

BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
DECEMBER 13, 2017

MEMBERS PRESENT: Mr. Paul Shephard, Ms. Cheryl Carpenter, Mr. Jack Cuddihy, Mrs. Marlene Grunder, Mrs. Jennifer Horschel, Mrs. Ellen Kindley, Mr. Donald Sutfin

ABSENT:

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mrs. Laura Feldman, Director of Finance; Mrs. Barbara Thomasulo, District Clerk

ALSO PRESENT: Mrs. Loran Carter, GLP Principal; Mr. Jeff Cervoni, JSHS Principal; Mrs. Shawn Johnson, Director of Pupil Personnel; Mrs. Lucinda Karstedt, Director of Information Technology; Hailey Brenner, Student Representative

At 7:04 p.m., Mr. Shephard called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Called to
order**

- ◆ GLP – Mrs. Carter introduced Miss Fiorella, Grade 1 teacher and Mr. J. Walker, Kindergarten teacher who presented Class DOJO and Class Kicks. Board members were given i-pads to follow along with the lesson. The applications allow teachers to differentiate instruction in the classroom. Teachers feel like it multiplies them to be able to help the students even though they are at different levels. It also saves money on copies. The applications they are currently using are free, but the teachers are hoping to get the paid applications, which enable the teachers and students to do much more. The applications keep records of grades and progress. Teachers can prepare lessons on Google Slides or Powerpoint. They are able to share their lessons with other teachers, who can edit the lessons for their own classes.
- ◆ Buffalo Niagara Manufacturing Alliance – Peter Coleman, Executive Director, gave a presentation on career options in the trades. Manufacturing jobs represent over 70,000 jobs in the region, roughly 25%. Average annual pay with benefits for manufacturing jobs in the United States is about \$82,000. In Erie County, it is about \$64,609. In the near future, there will be 3.5 million manufacturing jobs needed. As many as 2 million may go unfilled, due to massive retirements. Manufacturing is the 9th largest economy in the world, but there is a skills gap. There are 67,487 manufacturing jobs in the region with 20,000 vacancies. Buffalo is modeling the Northland Workforce Training Center (NWTC) after the Kentucky Fame – Kentucky Federation for Advanced Manufacturing Education. NWTC will be located on Northland Avenue on Buffalo's east side. An existing building is being refurbished to house the training center. Students will go to the school two days and work three days each week. Moog, Ford, GM, Praxair, Dresser Rand, Sumitomo Tire, and Cummins will partner with the training center.

**From Admin
& Staff**

Students will learn multiple skills, such as welding, machining, electrical, mechanical, robotics, etc., which will prepare them for a strong future and a great salary. The school is slated to open in the fall of 2018. It is funded through the Buffalo Billion, the Power Authority and New York State. Mayor Brown's vision to revitalize the east side calls for an advanced manufacturing and energy corridor on Buffalo's east side, which would emulate the medical campus. These opportunities are open to everyone. Other partners include Empire State Development, Buffalo Urban Development, SUNY Research Foundation, ECC, Alfred State, University at Buffalo, Buffalo Niagara Manufacturing Alliance, Buffalo Urban League, Catholic Charities and Goodwill. Students would spend 4½ - 5 hours per day on the lab floor. Students would leave the training center with credentials to be career ready.

**Consensus
items**

Mrs. Horschel asked if anyone wished to remove any items from the consensus items. No items were removed.

**Approved
consensus
items**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that the following consensus items be approved as listed in the Administrative Memorandum A-P:

Minutes of the November 15, 2017 Regular Board of Education Meeting.

Revenue Budget Status Report for the period ending October 31, 2017.

Treasurer's Report for the period ending October 31, 2017.

Multi Fund Warrant for the period ending October 31, 2017 in the amount of **\$666,958.93**. This Warrant is broken down as follows: General Fund portion **\$542,371.75**; Cafeteria Fund portion **\$26,555.95**; Federal Fund portion **\$9,154.41**; Capital Fund portion **\$45,424.05**; and Trust & Agency Fund portion **\$43,452.77**.

Corrected Multi Fund Warrant for the period ending September 30, 2017 in the amount of **\$783,923.96**. This Warrant is broken down as follows: Trust & Agency Fund portion **\$42,641.74**, Capital Fund portion **\$222,682.89** and **General Fund portion \$518,599.33**.

