

EDEN CENTRAL SCHOOLS

Bank Reconciliation

Period Ending 05/31/12

		Ending Bank Balance:	\$	9,492,413.61
CHASE CONTROLLED DISBURSEMENT			\$ -	
CHASE FUNDING		8304	\$ 208,976.72	-
CHASE MULTI FUND MONEY MARKET		5576	\$ 8,391,868.24	-
CHASE CAPITAL MONEY MARKET		1793	\$ 235,953.45	-
HSBC TAX COLLECTION		6677	\$ -	-
HSBC MUNI MONEY MARKET		5462	\$ 3,558.54	-
CAPITAL RESERVE FUND - 2007		8543	\$ 401,936.39	-
CD'S			\$ -	
CHASE SCHOLARSHIPS:	LESTER	0088	\$ 3,358.78	-
	BURDICK	0096	\$ 4,088.90	-
	GRESOCK	0010	\$ 956.07	-
	SERVICE-ABOVE-SELF	0002	\$ 3,364.34	-
CHASE FLEXIBLE SPENDING CHECKING		9252	\$ 238,352.18	-
Add	Deposits in Transit:			
Deduct	Outstanding Checks - See Listing:		\$	20,573.09
Add	Other Credits:			
Deduct	Other Debits:			
5/31/12 Adjusted Ending Bank Balance:			\$	9,471,840.52

* This should agree with your book balance

Cash Account Book Balance: \$ 9,471,840.52

GENERAL MULTI FUND CNTRL DISB	A200	\$ 219,102.46	
CAFÉ MULTI FUND CNTRL DISB	C200	\$ (9,384.46)	
FEDERAL MULTI FUND CNTRL DISB	F---200	\$ (20.98)	
CAPITAL MULTI FUND CNTRL DISB	H---200	\$ -	
T&A MULTI FUND CNTRL DISB	TA200	\$ (21,593.39)	
TE MULTI FUND CNTRL DISB	TE200	\$ 300.00	
DEBT SERVICE MULTI FUND CNTRL DISB	V200	\$ -	
PAYROLL	TA010	\$ -	188,403.63
GENERAL MULTI FUND MONEY MKT	A201	\$ 6,300,067.89	
GENERAL FUND TAX CERTIORARI 2009	A230.09	\$ -	
GENERAL FUND EMPLOYEE BENEFIT RESERVE	A23001	\$ 525,136.31	
GENERAL FUND RETIREMENT CONT RESERVE	A23003	\$ 579,548.23	
GENERAL FUND REPAIR RESERVE	A23004	\$ 162,860.38	
GENERAL FUND UNEMPLOYMENT RESERVE	A23005	\$ 702,993.83	
CAFÉ MULTI FUND MONEY MKT	C201	\$ 106,145.77	
FEDERAL MULTI FUND MONEY MKT	F---201	\$ -	
CAPITAL MULTI FUND MONEY MKT	H---201	\$ -	
T&A MULTI FUND MONEY MKT	TA201	\$ 4,325.46	
TE MULTI FUND MONEY MKT	TE201	\$ 614.95	
DEBT SERVICE MULTI FUND MONEY MKT	V201	\$ 10,175.42	8,391,868.24
CAPITAL MM - SDMT #2	HDMT201	\$ 76,684.71	
CAPITAL MM - EXCEL	HEXL201	\$ 159,268.74	235,953.45
GENERAL CAPITAL RESERVE FUND - 2007 (CHA	A23002	\$ 401,936.39	
TAX COLLECTION CHECKING	A20004	\$ -	
GENERAL MONEY MARKET	A20104	\$ 3,558.54	
GENERAL CD'S	A20103	\$ -	
CAPITAL CD'S	HDMT20103	\$ -	
SCHOLARSHIP-LESTER	TE20101	\$ 3,358.78	
SCHOLARSHIP -BURDICK	TE20102	\$ 4,088.90	
SCHOLARSHIP-GRESOCK	TE20103	\$ 956.07	
SCHOLARSHIP-SERVICE-ABOVE-SELF	TE20104	\$ 3,364.34	
T&A FLEXIBLE SPENDING	TA20001	\$ 238,352.18	

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EDEN CENTRAL SCHOOL

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MULTIPLE ACCOUNT TRANSACTION REPORT (G/L) - 05/01/12-05/31/12

ACCOUNT	DATE	PO#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
**	A 200 - CASH - CONTROLLED DISBURSEMENT GENERAL FUND						
A200	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	12,492.84
A200	5/4/2012	201112	PAYROLL EXPENDITURE	CD-43	-	502,405.88	(489,913.04)
A200	5/18/2012	201112	PAYROLL EXPENDITURE	CD-46	-	507,890.09	(997,803.13)
A200	5/24/2012		STALE CK#17980 5/13/11	JE-12	200.00	-	(997,603.13)
A200	5/31/2012		* SEE CASH DISBURSEMENT SCH-45	CD-45	-	500.00	(998,103.13)
A200	5/31/2012		* SEE CASH DISBURSEMENT SCH-44	CD-44	-	386,051.53	(1,384,154.66)
A200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	1,603,203.88	-	219,049.22
A200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	53.24	-	219,102.46
A 20004 - CASH - HSBC TAX COLLECTION							
A20004							
A20004							
**	A 201 - CASH - CHASE MONEY MARKET GENERAL FUND						
A201	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	1,158,273.64
A201	5/7/2012		BOE TSF 2009 TAX CERT TO GEN FUND	JE-12	20,267.38	-	1,178,541.02
A201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	3,700,479.08	-	4,879,020.10
A201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	1,421,047.79	-	6,300,067.89
**	A 20103 - CASH - TIMED DEPOSITS						
A20103							
**	A 20104 - CASH - HSBC MUNIRATE MM						
A20104	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	5,402,846.21
A20104	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	-	5,400,000.00	2,846.21
A20104	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	712.33	-	3,558.54
**	A 230.09 - RESERVES GENERAL FUND TAX CERTIORARI 6/2009						
A230.09	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	20,267.38
A230.09	5/7/2012		BOE TSF 2009 TAX CERT TO GEN FUND	JE-12	-	20,267.38	-
**	A 23001 - RESERVES GENERAL FUND EMPLOYEE BENEFITS						
A23001	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	525,019.53
A23001	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	116.78	-	525,136.31
**	A 23002 - RESERVES GENERAL FUND CAPITAL RESERVE FUND - 2007						
A23002	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	401,851.18
A23002	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	85.21	-	401,936.39
**	A 23003 - RESERVES GENERAL FUND RETIREMENT CONTRIBUTION						
A23003	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	579,419.36
A23003	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	128.87	-	579,548.23
**	A 23004 - RESERVES GENERAL FUND REPAIR RESERVE						
A23004	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	162,824.16
A23004	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	36.22	-	162,860.38

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MULTIPLE ACCOUNT TRANSACTION REPORT (G/L) - 05/01/12-05/31/12

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ACCOUNT	DATE	PO#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
**	A 23005 - RESERVES GENERAL FUND UNEMPLOYMENT RESERVE						
A23005	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	702,837.50
A23005	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	156.33	-	702,993.83
**	C 200 - CASH - CONTROLLED DISBURSEMENT CAFETERIA						
C200	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	(9,537.31)
C200	5/4/2012	201112	PAYROLL EXPENDITURE	CD-43	-	2,976.00	(12,513.31)
C200	5/18/2012	201112	PAYROLL EXPENDITURE	CD-46	-	2,836.50	(15,349.81)
C200	5/31/2012		* SEE CASH DISBURSEMENT SCH-44	CD-44	-	27,962.32	(43,312.13)
C200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	33,927.67	-	(9,384.46)
**	C 201 - CASH - CHASE MONEY MARKET CAFETERIA						
C201	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	83,495.42
C201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	\$0.00	\$33,927.67	49,567.75
C201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	\$56,578.02	\$0.00	106,145.77
**	F611 200 - CASH - CONTROLLED DISBURSEMENT IDEA, SECTION 611						
F611200	5/4/2012	201112	PAYROLL EXPENDITURE	CD-43	-	13,704.14	(13,704.14)
F611200	5/18/2012	201112	PAYROLL EXPENDITURE	CD-46	-	13,530.70	(27,234.84)
F611200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	27,234.84	-	-
**	F611 201 - CASH - CHASE MONEY MARKET IDEA, SECTION 611						
F611201							
F611201							
**	F619 200 - CASH - CONTROLLED DISBURSEMENT IDEA, SECTION 619						
F619200	5/31/2012		* SEE CASH DISBURSEMENT SCH-44	CD-44	\$0.00	\$56.31	(56.31)
F619200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	\$56.31	\$0.00	-
**	F619 201 - CASH - CHASE MONEY MARKET IDEA SECTION 619						
F619201							
F619201							
**	FCPP 200 - CASH - CONTROLLED DISBURSEMENT CAREER PATHWAYS, ECC						
FCPP200	5/1/2012		BALANCE 07/01/11 - 04/30/12		\$0.00	\$0.00	105.78
FCPP200	5/4/2012	201112	PAYROLL EXPENDITURE	CD-43	\$0.00	\$79.19	26.59
FCPP200	5/31/2012		* SEE CASH DISBURSEMENT SCH-44	CD-44	\$0.00	\$28.03	(1.44)
FCPP200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	\$1.44	\$0.00	-
**	FCPP201 - CASH - CHASE MONEY MARKET CAREER PATHWAYS GRANT, ECC						
FCPP201							
FCPP201							
**	FEJF200 - CASH - CONTROLLED DISBURSEMENT EDUCATION JOBS FUND						
FEJF200	5/4/2012	201112	PAYROLL EXPENDITURE	CD-43	-	23,092.09	(23,092.09)
FEJF200	5/18/2012	201112	PAYROLL EXPENDITURE	CD-46	-	22,786.58	(45,878.67)
FEJF200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	\$45,878.67	\$0.00	-

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MULTIPLE ACCOUNT TRANSACTION REPORT (G/L) - 05/01/12-05/31/12

ACCOUNT	DATE	PO#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
**			FIHA 200 - CASH - CONTROLLED DISBURSEMENT INDEPENDENT HEALTH FITNESS GRANT				
FIHA200							
FIHA200							
**			FIHA201 - CASH - CHASE MONEY MARKET INDEPENDENT HEALTH FITNESS GRANT				
FIHA201							
FIHA201							
**			FRTT200 - CASH - CHASE MONEY MARKET RACE TO THE TOP GRANT				
FRTT200	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	(2,045.81)
FRTT200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	2,045.81	-	-
**			FSHC 200 - CASH - CONTROLLED DISBURSEMENT SUMMER HANDICAPPED				
FSHC200							
FSHC200							
**			FT2A 200 - CASH - CONTROLLED DISBURSEMENT TITLE II, PART A				
FT2A200	5/4/2012	201112	PAYROLL EXPENDITURE	CD-43	-	2,910.68	(2,910.68)
FT2A200	5/18/2012	201112	PAYROLL EXPENDITURE	CD-46	-	2,910.68	(5,821.36)
FT2A200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	5,821.36	-	-
**			FT2A 201 - CASH - CHASE MONEY MARKET TITLE II, PART A				
FT2A201							
FT2A201							
**			FTL1 200 - CASH - CONTROLLED DISBURSEMENT TITLE I				
FTL1200	5/4/2012	201112	PAYROLL EXPENDITURE	CD-43	\$0.00	\$6,741.90	(6,741.90)
FTL1200	5/18/2012	201112	PAYROLL EXPENDITURE	CD-46	\$0.00	\$6,741.90	(13,483.80)
FTL1200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	\$13,483.80	\$0.00	-
**			FTL1 201 - CASH - CHASE MONEY MARKET TITLE I				
FTL1201							
FTL1201							
**			FUPK 200 - CASH - CONTROLLED DISBURSEMENT UPK				
FUPK200	5/4/2012	201112	PAYROLL EXPENDITURE	CD-43	-	5,951.39	(5,951.39)
FUPK200	5/18/2012	201112	PAYROLL EXPENDITURE	CD-46	-	5,865.47	(11,816.86)
FUPK200	5/31/2012		* SEE CASH DISBURSEMENT SCH-44	CD-44	-	20.98	(11,837.84)
FUPK200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	11,816.86	-	(20.98)
**			FUPK 201 - CASH - CHASE MONEY MARKET UPK				
FUPK201							
FUPK201							
**			HBUS 201 - CASH - CHASE MONEY MARKET BUSES				
HBUS201							
HBUS201							
**			HDMT 200 - CASH - CONTROLLED DISBURSEMENT SDMT #2				

6/12/2012 EDEN CENTRAL SCHOOL
MULTIPLE ACCOUNT TRANSACTION REPORT (G/L) - 05/01/12-05/31/12

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ACCOUNT	DATE	PO#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
HDMT200							
HDMT200							
**			HDMT 201 - CHASE - MONEY MARKET SDMT #2				
HDMT201	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	76,685.58
HDMT201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	-	17.13	76,668.45
HDMT201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	16.26	-	76,684.71
**			HDMT 201.03 - CERT OF DEPOSIT SDMT #2				
HDMT201.03							
HDMT201.03							
**			HEXL 200 - CASH CONTROLLED DISBURSEMENT EXCEL				
HEXL200							
HEXL200							
**			HEXL 201 - CASH CAPITAL MM CHASE				
HEXL201	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	159,269.41
HEXL201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	-	34.43	159,234.98
HEXL201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	33.76	-	159,268.74
**			TA 200 - CASH - CONTROLLED DISBURSEMENT TRUST & AGENCY				
TA200	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	(2,994.74)
TA200	5/4/2012		* SEE CASH DISBURSEMENT SCH-32	CD-32	-	536,558.82	(539,553.56)
TA200	5/18/2012		* SEE CASH DISBURSEMENT SCH-34	CD-34	-	563,512.02	(1,103,065.58)
TA200	5/31/2012		* SEE CASH DISBURSEMENT SCH-44	CD-44	-	39,524.48	(1,142,590.06)
TA200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	574.92	-	(1,142,015.14)
TA200	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	1,120,421.75	-	(21,593.39)
**			TA 20001 - CASH - FLEXIBLE SPENDING TRUST & AGENCY				
TA20001	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	242,076.92
TA20001	5/4/2012		* SEE CASH DISBURSEMENT SCH-32	CD-32	6,782.15	-	248,859.07
TA20001	5/18/2012		* SEE CASH DISBURSEMENT SCH-34	CD-34	6,782.15	-	255,641.22
TA20001	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	-	20.61	255,620.61
TA20001	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	520.41	-	256,141.02
TA20001	5/31/2012		* SEE CASH DISBURSEMENT SCH-33	CD-33	-	17,788.84	238,352.18
**			TA 201 - CASH - CHASE MONEY MARKET TRUST & AGENCY				
TA201	5/1/2012		BALANCE 07/01/11 - 04/30/12		\$0.00	\$0.00	2,808.58
TA201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	\$0.00	\$10,574.92	(7,766.34)
TA201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	\$12,091.80	\$0.00	4,325.46
**			TE 200 - CASH - CONTROLLED DISBURSEMENT SCHOLARSHIP				
TE200							
TE200	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	300.00
**			TE 201 - CASH - CHASE MONEY MARKET SCHOLARSHIP				

6/12/2012 EDEN CENTRAL SCHOOL
MULTIPLE ACCOUNT TRANSACTION REPORT (G/L) - 05/01/12-05/31/12

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ACCOUNT	DATE	PO#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
TE201							
TE201	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	614.81
TE201	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	0.14	-	614.95
**			TE 20101 - CASH - GARRA LESTER MEM SCHOLARSHIP				
TE20101	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	3,358.07
TE20101	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	0.71	-	3,358.78
**			TE 20102 - CASH - JAMES BURDICK MEM SCHOLARSHIP				
TE20102	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	4,088.03
TE20102	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	0.87	-	4,088.90
**			TE 20103 - CASH - GARY GRESOCK MEM SCHOLARSHIP				
TE20103	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	955.87
TE20103	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	0.20	-	956.07
**			TE 20104 - CASH - SERVICE ABOVE SELF AWARD				
TE20104	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	3,363.63
TE20104	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	0.71	-	3,364.34
**			V 201 - CASH - CHASE MONEY MARKET DEBT SERVICE				
V201							
V201							
**			V 20101 - CASH - CHASE MONEY MARKET SDMT #1				
V20101							
V20101							
**			V 20102 - CASH - CHASE MONEY MARKET BUS GARAGE				
V20102							
V20102							
**			V 20105 - CASH - CHASE MONEY MARKET SDMT #2				
V20105	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	9,005.06
V20105	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	17.13	-	9,022.19
V20105	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	2.00	-	9,024.19
**			V 201.09 - CASH - CHASE MONEY MARKET EXCEL				
V201.09	5/1/2012		BALANCE 07/01/11 - 04/30/12		-	-	1,116.54
V201.09	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	34.43	-	1,150.97
V201.09	5/31/2012		* SEE CASH RECEIPTS SCH-11	CR-11	0.26	-	1,151.23
			GL TOTALS				
						Cash Account Book Balance:	9,471,840.52

EDEN CENTRAL SCHOOL DISTRICT
 Treasurer's Cash Report May 2012 CD'S

<u>ISSUE DATE</u>	<u>MATURITY DATE</u>	<u>HELD BY</u>	<u>ORIGINAL AMOUNT</u>	<u>MM Acct Rate</u>	<u>CD Rate</u>	<u>TERM (Days)</u>	<u>INTEREST</u>	<u>VALUE AT MATURITY</u>
		INVESTMENTS @						
	05/31/12		0.00				0.00	
			A-201-03				A2401	

