion are long term financial planning, current reserves, the reserve to facilitate the long term financial planning, and the process. Once a reserve plan is in place, typically, the audit/finance committee reviews it once year, changes are made, and it is readopted with those changes. It is a living document that will continue through the history of the District. We need to plan for the long term, so that when there is an economic downturn, those "realities" can be kept away from the students as long as possible, giving them the best and most solid foundation for education possible. In the past six years, many districts had to use their reserves to cover reductions in State Aid that occurred, because the State did not give enough money to school districts. New York State allows school districts to save 4% of their money. We are saving for future planning expenditures by the use of the capital reserve, the building reserve and equipment and bus reserves. There is also an employee benefit accrued liability reserve for things like carried over sick/vacation time, so money is set aside in advance, and it does not have to come out of each year's budget. There is a retirement contribution reserve, which is for the employee retirement system for the support staff. A very small amount of the retirement contribution we are mandated to send to the State can be set aside in a reserve to pay for that. Unplanned expenditures include use of the employment reserve, because the District pays 100% of unemployment as we are self-insured, and the use of a repair reserve for the co-generation plant, which allows funds to be set aside in the event of a break down. New reserves will be issued and brought to the Audit Committee, then the Board of Education. The plan will be developed with the input and help from the Superintendent and Finance Committee and then presented to the Board.
- Food Service Bid – Mrs. Feldman announced that the only bid received on August 14th for a food service contract was from Personal Touch Food Service. A small surplus of about $17,000 is projected for the end of the 2017-2018 school year.

Consensus items

Mrs. Horschel asked if anyone wished to remove any items from the consensus items. No items were removed.

Approved consensus items

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that the following consensus items be approved as listed in the Administrative Memorandum A-N:

Minutes of the June 21, 2017 Regular Board of Education Meeting.

Minutes of the July 5, 2017 Reorganization and Regular Board of Education Meeting.

Treasurer's Report for the period ending June 30, 2017.

Multi Fund Warrant for the period ending June 30, 2017 in the amount of **$982,323.18**. This Warrant is broken down as follows: General Fund portion **$885,811.48**, Cafeteria Fund portion **$21,110.13**, Federal Fund portion **$4,589.92**, Trust & Agency Fund portion **$11,061.65**, and Capital Fund portion **$59,750.00**.

ACH Fund Warrant for the period ending June 30, 2017 in the amount of **$250,369.49**. This Warrant is broken down as follows: General Fund Debt Service portion **$220,197.13** and General Fund HRA / Health portion **$30,172.36**.

Capital Project 2020 Warrant for the period ending June 30, 2017 in the amount of **$422,120.77**.

Extraclassroom Activities Fund Report for the period ending June 30, 2017.

Budget Transfers over $10,000.

CSE/CPSE Recommendations.

Substitutes –

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Effective Date	Certification
Mary Lee Roush	September 7, 2017	RN

Supplemental Activity advisors and coaches 2017-2018

Supplemental Activity Advisors and Coaches for the 2017-2018 school year, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment: See list.

Approved policies

The first reading of Policy #5740, School Bus Safety Program.

Approved MOU's

Approved Miscellaneous MOU's for:

1. **The League for the Handicapped, Inc. (The Children's League)**
2. **Elizabeth Pierce Olmsted, M.D. Center for the Visually Impaired**
3. **Associated Physical & Occupational Therapists, PLLC**
4. **University Orthopaedic Services, Inc.**
5. **Garden Club Advisor**
6. **Owner's Representative Facilitator – David Martin**
7. **Facility Usage Coordinator – Marisa Fallacaro**
8. **Football Sharing with North Collins**
9. **Boys' Volleyball Sharing with North Collins**
10. **Intermunicipal Cooperation Agreement – Tax Collection**
11. **Parent-Teacher Conference**.

Consensus items IV. A-N carried unanimously.