ACH Fund Warrant for the period ending October 31, 2017 in the amount of **\$136,798.93**. This Warrant is broken down as follows: General Fund Debt Service portion **\$37,111.50**; General Fund HRA/Health portion **\$90,176.66**; General Fund PVT Purpose trust portion **\$7,681.32**; and Trust & Agency Fund portion **\$1,829.45**.

Capital Project 2020 Warrant for the period ending October 31, 2017 in the amount of **\$1,774,375.08**.

Extraclassroom Activities Fund Report for the period ending October 31, 2017.

Appropriation Status Report for the period ending October 31, 2017.

October 2017 Budget Transfers.

October 2017 Budget Transfers over \$10,000.

CSE/CPSE Recommendations.

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Substitutes –

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>
Lori Kohl	PK-12 Teacher	December 14, 2017	Spanish
Patricia Griffin	PK-12 Teacher	December 14, 2017	Media Sp
Rachel Birkman	PK-12 T, TA	December 14, 2017	Music
David Simmons	PK-12 T, TA	December 14, 2017	None
Andrea DiCristofaro	PK-12 T	December 14, 2017	None
Jenelle Nyitrai	PK-12 T, TA	December 14, 2017	None
Aidan Johnson	PK-12 TA	December 14, 2017	None

Supplemental Activity Advisors and Coaches for the 2017-2018 school year, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

**Supplemental
Activity
advisors and
coaches
2017-2018**

1. Susan Gianiodis, Sporting Events Supervisor

An unpaid leave of absence be granted for Cleaner, **Robin Ralph**, from November 28, 2017 and November 30, 2017 through December 8, 2017.

**LOA – R.
Ralph**

CPR/AED MOU with the Eden Teachers' Association
Consulting Work MOU with Jennifer Soule.

MOU's

Consensus items IV. A-P carried unanimously.

At 8:15 p.m., Mrs. Horschel asked for comments from the public.

Comments

- ◆ Nancy Elvers expressed her concern over the downward trend in the District, from the lay-off of teachers, to the library not being accessible after school hours, the drop in rank in the Business First and the plan to abolish Miss Menkiena's position. She feels it is a mistake to let Miss Menkiena go, as she is the heart and soul of the Jr./Sr. High School – the one who keeps things in order and knows all the kids. She is tough, but fair – a vital part of the building. She has an outstanding relationship with local law enforcement. Mrs. Elvers feels that the demeanor in the hallways will change without Miss Menkiena. She is saddened that this financial price tag could be put on the children and their futures.

**Accepted
resignation –
K. Beller,
teacher aide**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation of Teacher Aide, **Kelly Beller** be accepted effective November 30, 2017. The Board of Education and Administration wish to thank Ms. Beller for her service to the District. Discussion ensued. Carried unanimously.

**Accepted
retirement
resignation –
R. Pirog, bus
driver**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Bus Driver, **Ruth Pirog** be accepted effective January 3, 2018. The Board of Education and Administration wish to thank Mrs. Pirog for her 16 years of service to the District. Discussion ensued. Carried unanimously.

**Appointed N.
Andrews,
Asst.
Treasurer**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Natalia Andrews** be appointed on probation as Assistant District Treasurer effective approximately January 2, 2018 through July 1, 2018. Salary is \$40,400. Discussion ensued. Carried unanimously.

**Extended
appointed –
J. Dibble
ELS
Guidance**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the appointment of substitute Guidance Counselor, **Jennifer Dibble**, be extended through January 3, 2018. Salary is \$95 per day effective October 16, 2017 through January 3, 2018. Carried unanimously.

**Appointed A.
DeMont,
ELS EE
teacher**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Andrea DeMont**, who is initially certified in Students with Disabilities 1-6 and Childhood Education 1-6, be appointed as an Extended Leave Substitute Teacher replacing Mrs. LaMarca, approximately March 1, 2018 through approximately May 1, 2018. Carried unanimously.

**Appointed
M. Smith,
teacher aide**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Michelle Smith** be appointed on probation as a Teacher Aide effective December 1, 2017 through May 31, 2018. Salary is based upon **CSEA Contract, Level IV, Step 1**. Discussion ensued. Carried unanimously.