REVENUE BUDGET STATUS - FUNDS: A FOR PERIOD COVERED 07/01/11 - 05/31/12

ACCOUNT	ACCOUNT NAME	BUDGET	ADJUSTMENTS	REVISED BUDGET	REVENUE EARNED	UNEARNED REVENUE
A 1001	REAL PROPERTY TAXES	10,401,816.00	0.00	10,401,816.00	10,414,286.78	(12,470.78)
A 1085	SCHOOL TAX RELIEF	2,136,813.00	0.00	2,136,813.00	2,128,400.80	8,412.20
A 1090	INTEREST AND PENALTIES ON	10,000.00	0.00	10,000.00	8,072.00	1,928.00
A 1120	SALES TAX	1,550,000.00	0.00	1,550,000.00	1,236,410.31	313,589.69
A 1315	CONTINUING EDUCATION	7,000.00	0.00	7,000.00	1,584.77	5,415.23
A 1315.001	DRIVER EDUCATION	15,000.00	0.00	15,000.00	13,760.00	1,240.00
A 1315.002	SUMMER MUSIC PROGRAM	3,000.00	0.00	3,000.00	4,624.00	(1,624.00)
A 1489	CHARGES FOR SERVICES	3,000.00	0.00	3,000.00	2,730.65	269.35
A 2230	DISTRICT TUITION	0.00	0.00	0.00	148,238.31	(148,238.31)
A 2304	TRANSPORTATION	0.00	0.00	0.00	3,553.47	(3,553.47)
A 2401	INTEREST AND EARNINGS	30,000.00	0.00	30,000.00	30,338.44	(338.44)
A 2412	RENTAL OF PROPERTY-OTHER	200.00	0.00	200.00	200.00	0.00
A 2413	RENTAL TO BOCES	26,400.00	0.00	26,400.00	14,091.00	12,309.00
A 2440	RENTAL OF BUSES	15,000.00	0.00	15,000.00	11,879.96	3,120.04
A 2650	SALE OF EXCESS MATERIAL	800.00	0.00	800.00	1,982.25	(1,182.25)
A 2666	SALE TRANSP EQUIPMENT	5,500.00	0.00	5,500.00	2,658.00	2,842.00
A 2680	INSURANCE RECOVERIES	0.00	0.00	0.00	3,118.11	(3,118.11)
A 2680.001	INSE RECOVERIES - TRANSP	0.00	0.00	0.00	4,699.59	(4,699.59)
A 2690	COMPENSATION FOR LOSS	500.00	0.00	500.00	192.91	307.09
A 2701	REFUND BOCES SERVICES	135,000.00	0.00	135,000.00	148,791.76	(13,791.76)
A 2703	REFUND PRIOR YEAR	15,000.00	0.00	15,000.00	80,401.59	(65,401.59)
A 2705	GIFTS AND DONATIONS	18,000.00	14,865.06	32,865.06	22,928.08	9,936.98
A 2770	MISCELLANEOUS REVENUE	40,000.00	6,887.50	46,887.50	44,604.35	2,283.15
A 3101	STATE AID	8,454,641.00	(3,221,912.61)	5,232,728.39	4,438,777.23	793,951.16
A 3101.001	EXCESS COST AID	0.00	1,170,623.00	1,170,623.00	768,377.83	402,245.17
A 3102	LOTTERY AID	0.00	1,709,035.40	1,709,035.40	1,709,035.40	0.00
A 3102.001	VLT LOTTERY GRANT	0.00	342,254.21	342,254.21	342,254.21	0.00
A 3103	STATE AID - BOCES	810,223.00	0.00	810,223.00	139,472.10	670,750.90
A 3260	TEXTBOOK AID	100,968.00	0.00	100,968.00	102,113.00	(1,145.00)
A 3262	SOFTWARE AID	25,046.00	0.00	25,046.00	24,478.00	568.00
A 3262.001	HARDWARE AID	29,846.00	0.00	29,846.00	29,737.00	109.00
A 3263	LIBRARY AID	10,450.00	0.00	10,450.00	10,212.00	238.00
A 3289	OTHER STATE AID	0.00	0.00	0.00	55,350.45	(55,350.45)
A 4601	MEDICAID ASSISTANCE	73,800.00	0.00	73,800.00	79,402.01	(5,602.01)
FUND A TOTAL		23,918,003.00 ✓	21,752.56 ✓	23,939,755.56 ✓	22,026,756.36	1,912,999.20

Report Completed 8:50 AM

REVIEWED

By M Lobosco at 9:10 am, Jun 12, 2012

SUBJECT: APPOINTMENT AND DUTIES OF THE CLAIMS AUDITOR

The Board may adopt a resolution establishing the appointment of a Claims Auditor who shall hold the position subject to the pleasure of the Board and report directly to the Board on the results of audits of claims. The Board may require that the Claims Auditor report to the Clerk of the District or the Board, or to the Superintendent for administrative matters such as workspace, time and attendance.

School Boards may at their discretion adopt a resolution establishing the office of Deputy Claims Auditor to act as the Claims Auditor in the absence of the Claims Auditor. A Board may, by resolution, abolish the position of Deputy Claims Auditor at any time. The same eligibility requirements/qualifications that apply to a Claims Auditor apply to the Deputy Claims Auditor.

Qualifications

The Claims Auditor must have the necessary knowledge and skills to effectively audit claims including experience with purchasing, bidding and claims. The Claims Auditor must be bonded prior to assuming his/her duties.

No person shall be eligible for appointment to the office of Claims Auditor who shall be:

- a) A member of the Board;
- b) The Clerk or Treasurer of the Board;
- c) The Superintendent or official of the District responsible for business management;
- d) The Purchasing Agent;
- e) Clerical or professional personnel directly involved in accounting and purchasing functions of the District or under the direct supervision of the Superintendent;
- f) The individual or entity responsible for the internal audit function (the Internal Auditor);
- g) The External (Independent) Auditor responsible for the external audit of the financial statements;
- h) A close or immediate family member of an employee, officer, or contractor providing services to the District. A "close family member" is defined as a parent, sibling or nondependent child; an "immediate family member" is a spouse, spouse equivalent, or dependent (whether or not related).

The Claims Auditor is not required to be a resident of the District and shall be classified in the civil service exempt class.

(Continued)

SUBJECT: APPOINTMENT AND DUTIES OF THE CLAIMS AUDITOR (Cont'd.)

The Board may delegate this claims audit function by using inter-municipal cooperative agreements, shared services through a Board of Cooperative Educational Services, or independent contractors, providing that the individual or organization serving as independent contractor meets the following standards for independence between the Claims Auditor and the District:

- a) Has no other responsibilities related to the business operations of the School District;
- b) Has no interest in any other contracts with, and does not provide any goods or services to, the School District; and
- c) Is not a close or immediate family member of anyone who has responsibilities related to business operations of the School District, or has an interest in any other contracts with the District. A "close family member" is defined as a parent, sibling or nondependent child; an "immediate family member" is a spouse, spouse equivalent, or dependent (whether or not related).

If a School District delegates the claims audit function using an intermunicipal cooperative agreement, shared service or an independent contractor, the School Board remains responsible for auditing all claims for services from the entity providing the delegated Claims Auditor, either directly or through a delegation to a different independent entity.

Valid claims against the District shall be paid by the Treasurer only upon the approval of the Claims Auditor. The Claims Auditor shall certify that each claim listed on the warrant was audited and payment was authorized. He/she shall:

- a) Examine all claim forms with respect to the availability of funds within the appropriate codes and adequacy of evidence to support the District's expenditure;
- ~~b) Substantiate receipts or other revenues or expenditures;~~
- b e) Meet such other requirements as may be established by the Regulations of the Commissioner of Education and/or the Comptroller of the State of New York.

Education Law Sections 1604(35), 1709(20-a), 2526 and 2554(2-a)
8 New York Code of Rules and Regulations (NYCRR) Section 170.12(c)

1st Reading:
Adoption:

Community Relations

SUBJECT: PUBLIC ACCESS TO RECORDS

Access to records of the District shall be consistent with the rules and regulations established by the State Committee on Open Government and shall comply with all the requirements of the New York State Public Officers Law Sections 87 and 89.

A Records Access Officer shall be designated by the Superintendent, subject to the approval of the Board of Education, who shall have the duty of coordinating the School District's response to public request for access to records.

The District shall provide copies of records in the format and on the medium requested by the person filing the Freedom of Information Law (FOIL) request if the District can reasonably do so regardless of burden, volume or cost of the request.

Regulations and procedures pertaining to accessing and providing District records shall be as indicated in the School District Administrative Manual.

Requests for Records via E-mail

If the District has the capability to retrieve electronic records, it must provide such records electronically upon request. The District shall accept requests for records submitted in the form of electronic mail and respond to such requests by electronic mail using the forms supplied by the District. This information shall be posted on the District Web site, clearly designating the e-mail address for purposes of receiving requests for records via this format.

When the District maintains requested records electronically, the response shall inform the requester that the records are accessible via the internet and in printed form either on paper or other information storage medium.

~~—The District shall respond to a request within five (5) business days of the receipt of a request. Should all or part of the request need to be denied, the District shall respond in the manner set forth by the rules and regulations stipulated by the Committee on Open Government.~~

Board of Education Meetings and Records

District records subject to release under the FOIL, as well as any proposed rule, regulation, policy or amendment, that are on the Board agenda and scheduled to be discussed at a Board meeting, shall be made available upon request, to the extent practicable, prior to the meeting. Copies of such records may be made available for a reasonable fee. If the District maintains a regularly updated website and utilizes a high speed internet connection, such records may be posted on the Web site to the extent practicable, prior to the meeting. The District may, but is not required to expend additional funds to provide such records.

Education Law Section 2116

Public Officers Law Sections 87 and 89

21 New York Code of Rules and Regulations (NYCRR) Parts 1401 and 9760

1st Reading:

Adoption:

Non-Instructional/Business
Operations**SUBJECT: ENERGY CONSERVATION IN THE SCHOOLS**

The Board of Education recognizes the importance of energy and water conservation and is committed to the analysis, development, and initiation of conservation measures throughout the District for the purpose of reducing energy consumption, particularly in these times of declining levels of natural energy resources and increasing cost of these resources. The Board maintains an aggressive and responsible program to reduce consumption of energy by its facilities and to provide education to both staff and students on the conservation of energy.

The District is committed to an energy conservation program that addresses not only capital-related energy projects but ongoing, day-to-day energy related issues as well. All staff are urged to participate actively in a program of energy conservation by assisting in the efforts to eliminate the wasteful use of energy in the operation of the District's buildings. Cooperation will be required of each employee and each student to achieve a meaningful energy conservation program that results in a more efficient use of energy resources. Involvement of staff and students is essential to a successful program of energy conservation.

Energy Manager

The Superintendent of Buildings and Grounds is designated as the Energy Manager of the District and he/she shall report directly to the Board of Education and the Superintendent, or their designee, on matters pertaining to energy conservation.

Energy Conservation ~~Task Force~~ Committee

~~— The Board of Education further directs the Superintendent to establish an energy conservation task force consisting of at least two Board members, the Superintendent, the School Business Official, the Superintendent of Buildings and Grounds, and such other individual(s) as may be deemed necessary. The duties of this task force will include, but are not limited to, the following:~~

- ~~— a) — Analyzing the District's energy consumption patterns and cost data;~~
- ~~— b) — Selecting and recommending to the Board an energy audit or technical assistance study to determine where the District can save;~~
- ~~— c) — Consider financing options for energy improvement projects. A technical assistance study can evaluate proposed project before the District enters into an agreement;~~
- ~~— d) — Consider cost savings from cooperative purchasing arrangements with other municipalities and school districts.~~

~~— Progress reports on the implementation of energy conservation measures will be made to the Board at least annually.~~

(Continued)

Non-Instructional/Business
Operations**SUBJECT: ENERGY CONSERVATION IN THE SCHOOLS (Cont'd.)**

The Board of Education further directs the Superintendent to establish an energy conservation committee, which will include at least one Board Member. The duties of this committee will include, but are not limited to, the following:

- a) Analyzing the school district's energy consumption patterns and cost data;
- b) Work with outside consultants and/or staff members to recommend and evaluate energy saving ideas, including but not limited to Technology Power management, lighting changes, HVAC changes and management;
- c) Evaluate and make recommendations about the energy efficiency of school district buildings through periodic building inspections and surveys;
- d) Consider cost savings from cooperative purchasing arrangements with other municipalities and school districts.

Progress reports on the implementation of energy conservation measures will be made to the Superintendent at least annually.

Minimum Indoor Air Temperature

The District will comply with the Property Maintenance Code of New York State, part of the New York State Uniform Fire Prevention and Building Code, which requires that indoor occupiable workspaces be maintained at a minimum temperature of sixty five (65) degrees from September 14 to May 31 during the period the spaces are occupied. There are exceptions for areas of vigorous physical activities such as gymnasiums as well as processing spaces such as coolers or freezers. However, by law, code or regulation there is no maximum temperature specified. Ventilation requirements only require fresh air, not cool air-conditioning.

Long-Range Considerations

The energy conservation program is an important factor to be considered in planning effective use of school facilities, new construction, remodeling or rehabilitation programs, and modernization projects.

Recycling

The Superintendent will develop a program for the source separation and segregation of recyclable or reusable materials in the District. This District-wide recycling plan shall include:

- a) A conservation education program to teach students about their social responsibility for preserving our resources, and involvement of all students and personnel in a comprehensive effort to reduce, reuse and recycle waste materials;

Non-Instructional/Business
Operations

- b) A concerted effort to purchase recycled items and biodegradable rather than non-biodegradable products;
- c) Separation of waste into appropriate categories for the purpose of recycling, including mercury-added consumer products; and
- d) A cooperative effort with community recycling programs.

Environmental Conservation Law Sections 27-2101- 27-2117
General Municipal Law Section 120-aa
19 New York State Code of Rules and Regulations (NYCRR) Sections 1221-1228 and
Section 1240
Energy Conservation Code of New York State 2007

1st Reading:

Adoption:

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all education records maintained by the School District.

Education Records

The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student, and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provided under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:

- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Used only as a memory aid.

Additionally FERPA does not prohibit a school official from disclosing information about a student if the information is obtained through the school official's personal knowledge or observation and not from the student's education records.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Access to Student Records

The Board directs that administrative regulations and procedures be formulated to comply with the provisions of federal law relating to the availability of student records. The purpose of such regulations and procedures shall be to make available to the parents/guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students who are eighteen (18) years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to ensure the confidentiality of such records with respect to third parties.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information (**PII**) contained in student **education** records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates such person's approval of the information contained in the electronic consent.

ExceptionsDirectory Information and Limited Directory Information Disclosure

Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. Limited Directory Information Disclosure means that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both. The intent is to allow schools the option to implement policies that allow for the disclosure of student information for uses such as yearbooks, but restrict disclosure for more potentially dangerous purposes. The District shall limit disclosure of its designated directory information as otherwise specified in its public notice to parents of students in attendance and eligible students in attendance.

Health and Safety Emergency Exception

School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency.

School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)Release of Information to Another Educational Institution

The District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll, or after the student has enrolled or transferred, so long as the disclosure is for purposes related to the student's enrollment or transfer. Parental consent is not required for transferring education records if the school's annual FERPA notification indicates that such disclosures may be made. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

Audit/Evaluation Exception

The audit or evaluation exception allows for the disclosure of PII from education records without consent to authorized representatives of the Comptroller General of the U.S., the Attorney General, the Secretary of Education, and State or local educational authorities ("FERPA permitted" entities). Under this exception, PII from education records must be used to audit or evaluate a Federal or State supported education program, or to enforce or comply with Federal legal requirements that relate to those education programs (audit, evaluation, or enforcement or compliance activity).

The District may, from time to time, disclose PII from education records without consent to authorized representatives of the entities listed above. The District may also, from time to time, designate its own authorized representative who may access PII without consent in connection with an audit or evaluation of an education program within the District. As an example, the District might designate a university as its authorized representative in order to disclose, without consent, PII from education records on its former students to the university. The university could then disclose, without consent, transcript data on those former students attending the university to allow the District to evaluate how effectively the District prepared its students for success in postsecondary education.

Studies Exception

This exception allows for the disclosure of PII from education records without consent to organizations conducting studies for, or on behalf of, schools, school districts or postsecondary institutions. Studies can be for the purpose of developing, validating, or administering predictive tests; administering student aid programs; or improving instruction.

The District may, from time to time, disclose PII from education records without consent to such organizations conducting studies for the District, in accordance with its obligations under FERPA.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

In addition, other entities outside of the District may, from time to time, disclose PII from education records that the District has previously shared with that entity, to organizations conducting studies on behalf of the District. For example, a State Education Agency (SEA) may disclose PII from education records provided by the District without consent to an organization for the purpose of conducting a study that compares program outcomes across school districts to further assess the effectiveness of such programs with the goal of providing the best instruction.

Required Agreements for the Studies or Audit/Evaluation Exceptions

To the extent required by law, the District shall enter into a written agreement with organizations conducting studies for the District, or, with its designated authorized representatives in connection with audits or evaluations of education programs within the District. In the event that the District discloses PII from education records to its own designated authorized representative in connection with an audit or evaluation of an educational program within the District, it shall use reasonable methods to ensure to the greatest extent practicable that its designated authorized representative complies with FERPA and its regulations.

