

BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
OCTOBER 18, 2017

MEMBERS PRESENT: Mr. Paul Shephard, Mr. Jack Cuddihy, Mrs. Marlene Grunder, Mrs. Jennifer Horschel, Mrs. Ellen Kindley. Ms. Cheryl Carpenter arrived at 7:38 p.m.

ABSENT: Mr. Donald Sutfin

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mrs. Laura Feldman, Director of Finance; Mrs. Kathy McCarthy, Clerk Pro Tem

ALSO PRESENT: Mrs. Loran Carter, GLP Principal; Mr. Jeff Cervoni, JSHS Principal; Mrs. Lucinda Karstedt, Director of Information Technology.

At 7:03 p.m., Mr. Shephard called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Called to
order**

- ♦ School Board Appreciation Week – Mrs. Carter thanked the Board for their support and commitment to the District. She introduced students from Mrs. LaVerdi's class who passed out gifts to each Board Member. Emma Schiedel said thank you from Student Council for all their hard work and gave each Board Member cookies. A video was played from the 3rd grade class thanking the Eden Board of Education. Mrs. Anzalone also thanked the Board Members.
- ♦ Bus Garage – Mrs. Banko said the Transportation Department has been focusing on safety and trying to improve public image. Summer mailings were started two years ago as a way to communicate directly with parents. A bus safety brochure was created, which was available at the Corn Festival, included in the Pre-K and Kindergarten summer mailing, given to new students and supplied to drivers. A Pre-K/K Safety Day was held, and parents and students were invited. They watched a video with Winnie the Pooh characters about bus safety rules. The kids were able to get on the bus and practice crossing procedures, which is their biggest challenge. Bus safety drills are required by the State three times per year. Now we are fully compliant with the State. A mirror adjustment grid is painted on the parking lot where drivers can park and adjust their mirrors. Cameras are a way to promote good behavior, accident investigation and driver training. Cameras are now installed on half of the buses and State Ed approved aid to purchase more. They are still working on new ways to improve safety.
- ♦ Middle School Transition Update – Mr. Cervoni gave an update from the July meeting. Meetings were held discussing the 6th grade transition to the JSHS building. The schedule will be a team model with two teachers per team. It will have the same period schedule as the high school; Period 1 & 2 for ELA or Math, Period 4,5,6 for lunch & Music, Period 7 & 8 for Science and Social Studies and Period 9 for AIS/Resource Room/Enrichment. The Committee likes this model, and it should be

**From Admin
& Staff**

successful. It will reduce the number of teachers and how much students move around. Mrs. Kindley asked about Period 9 AIS teachers that are already teaching Enrichment. Mrs. Karstedt said they may be pulling AIS from other buildings. Mr. Cervoni said they will continue to meet regarding scheduling concerns. Mr. Minton has already discussed foreign language. Mrs. LaRosa addressed 5th grade parents during Open House. Mr. Griesinger, Mrs. Nicastro & Mr. Piersanti won't have to travel anymore. A 5th grade moving up parent questionnaire was mailed out, and a few came back with the same concerns regarding the bus, lunch, PE and keeping students separate. The 6th graders will be offered intramural sports (they can't do modified). AEP will be separated into 6-8 and 9-12, and middle school student council will be grades 6-8. Math Olympiad will continue along with Tech & Theater Clubs. Information meetings will be held before the November 15th and January 17th Board meetings in the cafeteria. Mrs. Anzalone asked that dates be put on the regular website calendar. The Middle School website is live with frequently asked questions and answers. Mrs. Horschel said she has heard parent concerns about keeping 7th grade separate. Mr. Cervoni said to reassure parents that they will. Mrs. Anzalone said there will be a separate Middle School Principal and the philosophies are very different. Mr. Cervoni explained that the upstairs will be middle school, and he is excited to get started. Mrs. Anzalone said we will have to apply to State Ed to get approval first.

**Consensus
items**

Mrs. Horschel asked if anyone wished to remove any items from the consensus items. Item P2 was withdrawn.

**Approved
consensus
items**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that the following consensus items be approved as listed in the Administrative Memorandum A-P1:

Minutes of the September 20, 2017 Regular Board of Education Meeting.

Revenue Budget Status Report for the period ending August 31, 2017.

Treasurer's Report for the period ending August 31, 2017.

Multi Fund Warrant for the period ending August 31, 2017 in the amount of **\$1,232,290.89**. This Warrant is broken down as follows: **General Fund portion 1,109,329.46** and **Trust & Agency Fund portion \$122,961.43**.

ACH Fund Warrant for the period ending August 31, 2017 in the amount of **\$94,937.50**. This Warrant is broken down as follows: **General Fund Debt Service portion \$94,937.50**.

Capital Project 2020 Warrant for the period ending August 31, 2017 in the amount of **\$1,615,900.89**.

