

BOARD OF EDUCATION MEETING
EDEN ELEMENTARY SCHOOL CAFETERIA
OCTOBER 17, 2018

MEMBERS PRESENT: Ms. Cheryl Carpenter, Mr. Jack Cuddihy, Mrs. Jennifer Horschel, Mr. Donald Sutfin

ABSENT: Mr. Paul Shephard, Mrs. Marlene Grunder, Mrs. Ellen Kindley

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mrs. Laura Feldman, Director of Finance; Mrs. Barbara Thomasulo, District Clerk; Caroline Szuflita, Student Representative; Angeleah LoGrasso, HS Student Council

ALSO PRESENT: Mrs. Lucinda Karstedt, Director of Technology; Mrs. Loran Carter, GLP Principal; Mr. Jeff Cervoni, MS Principal; Mr. Mark Przybysz, HS Principal

At 7:03 p.m., Mrs. Horschel called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Called to
order**

School Board Appreciation Week –

- ◆ MS & HS Student Councils – Mrs. Doctor and Middle School student council member, Molly Cassidy, presented a chocolate chip cookie pie to each of the Board Members for Board Appreciation Week.
- ◆ Caroline Szuflita and Angeleah LoGrasso presented mugs filled with candy from the HS Student Council to the Board.
- ◆ Mrs. Carter presented pens from the Kindergarten classes, thank you cards from first grade classes, a tree poster from second grades classes, and a poster with handprints from the special education class.
- ◆ Eden Elementary School – Mrs. McTigue and Mrs. Lester's third grade classes made a poster, which was accompanied by some Tim Horton's donut holes.

**From
Admin &
Staff**

Miss Carpenter asked if anyone wished to remove any items from the consensus items. There were no items removed.

**Consensus
items**

Miss Carpenter made a motion, seconded by Mr. Sutfin that the following consensus items be approved as listed in the Administrative Memorandum A-R:

**Approved
consensus**

Minutes of the September 19, 2018 Regular Board of Education Meeting.

Revenue Budget Status Report for the period ending August 31, 2018.

Treasurer's Report for the period ending July 31, 2018.

Treasurer's Report for the period ending August 31, 2018.

Multi Fund Warrant for the period ending September 30, 2018 in the amount of **\$688,450.23**. This Warrant is broken down as follows: **General Fund portion \$604,176.76**, Cafeteria Fund portion **\$7,246.37**, **Federal Fund portion \$4,799.27**, **Capital Fund portion \$28,278.00**, and **Trust & Agency Fund portion \$43,949.83**.

Capital Project 2020 Warrant for the period ending September 30, 2018 in the amount of **\$1,298,966.64**.

Appropriation Status Report for the period ending August 31, 2018.

September 2018 Budget Transfers.

Donations be accepted as follows:

1. LifeTouch \$338.00 for the Middle & High School
2. Independent Health \$1,000 for GLP
3. Tops Markets \$208.94 for Eden Elementary.

CSE/CPSE Recommendations.

Substitutes

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the district pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>
None			

Supplemental Activity advisors & coaches 2018-2019

Appointed Supplemental Activity Advisors and Coaches for the 2018-2019 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. See list.

Approve reduction in hours

Guidance Counselor **David Hassett's** position will be reduced from a 1.0 FTE to a .6 FTE effective October 19, 2018 until June 30, 2019.

Leave of absence – D. Schwabel

A leave of absence per CSEA CBA Article 6 be granted to **Deborah Schwabel** effective September 24, 2018 – approximately October 15, 2018.

This leave of absence will be unpaid after all sick days are used.

Leave of absence – D. Dinse

An unpaid leave of absence per CSEA CBA Article 6 be granted to **Deborah Dinse** effective October 17 - 24, 2018.

The first reading of the following policies be approved:

1. #6121 Sexual Harassment in the Workplace
2. #3280 Use of School Facilities, Materials and Equipment.

**First
reading of
policies**

The following policies be approved

1. #5640 Smoking/Tobacco
2. #5660 Meal Charging and Prohibition Against Meal Shaming
3. #6212 Certification & Qualifications
4. #6550 Leaves of Absence
5. #7132 Education of Students in Temporary Housing
6. #7221 Participation in Graduation Ceremonies and Activities
7. #7222 Diploma or Credential Options for Students with Disabilities
8. #7242 Military Recruiters' and Institutions of Higher Education
9. #7320 Alcohol, Tobacco, Drugs, and Other Substances
10. #7512 Student Physicals
11. #7513 Medication and Personal Care Items
12. #3283 Use of Fitness Room.

Policies

The following agreements be approved:

1. Claims Auditor Training MOU – DianaRae Walker
2. Claims Auditor MOU – Lisa Postle.

**Approved
agreements**

Consensus items IV. A-R. Carried unanimously.

At 7:11 p.m., Miss Carpenter asked if there were any comments from the public. There were no comments.

Comments

Miss Carpenter made a motion, seconded by Mr. Sutfin that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Laborer, **Randall Cornell**, be accepted effective October 27, 2018. The Board and Administration wish to thank Mr. Cornell for his 11 years of service to the District. Discussion ensued. Carried unanimously.

**Accepted
resignation
– R.
Cornell,
laborer**

Miss Carpenter made a motion, seconded by Mr. Sutfin that upon the recommendation of the Superintendent, the resignation of Claims Auditor, **DianaRae Walker**, be accepted effective October 16, 2018. The Board and Administration wish to thank Mrs. Walker for her service to the District. Discussion ensued. Carried unanimously.