Challenge to Student Records

Parents/guardians of a student under the age of eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, shall have an opportunity for a hearing to challenge the content of the school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein.

Disclosures to Parents of Eligible Students

Even after a student has become an "eligible student" under FERPA (which is defined as a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education) an educational agency or institution may disclose education records to an eligible student's parents, without the student's consent:

- a) If the student is claimed as a dependent for Federal income tax purposes by either parent;
- b) In connection with a health or safety emergency;
- c) If the student attends an institution of postsecondary education, is under twenty-one (21) years of age and the disclosure is regarding the student's violation of law, an institutional rule or policy governing the use of alcohol or a controlled substance at that institution; or
- d) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)**Release of Information to the Noncustodial Parent**

The District may presume that the noncustodial parent has the authority to request information concerning his/her child and release such information upon request. If the custodial parent wishes to limit the noncustodial parent's access to the records, it would be his/her responsibility to obtain and present to the school a legally binding instrument that prevents the release of said information.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232g
34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policies #7243 -- Student Directory Information
#7242 -- Military Recruiters' Access to Secondary School
Students and Information on Students
#7643 -- Transfer Students with Disabilities

1st Reading:
Adoption:

Students

SUBJECT: STUDENT DIRECTORY INFORMATION

Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed.

The District shall publish an annual public notice informing parents or eligible students (i.e., a student eighteen (18) years of age or older or who is attending an institution of post-secondary education) of the District's definition of directory information, the parent/eligible student's right to refuse the release of student directory information and indication of the time period for their response. Following such public notice and a reasonable response period, the District may release such information to an outside group without individual consent.

The Family Educational Rights and Privacy Act (FERPA) defines student directory information as any of the items as indicated in the following list. The School District will release the following defined directory information:

- a) name;
- b) address;
- c) telephone listing;
- d) date and place of birth;
- e) major field of study;
- f) grade level;
- g) participation in **officially recognized** sports and activities;
- h) weight and height (for members of athletic teams);
- i) dates of attendance, honors, degrees and awards;
- j) e-mail address;
- k) photograph; and
- l) name of educational institution previously attended.

Directory information **does not** include:

- a) A student's social security number; or
- b) A student's identification (ID) number, except as provided below.

Directory information includes a student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user.

(Continued)

Students

SUBJECT: STUDENT DIRECTORY INFORMATION (Cont'd.)**Limited Directory Information Disclosure**

Limited Directory Information Disclosure means that that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both. Allowing limited directory information disclosure may permit the District to use student directory information for such limited purposes as school yearbooks, honor roll lists, graduation programs, playbills and other similar uses, without obtaining individual consent. Limiting the disclosure of such information may be beneficial when the District perceives such disclosure as putting students at risk of becoming targets of marketing campaigns, news media or possible victims of criminal acts. The District shall limit its disclosure of its designated directory information as specified in its public notice to parents and eligible students.

Military Recruiter Access

The release of student directory information is not to be confused with the release of names, addresses and telephone listings of eligible students (i.e., a student seventeen (17) years of age or older or in the eleventh grade (or its equivalent) or higher) to Military Recruiters. In compliance with the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001 (NCLB), and the National Defense Authorization Act, the School District shall notify parents that by law it routinely releases this information to Military Recruiters upon request subject to a parents'/eligible students' written request not to disclose such information.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)
34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policies #7240 -- Student Records: Access and Challenge
#7242 -- Military Recruiters' Access to Secondary School Students and Information on Students

1st Reading:
Adoption:

Students

SUBJECT: ADMINISTRATION OF MEDICATION

~~Under certain circumstances, when it is necessary for a student to take medication (prescription and non-prescription) during school hours, the school's registered professional nurse may administer the medication if the parent or person in parental relation submits a written request accompanied by a written request from a physician indicating the frequency and dosage of prescribed medication. The parent or person in parental relation must assume responsibility to have the medication delivered directly to the Health Office in a properly labeled original container.~~

~~—All medication orders (prescription and non-prescription) must be reviewed annually or when there is a change in dosage.~~

~~Procedures for receipt, storage and disposal of medications as well as procedures for taking medications off school grounds or after school hours while participating in a school-sponsored activity will be in accordance with State Education Department Guidelines.~~

The school's registered professional nurse may administer medication to a student during school hours under certain conditions. (For the purpose of this policy "medication" includes prescription and non-prescription). Per New York State Education Department (NYSED) requirements, the school must receive the following before medication is given to a student:

- a) The original written order from the student's physician stating the name of the medication, precise dosage, frequency and time of administration;
- b) A written, signed consent from the student's parent or legal guardian requesting the administration of the medication, as prescribed by the physician, to the student in school; and
- c) The medication, properly labeled in its original container, must be delivered to the School Health Office by the student's parent or legal guardian. (The term "properly labeled" in the context of this policy means that the container must include the following information: the student's name, name of medication, dosage, frequency and prescribing physician). A student is not permitted to carry any medication on his/her person in school, or on the school bus, or keep any medication in his/her school locker(s). An exception to this policy may apply for a student's asthma inhaler or epi-pen which a student may carry and use under certain conditions.

All medication orders must be reviewed annually or whenever there is a change in dosage.

Procedures governing the School District's receipt, storage and disposal of medication, as well as those pertaining to the administration of medication to a student after school hours and/or off school grounds during a school-sponsored activity will be in accordance with NYSED guidelines.

Emergency Medication

The administration of emergency medication (injectable, including "epi-pens," and/or oral) to a student for extreme hypersensitivity may be performed by a school staff member responding to an emergency situation when such use has been prescribed by a licensed prescriber. However, a registered professional nurse/nurse practitioner/physician/physician's assistant *must* have trained the staff member to administer the emergency medication for that particular emergency situation (e.g.,

Students

"epi-pen") and given him/her approval to assist the student in the event of an emergency anaphylactic reaction. Such a response would fall under the Good Samaritan exemption for rendering emergency care during a life threatening situation.

SUBJECT: ADMINISTRATION OF MEDICATION (Cont'd)**Use of Asthma Inhalers in Schools**

~~In accordance with law, the School District must permit students who have been diagnosed by a physician or other duly authorized health care provider as having a severe asthmatic condition to carry and use a prescribed inhaler during the school day. Prior to permitting such use, the School Health Office must receive the written permission of the prescribing physician or other duly authorized health care provider, and parental consent, based on such physician's or provider's determination that the student is subject to sudden asthmatic attacks severe enough to debilitate that student. In addition, upon the written request of a parent or person in parental relation, the Board shall allow such pupils to maintain an extra inhaler in the care and custody of the school's registered professional nurse employed by the District. However, the law does not require the District to retain a school nurse solely for the purpose of taking custody of a spare inhaler, or require that a school nurse be available at all times in a school building for such purpose.~~

~~—A record of such physician or health care provider/parental permission shall be maintained in the school health office.~~

~~—Health Office personnel will maintain regular parental contact in order to monitor the effectiveness of such self-medication procedures and to clarify parental responsibility as to the daily monitoring of their child to ensure that the medication is being utilized in accordance with the physician's or provider's instructions. Additionally, the student will be required to report to the Health Office on a periodic basis as determined by Health Office personnel so as to maintain an ongoing evaluation of the student's management of such self-medication techniques, and to work cooperatively with the parents and the student regarding such self-care management.~~

~~—Students who self-administer medication without proper authorization, under any circumstances, will be referred for counseling by school nursing personnel. Additionally, school administration and parents will be notified of such unauthorized use of medication by the student, and school administration may also be involved in determining the proper resolution of such student behavior.~~

A student may carry and use an asthma inhaler if the School Health Office has on file: the physician's written order/diagnosis that the student has a severe asthma condition and may be subject to sudden and debilitating asthmatic attacks; and written permission from the student's parent or legal guardian. Upon written request of the student's parent or legal guardian, the school must allow a student to maintain an extra asthma inhaler in the care and custody of the school's registered professional nurse. (A School District is **not required** to hire a registered professional nurse solely for the purpose of maintaining a spare inhaler or to ensure that a registered professional nurse is available at all times in a school building for such purpose).

(Continued)

Students

SUBJECT: ADMINISTRATION OF MEDICATION (Cont'd.)**Blood Glucose Monitoring**

Children with diabetes have the right to care for their diabetes at school in accordance with the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973 which provide protection against discrimination for children with disabilities, including diabetes.

Accordingly, blood glucose monitoring must be allowed in the school setting at any time, within any place, and by anyone necessitating such testing. Children must receive assistance if needed with the procedure.

The school nurse shall oversee any arrangements that need to be made for testing and a system to report the results to the nurse as needed. Proper arrangements should be made for the disposal of sharps.

Alcohol-Based Hand Sanitizers

Alcohol-based hand sanitizers are considered over-the-counter (OTC) drugs by the United States Food and Drug Administration. However, due to the fact that careful hand-washing and sanitation is the most effective way to control the recent spread of Methicillin-Resistant Staphylococcus Aureus (MRSA) in schools, the New York State Education Department (NYSED) has allowed a medical exemption to the requirements for OTC preparations in the school setting to permit the use of alcohol-based hand sanitizers.

The School Medical Director may approve and permit the use of alcohol-based hand sanitizers in the District's schools without a physician's order. Parents may provide written notification to the school in the event that they do not wish to have their child use this product.

It should be noted that hand sanitizers which contain alcohol are flammable and shall not be placed in hallways or near an open flame or source of sparks.

Disposal of Unused Medication

Any unused medication (including, but not limited to expired prescription and nonprescription drugs) must be returned to the parent/guardian by the end of each school year. If the parent/guardian does not retrieve the unused medication by the end of the school year, then the School Nurse or designated School Health Office personnel must document that the medication was abandoned and dispose of the unused medication.

Individuals with Disabilities Education Improvement Act of 2004 [Public Law 108-446 Section 614(a)]

Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Sections 1400 et seq.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.

Education Law Sections 902(b), 916, 6527(4)(a) and 6908(1)(a)(iv)

Public Health Law Section 3000-a

NOTE: Refer also to Policy #7521 -- Students with Life-Threatening Health Conditions

1st Reading:

Adoption:

Students

SUBJECT: PEDICULOSIS (HEAD LICE)

Few conditions seem to cause as much concern in schools and homes as an infestation of head lice in children. Students in the elementary grades (ages 3 through 10) are the most likely target hosts for these insect pests. Head lice do not respect socio-economic class distinctions and their presence does not indicate a lack of hygiene or personal cleanliness. Recent medical recommendations from both the American Association of Pediatrics (AAP) and the National Association of School Nurses (NASN) do not treat head lice as an illness that necessitates an absence from school and have shown that the contagion does not spread as easily as once thought. Therefore, the Board of Education does not condone the absence of students from school for unnecessary reasons and considers head lice an unnecessary absence that impedes a student's educational progress.

In order to control infestations of head lice (Pediculosis), the Board of Education has adopted the following protocols:

- a) Whenever there is a possibility that a student is infested, staff will contact the student's parents. The school nurse should check the remainder of the students in the class. An infested student will not return to school unless corrective treatment has been given and the student is free of active lice. Current treatment protocols make this possible in less than twenty-four (24) hours. Parents may be asked to have a physician prescribe medication for treatment.
- b) A student who has been infested will be readmitted to school after successfully completing an examination by the school nurse.
- c) School staff will work with parents to minimize student absence caused by exposure to head lice. An infested student is not sick and is not a danger to other students. Excessive and unnecessary absences affect a student's educational progress.
- d) School staff will protect student privacy and maintain confidentiality of medical information when infestations are detected.
- e) School staff will also work to minimize the social stigma that is unfairly attached to victims of head lice infestations. Head lice are not caused by poverty or unsanitary conditions. Students will not be separated from their peers or singled out as infected. All staff will learn proper precautions to prevent further spread of the infestation.

Regulations will be developed to provide guidelines on the detection and treatment of head lice, as well as classroom procedures for dealing with affected students.

1st Reading:
Adoption:

Instruction

SUBJECT: CURRICULUM DEVELOPMENT, RESOURCES AND EVALUATION

Research has demonstrated that student success is tied to curricula that is appropriately aligned and articulated, and in compliance with all state and national standards. The Board of Education supports and encourages development of a District-wide, articulated curriculum that conforms to state mandates and is responsive to the needs of children in a rapidly changing society. In order to help our students achieve success, the District will ensure that:

- a) All curricula is aligned with New York State and Common Core Learning standards;
- b) All approved curricula is taught in every classroom.

The Principals of the elementary and secondary schools shall be responsible to the Superintendent for developing District-wide efforts toward the short and long-range improvement of curriculum and instruction.

Curriculum Resources

There are many resources for curriculum development that exist in our School District, and the instructional staff, under the guidance of the administration, is expected to delve into those resources for possible improvement of the instructional program. Each teacher has the privilege of being an initiator of improvement, as well as a reactor to changing conditions, and the Principals shall be involved in curriculum development.

From the staff, the Superintendent may appoint curriculum study committees; and their findings, as well as the collective judgments of the staff about the pertinence of various possible changes, shall be submitted by the Superintendent to the Board of Education for consideration in the forming of curriculum policy.

Curriculum Evaluation

The Board of Education shall direct a continuing evaluation of the curriculum as part of a program of instructional improvement. All aspects of the curriculum shall be subjected to a searching and critical analysis in an attempt to improve the learning and growth of students.

The administrative staff shall evaluate the curriculum in a systematic manner involving school personnel and others as appropriate and make periodic recommendations for action by the Board. The Board of Education from time to time may invite teachers or others to discuss the curriculum.

Evaluation of the Instructional Program

The Board of Education expects staff members to maintain a continual program of evaluation at every level to determine the extent of progress toward the schools' objectives. The Board of Education will periodically request the Superintendent to present factual information that it considers necessary to evaluate the effectiveness of the School System.

Education Law Sections 1604, 1709, 2503 and 3204
8 New York Code of Rules and Regulations (NYCRR) Section 100.2(m)

1st Reading:
Adoption:

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY

The District has developed and will amend, as appropriate, a written Code of Conduct for the Maintenance of Order on School Property, including school functions, which shall govern the conduct of students, teachers and other school personnel, as well as visitors **and/or vendors**. The Board of Education shall further provide for the enforcement of such Code of Conduct.

For purposes of this policy, and the implemented Code of Conduct, school property means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of the District's elementary or secondary schools, or in or on a school bus; and a school function shall mean a school-sponsored extracurricular event or activity regardless of where such event or activity takes place, including those that take place in another state.

The District Code of Conduct has been developed in collaboration with student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

The Code of Conduct shall include, at a minimum, the following:

- a) Provisions regarding conduct, dress and language deemed appropriate and acceptable on school property and at school functions, and conduct, dress and language deemed unacceptable and inappropriate on school property; provisions regarding acceptable civil and respectful treatment of teachers, school administrators, other school personnel, students and visitors on school property and at school functions; the appropriate range of disciplinary measures which may be imposed for violation of such Code; and the roles of teachers, administrators, other school personnel, the Board of Education and parents/persons in parental relation to the student;
- b) Provisions prohibiting discrimination and harassment against any student, by employees or students on school property or at a school function, that creates a hostile environment by conduct, with or without physical contact and/or verbal threats, intimidation or abuse, of such a severe nature that:
 1. Has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being; or
 2. Reasonably causes or would reasonably be expected to cause a student to fear for his/her physical safety.

