

CONFLICT OF INTEREST DISCLOSURE
ALL STUDENT ACTIVITY SPONSORS & BOOKKEEPERS

Campus _____

1. Have you accepted a cash gratuity of any amount that will result in personal gain while representing South San Antonio Independent School District Yes _____ No _____

If yes, please explain and disclose from whom _____

2. Have you accepted any non-cash gratuities that have a retail value of more than \$25.00 from a vendor this year? Yes _____ No _____

If yes, please explain and disclose from whom _____

3. Have you reported to your supervisor within 72 hours all gratuities accepted during duty and non-duty periods? Yes _____ No _____

If no, explain _____

4. Do you own a business or have an interest in a company that does business with S.S.A.I.S.D. including student activity groups? Yes _____ No _____

If yes, disclose name of company and your interest in the outside company _____

5. Does anyone in your family (brother, sister, mother, father, daughter, son, grandparents, uncles, aunts, etc.) work for, or have an interest in, a vendor or company doing business with S.S.A.I.S.D. including student activity groups? Yes _____ No _____

If yes, please explain who and who they work for _____

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Employee's Signature

Date

NOTE: Failure to complete this form will prevent the employee from being authorized to approve any purchases within the South San Antonio Independent School District.

Reviewed by Business Officer:

Authorized to participate in the procurement
process by S.S.A.I.S.D. Business Office: