

BOARD OF EDUCATION MEETING
EDEN ELEMENTARY SCHOOL AUDITORIUM
AUGUST 8, 2018

MEMBERS PRESENT: Mr. Paul Shephard, Ms. Cheryl Carpenter, Mr. Jack Cuddihy, Mrs. Marlene Grunder, Mrs. Jennifer Horschel, Mrs. Ellen Kindley, Mr. Donald Sutfin

ABSENT:

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mrs. Laura Feldman, Director of Finance; Mrs. Barbara Thomasulo, District Clerk; Caroline Szuflita, Student Representative

ALSO PRESENT: Mr. Jeff Cervoni, Middle School Principal; Mrs. Lucinda Karstedt, Director of Technology

At 7:03 p.m., Mr. Shephard called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Called to
order**

- ♦ Middle School Transition – Mr. Cervoni reported that the Middle School classrooms were painted with bold colors. Twenty-four rooms were moved. Middle School rooms are upstairs, and High School rooms are downstairs. Two hall monitors have been hired. Orientation for grades six and seven will be on August 30th. The MS & HS office is working with Guidance to assign lockers. Advisors for MS Yearbook, Academic Enhancement Program and Math Olympiad will be appointed. Modified sports will be for grades 7 and 8. Some sports will be 7-12. There is a new drop off procedure. Buses will line up in front of the auditorium. Parents will drop students off at the circle. Students who are late must go to the front entrance at the circle.
- ♦ New Technology Plan and Roll Out of 1:1 Devices – Mrs. Karstedt reported that a 1:1 initiative with Chromebooks will be implemented. She presented an update on the current three-year technology plan, which began in November 2016. GLP is in their third year of a 1:1. Teachers had extensive training. GLP students will not take their devices home. Additional wiring will be installed this week. At Eden Elementary, they are in year two of Chrome Books. This year, all classroom teachers at Eden Elementary will have Chrome Books. The devices were purchased both last year and this year at a phenomenal price. Ninth grade students will get devices this year. Students at Eden Elementary and Middle Schools will be able to take them home. They will sign them out at the start of the school year and sign them back in at the end of the school year. Parents and students will be required to attend an informational meeting. There is an optional insurance program for parents.
- ♦ The Technology Plan for 2018-2021 includes five main goals. Goal 1: Personalized Learning Initiative; Goal 2: School Community Connections; Goal 3: Technology Equipment and infrastructure; Goal 4: Technology Services; Goal 5: Technology readiness. If the plan is approved by the Board of Education, it will be submitted to the State Education Department.

**From
Admin &
Staff**

- ◆ Campus / Young & Wright Project Updates – Nick Humphrey, Madelyn Murphy and Mike McCarthy reported on the status of the Capital Project. Phases 1 and 2 are completed and wrapped up. Some items in Phase 3 are completed, and some are being wrapped up. Phase 3 work includes upgrades for all schools in HVAC, power/ electrical upgrades and drainage upgrades; at Eden Elementary, secure entry, main office renovations, district office renovations, toilet room upgrades, cafeteria upgrades, and auditorium upgrades; at GLP, kindergarten renovations, secure entry, main office renovations, toilet room upgrades and cafeteria upgrades; at the Middle & High School, toilet room upgrades, secure entry, main office renovation, classroom renovations, fitness center, loading dock upgrades, music/art/technology upgrades, concession stand, turf field, and athletic upgrades. Phase 4 system upgrades include public announcement replacements and safety light installations.
- ◆ School Resource Officer (SRO) Duties and Expectations – Mrs. Anzalone reported that interviews for the SRO position will be August 9th. Five candidates will be interviewed. Two or three people will be trained. It would be ideal to have one SRO at each building. There will be a satellite office at each building. The purpose is to have an awareness of the presence of the officer, for students to be more comfortable with the police, have an educational component, and cut down on accidents. The District is grateful to the community, the Town of Eden, and Senator Gallivan for making this happen.