Such conduct shall include, but is not limited to, threats, intimidation, or abuse based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender as defined in Education Law Section 11(6), or sex; provided that nothing in this subdivision shall be construed to prohibit a denial of admission into, or exclusion from, a course of instruction based on a

(Continued)

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

person's gender that would be permissible under Education Law Sections 3201-a or 2854(2) (a) and Title IX of the Education Amendments of 1972 (20 USC Section 1681, et seq.), or to prohibit, as discrimination based on disability, actions that would be permissible under 504 of the Rehabilitation Act of 1973;

- c) Standards and procedures to assure security and safety of students and school personnel;
- d) Provisions for the removal from the classroom and from school property, including a school function, of students and other persons who violate the Code;
- e) Provisions prescribing the period for which a disruptive student may be removed from the classroom for each incident, provided that no such student shall return to the classroom until the Principal (or his/her designated School District administrator) makes a final determination pursuant to Education Law Section 3214(3-a)(c) or the period of removal expires, whichever is less;
- f) Disciplinary measures to be taken for incidents **on school property or at school functions** involving the use of tobacco, the possession or use of illegal substances or weapons, the use of physical force, vandalism, violation of another student's civil rights, harassment and threats of violence;
- g) **Provisions for responding to acts of discrimination and harassment against students by employees or students on school property or at a school function pursuant to clause (b) of this subparagraph;**
- h) Provisions for detention, suspension and removal from the classroom of students, consistent with Education Law Section 3214 and other applicable federal, state and local laws, including provisions for school authorities to establish procedures to ensure the provision of continued educational programming and activities for students removed from the classroom, placed in detention, or suspended from school, which shall include alternative educational programs appropriate to individual student needs;
- i) Procedures by which violations are reported and determined, and the disciplinary measures imposed and carried out;
- j) Provisions ensuring the Code of Conduct and its enforcement are in compliance with state and federal laws relating to students with disabilities;
- k) Provisions setting forth the procedures by which local law enforcement agencies shall be notified of Code violations which constitute a crime;

(Continued)

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

- l) Provisions setting forth the circumstances under and procedures by which parents/persons in parental relation to the student shall be notified of Code violations;
- m) Provisions setting forth the circumstances under and procedures by which a complaint in criminal court, a juvenile delinquency petition or person in need of supervision ("PINS") petition **as defined in Articles 3 and 7 of the Family Court Act** will be filed;
- n) Circumstances under and procedures by which referral to appropriate human service agencies shall be made;
- o) A minimum suspension period for students who repeatedly are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom, provided that the suspending authority may reduce such period on a case-by-case basis to be consistent with any other state and federal law. For purposes of this requirement, as defined in Commissioner's Regulations, "repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom" shall mean engaging in conduct which results in the removal of the student from the classroom by teacher(s) pursuant to the provisions of Education Law Section 3214(3-a) and the provisions set forth in the Code of Conduct on four (4) or more occasions during a semester, or three (3) or more occasions during a trimester, as applicable;
- p) A minimum suspension period for acts that would qualify the student to be defined as a violent student pursuant to Education Law Section 3214(2-a)(a). However, the suspending authority may reduce the suspension period on a case-by-case basis consistent with any other state and federal law;
- q) A Bill of Rights and Responsibilities of Students which focuses upon positive student behavior **and a safe and supportive school climate, which shall be written in plain language, and which shall be** publicized and explained **in an age-appropriate manner** to all students on an annual basis; and
- r) Guidelines and programs for in-service education programs for all District staff members to ensure effective implementation of school policy on school conduct and discipline, **including but not limited to, guidelines on promoting a safe and supportive school climate while discouraging, among other things, discrimination or harassment against students by students and/or school employees; and including safe and supportive school climate concepts in the curriculum and classroom management.**

(Continued)

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

The District's Code of Conduct ~~has been~~ shall be adopted by the Board of Education only after at least one (1) public hearing that provided for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties. ~~Copies of the Code of Conduct shall be disseminated pursuant to law and Commissioner's Regulations.~~

The District's Code of Conduct shall be reviewed on an annual basis, and updated as necessary in accordance with law. ~~The District may establish a committee pursuant to Education Law Section 2801(5)(a) to facilitate review of its Code of Conduct and the District's response to Code of Conduct violations.~~ The School Board shall reapprove any updated Code of Conduct or adopt revisions only after at least one (1) public hearing that provides for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties. ~~The District shall file a copy of its Code of Conduct and any amendments with the commissioner, in a manner prescribed by the Commissioner, no later than thirty (30) days after their respective adoptions.~~

~~The District shall post the complete Code of Conduct (including all amendments and annual updates of the Code) on the District's Web site. The link to the District's posting will be requested annually by NYSED via the Uniform Violent Incident Reporting System (VADIR) and will serve as the submission to the Commissioner of Education.~~

The Board of Education shall ensure community awareness of its Code of Conduct by:

- a) Posting the complete Code of Conduct on the Internet website, if any, including any annual updates and other amendments to the Code;
- b) Providing copies of a summary of the Code of Conduct to all students in an age-appropriate version, written in plain language, at a school assembly to be held at the beginning of each school year;
- c) Providing a plain language summary of the Code of Conduct to all parents or persons in parental relation to students before the beginning of each school year and making the summary available thereafter upon request;
- d) Providing each existing teacher with a copy of the complete Code of Conduct and a copy of any amendments to the Code as soon as practicable following initial adoption or amendment of the Code. New teachers shall be provided a complete copy of the current Code upon their employment; and
- e) Making complete copies available for review by students, parents or persons in parental relation to students, other school staff and other community members.

(Continued)

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)**Privacy Rights**

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Education Law Sections 801-a, 2801 and 3214
Family Court Act Articles 3 and 7
Vehicle and Traffic Law Section 142
8 NYCRR Section 100.2(1)(2)

NOTE: Refer also to *District Code of Conduct on School Property*

1st Reading:
Adoption:

Students

**SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES
(ACCEPTABLE USE POLICY)**

The Board of Education will provide access to various computerized information resources through the District's computer system ("DCS" hereafter) consisting of software, hardware, computer networks and electronic communications systems. This may include access to electronic mail, so-called "on-line services" and the "Internet." It may include the opportunity for some students to have independent access to the DCS from their home or other remote locations. All use of the DCS, including independent use off school premises, shall be subject to this policy and accompanying regulations. Further, all such use must be in support of education and/or research and consistent with the goals and purposes of the School District.

Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices

This policy is intended to establish general guidelines for the acceptable student use of the DCS and also to give students and parents/guardians notice that student use of the DCS will provide student access to external computer networks not controlled by the School District. The District cannot screen or review all of the available content or materials on these external computer networks. Thus some of the available content or materials on these external networks may be deemed unsuitable for student use or access by parents/guardians.

Despite the existence of District policy, regulations and guidelines, it is virtually impossible to completely prevent access to content or material that may be considered inappropriate for students. Students may have the ability to access such content or material from their home, other locations off school premises and/or with a student's own personal technology or electronic device on school grounds or at school events. Parents and guardians must be willing to establish boundaries and standards for the appropriate and acceptable use of technology and communicate these boundaries and standards to their children. The appropriate/acceptable use standards outlined in this policy apply to student use of technology via the DCS or any other electronic media or communications, including by means of a student's own personal technology or electronic device on school grounds or at school events.

Standards of Acceptable Use

Generally, the same standards of acceptable student conduct which apply to any school activity shall apply to use of the DCS. This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate usage. Administrative regulations **which will include the Code of Conduct**, will further define general guidelines of appropriate student conduct and use as well as proscribed behavior.

District students shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

(Continued)

Students

**SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES
(ACCEPTABLE USE POLICY) (Cont'd.)**

Students who engage in unacceptable use may lose access to the DCS in accordance with applicable due process procedures, and may be subject to further discipline under the District's school conduct and discipline policy and the District Code of Conduct. The District reserves the right to pursue legal action against a student who willfully, maliciously or unlawfully damages or destroys property of the District. Further, the District may bring suit in civil court against the parents/guardians of any student who willfully, maliciously or unlawfully damages or destroys District property pursuant to General Obligations Law Section 3-112.

Student data files and other electronic storage areas will be treated like school lockers. This means that such areas shall be considered to be School District property subject to control and inspection. The Computer Coordinator may access all such files and communications without prior notice to ensure system integrity and that users are complying with the requirements of this policy and accompanying regulations. Students should **NOT** expect that information stored on the DCS will be private.

Notification/Authorization

The District's Acceptable Use Policy and Regulations will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and students' obligations when accessing the DCS.

~~"Passive Consent" (Opt-out) Student access to the DCS will automatically be provided unless the parent has submitted written notification to the District that such access not be permitted. Procedures will be established to define the process by which parents may submit a written request to deny or rescind student use of the DCS in accordance with law, Commissioner's Regulations and/or District policies and procedures.~~

Regulations will be established as necessary to implement the terms of this policy.

NOTE: Refer also to Policy #8271 -- Internet Safety/ Internet Content Filtering Policy
District Code of Conduct on School Property

1st Reading:
Adoption:

Students

SUBJECT: DIGNITY FOR ALL STUDENTS ACT

The Board of Education recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation. Therefore, in accordance with the Dignity for All Students Act, Education Law, Article 2, the District will strive to create an environment free of discrimination and harassment and will foster civility in the schools to prevent and prohibit conduct which is inconsistent with the District's educational mission.

The District condemns and prohibits all forms of discrimination and harassment of students based on actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex by school employees or students on school property and at school-sponsored activities and events that take place at locations off school property. In addition, any act of discrimination or harassment, outside of school sponsored events, which can reasonably be expected to materially and substantially disrupt the education process may be subject to discipline.

Dignity Act Coordinator

At least one (1) employee at every school shall be designated as the Dignity Act Coordinator(s). The Dignity Act Coordinator(s) will be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity or expression) and sex. The Board of Education shall appoint the Dignity Act Coordinator(s) and share the name(s) and contact information with all school personnel, students, and parents/persons in parental relation.

If a Dignity Act Coordinator vacates his/her position, another school employee shall immediately be designated for an interim appointment as Coordinator, pending approval from the Board of Education, within thirty (30) days of the date the position was vacated. In the event a Coordinator is unable to perform the duties of the position for an extended period of time, another school employee shall immediately be designated for an interim appointment as Coordinator, pending return of the previous Coordinator to the position.

Training

Training will be provided each school year for all District employees in conjunction with existing professional development training to raise staff awareness and sensitivity of harassment and discrimination directed at students that are committed by students or school employees on school property or at a school function. Training will include ways to promote a supportive school environment that is free from discrimination and harassment, emphasize positive relationships, and demonstrate prevention and intervention techniques to assist employees in recognizing and responding to harassment and discrimination, as well as ensuring the safety of the victims.

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS ACT (Cont'd.)

Instruction in grades Kindergarten through 12 shall include a component on civility, citizenship and character education. Such component shall instruct students on the principles of honesty, tolerance, personal responsibility, respect for others, observance of laws and rules, courtesy, dignity and other traits which will enhance the quality of their experiences in, and contributions to, the community. For the purposes of this policy, "tolerance," "respect for others" and "dignity" shall include awareness and sensitivity to discrimination or harassment and civility in the relations of people of different races, weights, national origins, ethnic groups, religions, religious practices, mental or physical abilities, sexual orientations, genders and sexes.

Rules against discrimination and harassment will be included in the Code of Conduct, publicized District-wide and disseminated to all staff and parents. An age-appropriate summary shall be distributed to all students at a school assembly at the beginning of each school year.

Reports and Investigations of Discrimination and Harassment

The District will investigate all complaints of harassment and discrimination, either formal or informal, and take prompt corrective measures, as necessary. Complaints will be investigated in accordance with applicable policies and regulations. If, after an appropriate investigation, the District finds that this policy has been violated, corrective action will be taken in accordance with District policies and regulations, the Code of Conduct, and all appropriate federal or state laws.

The District will annually report material incidents of discrimination and harassment to the State Education Department as part of the Uniform Violent and Disruptive Incident Reporting System (VADIR).

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

Any person who has reasonable cause to suspect that a student has been subjected to discrimination or harassment by an employee or student, on school grounds or at a school function, who acts reasonably and in good faith and reports such information to school officials or law enforcement authorities, shall have immunity from any civil liability that may arise from making such report. The Board prohibits any retaliatory behavior directed at complainants, victims, witnesses and/or any other individuals who participated in the investigation of a complaint of discrimination or harassment.

Education Law Sections 10-18 and 801-a
8 New York Code of Rules and Regulations (NYCRR) Section 100.2(1)(2)

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS ACT (Cont'd.)

NOTE: Refer also to Policies #1330 -- Appointments and Designations by the Board of Education
#3410 -- Code of Conduct on School Property
#3420 -- Non-Discrimination and Anti-Harassment in the School District
#3430 -- Uniform Violent and Disruptive Incident Reporting System (VADIR)
#7551 -- Sexual Harassment of Students
#7552 -- Bullying in the Schools
#7553 -- Hazing of Students
#8130 -- Equal Educational Opportunities
#8242 -- Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education

1st Reading:
Adoption:

Instruction

**SUBJECT: CIVILITY, CITIZENSHIP AND CHARACTER EDUCATION/
INTERPERSONAL VIOLENCE PREVENTION EDUCATION****Civility, Citizenship and Character Education**

The Board of Education recognizes that teaching students respect, civility and understanding toward others, as well as the practice and reinforcement of appropriate behavior and values of our society, is an important function of the School System.

The School District wishes to foster an environment where students exhibit behavior that promotes positive educational practices, allows students to grow socially and academically, and encourages healthy dialogue in respectful ways. By presenting teachers and staff as positive role models, the District stresses positive communication and discourages disrespectful treatment. This policy is not intended to deprive and/or restrict any student of his/her right to freedom of expression but, rather, seeks to maintain, to the extent possible and reasonable, a safe, harassment free and educationally conducive environment for our students and staff.

Furthermore, the District shall ensure that the course of instruction in grades K through 12 includes a component on civility, citizenship and character education in accordance with Education Law. Character education is the deliberate effort to help students understand, care about, and act upon core ethical values.

Character education shall instruct students on the principles of:

- a) Honesty;
- b) Tolerance;
- c) Personal responsibility;
- d) Respect for others;
- e) Awareness and sensitivity to discrimination and/or harassment as defined in the Dignity for All Students Act (DASA);
- f) Civility in relation to people of different races, weights, national origins, ethnic groups, religions, religious practices, physical or mental abilities, sexual orientations, genders or sexes;
- g) Observance of laws and rules;
- h) Courtesy; and

(Continued)

Instruction

**SUBJECT: CIVILITY, CITIZENSHIP AND CHARACTER EDUCATION/
INTERPERSONAL VIOLENCE PREVENTION EDUCATION (Cont'd.)**

- i) Dignity, and other traits which will enhance the quality of students' experiences in, and contributions to, the community.

As determined by the Board of Regents, and as further enumerated in Commissioner's Regulations, the components of character education shall be incorporated in existing School District curricula as applicable.

The District encourages the involvement of staff, students, parents and community members in the implementation and reinforcement of character education in the schools.

Education Law Sections 801 and 801-a
8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)

Interpersonal Violence Prevention Education

The District will utilize the interpersonal violence prevention education package provided by the State Education Department. These materials will be incorporated as part of the health or other related curricula or programs for students in grades K through 12.

Education Law Section 804(4)

1st Reading:
Adoption:

Instruction

SUBJECT: INTERNET SAFETY/INTERNET CONTENT FILTERING POLICY

In compliance with the Children's Internet Protection Act (CIPA) and Regulations of the Federal Communications Commission (FCC), the District has adopted and will enforce this Internet safety policy that ensures the use of technology protection measures (i.e., filtering or blocking of access to certain material on the Internet) on all District computers with Internet access. Such technology protection measures apply to Internet access by both adults and minors with regard to visual depictions that are obscene, child pornography, or, with respect to the use of computers by minors, considered harmful to such students. **The District will provide for the education of students regarding appropriate online behavior including interacting with other individuals on social networking Web sites and in chat rooms, and regarding cyberbullying awareness and response.** Further, appropriate monitoring of online activities of minors, as determined by the building/program supervisor, will also be enforced to ensure the safety of students when accessing the Internet.

Further, the Board of Education's decision to utilize technology protection measures and other safety procedures for staff and students when accessing the Internet fosters the educational mission of the schools including the selection of appropriate teaching/instructional materials and activities to enhance the schools' programs; and to help ensure the safety of personnel and students while online.

However, no filtering technology can guarantee that staff and students will be prevented from accessing all inappropriate locations. Proper safety procedures, as deemed appropriate by the applicable administrator/program supervisor, will be provided to ensure compliance with the CIPA.

In addition to the use of technology protection measures, the monitoring of online activities and access by minors to inappropriate matter on the Internet and World Wide Web *may* include, but shall not be limited to, the following guidelines:

- a) Ensuring the presence of a teacher and/or other appropriate District personnel when students are accessing the Internet including, but not limited to, the supervision of minors when using electronic mail, chat rooms, instant messaging and other forms of direct electronic communications. As determined by the appropriate building administrator, the use of e-mail, chat rooms, **as well as social networking Web sites**, may be blocked as deemed necessary to ensure the safety of such students;
- b) Monitoring logs of access in order to keep track of the web sites visited by students as a measure to restrict access to materials harmful to minors;
- c) In compliance with this Internet Safety Policy as well as the District's Acceptable Use Policy, unauthorized access (including so-called "hacking") and other unlawful activities by minors are prohibited by the District; and student violations of such policies may result in disciplinary action; and
- d) Appropriate supervision and notification to minors regarding the prohibition as to unauthorized disclosure, use and dissemination of personal identification information regarding such students.

(Continued)

Instruction

SUBJECT: INTERNET SAFETY/INTERNET CONTENT FILTERING POLICY (Cont'd.)

The determination of what is "inappropriate" for minors shall be determined by the District and/or designated school official(s). It is acknowledged that the determination of such "inappropriate" material may vary depending upon the circumstances of the situation and the age of the students involved in online research.

The terms "minor," "child pornography," "harmful to minors," "obscene," "technology protection measure," "sexual act," and "sexual contact" will be as defined in accordance with CIPA and other applicable laws/regulations as may be appropriate and implemented pursuant to the District's educational mission.

**Under certain specified circumstances, the blocking or filtering technology measure(s) may be disabled for adults engaged in bona fide research or other lawful purposes. The power to disable can only be exercised by an administrator, supervisor, or other person authorized by the School District.*

The School District shall provide certification, pursuant to the requirements of CIPA, to document the District's adoption and enforcement of its Internet Safety Policy, including the operation and enforcement of technology protection measures (i.e., blocking/filtering of access to certain material on the Internet) for all School District computers with Internet access.

Internet Safety Instruction

In accordance with New York State Education Law, the School District may provide, to students in grades K through 12, instruction designed to promote the proper and safe use of the Internet. The Commissioner shall provide technical assistance to assist in the development of curricula for such course of study which shall be age appropriate and developed according to the needs and abilities of students at successive grade levels in order to provide awareness, skills, information and support to aid in the safe usage of the Internet.

Under the Protecting Children in the 21st Century Act, students will also be educated on appropriate interactions with other individuals on social networking Web sites and in chat rooms, as well as cyberbullying awareness and response.

Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices

Despite the existence of District policy, regulations and guidelines, it is virtually impossible to completely prevent access to content or material that may be considered inappropriate for students. Students may have the ability to access such content or material from their home, other locations off school premises and/or with a student's own personal technology or electronic device on school grounds or at school events.

(Continued)

Instruction

SUBJECT: INTERNET SAFETY/INTERNET CONTENT FILTERING POLICY (Cont'd.)

The District is not responsible for inappropriate content or material accessed via a student's own personal technology or electronic device or via an unfiltered Internet connection received through a student's own personal technology or electronic device.

Notification/Authorization

The District's Acceptable Use Policy and accompanying Regulations will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and student's obligations when accessing the Internet.

~~—"Passive Consent" (Opt-out) Student access to the District's computer system will automatically be provided unless the parent has submitted written notification to the District that such access not be permitted. Procedures will be established to define the process by which parents may submit a written request to deny or rescind student use of District computers.~~

The District has provided reasonable public notice and has held at least one (1) public hearing or meeting to address the proposed Internet Safety/Internet Content Filtering Policy prior to Board adoption. ~~Furthermore, appropriate actions will be taken to ensure the ready availability to the public of the District's Internet Content Filtering/Safety Policy, as well as any other District policies relating to the use of technology.~~ **Additional public notice and a hearing or meeting is not necessary when amendments are made to the Internet Safety Policy in the future.**

The District's Internet Safety/Internet Content Filtering Policy must be made available to the FCC upon request. Furthermore, appropriate actions will be taken to ensure the ready availability to the public of this policy as well as any other District policies relating to the use of technology.

The Internet Safety/Internet Content Filtering Policy is required to be retained by the school for at least five (5) years after the funding year in which the policy was relied upon to obtain E-rate funding.

47 United States Code (USC) Sections 254(h) and 254(l)
47 Code of Federal Regulations (CFR) Part 54
Education Law Section 814

NOTE: Refer also to Policy #7314 -- Student Use of Computerized Information Resources (Acceptable Use Policy)
District Code of Conduct on School Property

1st Reading:
Adoption:

BID FORM-OPTION 1

(The FSMC bidding on this option must also complete the annual financial budget projection on Exhibit 1)

The contract will be awarded based on the lowest responsible bid proposal for maximum per meal cost reimbursement, which shall reflect per meal cost for administrative service fee and direct cost of operations (labor, food and miscellaneous expenses) for breakfast and lunch, as defined herein. The FSMC will bill the SFA based on the individual per meal amounts.

To Be Completed by the FSMC		
Administrative service fee	.25	(Per meal)
Direct cost of operations for: labor, food and miscellaneous as defined herein	1.818	+ (Per meal)
Maximum per meal cost reimbursement rate	=	2.068 *
*Transfer this amount to either Option A, B or C selected by the SFA below.		

We, the undersigned agree to operate the food service management program as described in the bid specifications for the 2012-2013 school year. This proposal is subject to all the attached definitions, terms, conditions and specifications and we hereby agree to enter into the attached agreement subsequent to the award of the bid.

To be Completed by SFA-(Cross out the option(s) that are not relevant and also fill in the amount where applicable)

**Per Meal
Bid Amount**
(To be Completed by
FSMC based on option
selected by SFA)

Option A – Guaranteed Return to SFA

TOTAL MAXIMUM PER MEAL COST REIMBURSEMENT for the operation of the program wherein all operating costs, the administrative/service fee and program costs incurred by the SFA of *\$_____ will accrue from program income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.

Option B- Break Even

TOTAL MAXIMUM PER MEAL COST REIMBURSEMENT for the operation of the program wherein all operating costs and the administrative/service fee will accrue from program income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.

2.068

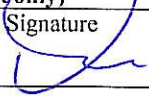
Option C – General Fund Subsidy

TOTAL MAXIMUM PER MEAL COST REIMBURSEMENT for the operation of the program requiring a General Fund subsidy of * \$_____ to cover the administrative/service fee and operating costs which exceed cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. The SFA shall not be liable from the General Fund over and above this subsidy.

**To be completed by the SFA*

***The conversion factor to be used to convert a la carte sales is \$3.45. Please note: The New York State Education Department establishes the a la carte conversion factor to be used to convert a la carte sales to equivalent meals which include a la carte sales to students, adults and Child Nutrition vending machine sales as determined by the SFA to be part of the Child Nutrition Program. This conversion factor must reflect the most current rate issued by the NYS Education Department at the time of bid advertisement and must be used at the time of the bid proposal. PLEASE NOTE: The New York State Education Department establishes the conversion factor which will change with each contract extension year.*

SUBMITTED BY: (Original Signature Required in blue ink only)

Name of Management Company Personal Touch Food Service, Inc.	Authorized Signature 
Address 464 Franklin Street	Title President
City, State, Zip Buffalo, New York 14202	Date 4/26/12

Food Service requests for bids were sent to Personal Touch, Sodexo and Nu-Way Concessionaires.

Personal Touch bid \$2,068.

Sodexo declined to bid.

Nu-Way Concessionaires did not respond.



TRAUTMAN ASSOCIATES

ARCHITECTS / ENGINEERS

470 Franklin Street
Buffalo, New York 14202

P 716 883 4400
F 716 883 4268

TrautmanAssociates.com

27 June 2012

Emergency Masonry Work
Eden Elementary School
TA Project 12012

Ms. Lisa A. Almasi
Director of Finance
Eden Central School District
3150 Schoolview Road
Eden, New York 14057

Dear Ms. Almasi:

Please allow this letter to serve as our recommendation for awarding the above contract for the emergency masonry work to Morris Masonry Restoration, LLC.

Morris Masonry Restoration, LLC, submitted the lowest responsible bid and after reviewing the project with them, we are confident they can perform the work specified.

At this time we recommend the following contract amount be awarded:

Base bid	\$37,500
Alternate no. 1	22,740 *
Alternate no. 3	<u>1,000</u>
Total Contract Award	\$61,240

** Due to the unknown condition of the concrete roof deck, we included an alternate to replace the deck if required when the work is performed. The current condition of the structure does not allow this deck to be inspected without significant exploratory demolition. All roof photos and site inspections indicate that the roof does not require replacement and that a deduct change order to the Owner will return the full amount of alternate no. 1 if not required when construction takes place.*

Based on the available budget we recommend the award of this contract at this time. Following the Board's decision, please advise us if a contract should be executed and a notice of award be forwarded to Morris Masonry Restoration, LLC.

If you have any questions, please do not hesitate to contact me to discuss.

Very truly yours,

Richard M. Gehring, AIA
Vice President

RMG:

F:\clients\Eden CSD\12012 Eden Elem School Recon\Letters\Almasi 06.26.12 rmg.doc

Enc Bid tabulation Form
Post Bid Conference Form



TRAUTMAN ASSOCIATES
ARCHITECTS / ENGINEERS

470 Franklin Street
Buffalo, New York, 14202
P 716 883 4400
F 716 883 4268
Trautmanassociates.com

BID TABULATION SHEET

PROJECT: Emergency Masonry Work
OWNER: Eden Central School District

TA NO.: 12012
DATE: 26 June 2012

BIDDER	BASE BID	ALT. No. 1	ALT. No. 2	ALT. No. 3	Bid Security	Non-Collusive	Addendum No. 1	CALENDAR DAYS
Morris Masonry	37,500	22,740	3,500	1,000	X	X		
Nichter Construction	44,000	29,900	3,500	1,200	X	X	X	
R.B. Mac Co., Inc.	No bid							

Alt. No. 1: ADD: all work associated with the installation and replacement of concrete deck at tower.
Alt. No. 2: ADD: Cost associated with mortar analysis:

- Perform petrographical (microscopy) and chemical analysis of (3-4) mortar sample to determine the original composition including: composition, aggregate properties (colors, shapes, sizes, distribution/graduation, void ratio) and proportions of cement, lime, aggregates, other additives, and water vapor permeability.
 - Mortar analysis shall be performed in general accordance with ASTM C1324 "Standard Test Method for Examination and Analysis of Hardened Masonry Mortar."
- Alt. No. 3: ADD: all work associated with providing mortar matching analysis.

TRAUTMAN ASSOCIATES

ARCHITECTS ▲ ENGINEERS

470 FRANKLIN ST ▲ BUFFALO, NY 14202-1389 ▲ 716/883-4400
FAX: 716/883-4268

POST BID CONFERENCE

- Owner
- Contractor
- Field
- Book

PROJECT ELEMENTARY SCHOOL EMERGENCY REPAIRS DATE 6-26-12
OWNER EDELI C.S.D PROJECT NO. 12012
CONTRACT FOR GENERAL CONSTRUCTION
CONTRACTOR MORRIS MASONRY RESTORATION, LLC

1. Has contractor carefully reviewed plans and project manual? YES
2. Has contractor examined site? YES
3. Are there any questions on plans and project manual? NO
4. Is price firm and inclusive of all taxes, fees, utility, etc?
If capital improvement, credit must be given Owner on sales tax. YES
5. Do you intend to meet the minimum wage rates? YES
6. If applicable, do you subscribe to an affirmative action program? YES
7. Is bid qualified in any way by work schedule, material availability,
site accessibility, etc? NO
8. Does bid include all overtime and/or shiftwork to man job, meet schedule,
make cut-ins, avoid interference with Owner's operations, etc.? (If "No", describe.)
YES
9. Will Owner authorized overtime and/or shift time be charged at net cost of premium
portion of pay plus applicable insurance and taxes without markup for overhead and profit?
(If "No", describe.)
YES

Salah Ghuluf 6/26/12
Architect/Engineer Representative

Rick Kirchmeyer
Contractor's Representative

* WE HAVE RECEIVED ADDENDUM NO. 1, DATED 6-21-12
ON 6-26-12 AND OFFER NO CHANGES TO OUR
BID.

TRAUTMAN ASSOCIATES

ARCHITECTS ▲ ENGINEERS

470 FRANKLIN ST ▲ BUFFALO, NY 14202-1389 ▲ 716/883-4400
FAX: 716/883-4268

POST BID CONFERENCE

10. Payments to Contractor -
Monthly: less ____ % retainage up to ____ % of contract price.
Lump sum upon completion.

LUMP SUM UPON COMPLETION

Application for payment will not be approved unless accompanied by a current schedule of values.

11. Architect's field representative - Limitations of authority except upon written instructions of the Architect - the resident representative:
- Shall not authorize any deviation from the contract documents.
 - Shall not undertake any of the responsibilities of the contractor, the subcontractors or the contractor's field superintendent.
 - Shall not expedite the work for the contractor.
 - Shall not advise on or issue directions relative to any aspect of the construction technique or sequence unless a specific technique or sequence is called for in the contract documents.
 - Shall not authorize the Owner to occupy the project in whole or in part prior to final acceptance of the work.
 - Shall not participate in specialized field or laboratory tests.
12. Shop Drawings -
- Must be checked and approved by contractor first.
 - Shop drawings shall be submitted, reviewed and returned per Section 01300 of the specifications.
 - Engineer shall indicate status of shop drawings and samples review as follows:

TRAUTMAN ASSOCIATES				
SHOP DRAWING REVIEW				
NO EXCEPTIONS TAKEN				<input type="checkbox"/>
NOTE MARKINGS				<input type="checkbox"/>
REVISE & RESUBMIT				<input type="checkbox"/>
REJECTED				<input type="checkbox"/>
SUBMITTAL	1	2	3	4

Architect/Engineer's review is for general conformance with the design concept and contract documents. Markings or comments do not relieve the Contractor from compliance with contract documents. The Contractor remains responsible for details and accuracy; for confirming and correlating all quantities and dimensions; for selecting fabrication processes and techniques of assembly and construction, for coordination of all trades; and for performing the work in a safe manner.

DATE _____ BY _____

13. Work must not start until insurance certificates and bonds as required are delivered. They are to be with contract when presented to the Owner for signature. **YES**

14. List subcontractors to be used under this contract.

ROOFING WORK - WEATHER ROOFING & SHEET METAL

EXTRA CLASSROOM ACTIVITIES FUND

CASH BALANCE AS OF May 31, 2012

CLASS '11.....	\$	-
CLASS '12.....	\$	22,241.99
CLASS '13.....	\$	1,140.22
CLASS '14.....	\$	2,471.17
CLASS '15.....	\$	551.30
CLASS '16.....	\$	2,696.41
CLASS '17.....	\$	4,049.89
6th GRADE STUDENT COUNCIL.....	\$	2,884.43
7th & 8th GRADE STUDENT COUNCIL.....	\$	832.82
AMERICAN FIELD SERVICE.....	\$	1,462.77
CHEERLEADERS.....	\$	1,750.01
COMMERCIAL CLUB (BOOKSTORE).....	\$	10,240.10
ELEMENTARY DRAMA.....	\$	14,630.85
EMBERS (YEARBOOK).....	\$	10,839.86
FAMILY, CAREER & COMMUNITY LEADERS OF AMERICA.....	\$	-
FRENCH CLUB.....	\$	153.14
FRIENDS OF RACHEL.....	\$	130.86
FUTURE BUSINESS LEADERS OF AMERICA.....	\$	3,183.22
FUTURE FARMERS OF AMERICA.....	\$	1,427.25
GERMAN CLUB.....	\$	130.04
GIRLS' ATHLETIC AWARD ASSOCIATION.....	\$	6,386.50
MODEL U.N.....	\$	309.82
MUSIC ASSOCIATION.....	\$	3,505.99
MUSICAL.....	\$	18,982.31
NATIONAL HONOR SOCIETY.....	\$	1,623.11
NATIONAL JUNIOR HONOR SOCIETY.....	\$	173.18
NEWSPAPER - STUDENT.....	\$	430.00
PEER LISTENERS.....	\$	45.85
SADD.....	\$	205.37
SAFE.....	\$	140.65
STUDENT ASSOCIATION.....	\$	3,111.61
TECHNOLOGY CLUB.....	\$	634.93
VARSITY CLUB.....	\$	7,370.37
VOLLEYBALL TEAM.....	\$	3,395.82
CASH BALANCES	\$	127,131.84

BANK RECONCILIATION May 31, 2012

BALANCE PER BANK STATEMENT	\$	15,081.56
LESS-TOTAL OUTSTANDING CHECKS	\$	(15,252.17)
PLUS-BANK FEES TO BE DISTRIBUTED	\$	-
PLUS-SAVINGS ACCOUNT	\$	127,302.45
PLUS-DEPOSITS NOT SHOWN ON STATEMENT	\$	-
ADJUSTED BANK BALANCE(ABOVE)	\$	127,131.84
LESS-SALES TAX PAYABLE (DUE MARCH, 2013 - ANNUAL)	\$	(351.87)
AVAILABLE BALANCE	\$	126,779.97

Prepared by: M Lobosco

EDEN CSD
EXTRACLAS ACTIVITIES
2011-2012

	BALANCES	MAY 31	MAY 31	MAY 31	CURRENT
BALANCE AS OF	4/30/2011	INTEREST	RECEIPTS	PAYMENTS	BALANCE
CLASS OF '11	\$ -	\$ -	\$ -	\$ -	\$ -
CLASS OF '12	\$ 13,723.54	\$ 3.23	\$ 11,901.52	\$ 3,386.30	\$ 22,241.99
CLASS OF '13	\$ 2,297.29	\$ 0.63	\$ 4,287.62	\$ 5,445.32	\$ 1,140.22
CLASS OF '14	\$ 2,470.63	\$ 0.54	\$ -	\$ -	\$ 2,471.17
CLASS OF '15	\$ 551.18	\$ 0.12	\$ -	\$ -	\$ 551.30
CLASS OF '16	\$ 8,791.56	\$ 1.13	\$ 1,818.77	\$ 7,915.05	\$ 2,696.41
CLASS OF '17	\$ 6,141.10	\$ 1.12	\$ -	\$ 2,092.33	\$ 4,049.89
6th GRADE STUDENT COUNCIL	\$ 2,433.69	\$ 0.74	\$ 4,447.00	\$ 3,997.00	\$ 2,884.43
7th & 8th GRADE STUDENT COUNCIL	\$ 479.75	\$ 0.17	\$ 468.54	\$ 115.64	\$ 832.82
AMERICAN FIELD SERVICE	\$ 439.36	\$ 0.31	\$ 3,239.00	\$ 2,215.90	\$ 1,462.77
CHEERLEADERS	\$ 1,749.62	\$ 0.39	\$ -	\$ -	\$ 1,750.01
COMMERCIAL CLUB (BOOKSTORE)	\$ 9,247.20	\$ 2.25	\$ 1,962.00	\$ 971.35	\$ 10,240.10
ELEMENTARY DRAMA	\$ 15,080.81	\$ 3.34	\$ 9.50	\$ 462.80	\$ 14,630.85
EMBERS (YEARBOOK)	\$ 11,176.47	\$ 2.45	\$ 60.00	\$ 399.06	\$ 10,839.86
FAMILY,CAREER & COMM LEADERS	\$ -	\$ -	\$ -	\$ -	\$ -
FRENCH CLUB	\$ 153.11	\$ 0.03	\$ -	\$ -	\$ 153.14
FRIENDS OF RACHEL	\$ 130.83	\$ 0.03	\$ -	\$ -	\$ 130.86
FUTURE BUSINESS LEADERS OF AMERICA	\$ 2,781.22	\$ 0.73	\$ 1,761.00	\$ 1,359.73	\$ 3,183.22
FUTURE FARMERS OF AMERICA	\$ 1,223.24	\$ 0.31	\$ 584.00	\$ 380.30	\$ 1,427.25
GERMAN CLUB	\$ 130.01	\$ 0.03	\$ -	\$ -	\$ 130.04
GIRLS' ATHLETIC AWARD ASSOCIATION	\$ 6,062.51	\$ 1.34	\$ 359.60	\$ 36.95	\$ 6,386.50
MODEL U.N	\$ 1,600.58	\$ 0.21	\$ 170.00	\$ 1,460.97	\$ 309.82
MUSIC ASSOCIATION	\$ 3,505.22	\$ 0.77	\$ -	\$ -	\$ 3,505.99
MUSICAL	\$ 19,268.71	\$ 4.27	\$ 9.33	\$ 300.00	\$ 18,982.31
NATIONAL HONOR SOCIETY	\$ 1,622.75	\$ 0.36	\$ -	\$ -	\$ 1,623.11
NATIONAL JUNIOR HONOR SOCIETY	\$ 173.14	\$ 0.04	\$ -	\$ -	\$ 173.18
NEWSPAPER - STUDENT	\$ 429.91	\$ 0.09	\$ -	\$ -	\$ 430.00
PEER LISTENERS	\$ 45.84	\$ 0.01	\$ -	\$ -	\$ 45.85
SADD	\$ 205.32	\$ 0.05	\$ -	\$ -	\$ 205.37
SAFE	\$ 140.62	\$ 0.03	\$ -	\$ -	\$ 140.65
STUDENT ASSOCIATION	\$ 2,823.28	\$ 0.65	\$ 350.00	\$ 62.32	\$ 3,111.61
TECHNOLOGY CLUB	\$ 634.79	\$ 0.14	\$ -	\$ -	\$ 634.93
VARSITY CLUB	\$ 7,068.68	\$ 1.59	\$ 300.10	\$ -	\$ 7,370.37
VOLLEYBALL TEAM	\$ 3,545.06	\$ 0.76	\$ -	\$ 150.00	\$ 3,395.82
TOTALS	\$ 126,127.02	\$ 27.86	\$ 31,727.98	\$ 30,751.02	\$ 127,131.84