**Increased
hours – B.
Smith, tech
teacher**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, hours for Technology Teacher, **Brian Smith** be increased from .33 FTE to .5 FTE effective January 29, 2018 due to the addition of a Technology elective to be taught by Mr. Stevan Jones. Discussion ensued. Carried unanimously.

**Approved
excessing of
books**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, out of date textbooks from Eden Elementary be declared excess and disposed of as the District deems appropriate. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, effective July 1, 2018, Eden Elementary School be reconfigured from grades 3-6 to grades 3-5 and Eden Jr./Sr. High School grades 7-12 be reconfigured to a Middle School/High School grades 6-12. Discussion ensued. Carried unanimously.

**Approved
building re-
configurations**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the New York State minimum wage increase from \$9.70 per hour to \$10.40 per hour be approved. The uncertified substitute rate will increase from \$70 per day to \$75 per day. Discussion ensued. Carried unanimously.

**Approved
minimum
wage
increase**

Mrs. Feldman reported the following:

**Business
report**

- ◆ Reserve Plan – the proposed reserve plan will be on the January board memorandum for adoption. Without a small surplus, the District would not be able to absorb the many New York State mandates that are put upon schools that we are unaware of at budget time. Discussion regarding current reserves, what reserves are needed to facilitate a long-range plan and the process to develop the reserve plan has been going on with the Board since the summer. The investment plan or strategy is to try to minimize the economic impact on the taxpayers and students, as we go through the budgetary process. There is concern with the State budget not being fully funded. Without the use of reserves, districts would not be able to maintain the high quality of education they have had, and there would be more cuts. The reduced Foundation Aid and GAP elimination adjustment negatively impacted education. In the past, New York funded the District at 50%. For the last few years, the funding has been around 38%. We are looking for fiscal stability, we are looking to offset the local share of major purchases - capital project, buses, technology, and to improve our bond rating for lower interest rates. Existing reserves are capital project, equipment and buses, employee benefit accrued liability, retirement contribution reserve. We have to save for unplanned expenditures – unemployment insurance and a repair reserve. The repair reserve, capital reserve and vehicle reserve require community input. A reserve plan will be developed and reviewed at the January board meeting.
- ◆ Rollover Budget – It is anticipated that New York State will have a \$4.6 million budget gap in 2018. The Board of Regents has requested \$1.6 billion in new funding for 2018, which is lower than last year's request. Mrs. Horschel urged the audience to write and call their legislators to let them know school funding is critical. There is a sample letter on the district web-site, which the Music & Arts Boosters and the PTA crafted. Public support is needed to push harder on funding for schools.
- ◆ Budget Calendar – the timeline for the budget process was reviewed at the budget workshop prior to the meeting.

Supt. report Mrs. Anzalone reported on the following:

- ◆ Senator Gallivan visited the Jr./Sr. High School today to present a proclamation to the Boys' Volleyball Team for winning the State Title. He had a great conversation with the kids about careers. There is new technology at some dairy farms in Wyoming County, which allows the farmer to sit at a computer and monitor the cows. They can direct them to the feeding station, measure and weigh them, disinfect them and start the milking apparatus from the computer.
- ◆ The weather this week was rough. Thank you to the Transportation Department for transporting all the students safely and the Buildings & Grounds Department for the amazing job they did cleaning all the snow from the parking lots.

**Board
Report**

- ◆ Round Table
 - Mr. Shephard thanked the construction staff for installing lights in the Jr./Sr. High School and GLP parking lots.
 - Mrs. Horschel thanked the bus garage, GLP, Mrs. LaRosa and the bus drivers for getting her kids on the right bus during the early dismissal.
 - Mrs. Anzalone thanked Mr. Sutfin for bringing Mr. Coleman in to present career options in the trades.
 - Mrs. Anzalone reminded everyone that there is no school on December 22nd, when the cutover from the Co-gen plant to National Grid will take place at Eden Elementary.

Future dates Regular Board of Education Meeting, Wednesday, January 17, 2018 – 7:00 p.m. in the JSHS Cafeteria.

Adjourned Mrs. Horschel made a motion, seconded by Mr. Cuddihy to adjourn. The meeting adjourned at 8:43 p.m. Carried unanimously.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

BT/