Consensus items	Mr. Shephard asked if anyone wished to remove any items from the consensus items. There were no items removed.
Approved consensus	Mrs. Horschel made a motion, seconded by Mr. Cuddihy that the following consensus items be approved as listed in the Administrative Memorandum A-U:
Minutes	Minutes of the July 10, 2018 Reorganization and Regular Board of Education Meeting.
Treasurer's Report	Treasurer's Report for the period ending June 30, 2018.
MFW June	Multi Fund Warrant for the period ending June 30, 2018 in the amount of \$859,976.39 . This Warrant is broken down as follows: General Fund portion \$799,984.68, Cafeteria Fund portion \$31,303.19, Federal Fund portion \$4,934.50, Capital Fund portion \$105.00, and Trust & Agency Fund portion \$23,649.02.
MFW July	Multi Fund Warrant for the period ending July 31, 2018 in the amount of \$513,966.18 . This Warrant is broken down as follows: General Fund portion \$468,892.17, Cafeteria Fund portion \$9.45, Federal Fund portion \$172.36, and Trust & Agency Fund portion \$44,892.20.

Accounts Payable Warrant for the period ending July 31, 2018 in the amount of \$177,877.09 . This Warrant is broken down as follows: General Fund portion \$177,877.09 .	APW July												
ACH Fund Warrant for the period ending June 30, 2018 in the amount of \$14,317,208.18 . This Warrant is broken down as follows: General Fund Debt Service portion \$488,456.48, General Fund Health portion \$28,751.70, and Capital Fund Debt Service portion \$13,800,000 .	ACH June												
ACH Fund Warrant for the period ending July 31, 2018 in the amount of \$15,190.70 . This Warrant is broken down as follows: General Fund Health portion \$15,190.70 .	ACH July												
Capital Project 2020 Warrant for the period ending June 30, 2018 in the amount of \$416,342.62 .	CPW June												
Capital Project 2020 Warrant for the period ending July 31, 2018 in the amount of \$1,264,948.47 .	CPW July												
Extraclassroom Activities Fund Report for the period ending June 30, 2018.	EAFR June												
June 2018 Budget Transfers.	BT June												
July 2018 Budget Transfers.	BT July												
Budget Transfers over \$10,000.	BT 10+												
Donations be accepted as follows: 1. Apple Tree in memory of Jack Robbins from Kimberly Lee	Donations												
CSE Recommendations.	CSE												
The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:	Substitutes												
<table><tr><td><u>Name</u></td><td><u>Area</u></td><td><u>Effective Date</u></td><td><u>Certification</u></td></tr><tr><td>Justin LaRosa</td><td>PK-12 Teacher</td><td>September 6, 2018</td><td>None</td></tr><tr><td>Andrea Szczesniak</td><td>PK-12 Teacher</td><td>September 6, 2018</td><td>ELA 7-12</td></tr></table>	<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	Justin LaRosa	PK-12 Teacher	September 6, 2018	None	Andrea Szczesniak	PK-12 Teacher	September 6, 2018	ELA 7-12	
<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>										
Justin LaRosa	PK-12 Teacher	September 6, 2018	None										
Andrea Szczesniak	PK-12 Teacher	September 6, 2018	ELA 7-12										
Appointed Supplemental Activity Advisors and Coaches for the 2018-2019 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:	Supplemental Activity advisors & coaches 2018-2019												
1. Nathan Jobe , Modified Football Coach													
2. Doug Relosky , Assistant Varsity Football Coach													
3. Amy Steger , Mentor for Andrea DeMont													

Leave of absence – J. Buziak Leave of absence per CSEA CBA Article 6 be granted to **Joseph Buziak** effective July 17, 2018 – approximately September 25, 2018.

Leave of absence – N. Andrews Unpaid leave of absence be granted to **Natalia Andrews** effective approximately August 15, 2018 through October 10, 2018.

First reading of policies The first reading of policies #7131 Non-Resident Students and #3280R/3280R.1 Use of Facilities Fee Schedule.