RB



EDEN CENTRAL SCHOOLS

EDEN JUNIOR/SENIOR HIGH SCHOOL
3150 SCHOOLVIEW ROAD
EDEN, NEW YORK 14057
(716) 992-3600
FAX (716) 992-3652

Marc P. Graff
Principal
mgraфф@edencsd.wnyric.org

Patricia A. Menkiena
Assistant Principal
pmenkiena@edencsd.wnyric.org

Date: July 1, 2012
To: Ronald Buggs, Superintendent
From: Marc Graff, Principal
George Kibler, Librarian *MPG*
RE: Excessing of Old Books from JSHS Library

Please see the attached list of books which are located in the JSHS library. I am requesting that they be excessed by the Board of Education so that we may remove them from our circulation.

Thanks.

To: Mr. Graff
From: George Kibler
Subject: Disposal of high school library materials
Date: June 22, 2012

I request approval to withdraw and dispose of books on the attached list. They are either physically deteriorated, or contain obsolete and/or inaccurate information. There are approximately 248 books.

Thank you.

Withdrawn Books, Eden Jr/Sr High School Library, June 2012

Call Number	Author	Title	Barcode	Publication Date
900 DEW	De Witt, William A.	History's hundred greatest events : the most	T 5950	1954
900.9 LAC	Lacre, Michel.	Histoire des hommes.	T 8098	1959
901 RAN	Randall, John Herman,	The making of the modern mind.	T 5959	1940
901 TOY	Toynbee, Arnold Joseph,	A study of history	T 5960	1947
901 TOY	Toynbee, Arnold Joseph,	A study of history	T 5961	1947
901 TOY	Toynbee, Arnold Joseph,	A study of history	T 5962	1947
901 TOY	Toynbee, Arnold Joseph,	A study of history	T 5963	1947
901 TOY	Toynbee, Arnold Joseph	A study of history part 2 : the geneses of civiiliz.	T 5964	1962
901.93 DAN	Dannenfeldt, Karl H.	The Renaissance: medieval or modern?.	T 5978	1959
904 LOR	Lord, Walter, 1917-2002.	Incredible victory.	T 5991	1969
909 DOW	Downs, Norton, ed.	Basic documents in medieval history.	T 6001	1959
909 KNO	Knoles, George Harmon.	Readings in Western civilization	T 6003	1960
909.82 YEA		Told in 1000 pictures, 75,000 Historic decade,	T 6034	1960
909.823 TIM		Time capsule.	T 6035	1959
910 NEI	Neider, Charles, 1915-, ed.	Man against nature : tales of adventure and ex.	T 6043	1954
910 SPE	Sperry, Armstrong, 1897-	All about the jungle	T 6045	1959
910 WRI	Wright, Helen, 1914-	The great explorers	T 6046	1957
910.4 DEB	Debenham, Frank,	1883-1965. Discovery and exploration : an	T 6063	1960
910.4 MIT	Mitchell, Carleton,	Beyond horizons : voyages of adventure and	T 6068	1953
910.4 STO	Stockton, Frank Richard,	Buccaneers and pirates of our coasts	T 6071	1960
910.453 WOO	Woodbury, George,	The great days of piracy in the West Indies.	T 6075	1951
910.9 DEB	Debenham, Frank, 1883-1965.	Discovery and exploration : an atlas-history of	T 6076	1960
913 SAM	Samachson, Dorothy.	Good digging : the story of archaeology	T 6109	1960
913.03 QUE	Quennell, Marjorie (Courtney).	Everyday life in prehistoric times	T 6123	1959
913.32 BAU	Baumann, Hans, 1914-1988.	The world of the pharaohs	T 6141	1960
913.32 CHU	Chubb, Mary.	Nefertiti lived here.	T 6142	1954
913.37 JOH	Johnston, Mary, 1883-	Roman life	T 6149	1957
913.38 MIR	Mireaux, Émile, 1885-	Daily life in the time of Homer	T 6157	1959
913.38 QUE	Quennell, Marjorie.	Everyday things in ancient Greece	T 6158	1954
913.3803 HAR	Harvey, Paul, Sir, 1869-1948.	The Oxford companion to classical literature	T 6160	1959
913.39 SMA	Small, R. C.	The crusaders; in Syria and the Holy Land	T 6161	1974
913.42 QUE	Quennell, Marjorie.	Everyday life in Roman Britain	T 6162	1957
913.42 QUE	Quennell, Marjorie (Courtney).	Everyday life in Roman and Anglo-Saxon times	T 6163	1959
914.2 BAG	Bagley, J. J., (John J.), 1908-	Life in medieval England	T 6311	1960
914.2 BUR	Burton, Elizabeth, 1908-	The pageant of Elizabethan England	T 6185	1959
914.2 CUN	Cunliffe, John William, 1865-	England in picture, song and story	T 6187	1936

914.2 QUE	Quennell, Marjorie.	A history of everyday things in England :	T 6192	1935
914.2 QUE	Quennell, Marjorie.	A history of everyday things in England :	T 6193	1935
914.2 QUE	Quennell, Marjorie.	A history of everyday things in England :	T 6194	1935
914.2 QUE	Quennell, Marjorie.	A history of everyday things in England :	T 6195	1935
914.2 RIC	Rickert, Edith, 1871-1938.	Chaucer's world	T 6196	1948
914.2 TAY	Taylor, Duncan.	Chaucer's England	T 6197	1959
916 DOS	Dostert, Pierre Etienne.	Africa.	T 6241	1960
916 HIN		East Asia and the Western Pacific.	T 6242	1984
916.76 HUX	Huxley, Elspeth Joscelin Grant,	The flame trees of Thika : memories of an Afri	T 6243	1959
917.3 LAN	Langdon, William Chauncy,	Everyday things in American life, 1607-1776.	T 6270	1937
917.3 LAN	Langdon, William Chauncy,	Everyday things in American life : 1607-1776	T 6262	1965
917.3 LAN	Langdon, William Chauncy,	Everyday things in American life, 1776-1876	T 6261	1941
917.3 MAY	May, Henry Farnham, 1915-	The end of American innocence : a study	T 6266	1959
917.32 TUN	Tunis, Edwin, 1897-	Colonial living	T 6287	1957
917.3039 AND	by the editors of American	The American heritage history of the 20's & 30's	T 6286	1970
917.32 TUN	Tunis, Edwin, 1897-	Colonial living	T 6287	1957
917.32 WRI	Wright, Louis B. (Louis Booker),	Everyday life in colonial America	T 6289	1966
917.8 PAR	Parkman, Francis, 1823-1893.	The Oregon Trail.	T 6302	1959
917.8 PAR	Parkman, Francis, 1823-1893.	The Oregon trail : sketches of prairie and Rocky	T 6308	1949
919.72 HEY	Heyerdahl, Thor.	Aku-Aku : the secret of Easter Island.	T 6316	1958
920 BAK	Bakeless, Katherine Little,	Story-lives of American composers.	T 6337	1953
920 BAS	Bassett, Margaret Byrd, 1902-	Profiles & portraits of American Presidents	T 6361	1964
920 BEL	Bell, Eric Temple, 1883-1960.	Men of mathematics	T 6340	1937
920 BEN	Benét, Laura.	Famous poets for young people.	T 6341	1964
920 BEN	Benét, Laura.	Famous storytellers for young people.	T 6342	1968
920 BOL	Bolton, Sarah K., 1841-1916.	Lives of girls who became famous	T 6346	1923
920 BOL	Bolton, Sarah Knowles, 1841-	Famous American authors	T 6344	1954
920 BRE	Brenner, Rica.	Poets of our time	T 6350	1941
920 CAN	Cane, Philip.	Giants of science	T 6352	1959
920 CAN	Cantwell, Robert, 1908-	Famous American men of letters	T 8346	1956
920 CAR	Carr, Albert H. Z.	Men of power : a book of dictators	T 6353	1940
920 FEN	Fenton, Carroll Lane, 1900-	Giants of geology	T 6367	1952
920 HOL	Holbrook, Stewart Hall, 1893-	The age of the moguls.	T 6386	1953
920 JAF	Jaffe, Bernard, 1896-	Crucibles : the lives and achievements of the	T 6389	1936
920 KEN	Kenworthy, Leonard Stout,	Leaders of new nations	T 6396	1959
920 KOR	Kornitzer, Bela.	The great American heritage : the story of the	T 6397	1955
920 LIF	Life International	Nine who chose America	T 6404	1959
920 LOE	Loeper, John J.	Men of ideas	T 6409	1970
920 LOE	Loeper, John J.	Men of ideas	T 6410	1970
920 MAN	Manchester, William	A Rockefeller family portrait : from John D.	T 6417	1959
920 MAR	Marble, Annie, Mrs	The Nobel prize winners in literature	T 6418	1932
920 MAU	Maurois, André, 1885-1967.	The Titans : a three-generation biography of	T 6419	1957
920 MCG	McGee, Dorothy Horton.	Famous signers of the Declaration	T 6415	1959

920 MCK	McKown, Robin.	Heroic nurses.	T 6413	1966
920 MUI	Muir, Jane.	Famous modern American women writers.	T 6422	1959
920 NAT	Nathan, Dorothy.	Women of courage	T 6423	1964
920 POI	Poirier, Rene.	Images et episodes de 100 grandes figures	T 6429	1958
920 POO	Poole, Lynn.	Scientists who changed the world : by Lynn	T 6430	1960
920 PRA	Pratt, John Lowell.	Sport, sport, sport : true stories of athletes and	T 6432	1960
920 RAN	Randall, Ruth Painter.	Lincoln's sons	T 6433	1955
920 REI	Reinfeld, Fred, 1910-1964.	The great dissenters, guardians of their	T 6439	1959
920 RIE	Riedman, Sarah Regal, 1902-	Men and women behind the atom.	T 6436	1958
920.7 FOR	Forsee, Aylesa.	Women who reached for tomorrow	T 6486	1960
923 WHI	Whipple, A. B. C.	Famous pirates of the New World	T 6925	1958
923.5 WER	Werstein, Irving.	Abraham Lincoln versus Jefferson Davis	T 6940	1959
927.8 KAU	Kaufmann, Helen L.	The story of one hundred great composers	T 6943	1943
927.8 KAU	Kaufmann, Helen (Loeb)	History's 100 greatest composers	T 6942	1957
928 HIG	Hight, Gilbert, 1906-1978.	Poets in a landscape.	T 6945	1957
928.1 BEN	Benét, Laura.	Famous American humorists.	T 6946	1959
928.13 PAL	Paley, Alan L.	Sinclair Lewis : 20th century American	T 6948	1973
928.2 PAL	Paley, Alan L.	George Orwell : writer and critic of modern	T 8310	1974
928.2 PEP	Pepys, Samuel, 1633-1703.	Samuel Pepys' diary	T 6949	1932
928.3 FLE	Fleissner, Else (Mentz), 1900-	Hermann Hesse, modern German poet	T 6950	1972
928.91 FIN	Finke, Blythe Foote.	Aleksandr Solzhenitsyn, beleaguered	T 6951	1973
929.4 LAM	Lambert, Eloise.	Our names, where they came from and what	T 6963	1960
929.4 SMI	Smith, Edsdon Coles, 1903-	Story of our names.	T 6966	1950
929.747 MAZ	Mazour, Anatole Gregory,	Rise and fall of the Romanovs.	T 6974	1960
929.9 KAN	Kannik, Preben.	The flag book	T 6978	1957
929.9 QUA	Quaife, Milo Milton, 1	The history of the United States flag :	T 6979	1961
930 FOS	Foster, Genevieve,	Augustus Caesar's world : a story of ideas	T 6597	1947
930 ROS	Rostovzeff, Michael Ivanovitch,	Out of the past of Greece & Rome	T 6600	1932
930 UNS	Unstead, R. J.	Looking at ancient history.	T 6602	1960
937 DEF	Defrasne, Jean.	Stories from Roman history	T 6630	1965
937 MIL	Mills, Dorothy.	The book of the ancient Romans : an	T 6634	1937
937.02 COW	Cowell, Frank Richard,	Cicero and the Roman Republic	T 6635	1948
938 HEL	J. B. Bury ... E. A.	The Hellenistic age : aspects of Hellenistic	T 6643	1923
938 MIL	Mills, Dorothy.	The book of the ancient Greeks : an	T 6645	1925
938 MIL	Mills, Dorothy.	The book of the ancient Greeks : an	T 6647	1925
938 PAY	Payne, Robert, 1911-	Ancient Greece : the triumph of a culture.	T 6649	1964
940 HAY	Hayes, Carlton Joseph	History of Western civilization	T 6654	1962
940.1 BOA	Boardman, Fon Wyman, 1911-	Castles.	T 6656	1957
940.1 CAI	Cairns, Trevor.	Barbarians, Christians, and Muslims	T 6658	1975
940.1 COH	Cohen, Daniel, 1936-	The Black Death, 1347-1351.	T 6665	1974
940.1 COU	Coulton, George Gordon	Medieval village, manor, and monastery.	T 6664	1960
940.1 HAR	Hartman, Gertrude,	Medieval days and ways	T 6668	1949
940.1 LAM	Lamb, Harold, 1892-1962.	The crusades : iron men and saints.	T 6669	1930