Comments At 7:55 p.m., Mrs. Horschel asked for comments from the public.
Mrs. Gaglione expressed concern about scheduling at the high school. Her daughter has 3-4 study halls and lunch. There are not enough electives to fill in the space. This is too much time without instruction. She was told to come in late, but she does not have transportation for that. Mrs. Gaglione would prefer that her daughter would have more classes.

Accepted resignation – J. Leavitt, LTS Counselor Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation of Long-term Substitute School Counselor, **Julie Leavitt** be accepted effective July 25, 2017. Carried unanimously.

Accepted resignation – D. Berman, Microcomputer Repair Tech Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation of Microcomputer Repair Technician, **Daniel Berman** be accepted effective August 2, 2017. The Board of Education and Administration wish to thank Mr. Berman for his 15 years of service to the District. Discussion ensued. Carried unanimously.

Accepted resignation – T. Orcutt, Counselor Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation of School Counselor, **Tammy Orcutt** be accepted effective July 21, 2017. The Board of Education and Administration wish to thank Mrs. Orcutt for her 15½ years of service to the District. Discussion ensued. Carried unanimously.

Accepted resignation – D. Glendenning, Café Monitor Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation of Cafeteria Monitor, **Deanne Glendenning** be accepted effective July 27, 2017 in order to accept the position of Licensed Practical Nurse. Discussion ensued. Carried unanimously.

Accepted resignation – M. Pye, Bus Driver Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation of Bus Driver, **Maureen Pye** be accepted effective August 1, 2017. The Board of Education and Administration wish to thank Mrs. Pye for her 10 years of service to the District. Carried unanimously.

Appointed K. Heidt, special ed teacher Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Kristi Heidt**, who is professionally certified in Students with Disabilities B-2 and 1-6 and Childhood Education B-2 and 1-6 is hereby appointed to a probationary position in the Special Education tenure area for a probationary period commencing on September 1, 2017 and ending on August 31, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Master's, Step 2**. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Shannon Hennigan**, who is permanently certified as a School Counselor, is hereby appointed to a probationary position in the Guidance Counselor tenure area for a probationary period commencing on September 1, 2017 and ending on August 31, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Master's, Step 1**. Carried unanimously.

Appointed S. Hennigan, Counselor

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Mary Granger** be appointed as a Part-Time Clerk Typist (19 hours per week) effective September 5, 2017. Salary is based upon **CSEA Contract, Level V, Step 1**. Discussion ensued. Carried unanimously.

Appointed M Granger, PT Clerk Typist

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Jeffrey Piersanti**, who is professionally certified in Childhood Education 1-6 and Business and Marketing, be appointed as a .60 FTE Part-time Business Teacher effective September 1, 2017 and ending June 30, 2018. Salary is based upon **ETA Contract, Master's, Step 1**. Discussion ensued. Carried unanimously.

Appointed J. Piersanti, PT Business Teacher

Withdrew motion to appoint **M.L. Verdi-Korte** .50 Part-time Science Teacher.

Motion withdrawn

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Stephania Cooper**, who is a Registered Professional Nurse, be appointed on probation as a School Nurse effective September 5, 2017 through March 4, 2018. Salary is based upon **CSEA Contract, Level 13, Step 1**. Discussion ensued. Carried unanimously.

Appointed S. Cooper, RN

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Deanne Glendenning**, who is a Licensed Practical Nurse, be appointed on probation as a School Nurse effective September 5, 2017 through March 4, 2018. Salary is based upon **CSEA Contract, Level 10, Step 5**. Discussion ensued. Carried unanimously.

Appointed D. Glendenning, LPN

Appointed K. Lex, MCR Tech.

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Kevin Lex**, be appointed on probation as a Microcomputer Repair Technician effective August 2, 2017 through February 1, 2018. Salary is based upon **CSEA Contract, Level 9, Step 1**. Discussion ensued. Carried unanimously.

Appointed T. Answeeney, Café Monitor

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **ToniMarie Answeeney**, be appointed on probation as a Cafeteria Monitor effective September 5, 2017 through March 4, 2018. Salary is based upon **CSEA Contract, Level 1, Step 1**. Carried unanimously.