**Accepted
resignation
– D.
Walker,
claims
auditor**

Miss Carpenter made a motion, seconded by Mr. Sutfin that upon the recommendation of the Superintendent, **Jennifer Dibble**, who is permanently certified as a School Counselor is hereby appointed to a part-time (.4 FTE) long-term substitute position as a School Counselor effective October 19, 2018 and ending on June 28, 2019. Salary is based upon **ETA Contract, Bachelor's, Step 1**. Carried unanimously.

**Appointed
J. Dibble,
LTS P.T.
School
Counselor**

- Appointed J. Meister, MCRT** Miss Carpenter made a motion, seconded by Mr. Sutfin that upon the recommendation of the Superintendent, **Jeffrey Meister** be appointed on probation as a Microcomputer Repair Technician effective October 24, 2018 through April 23, 2019. Salary is based upon **CSEA Contract, Level IX, Step 3**. Discussion ensued. Carried unanimously.
- Appointed L. Postle, claims auditor** Miss Carpenter made a motion, seconded by Mr. Sutfin that upon the recommendation of the Superintendent, **Lisa Postle** be appointed as District Claims Auditor effective October 18, 2018. Salary is \$17.20 per hour. Carried unanimously.
- Appointed E. Wilcox, School Counselor Intern** Miss Carpenter made a motion, seconded by Mr. Sutfin that upon the recommendation of the Superintendent, **Erin Wilcox** be appointed as an unpaid School Counselor Intern effective October 18, 2018 through December 21, 2018. Carried unanimously.
- Approved participation in Erie 2 BOCES bidding** Miss Carpenter made a motion, seconded by Mr. Sutfin that upon the recommendation of the Superintendent, the attached resolution be approved authorizing Eden Central School District to participate with other school districts in Erie 2 BOCES in the joint bidding of items listed in the attachment. Discussion ensued. Carried unanimously.
- Approved extension of foodservice contract** Miss Carpenter made a motion, seconded by Mr. Sutfin that upon the recommendation of the Superintendent, the food service contract with Personal Touch be approved. Discussion ensued. Carried unanimously.
- Supt. report** Mrs. Anzalone reported on the following:
- ◆ There was training today from BoardDocs for a new program for preparing the Board meetings. The Board was trained this evening. There will be more training tomorrow for the District Office and the Administrators. The roll-out of this program at the November meeting will allow for more transparency and make it easier for people to find things.
- Board report** Round Table
- ◆ Angeleah LoGrasso – Student Council sold suckers all week with the proceeds going to breast cancer research. Students were asked to write letters to women with breast cancer during lunch. Anyone who did, received a free bracelet or necklace. Over 50 students wrote letters. They were hoping to have 100 letters by the end of the week.
 - ◆ Caroline Szuflita – Homecoming went very well. The bonfire was huge. People liked it. Everyone is excited for Halloween.
 - ◆ Miss Carpenter said she just completed her first year as a Board Member. She loved it, but she added that you cannot please all the people all the time, and she thanked everyone.
 - ◆ Mrs. Horschel seconded that sentiment and thanked the students for

the treats. Mrs. Horschel also gave a shout out to Mrs. Banko for being so accommodating when she had to change her child's bus schedule. Last week she attended a legal forum at ECASB. Senator Gallivan was there. Mrs. Kindley also attended. The consensus is the same – school boards, administrators and unions need to unify their message. Unification is missing since the GEA went away. She thanked Senator Gallivan for the funding he provided for a School Resource Officer. Mrs. Anzalone stated that they would like to see the income limit during retirement raised from \$30,000 to \$50,000. Mrs. Horschel said it would be helpful to get funding prior to putting the budget together to level the playing field.

- ◆ Mrs. Feldman explained the tax levy. March 1st is the date when all the assessments are due. The challenge date is in May or June, and the final rolls are ready in July. The final equalization rates give all homes in New York the same potential value, so they will be equally distributed across the state. Information comes out at the end of July or early August and sometimes not until around August 8th, when the District has to send the information to Erie County to print tax bills. During the budget presentations in April/May, there is no way to tell what the actual bill is based on, because the equalization rate is not available, which causes problems. Senator Gallivan wanted to lock in the prior year's rates, so the estimate of the rate would be closer; however, it did not go further.
- ◆ Mrs. Banko said that the closed section of Jennings Road will not be open until November 9th.
- ◆ Mr. Cuddihy gave an update on the fitness center. It is open to students and staff right now. We are in the process of issuing RFI's (Request for Information) and have had a number of responses. Mrs. Anzalone added that there is one more piece for the attorney on the RFP (Request for Proposal), then it will be sent out. Depending on who is interested, we will then negotiate a contract. Mr. Cuddihy said that after the RFP's come back, we may interview, then enter into a contract with the selected party. There will be a period of time to hire staff and get up and running. It has taken longer than anticipated.
- ◆ Regular Board of Education Meeting – Tuesday, November 20, 2018 – 7:00 p.m. Eden Elementary Auditorium*

**Future
dates**

**Note Change in location.*

Miss Carpenter made a motion, seconded by Mr. Sutfin that upon the recommendation of the Superintendent, the Board of Education enter into executive session to discuss CSEA negotiations and a safety issue. Mrs. Anzalone asked the Board of Education not to go to Executive Session, because there were only four members present. There was no second and no vote was taken on the motion.

006

Adjourn

Miss Carpenter made a motion seconded by Mr. Sutfin to adjourn. Carried unanimously.

The meeting adjourned at 7:29 p.m.

Respectfully submitted,



Barbara J. Thomasulo
District Clerk

BT/