940.1 MIL	Mills, Dorothy.	The middle ages	T 6670	1935
940.1 PRE	Previté-Orton, Charles William,	The shorter Cambridge medieval history.	T 6672	1960
940.1 PRE	Previté-Orton, Charles William,	The shorter Cambridge medieval history.	T 8337	1960
940.1 RAN	Rand, Edward Kennard,	Founders of the Middle Ages.	T 6673	1957
940.1 STR	Strayer, Joseph Reese,	Western Europe in the Middle Ages : a short	T 6677	1955
940.1 STR	Strayer, Joseph Reese, 1904-	Western Europe in the Middle Ages : a short	T 6678	1955
940.19 CHE	Cheyney, Edward Potts, 1861-	The dawn of a new era, 1250-1453	T 6688	1936
940.2 DOR	Dorn, Walter Louis.	Competition for empire, 1740-1763	T 6691	1940
940.2 DUR	Durant, Will, 1885-	The story of civilization.	T 6693	1935
940.2 ERG	Ergang, Robert Reinhold,	Europe since Waterloo.	T 6694	1961
940.2 HAY	Hayes, Carlton Joseph Huntley,	Contemporary Europe since 1870.	T 6695	1958
940.2 KNA	Knapton, Ernest John.	Europe, 1450-1815.	T 6697	1958
940.2 MIL	Mills, Dorothy.	Renaissance and reformation times	T 6698	1939
940.2 NIC	Nicolson, Harold, 1886-1968.	The age of reason : the eighteenth century.	T 6701	1961
940.2 ROB	Roberts, Penfield, 1892-1944.	The quest for security, 1715-1740	T 6703	1947
940.24 FRI	Friedrich, Carl J. (Carl	The age of the baroque, 1610-1660.	T 8920	1952
940.25 GER	Gershoy, Leo, 1897-	From despotism to revolution, 1763-1789	T 6706	1944
940.28 SNY	Snyder, Louis Leo, 1907-	Fifty major documents of the nineteenth century.	T 8922	1955
940.282 ART	Artz, Frederick Binkerd, 1894-	Reaction and revolution, 1814-1832	T 6709	1934
940.286 BIN	Binkley, Robert C., 1897-	Realism and nationalism, 1852-1871	T 6710	1941
940.288 HAY	Hayes, Carlton Joseph Huntley,	A generation of materialism, 1871-1900	T 6711	1941
940.4 FAL	Falls, Cyril, 1888-1971.	The Great War.	T 6738	1959
940.449 GIB	Gibbons, Floyd Phillips, 1886-	The Red Knight of Germany : the story of Baron	T 6746	1927
940.5 BLA	Black, Cyril Edwin, 1915-	Twentieth century Europe : a history	T 6749	1959
940.53 FRA	Frank, Anne.	Anne Frank : the diary of a young girl	T 8339	1952
940.53 MAN	Manvell, Roger, 1909-	Göring	T 6760	1972
940.53 MAS	Masson, Phillipe.	DeGaulle.	T 6761	1972
940.53 PAW	Pawle, Gerald.	The secret war, 1939-45	T 6763	1957
940.53 SHI	Shirer, William L.	Berlin diary : the journal of a foreign	T 6767	1941
940.532 DIV	Divine, Robert A.	Causes and consequences of World War II	T 6775	1969
940.54 AME	American	D-day : the invasion of Europe	T 6813	1962
940.54 ASP	Asprey, Robert B.	Semper fidelis : the U.S. Marines in World	T 6812	1967
940.54 ATT	Attiwill, Kenneth, 1906-	Fortress : the story of the siege and fall of	T 6780	1960
940.54 BAR	Barnett, Correlli.	The Battle of El Alamein : decision in the desert.	T 6784	1964
940.54 BLI	Bliven, Bruce, 1916-	The story of D-day : June 6, 1944	T 6781	1956
940.54 BRI	Brickhill, Paul.	The great escape	T 6786	1950
940.54 FLO	Flower, Desmond, 1907-	The taste of courage : the war, 1939-1945	T 6790	1960
940.54 FRA	Frank, Anne, 1929-1945.	Anne Frank : the diary of a young girl	T 6814	1952
940.54 KLE	Klein, Gerda Weissmann,	All but my life	T 6816	1957
940.54 MAJ	Majdalany, F. (Fred), 1913-	The Battle of Cassino.	T 6798	1957
940.54 RIC	Rickenbacker, Eddie, 1890-	Seven came through : Rickenbacker's full story	T 6819	1943
940.54 RIE	Riesenberg, Felix, 1913-	Sea war : the story of the U.S. Merchant Marine	T 6820	1956
940.54 RYA	Ryan, Cornelius.	The longest day: June 6, 1944	T 6804	1962

940.54 WER	Werstein, Irving.	Okinawa : the last ordeal	T 6825	1968
940.54 WIL	Williams, Jay, 1914-1978.	The battle for the Atlantic	T 6824	1959
940.542 EIS	Eisenhower, Dwight D.	Crusade in Europe.	T 6811	1948
940.542 TRE	Tregaskis, Richard,	Guadalcanal diary	T 6861	1943
940.544 CAI	Caidin, Martin, 1927-	Flying forts.	T 6864	1968
940.545 SAL	Salomon, Henry, 1917-1957.	Victory at sea	T 6867	1959
940.55 WHI	White, Theodore Harold,	Fire in the ashes: Europe in mid-century.	T 6875	1953
941 MAR	Marshall, Henrietta Elizabeth,	Scotland's story : a history of Scotland for	T 6876	1907
942 CHU	Churchill, Winston, Sir, 1874-	A history of the English-speaking peoples.	T 6895	1956
942 CHU	Churchill, Winston, Sir, 1874-	A history of the English-speaking peoples.	T 6896	1956
942 CHU	Churchill, Winston, Sir, 1874-	A history of the English-speaking peoples.	T 6897	1956
942 CHU	Churchill, Winston, Sir, 1874-	A history of the English-speaking peoples.	T 6898	1956
942 HAL	Hall, Walter Phelps,	History of England and the British empire	T 6900	1946
942 QUE	Quennell, Marjorie.	Everyday life in Anglo-Saxon, Viking, and	T 6901	1937
942.002 RIC	Rickard, J. A.	An outline of the history of England.	T 6902	1933
942.05 MAT	Mattingly, Garrett, 1900-1962.	The Armada.	T 7457	1959
942.05 MAT	Mattingly, Garrett, 1900-1962.	The Armada.	T 7458	1959
942.06 ASH	Ashley, Maurice, 1907-	Oliver Cromwell and the Puritan Revolution	T 7461	1958
942.061 NOT	Notestein, Wallace, 1878-	The English people on the eve of colonization,	T 7464	1954
942.1 STU	Stuart, Dorothy Margaret.	London through the ages : the story of a city	T 7472	1958
943 DIL Dill,	Marshall.	Germany : a modern history	T 7476	1961
943 HOL	Holborn, Hajo, 1902-1969.	A history of modern Germany.	T 7478	1959
944 LAV	Lavis, Ernest, 1842-1922.	Histoire de France : cours élémentaire	T 7506	1919
944 ROM	Romier, Lucien, 1885-1944.	A history of France	T 7510	1960
944.02 NEA	Neale, John Ernest, Sir,	The age of Catherine de Medici.	T 7513	1959
945.5 BRI	Brion, Marcel, 1895-	The Medici : a great Florentine family	T 7545	1969
946 MAD	Madariaga, Salvador de,	Spain : a modern history.	T 7558	1958
946 SMI	Smith, Rhea Marsh, 1907-	Spain : a modern history.	T 7559	1965
947 HOR	Moscow, Henry.	Russia under the Czars	T 7573	1962
947 LAM	Lamb, Harold, 1892-1962.	The city and the tsar : Peter the Great and	T 7574	1948
956 FER	Ferrara, Peter L.	East vs. West in the Middle East	T 7188	1983
956 SPE	Global studies.	The Middle East.	T 7193	
970.1 MAR	Marriott, Alice Lee, 1910-	American epic : the story of the American Indian	T 7290	1969
970.1 MAS	Mason, Bernard Sterling,	The book of Indian-crafts and costumes	T 7297	1946
970.1 NAT	National Geographic	National Geographic on Indians of the	T 7298	1955
970.448 HEC	Heckewelder, John Gottlieb	History, manners and customs of the	T 7310	1876
970.48 AME	Rachlis, Eugene.	Indians of the plains	T 7311	1960
973 BUT	Butterfield, Roger Place,	The American past : a history of the United	T 7368	1957
973 HAN	Handlin, Oscar, 1915-	Readings in American history.	T 7388	1957
973 HOF	Hofstadter, Richard,	The American political tradition and the men	T 7389	1948
973 HOL	Holbrook, Stewart Hall	Dreamers of the American dream.	T 7390	1957
973 LAW	Lawson, Robert, 1892-1957.	Watchwords of liberty : a pageant of American	T 7393	1943
973 MOR	Morison, Samuel Eliot, 1887-	The growth of the American Republic	T 7410	1950

973 MOR	Morison, Samuel Eliot, 1887-	The growth of the American Republic	T 7411	1950
973 WIL	Wilson, Woodrow, 1856-1924.	A history of the American people	T 7426	1902
973 WIL	Wilson, Woodrow, 1856-1924.	A history of the American people	T 7427	1902
973 WIL	Wilson, Woodrow, 1856-1924.	A history of the American people	T 7428	1902
973 WIL	Wilson, Woodrow, 1856-1924.	A history of the American people	T 7429	1902
973 WIL	Wilson, Woodrow, 1856-1924.	A history of the American people	T 7430	1902
973.08 HOF	Hofstadter, Richard,	Great issues in American history: a	T 7447	1958
973.08 HOF	Hofstadter, Richard,	Great issues in American history: a	T 7448	1958
973.3 NYE	Nye, Russel B.	The cultural life of the new Nation, 1776-1830.	T 7704	1960
973.4 BOW	Bowers, Claude Gernade,	Jefferson and Hamilton : the struggle for	T 7718	1953
973.4 MIL	Miller, John Chester, 1907-	The Federalist era, 1789-1801.	T 7813	1960
973.5 FOR	Forester, C. S. (Cecil Scott),	The age of fighting sail : the story of the naval	T 7821	1956
973.5 FRE	Freeman, Larry.	The country store.	T 7822	1955
973.5 SCH	Schlesinger, Arthur Meier.	The age of Jackson	T 7830	1945
973.5 SCH	Schlesinger, Arthur Meier.	The age of Jackson	T 7831	1945
973.7 CAT	Catton, Bruce.	This hallowed ground : the story of the	T 7848	1956
973.7 CAT	Catton, Bruce, 1899-	Glory Road : the bloody route from	T 7851	1952
973.7 CAT	Catton, Bruce, 1899-	A stillness at Appomattox.	T 7845	1953
973.7 DON	Donald, David Herbert, 1920-	Lincoln reconsidered : essays on the Civil War	T 7855	1956
973.7 EPS	Epstein, Sam, 1909-	Andrews raid, or, The great locomotive chase	T 7857	1956
973.7 REE	Reeder, Red, 1902-	Story of the Civil War	T 7874	1958
973.78 KAN	Kane, Harnett T	Spies for the Blue and Gray.	T 7884	1954
973.8 BOW	Bowers, Claude Gernade,	The tragic era : the revolution after Lincoln	T 7887	1957
973.8 FAU	Faulkner, Harold Underwood,	Politics, reform, and expansion, 1890-1900.	T 7888	1959
973.8 GOL	Goldman, Eric Frederick	Rendezvous with destiny : a history of modern	T 7892	1952
973.9 JOH	Johnson, Gerald W.	America moves forward : a history for Peter	T 7915	1960
973.9 LOR	Lord, Walter, 1917-	The good years: from 1900 to the First World	T 7916	1960
973.9 MAD	Madison, Arnold.	American global diplomacy, 1800 to 1950	T 8932	1977
973.9 MOW	Mowry, George Edwin, 1909-	The era of Theodore Roosevelt, 1900-1912.	T 7917	1958
973.917 SCH	Schlesinger, Arthur Meier,	The age of Roosevelt	T 7947	1956
973.92 GOL	Goldman, Eric Frederick,	The crucial decade : America, 1945-1960	T 7953	1960
974.7 LAN	Lancaster, Bruce, 1896-1963.	Ticonderoga : the story of a fort	T 7644	1959
978 ADA	Adams, Samuel Hopkins,	The Santa Fe Trail	T 8001	1951
978 BRO	Brown, Mark Herbert, 1900-	The frontier years : L. A. Huffman,	T 8002	1955
978 NEU	Neuberger, Richard Lewis.	The Lewis and Clark Expedition	T 8008	1951
978 REI	Reinfeld, Fred, 1910-1964.	Trappers of the West	T 8009	1957
978 RUS	Russell, Charles M.	Trails plowed under	T 8010	1927
978 WOE	Woestemeyer, Ina Faye.	The westward movement : a book of readings	T 8015	1939
979 WEL	Wellman, Paul Iselin, 1898-	Glory, God, and gold : a narrative history.	T 8019	1954
986.3 CON	Considine, Robert Bernard,	The Panama Canal	T 8056	1951

TA DRAFT

Eden Central School District			
	25-Jun-12		
	TA Project 12012		
	2012 EMERGENCY MASONRY REPAIRS	Eden Elem.	
a.	General Construction : Alt. 1 (Add) - 3 1,000	40,000 23,000	
b.	Mechanical :		
d.	Electrical :		
e.	Contract reserve : 5%	2,000	
f.	Other cost :		
g.	TOTAL BUILDING COSTS (a-f inclusive)	65,000	63,240
h.	Architects and/or engineer's fee:	9,000	
i.	Clerk of the works Construction Manager	0	
j.	Legal services; Bond Council	0	
k.	General administration: Owner admin costs Advertisement printing bid documents	100 300	51
l.	Insurance during construction	0	encl in arch files
m.	Site purchase price	0	
n.	Site development	0	
o.	Utilities and services:	0	
p.	Furniture and equipment:	0	
q.	Incidental reserve:	0	
r.	TOTAL INCIDENTAL COSTS (h - q inclusive)	9,400	9351
s.	SUBTOTALS (g plus r respectively)	74,400	72,591
t.	GRAND TOTAL of NEW BUILDINGS AND ADDITIONS, and ALTERATIONS (must equal to line 2e on page 1)	74,400	72,591

3

EMPLOYMENT RECOMMENDATION FORM
For
Dale R. Blanar

To: Ronald Buggs, Superintendent of Schools

From: Rose M. Heckathorn

Candidate: Dale R. Blanar

Date Sent: 6/26/2012

Date Interviewed: 6/15/2012

Position: Summer Bus Cleaner

Certification: CDL B

Recommendation: I recommend Dale for the position of bus cleaner. He has done an excellent job last summer and I feel he will provide the same quality this year. He will start start 7/5/12 for 98.5 hrs.

Signature:
6/26/12

Date:



June 18, 2012

Eden Central School District
Attn: Lisa A. Almasi
Director of Finance
3150 Schoolview Road
Eden, New York 14057

Dear Mrs. Almasi,

Enclosed please find a proposal for Catholic Health to provide Athletic Training services for Eden Central School District during the 2012-2013 school year.

As per your request we can provide your institution with a Certified Athletic Trainer for the upcoming 2012-2013 school year at the rate of \$22.27/hour for 941.5hours which would total \$20,967.20. This amount would be paid in three equal installments of \$6,989.07 which would be invoiced seasonally.

As mentioned in our enclosed contract proposal; Catholic Health only employs Certified Athletic Trainers that are certified in athletic training by the National Athletic Training Association Board of Certification (NATABOC) and licensed by New York State Education Department. All Certified Athletic Trainers are required to remain certified at all times during the term of the agreement and will have appropriate training in cardiopulmonary resuscitation (CPR) and the use of the automatic external defibrillator (AED). If granted the contract, Catholic Health will hire a Certified Athletic Trainer that fulfills all the requirements listed above.

In addition to our highly qualified associates and superior services; Catholic Health is also committed to concussion management. We are proud to say that Catholic Health is the first in the area to become a Credentialed ImPACT Consultant which will give your athletes access to ImPACT credentialed physicians and Athletic Trainers to comprehensively manage your athlete's concussions safely and effectively. ImPACT is a comprehensive computer based program that assists in safe and effective management of concussions. We hope to use this program in conjunction with the neurological assessment of our physicians who have just joined our concussion management team to further enhance the care of our student-athletes. I have enclosed information for your review if you are interested in participating.

We look forward to partnering with Eden Central School District in providing this Sports Medicine Outreach Program. Should you wish to meet with me or have any questions regarding AthletiCare, please feel free to contact me at 923-4837 (o) or 462-9245 (c).

Respectfully,

Kelly Finkowski, MS, PT, ATC
Manager
AthletiCare Sports Outreach Program

Athletic Training Services Agreement

This Agreement is made effective as of July 1, 2012 by and between **Eden Central School District**, located at 3150 Schoolview Road, ("The District") and **Catholic Health, Inc., dba AthletiCare** of Nazareth Campus, c/o Continuing Care Division, 291 North Street, Buffalo, NY 14201, ("AthletiCare").

AthletiCare is qualified to perform, has expertise in, and is willing to provide athletic training services to The District.

The District desires to have athletic training services ("the Services") provided by AthletiCare.

Therefore, the parties agree as follows:

I. CONTRACT PERIOD AND TERMINATION. This Agreement will begin on or about **August 1, 2012**, and renew for successive twelve month periods ("Contract Year") until cancelled by either party upon 60 days written notice. Notice of cancellation can be made in writing by either party and should be sent via U.S. mail to the respective addresses listed in the Notice section hereof with 60 days notice.

II. DESCRIPTION OF SERVICES. AthletiCare will provide the following services (collectively, the "Services"):

- A. AthletiCare will provide a one (1) Certified Athletic Trainer, certified in athletic training by the National Athletic Trainers' Association Board of Certification ("NATABOC"), to perform the Services for The District according to a schedule to be mutually coordinator between The District's Director of Athletics and the Certified Athletic Trainer. AthletiCare agrees to ensure that, pursuant to New York State Education Department (NYSED) regulations, all Certified Athletic Trainers will remain certified at all times during the term of this Agreement or any renewal period thereof and will have appropriate training in cardiopulmonary resuscitation (CPR) and the use of automated external defibrillators (AED).
- B. During the Contract Period or any renewal thereof, the Certified Athletic Trainer will provide the Services during The District's home sporting events/games as mutually coordinated. AthletiCare may render services for other sports or events as the need may arise and as may be mutually agreed. The specific schedule and hours to be worked by the Certified Athletic Trainer shall be agreed to in writing. The District and AthletiCare agree that Certified Athletic Trainer services will not be provided on the following holidays without specific written arrangements being made with AthletiCare in advance and pursuant to the holiday fee structure as outlined below: Easter Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and New Years Day.
- C. The Services and duties of the individual Certified Athletic Trainer shall consist of the following:
 1. As requested by the Athletic Director, and at the beginning of the sports activity program, conduct strength, flexibility, and endurance testing using equipment supplied by The District to determine physical readiness of students prior to their engaging in the particular sport. The Certified Athletic Trainer will obtain a history from students of any earlier injuries, and advise The District's representatives of the physical readiness of such students.
 2. Applying tape and protective devices or braces to student athletes in an effort to prevent injury or re-injury when such taping or protective devices are indicated or prescribed by outside medical personnel.
 3. Observing performance of student athletes during practice to detect manifestations of physical injuries.