Appointed K. Beller, ELS teacher

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Kelly Beller**, who is initially certified in Childhood Education 1-6 and Students with Disabilities 1-6 be appointed as an Extended Leave Substitute Teacher, replacing Mrs. Katie Musso effective September 5, 2017 through approximately December 4, 2017 or upon the return of Mrs. Musso. **Salary is 115% of her CSEA hourly rate**. Discussion ensued. Carried unanimously.

Note: This is due to section 4.3.7 of the CSEA CBA.

Appointed board committees

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the Board Committees for the 2017-2018 school year be appointed as:
Advocacy – Marlene Grunder, Jennifer Horschel, Ellen Kindley
Curriculum/Technology & Personalized Learning – Marlene Grunder, Jennifer Horschel, Ellen Kindley
Facilities/Capital Project – Jack Cuddihy, Paul Shephard, Donald Sutfin
Finance and Audit – Jack Cuddihy, Paul Shephard, Donald Sutfin
Policy – Ad-Hoc, Jack Cuddihy, Cheryl Carpenter
Liaisons be appointed as:
Collective Bargaining Agreements – ETA, EASA, CSEA – Donald Sutfin
District Shared Decision Making Team – Paul Shephard
JSHS Shared Decision Making Team – Cheryl Carpenter
Eden Elementary Shared Decision Making Team – Marlene Grunder
GLP Shared Decision Making Team – Ellen Kindley
Erie County Association of School Boards – Paul Shephard – Delegate, Jennifer Horschel - Legislative
Carried unanimously.

PEL – P. Archabald, Science teacher

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Philip Archabald** shall remain on the Preferred Eligible list in the tenure area of Science for a period of seven years, computed from June 30, 2017, the effective date of the reduction. Discussion ensued. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Amy McConeghy-Witman** shall remain on the Preferred Eligible list in the tenure area of Art for a period of seven years, computed from June 30, 2017, the effective date of the reduction. Discussion ensued. Carried unanimously.

PEL – A. McConeghy-Witman, Art teacher

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Cathy Jeffers** be increased from .60 FTE to .63 FTE Music Teacher effective September 1, 2017 through June 30, 2018. Discussion ensued. Carried unanimously.

Increased hours – C. Jeffers, Music

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the final copy of the SMART School Investment Plan be approved as presented. Carried unanimously.

Approved SMART School plan

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the Eden Boys Golf team be combined with the Lake Shore Boys Golf team for the 2017-2018 school year. Discussion ensued. Carried unanimously.

Approved shared golf teams

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the tax levy for the 2017-2018 school year in the amount of $14,275,945 be approved, which establishes the tax rate per thousand as follows:

$22.06 – Boston
$46.82 – Concord
$30.47 – Eden
$22.06 – Evans
$23.13 – N. Collins

Carried unanimously.

Approved tax rates

Motion to authorize the transfer of 2016-17 Unassigned Fund Balance into the following reserves was withdrawn.

Withdrew motion for reserves

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the following rates be set for outside organizations or other non-traditional transportation routes:

1. Bus Driver $37.13 per hour
2. Bus Attendant $31.35 per hour
3. Mileage Rate $.82 /mile.

Discussion ensued. Carried unanimously.

Set transportation rates

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, a bid in the amount of $331,666.25 from Personal Touch Food Service be accepted. Carried unanimously.

Accepted bid – Personal Touch

Approved code of conduct

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the 2017-2018 District Code of Conduct be approved. Carried unanimously.

Approved corrective action plan

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the Corrective Action Plan resulting from the State Comptroller's audit be approved. Discussion ensued. Carried unanimously.

Accepted tower banner donation

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the *Tower Banner*, valued at $175 be accepted from Evenhouse Printing for use in the Eden Central School District display at the annual Corn Festival. Discussion ensued. Carried unanimously.