Approved agreements The following agreements be approved:

1. Consulting Agreement with Jennifer Soule for Substitute Purchasing A/P Clerk
2. School Resource Officer Agreement with the Town of Eden
3. BoardDocs End User Agreement
4. D. Jaszka Energy Consulting Agreement – annual review of Siemens Performance Report

Consensus items IV. A-U carried unanimously.

Comments At 7:59 p.m., Mrs. Horschel asked if there were any comments from the public.

- ♦ Mr. Donald Loretto asked if there would be a report on the exit poll from the Board of Education re-vote in June. He would like to see the exit survey. Mrs. Anzalone responded that she would like to have a report for the September Board of Education meeting. He inquired how he could see the surveys. Mr. Loretto also inquired how he could view the budget transfers over \$10,000. The back-up documents are on the web-site accessible with a link from the home page.

Accepted resignation – T. Howard Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Microcomputer Repair Technician, **Tebra Howard** be accepted effective August 4, 2018. The Board and Administration wish to thank Mrs. Howard for her 11 years of service to the District. Carried unanimously.

Accepted resignation – D. Stephens Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation of Cleaner, **Dana Stephens** be accepted effective July 20, 2018. The Board and Administration wish to thank Ms. Stephens for her 2½ years of service to the District. Carried unanimously.

Accepted resignation – E. Dubreville Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Teacher Aide, **Elizabeth Dubreville** be accepted effective August 6, 2018. The Board and Administration wish to thank Mrs. Dubreville for her 19 years of service to the District. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the resignation of Bus Driver, **Dale Blanar** be accepted effective August 2, 2018. The Board and Administration wish to thank Mr. Blanar for his 10 years of service to the District. Carried unanimously.

**Accepted
resignation
– D. Blanar**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Andrea DeMont**, who is initially certified in Early Childhood Education B-2, Childhood Education and Students with Disabilities 1-6 is hereby appointed to a probationary position in the Elementary tenure area for a probationary period commencing on September 1, 2018 and ending on August 31, 2022 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Bachelor's, Step 1**. Discussion ensued. Carried unanimously.

**Appointed
elem
teacher, A.
DeMont**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Jamie Rockwood** be appointed on probation as a cleaner effective August 6, 2018 and ending February 5, 2019. Salary is as per **CSEA Contract, Level 2, Step 1**. Carried unanimously.

**Appointed
cleaner, J.
Rockwood**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Deborah Dinse** be appointed on probation as a School Monitor effective September 6, 2018 and ending March 5, 2019. Salary is based upon **CSEA Contract, Level 1, Step 1**. Discussion ensued. Carried unanimously.

**Appointed
monitor, D.
Dinse**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Jessica Yuhas** be appointed on probation as a School Monitor effective September 6, 2018 and ending March 5, 2019. Salary is based upon **CSEA Contract, Level I, Step 1**. Discussion ensued. Carried unanimously.

**Appointed
monitor, J.
Yuhas**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Lacy Bray** be appointed on probation as a **Clerk Typist** effective August 27, 2018 and ending February 26, 2019. Salary is based upon **CSEA Contract, Level V, Step 1**. Discussion ensued. Carried unanimously.

**Appointed
clerk typist,
L. Bray**

Note: Pending fingerprint clearance.