Accounts Payable Warrant for the period ending August 31, 2017 in the amount of **\$133,359.38**. This Warrant is broken down as follows: **General Fund portion \$101,818.66** and **Federal Fund portion \$31,540.72**.

Extraclassroom Activities Fund Report for the period ending August 31, 2017.

Appropriation Status Report for the period ending August 31, 2017.

August 2017 Budget Transfers.

Budget Transfers over \$10,000.

CSE/CPSE Recommendations.

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment: **Substitutes –**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Certification</u>
Elizabeth Benedict	PK-12 T, TA	October 19, 2017	CE/SWD 1-6
Kerry Smouse	PK-12 T/TA/CT/ Mon	October 19, 2017	None
Rachel Iafallo	PK-12 T, TA	October 19, 2017	None
Eric Procknal	PK-12 T	October 19, 2017	None
Teresa Gonser	PK-12 T/TA/CT/Mon	October 19, 2017	None
Jennifer George	PK-12 T, TA	October 19, 2017	CE1-6
Frances McCabe	Bus Attendant	October 19, 2017	None
Halley Skowron	Cleaner, TA, CT	October 19, 2017	None
Cynthia Zelasko	Teacher Aide	October 19, 2017	None
Kristin Gress	TA, CT	October 19, 2017	None
Colleen Griffin	PK-12 T/TA	October 19, 2017	Speech
Sarah Wakelam	TA	October 19, 2017	None
Michelle Smith	PK-12 T/TA/CT/Mon/Clnr	October 19, 2017	None
David Denz	PK-12 T, TA	October 19, 2017	Social Studies
Scott Miles	PK-12 T, TA	October 19, 2017	None
Zach Mangialomini	PK-12 T, TA	October 19, 2017	NA
Katherine Ochal	PK-12 T, TA	October 19, 2017	None
Danae Z. Smerka	PK-12 T, TA	October 19, 2017	None

Supplemental Activity Advisors and Coaches for the 2017-2018 school year, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment: See list.

**Supplemental
Activity
advisors and
coaches
2017-2018**

An unpaid leave of absence be granted to Bus Driver, **Paul Winter** from October 17, 2017 through October 28, 2017.

**LOA – P.
Winter**

LOA – L. Granger An unpaid leave of absence be granted to Bus Driver, **Leo Granger** from October 16, 2017 through October 20, 2017.

LOA – M. Granger An unpaid leave of absence be granted to Clerk Typist, **Mary Granger** from October 16, 2017 through October 20, 2017.

LOA – D. LaMarca A leave of absence, per ETA CBA Article 6, be granted for Elementary Teacher, **Danae LaMarca**, approximately March 2, 2018 through approximately May 11, 2018.

LOA – K. Gage An unpaid leave of absence be granted to Microcomputer Repair Technician, **Kathleen Gage** on October 13, 2017.

Consensus items IV. A-P1 carried unanimously.

Comments At 7:56 p.m., Mrs. Horschel asked for comments from the public.

- ◆ Karen Howard from Senator Gallivan's office introduced herself. She is from Springville and has owned restaurants and worked at Lowe's, then was hired for community relations for Senator Gallivan's office. She will be attending school, village, and town meetings. She said it was a pleasure to be here and commented that the Board is very busy and wished them good luck. She stated that if Senator Gallivan's office can help to let her know.
- ◆ Colleen Gaglione, PTA President said their first meeting was last week and the budget was \$16,000. She appreciates the Board's membership and thanked them for their hard work.

Appointed R. Lape, teacher aide Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Rebecca Lape** be appointed on probation as a Teacher Aide effective October 11, 2017 and ending April 10, 2018. Salary is based upon **CSEA Contract, Level IV, Step 1**. Carried unanimously.

Appointed K. Sciandra, teacher aide Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Kristen Sciandra** be appointed on probation as a Teacher Aide effective October 11, 2017 and ending April 10, 2018. Salary is based upon **CSEA Contract, Level IV, Step 1**. Carried unanimously.

Appointed A. Blake, bus attendant Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Amy Blake** be appointed on probation as a Bus Attendant effective October 2, 2017 and ending April 1, 2018. Salary is based upon **CSEA Contract, Level IV, Step 1**. Carried unanimously.

Appointed S. Wakelam, café monitor Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Sarah Wakelam** be appointed on probation as a Cafeteria Monitor effective October 2, 2017 through April 1, 2018. Salary is based upon **CSEA Contract, Level 1, Step 1**. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Michael Schmitt** be appointed as the "Night Lead Person" as per the CSEA contract retroactive to 7/1/2017. Carried unanimously.

**Appointed
M. Schmitt,
night lead
person**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the 2017-2018 District Safety Plan be approved. Carried unanimously.

**Approved
safety plan**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the rate for a substitute Licensed Practical Nurse be set at \$13.58 per hour. Carried unanimously.

**Approved
substitute
LPN rate**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the external audit report for year ending June 30, 2017, prepared by Drescher & Malecki be approved. Carried unanimously.