Approved excessing safe

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the Business Office safe, asset tag number A00068044, Serial number 1Z1830 be excessed and disposed of as the District deems appropriate. Discussion ensued. Carried unanimously.

Approved excessing of steam cooker

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the Southbend steam cooker, asset tag number A00068335, Model GC2S be declared excess and disposed of as the District deems appropriate. All usable parts will be removed and used for the new unit. The rest will be scrapped, rather than sold, due to the liability associated with a pressure vessel having a leaking boiler. Discussion ensued. Carried unanimously.

Approved excessing of textbooks

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, textbooks from Eden Elementary that are out of date, no longer in use and do not meet Common Core State Standards be excessed and disposed of as the District deems appropriate. Carried unanimously.

Approved revised easement

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the revised Grant of Easement with Niagara Mohawk Power Corporation be approved. Discussion ensued. Carried unanimously.

Approved revised calendar

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the revised 2017-2018 School Calendar be approved. Discussion ensued. Carried unanimously.

Business report

Mrs. Feldman reported the following:

- Title II Grant reduction – There was a changeover in how Federal allocations were done. Districts received funding based on prior enrollment numbers. There was a hold harmless agreement, whereby there would be no decrease in funding. That agreement is no longer in place, leaving the District with a 24% decrease for 2017-2018 from

$52,655 to $40,076. The State will receive a 4.87% decrease in this grant in 2018-2019, a 5.08% decrease in 2019-2020, a 5.31% decrease in 2020-2021, a 1.69% decrease in 2021-2022, a 6.03% in 2022-2023, and a 6.4% decrease in 2023-2024. That would decrease the grant by $24,926.

- Cameras for Buses for 17-18 School Year – A request was sent to NYSED – Transportation Department requesting authorization for the purchase of cameras for all buses this year. Pre-authorization would allow us to purchase the cameras this year, and State aid will be received next year.

Supt. report

Mrs. Anzalone reported on the following:

- She thanked Board Members and Administrators for attending the Board of Education Workshop on District Goals/Board Goals/Visioning.

Approved district goals

Mrs. Horschel made a motion, seconded by Mr. Cuddihy to accept the 2017-2018 proposed district goals as presented. Carried unanimously.

- Condition of Bley Road / County owned – Mrs. Anzalone wrote a letter to Erie County Executive, Mark Poloncarz, regarding the hazardous condition of the roads.

Board Report

- Presentation Schedule – October – Bus Garage; November – Eden Elementary; December – Special Education; January – PSA, Freshmen Academy, & GLP; February – Middle School transition; March – Technology; June – PSA & Freshmen Academy. September, April & May - TBD.
- Round Table
  - Mrs. Carpenter stated that Camp Invention was a great example.
  - Mr. Cuddihy said that money from the 5K race went to unified sports. Parents and Eden staff volunteered.
  - Mrs. Carpenter said that Mrs. Cole got a group of kids together dressed as super heroes for a picture for Sarah Roberts son, who is battling a brain tumor.
  - Mr. Shephard and Mrs. Anzalone attended an ECASB program on school law presented by two attorneys. Mr. Shephard found the program to be very informative.

Future dates

- Regular Board of Education Meeting, Wednesday, September 20, 2017 – 7:00 p.m. in the JSHS Cafeteria. There will be a 6:00 tour for the Board. Young & Wright will give a presentation.

Executive session

At 8:55 p.m., Mrs. Horschel made a motion, seconded by Mr. Cuddihy, that the Board of Education enter Executive Session to discuss the history of a particular person. Carried unanimously.

Respectfully submitted,

Kathleen McCarthy
District Clerk Pro-tem

KM/bt

Regular session At 10:21 p.m., Mr. Sutfin made a motion, seconded by Mr. Cuddihy to return to regular session. Carried unanimously.

Adjourned At 10:21 p.m., Mr. Sutfin made a motion, seconded by Mr. Cuddihy to adjourn. The meeting adjourned at 10:21 p.m. Carried unanimously.

Respectfully submitted,

Paul Shephard
President, Board of Education

PS/bt