- Appointed temp. custodian, K. Morano** Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, **Kris Morano** be appointed as a temporary Custodian to replace Joseph Buziak effective July 17, 2018 through approximately September 25, 2018 or upon the return of Mr. Buziak. Salary will be based upon **CSEA Contract, Level VIII, Step 1**. Carried unanimously.
- Approved board liaisons and sub-committee members** Mrs. Horschel made a motion, seconded by Mr. Cuddihy that the following be appointed as liaisons and sub-committee members:
Liaisons
 1. Collective Bargaining Units – **Mr. Sutfin**
 2. District SDMT – **Mr. Shephard**; High School – **Mrs. Grunder**; Middle School – **Ms. Carpenter**; Elementary School – **Mrs. Grunder**
 3. ECASB – **Paul Shephard**, Delegate & **Jennifer Horschel**, Legislative
Sub-Committees
 1. Advocacy – **Mrs. Grunder, Mrs. Horschel, Mrs. Kindley**
 2. Curriculum/Technology/Personalized Learning – **Mrs. Grunder, Mrs. Horschel, Mrs. Kindley**
 3. Facilities/Capital Project – **Mr. Cuddihy, Mr. Shephard, Mr. Sutfin**
 4. Finance & Audit – **Mr. Cuddihy, Mr. Shephard, Mr. Sutfin**
 5. Policy – **Mr. Cuddihy, Ms. Carpenter**
 6. SRO Committee – **Ellen Kindley**
 7. PTA – **Mrs. Kindley, Mrs. Horschel and Ms. Carpenter will rotate**
 Discussion ensued. Carried unanimously.
- Approved amended agreement** Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, agreement to borrow a school bus from Matthews Buses, Inc. for the month of July 2018 be amended to remove Clyde Savannah School District. Discussion ensued. Carried unanimously.
- Approved employment agreement** Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Board of Education, the 2018-2022 contract for the Superintendent be approved as presented effective August 8, 2018. Discussion ensued. Carried unanimously.
- Approved safety plan** Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the Safety Plan be approved as presented. Discussion ensued. Carried unanimously.
- Approved girls bb overnight trip** Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the Girls' Basketball team overnight trip to the KSA 2018 Holiday Basketball Tournament in Orlando, FL December 26, 2018 – December 30, 2018 be approved. Discussion ensued. Carried unanimously.
- Approved excessing of chairs** Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, 4 wooden tables and 26 wooden chairs from the GLP Library be excessed and disposed of as the District deems appropriate. Discussion ensued. Carried unanimously.

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, weight machines from the High School be excessed and disposed of as the District deems appropriate. Discussion ensued. Carried unanimously.

**Approved
excessing of
weight
machines**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the first read of the August 2018-June 2021 Technology Plan be approved. Discussion ensued. Carried unanimously.

**Approved
first read of
tech plan**

Mrs. Horschel made a motion, seconded by Mr. Cuddihy that upon the recommendation of the Superintendent, the tax levy for the 2018-2019 school year in the amount of \$14,342,012 be approved, which establishes the tax rate per thousand as follows:

**Approved
tax levy for
2018-2019**

\$21.32 – Boston \$20.83 – Evans
\$44.20 – Concord \$22.65 – N. Collins
\$30.72 – Eden

Discussion ensued. Carried unanimously.

Mrs. Feldman presented the school tax levy. The tax levy is the total dollars that a school district collects from property owners within the district. The Eden District levy is divided by five local towns, including Eden, Evans, Boston, North Collins and Concord. A tax rate is calculated for each municipality (town) within the district utilizing information from: Local assessors, NYS Office of Real Property Tax Service and the levy dollar value to be adopted by the Board of Education - \$14,342,012. The total taxable value by town divided by the equalization rate equals the true value per town, divided by the total true value for the district equals the percentage levy per town. The percentage levy per town times the total adopted levy equals the school levy per town, divided by total taxable by town times 1,000 equals the tax rate per 1,000. Total taxable value comes from local assessors. Equalization rate comes from NYSORPTS. The total adopted levy is adopted by the Board of Education and voter authorization. It is the responsibility of the local assessors to determine the assessed value of all property, submit equalization reports to NYSORPTS and reports to the District for tax rate calculation. The total assessed value divided by the total market value determines the equalization rate. A falling equalization rate indicates that market values are rising faster than assessed values. Rates are calculated annually to reflect current assessment roll and market values. Equalization rates determine the level of STAR exemptions and the apportionment of sales tax revenues and joint indebtedness, among other things.