**Approved
external
audit report**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the 2017-2018 appropriations be increased by \$22,570.57 to \$29,045,925.53 to account for increased revenues. Carried unanimously.

**Approved
appropriation
increase**

Note: The District received \$15,000 in Bullet Aid for Ag in the Classroom from Senator Gallivan and \$7,570.57 from Utica National reimbursement for bus 201 repairs.

Mrs. Feldman reported the following:

- ◆ Audit Update – the audit was sent to SED and is pending Board approval.
- ◆ Capital Project – SA 139 was submitted October 11 and it is used for building aid for next year.
- ◆ Co-Gen Updates – Co-Gen is down because of a crank shaft issue. We will be running on the emergency system for another 3-4 weeks.
- ◆ Star Credit Checks update – will start in November.

**Business
report**

Mrs. Anzalone reported on the following:

- ◆ The District received \$15,000 from Senator Gallivan's office and is using it to fund new electives, a 3D printer, and items for the community garden.
- ◆ Farm School Grant – local produce from farmers is brought into the school. Other schools do this already. The District is working with Diane Held, from the Cooperative Extension.
- ◆ Update on completion of track and concession stand – the asphalt contractor had to make repairs before the rubber goes down on the track. After Thursday's game, the concession stand will be closed to winterize and clean out the stand.

Supt. report

- ◆ Striping of parking lots – maintenance did a great job striping at the Elementary. We are looking forward to new loop at the GLP.
- ◆ A letter was sent to the county about a huge hole on Bley Road. They promised it would be repaired within 2 weeks. It has been patched.
- ◆ Board Workshop – Mrs. Horschel said she couldn't attend the work shop on October 25th.
- ◆ Mrs. Anzalone asked if any board members were interested in coming to GLP the day before Thanksgiving for face-to-face talks with teachers, to get into classrooms from 7:45-8:15, and stay for bus drop off. Cheryl Carpenter, Ellen Kindley and Paul Shephard said they would be there.

Board Report

- ◆ Round Table
 - Emma Schiedel, Student Council President reported on Spirit Week. The turnout for the game was great despite the loss. Raider Fest was a success. There were two escape rooms that the kids loved. Lloyds Taco Truck and Coldstone Creamery food trucks were present. There were games on the field and face painting. 376 tickets were sold for the dance – one of the biggest dances they ever had. Cancer Awareness Week is next week. Donate \$1 per day and wear a different color each day and dress as a Super Hero on Friday.
 - Mrs. Kindley thanked the Board for sending her to Lake Placid for the NYSSBA Convention. She did some STEM investigating. Holland is doing a great job with innovation games.
 - Mr. Cuddihy ran the concession stand in a tent for two games. Thursday last week they moved into the new stand. It was a successful weekend with sales. Teams took turns running the stand to raise money. All of Eden was at the Homecoming game, and they ran out of hot chocolate. He hoped the excitement spilled over to the dance. It was nice to see the community come together and enjoy the game. It is great to see the dream we had come to fruition.
 - Ms. Carpenter's niece, who graduated in 2010, is staying with her and went to the game. She said the swim team had rubber bracelets that they used to raise money left over, and she asked if there was somewhere they could sell them. Emma said Student Council could sell them next Friday in school during their Cancer Awareness Week. Ms. Carpenter said there was a parent that would like to donate funds from Eden Dolphins to the girls' varsity swim team.
 - Mrs. Horschel said her kids had fun at Raider Fest and the Homecoming game.
 - Mrs. Grunder asked if Raider Respond Day would go back to including the whole school. Mrs. Anzalone said she would talk to Mr. Cervoni. There was a lack of advisors to run all the projects in the past. Mr. Cervoni said they were keeping the projects community-based and staying away from backyards. Mrs. Anzalone said it sets kids up going into elderly homes.

- ♦ Regular Board of Education Meeting, Wednesday, November 15, **Future dates**
2017 – 7:00 p.m. in the JSHS Cafeteria.

At 8:28 p.m., Mr. Shephard made a motion, seconded by Mr. Cuddihy, that the Board of Education enter Executive Session to discuss CSEA negotiations, a safety issue and the history of a particular person. Carried unanimously.

**Executive
session**

Respectfully submitted,



Kathy McCarthy
Clerk Pro Tem

KMc/

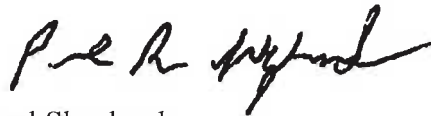
At 10:32 p.m., Mrs. Horschel made a motion, seconded by Mr. Shephard to return to regular session. Carried unanimously.

**Regular
session**

At 10:32 p.m., Mr. Shephard made a motion, seconded by Mr. Cuddihy to adjourn. The meeting adjourned at 10:32 p.m. Carried unanimously.

Adjourned

Respectfully submitted,



Paul Shephard
President, Board of Education

PS/bt