**Business
report**

♦ Mr. Sutfin added that the proposed budget of .46%, after equalization rates and adding the levy in, the average taxpayer went down 3.33%. Everybody's went down except for Eden's, which went up .25 per 100,000. Last year, Eden was 30.47, this year it is 30.72. Boston went from 22.06 down to 21.32. Mrs. Anzalone added that the equalization and tax rates come after the fact. Senator Gallivan wants to use the previous year's equalization rates, so the numbers are available before the budget vote. Mrs. Feldman said June 6th was the last day to challenge

assessments in Erie County. It is mid-July before any information is available to the District. Equalization rates are due to the county on August 10th. This year, equalization rates were finalized August 1st, which gives us no advance warning to share with anyone. It is difficult to meet timelines because there are so many moving parts. The new rolls start to come out from the state for assessments March 1st, but it doesn't work, because the rolls are not final until July.

- ◆ Title IIA allocations – Class size reductions. There was an error last year where 278 education agencies were over allocated. They were primarily charter schools, and 687 Districts were under allocated. Eden was under allocated by \$2,475 or 5.9%. We use these funds for class size reduction teachers. As of today, SED hasn't increased the 18-19 allocation yet for those funds to be available.
- ◆ Mrs. Banko and Mrs. Stephens are working diligently to re-route the District due to the 6th grade moving up to the Middle & High School. They are doing a phenomenal job.
- ◆ The Title IIA grant money could be partially used for professional development, but if there are private schools within the district boundaries, some of that money must be shared with the private school(s). Eden does not have any private schools within our boundaries. Last year's calculation was incorrect, and that is where the error occurred. Any other reductions that we saw in our title grants were due to declining enrollment.

Supt. report Mrs. Anzalone reported on the following:

- ◆ Thanks to Katherine Laverdi, Vinnie Laverdi, Aiden Johnson and Barb Baker for going above and beyond to take care of the GLP office flood on June 13, 2018.
- ◆ District Goals – 2018-2019 were presented to the Board of Education. Mr. Shephard asked if anyone had any comments. Mrs. Grunder asked about community service. Mrs. Anzalone stated that the Government class oversees community service.
- ◆ Enrollment – Currently 91 students are registered for Kindergarten. A couple years ago, we had only 78. We are not looking at declining enrollment at the primary level any more. We need to segregate out where the declining enrollment is occurring. We are in a sine wave that is growing. When you get up to a certain number, it might necessitate another teacher, but only if it is economically feasible. There are five Kindergarten classes, 18-19 students per class; five first-grade classes, 17 students per class; and five second-grade classes, 19 students per class for the 2018-2019 school year. There are four classes for grades three (21-22 students per class), four (24 students per class) and five (25-26 students per class). Eight new fifth graders are expected. There is no budget for a fifth teacher at those grades. We are watching 5th grade right now. Sixth grade will have 23-24 students per class but could go up to 26-27 without much concern.

Round Table

**Board
report**

- ◆ Mr. Cuddihy reported that parents, coaches, students, and the Athletic Director volunteered to park cars during the corn festival. Many worked three-hour shifts. There was a total of about 1,000 volunteer hours. The cross-country team assisted with clean up. Caroline Szuflita added that it was hot, but it was very successful. They went through 15-18 cases of water. The proceeds go directly to the sports program. Both Mr. Cuddihy and Caroline thanked everyone who showed up to help. Mrs. Anzalone said that during the budget crises prior to 2013, it was decided not to purchase student uniforms for the 52-53 school athletic teams. The number of teams remained relatively stable, but they are funded differently now. She thanked the Booster Club for their support.

- ◆ Regular Board of Education Meeting – Wednesday, September 19, 2018 – 7:00 p.m.

**Future
dates**

Mrs. Horschel made a motion seconded by Mr. Cuddihy to adjourn. Carried unanimously.

Adjourn

The meeting adjourned at 8:57 p.m.

Respectfully submitted,

Barbara J. Thomasulo

Barbara J. Thomasulo
District Clerk

BT/