4. Discuss, review and make recommendations to the coaches or Director of Athletics the training programs and the conduct of the competitive events in which the student athletes will engage in, in order to avoid injury-producing activities.
5. In the event injury or illness occurs to a student athlete, the Certified Athletic Trainer will refer the student for medical treatment and, depending upon medical/physician's opinion, suggest suspension or continuation of athletic activity.
6. Assist in sports physical examinations and administer first aid when injuries occur.
7. Attend athletic contests and be available for consultation as determined by the Director.
8. Assist in the development and presentation of a budget for first aid supplies.
9. Compliance with all laws, rules, orders, regulations and requirements of the Federal, State and Municipal governments, NATA and The District. The Trainer agrees not to discriminate against any student participating in The District's programs because of age, handicap, color, national origin, race, religion, sex, or marital status.

III. SUPPORT SERVICES. The District will provide the following support services for the benefit of AthletiCare:

The District shall provide the Certified Athletic Trainer bus transportation to and from away games, as well as the space, equipment, and supplies necessary to fulfill the requirements of this Agreement.

IV. CONSIDERATION. The District agrees to pay a fee to AthletiCare as follows:

(Initial the applicable compensation option below)

- A. **PER EVENT FEE** - A fee of \$61.25 per regular Event and \$111.50 per Double-Header Event for one (1) Certified Athletic Trainer during the Contract Year (Per Event hourly fees scheduled on Holidays as outlined herein will be in accordance with the Holiday Hourly Fee) to be scheduled in writing between the Athletic Director of The District and Certified Athletic Trainer or AthletiCare and attached hereto as an Exhibit. Additional hours can be scheduled at a rate of \$22.27 per hour. Tournaments are covered at a rate of \$26.50 per hour.
- B. **HOURLY FEE** - A fee of \$22.27 per hour for one (1) Certified Athletic Trainer during the Contract Year (with the exception of the Holidays outlined below). Such hours are contracted for an average of _____ per week for approximately _____ weeks per Contract Year, to be scheduled between the Athletic Director of The District and Certified Athletic Trainer or AthletiCare. Physician Assistants may be provided at the rate of \$ _____ per hour, if applicable.
- C. **HOLIDAY HOURLY FEE** - A fee of \$26.50 per hour for one (1) Certified Athletic Trainer during the Contract Year on the following Holidays: Easter Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and New Years. Such hours are to be scheduled in writing between the Athletic Director of The District and Certified Athletic Trainer or AthletiCare and attached hereto as an Exhibit.
- D. **INVOICING.** AthletiCare will invoice the District at the end of the winter sport season. **The District agrees to pay such invoices within thirty (30) days of receipt.** Payments are to be remitted to the address listed in the Notice section hereof.

Agreed (Initial):

AthletiCare

The District

OR

E. SCHEDULED PAYMENTS

\$ 20,967.20 as total monetary compensation to AthletiCare for the contract year. Such compensation is based upon an approximate number of hours of 941.5 @ \$22.27/hour during the Contract Year The District agrees to remit payment to AthletiCare as follows:

- 1) \$ 6,989.07 by November 24th of the contract year,
- 2) \$ 6,989.07 by March 23rd of the contract year, and
- 3) \$ 6,989.07 by June 30th of the contract year.

Additional hours (over the approximate number listed above) can be arranged as mutually agreed at the contract price of \$22.27 per hour. Payments are to be remitted to the address listed in the Notice section hereof.

Agreed (Initial):

AthletiCare

The District

V. EFFECT OF TERMINATION. Upon termination of this Agreement AthletiCare shall be entitled to payments for periods or partial periods that AthletiCare rendered services up to the date of termination and for which AthletiCare has not yet been paid.

VI. RELATIONSHIP OF PARTIES. It is understood by the parties that AthletiCare is an independent contractor with respect to The District, and not an employee or agent of The District. The District will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of AthletiCare.

VII. EMPLOYEES. AthletiCare's Certified Athletic Trainers will perform services for The District under this Agreement and shall also be bound by the provisions of this Agreement. At the request of The District, AthletiCare shall provide adequate evidence that such persons are AthletiCare's employees.

VIII. INSURANCE. AthletiCare agrees to carry worker's compensation and employer's liability insurance at New York statutory limits, and general liability and professional liability insurance in the amount of \$1,000,000 per occurrence/ \$3,000,000 in the aggregate covering itself and its Certified Athletic Trainers. Upon request from the District, AthletiCare agrees to submit a certificate of insurance to The District, naming The District as Additional Insured under such insurance. AthletiCare acknowledges that failure to maintain such insurance coverage during the term of this Agreement will constitute material breach by AthletiCare and AthletiCare may be subject to liability for damages, indemnification and all other legal remedies available to the District.

IX. INDEMNIFICATION. AthletiCare agrees to indemnify and hold The District harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against The District that result from the negligent acts or omissions of AthletiCare, AthletiCare's Certified Athletic Trainers and AthletiCare's agents. The District agrees to indemnify and hold AthletiCare harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against AthletiCare that result from the negligent acts or omissions of The District of The District's employees or agents.

X. ASSIGNMENT. Either party may not assign or transfer their interest under this Agreement without the prior written consent of the other party.

XI. CONFIDENTIALITY. The District and AthletiCare both recognize that each other will be bound to confidentiality of the following types of information and that violation of these provisions shall constitute a material breach of this Agreement and that the non-breaching party will be entitled to legal remedy pursuant to applicable laws:

1. Protected Health Information ("PHI").

Pursuant to Health Insurance Portability and Accountability Act ("HIPAA") (Public Law 104-191) as amended from time to time, PHI shall mean any information that relates to the past, present, or future physical or mental health or condition of an individual, the provision of health care to an individual, or the past, present or future payment for the provision of health care to an individual.

Pursuant to HIPAA requirements, the parties represent and warrant to each other that to the extent that each other is provided with any PHI, the other party will:

- (a) not use or further disclose the PHI other than as specifically set forth in this Agreement, or as otherwise required by law;
- (b) not use or further disclose the PHI in a manner that would violate the requirements of any state or federal law including the provisions of the HIPAA Regulations;
- (c) use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for in this Agreement;
- (d) report to each other any use or disclosure of the PHI not provided for by this Agreement of which either party may become aware;
- (e) ensure that any agents, including subcontractors, to whom either party provides PHI received from the other party agrees to the same restrictions and conditions that apply to the parties herein with respect to such PHI;
- (f) make the PHI available in accordance with the HIPAA Regulations;
- (g) make available PHI for amendment and incorporate any amendments to PHI in accordance with the HIPAA Regulations;
- (h) agree to make its internal practices, books and records relating to the use and disclosure of PHI received from the other party available to the other party as well as the Secretary of Health and Human Services for purposes of determining the either party's compliance with the HIPAA Regulations;
- (i) agree to return or destroy each parties PHI received from the other party at the termination of this Agreement; and
- (j) incorporate any amendments or corrections to the PHI which may be requested pursuant to the HIPAA Regulations.
- (k) the non-breaching party may terminate this Agreement if the other party breaches any HIPAA regulation provision.

2. Student-Specific Information

Student Information which is of a confidential nature. AthletiCare agrees that AthletiCare will not at any time or in any manner, either directly or indirectly, use any Student-Specific Information for AthletiCare's own benefit, or divulge, disclose, or communicate in any manner any information to any third party other than in performance of the Services hereof, or as required by law, without prior written consent of The District.

3. Business Practices

The parties will keep confidential any proprietary information pertaining to the other and its business unless expressly authorized to release such information or as otherwise required by law. Any and all information or data and information obtained by or submitted to each other is the sole property of each respective party. During the course of this Agreement and beyond, all of business records and information, including but not limited to practices, procedures, pricing, know-how, financial, operational, personnel matters, business practices, educational programs, training material, trade secrets and any and all information related to the parties, their business practices or any Student is hereby identified as Proprietary and Confidential.

XII. CONFIDENTIALITY AFTER TERMINATION. The confidentiality provisions of this Agreement shall remain in full force and effect after the termination of this Agreement.

XIII. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

IF for The District: Lisa A. Almasi
Director of Finance
Eden Central School District
3150 Schoolview Road
Eden, New York 10457

IF for AthletiCare: Christina Sage Kane, MS, OTR/L
Vice-President, Partners in Rehab and AthletiCare
Catholic Health
291 North Street
Buffalo, NY 14201

And with a copy to: Anne Hughes – Contracts & Systems
Catholic Health, Inc.
291 North Street
Buffalo, NY 14201

XIV. ENTIRE AGREEMENT. This Agreement contains the entire Agreement of the parties and there are no other promises or condition in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral Agreements between the parties.

XV. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

XVI. SEVERABILITY. If any provisions of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.

XVII. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with this Agreement.

XVIII. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of New York.

Agreed to by the parties the date first above written.

Eden Central School District

By: _____
Signature

Name Printed

Title

AthletiCare

By: _____
Christina Sage Kane, MS, OTR/L
Vice President – Partners in Rehab and AthletiCare

Bid Proposal For:
2012-2013 Athletic Trainer

Submitted To

Eden Central School District

By



Date: June 27, 2012

Organization's Experience in Providing High School Athletic Training

Excelsior Orthopaedics – All Services

The medical facilities of Excelsior Orthopaedics redefine the entire patient experience in an orthopaedic office. Excelsior providers include Orthopaedic, Podiatric, and Sports Medicine Primary Care physicians; Physician Assistants; Nurses; Physical Therapists; Occupational Therapists; X-ray and MRI Techs; and Certified Athletic Trainers. The practice treats adult and pediatric patients at two locations in Western New York: Amherst and Orchard Park. The main location in Amherst is a campus-like environment that offers a 62,000 square foot complex which focuses on patient comforts and inspires orthopaedic excellence.

SERVICES

Excelsior has several services available including Excelsior Orthopaedics, Excelsior Physical & Occupational Therapy, Excelsior Express (Urgent Care for Orthopaedic injuries), Excelsior Sports Training, Medical Supplies (DME), MRI, X-Ray, and the Buffalo Surgery Center.

SPECIALIZATION

Areas of specialization and treatment include Sports Medicine, General Orthopaedics, Arthroscopy, Foot & Ankle Surgery, Hand & Upper Extremity Surgery, Pediatric Orthopaedics, Joint Reconstruction, Total Joint Replacement, and Trauma & Fracture Care.

PHYSICAL AND OCCUPATIONAL THERAPY

The Physical Therapy and Occupational Therapy department has extended hours, excellent staff, an outstanding facility and great outcomes.

SPORTS MEDICINE SERVICES

The sports medicine services at Excelsior include Injury Treatment and Rehabilitation, Athletic Game & Practice Coverage, Sports Clinics and Seminars, Educational opportunities for Coaches, Athletic Directors, Parents and Athletes, Return to Play Decisions, Sports Training and Concussion Management.

EXCELSIOR SPORTS TRAINING

Excelsior also has Excelsior Sports Training which uses a *Medical Model* – the same medical model for sports training used by professional teams around the world. Excelsior Sports Training can provide athletes and teams with a competitive edge.

MEDICAL SUPPLIES

The medical supply or DME department at Excelsior can provide patients with Orthotics, Braces, Cold Care Products, Splints, Supports or walking aids.

SURGERY CENTER

Buffalo Surgery Center has three Operating Rooms and a Recovery Area; it is committed to Orthopaedic Specialization; and is AAAHC Accredited with Medicare Deemed Status.

Sports Medicine Services

The Sports Medicine services of Excelsior Orthopaedics are dedicated to building a quality relationship with Eden Central School District to meet the needs of the Athletic Directors, Coaches, Student Athletes and Parents.

Excelsior Orthopaedics prides itself on providing the finest musculoskeletal care through our professional, highly educated, and dedicated staff. We are focused on keeping our athletes safe and healthy. Our Certified Athletic Trainers collaborate with our entire medical staff, which includes Physicians, Physician Assistants (PA), Physical Therapists (PT), Occupational Therapists (OT) and Sports Training Specialists. They work together in order to help each student athlete achieve a maximum level of functionality, as well as to provide support and guidance to the athlete, the athletic staff, and parents.

Sports Medicine Services at Excelsior include:

- Educational opportunities for Coaches, Athletic Directors (AD), Parents and Athletes. Topics for education may include emergency situation management, injury evaluation, taping techniques, the importance of warm-ups, concussion management, nutrition and hydration as well as weight room training.
- Preferred Scheduling of Medical appointments or injury screening for athletes through the Sports Medicine Coordinator – the provider will evaluate the athlete and recommend a course of treatment for that specific injury or athlete’s needs.
- Evening and Saturday *Excelsior Express* Hours for Acute Athletic Injuries
- Collaboration among Excelsior Staff to provide best care possible from Physicians, PA’s, PTs, OTs, ATCs, radiology, and staff
- Athletic Game and Practice Coverage

Concussion Management

Excelsior Orthopaedics has implemented the Concussion Management protocol. Excelsior Orthopaedics will manage all head injuries in accordance with the International Consensus Conference (ICC). The guidelines for the management of concussion in sports have changed significantly over the past several years. Our Primary Care Sports Medicine Physician, Dr. Jason Matuszak, serves as our Concussion Management Advisor and Specialist.

Sports Medicine Coordinator

Jocelyn McGill, ATC is the Sports Medicine Coordinator with Excelsior who would be the main contact for coordination of services and questions that arise. As the Sports Medicine Coordinator, she is the liaison among the District, each School's Athletics Director, Athletic Trainer and Excelsior Orthopaedics. She coordinates and expedites scheduling athletes with the orthopedic providers at Excelsior. She organizes and implements Educational Seminars, Coaches First Aid and CPR, Concussion Management, and athletic event coverage.

Previous Experience working in High School Setting

The Sports Medicine Coordinator currently oversees Excelsior's 6 other area High School contracts including:

- Amherst Central School District, Pat Murphy, Athletic Director
- St. Joseph's Collegiate Institute, Pete Schneider, Athletic Director
- Sweet Home Central High School, Chris DeMarco, Athletic Director
- Williamsville School District, Jim Rusin, Director Athletics, Physical Education, Health: Williamsville East, Williamsville North, and Williamsville South

Injury Care Follow-Up

The Sports Medicine Coordinator oversees the management of any injury care follow-up for athletes. All athletes will have access to an orthopaedic provider. The provider will evaluate the athlete and recommend a course of treatment for that specific injury or athlete's needs.

Educational Opportunities

Topics for education may include emergency situation management, injury evaluation, taping techniques, the importance of warm-ups, concussion management, nutrition and hydration as well as weight room training. Educational Seminar/Clinic can be negotiated as needed.

Organization's Athletic Trainer Proposal for Eden Central High School

Excelsior Orthopaedics Plan for Athletic Trainer Services

- I. Excelsior Orthopaedics will assign one Certified Athletic Trainer for Eden Central School District to maintain consistency and a high quality of care. Additional Excelsior employees may be used to fulfill overlapping and/or conflicting game coverage and/or illness.

- II. Provide Athletic Trainer to Eden Central High School to perform these services:
 - a. GAME COVERAGE
 - i. Provide medical coverage for assigned athletic teams or games
 - b. FACILITY COVERAGE
 - i. Maintaining an athletic training room facility including:
 1. maintain equipment and supply inventory
 2. establishing rules and policies for the daily operation of the athletic training room
 3. Maintain OSHA Standards
 - c. EDUCATION
 - i. Provide school personnel and students with advice and services on physical conditioning programs, training methods, sports training methods, screening procedures, injury prevention, and use and fitting of safety equipment for sports participation; and management of athletic injuries
 - d. DOCUMENTATION
 - i. Responsibilities of the ATC include management of:
 1. AT Hours Calendar posted outside the Athletic Training Room for athlete use.
 2. Monthly Physician Logs
 3. Daily Injury Logs
 4. End of Season Reports
 5. Injury Reports and Head Injury Reports
 6. Injury Follow- up Documentation
 7. Follow-up Concussion Management Documentation
 8. Scripts for return to play

Eden Central High School Athletic Training Requirements

The school shall provide and maintain appropriate levels of athletic training supplies and spaces for the operation of an athletic training program, including appropriate equipment for the development of preventative programs.

Eden Central High School Athletic Trainer Needs

Excelsior Orthopaedics will provide Event and Athletic Training Room Coverage for approximately 941.5 hours/year. The School will provide the Events schedule to the Athletic Trainer and Sports Medicine Coordinator prior to the beginning of each season.

Event coverage will include: Varsity Football Home and Away, JV Football Home, Modified Football Home, Boys & Girls Varsity Soccer Home, Boys & Girls JV Soccer Home, Girls Varsity and JV Field Hockey Home, Varsity Volleyball Home, Wrestling Home, Modified Wrestling Home, Boys Varsity Ice Hockey Home and Away, Boys & Girls Varsity Lacrosse Home, Boys & Girls JV Lacrosse Home.

Daily coverage encompasses all sports during set times for each season. Prior to the beginning of each season, the Athletics Director, Athletic Trainer and Sports Medicine Coordinator will determine appropriate hours.

Excelsior's ATC will attend the agreed upon practices and games of the School except where the School has scheduled two or more events at the same time. In the event of a conflict in the schedule, Excelsior's athletic trainer, the Athletic Director and the Sports Medicine Coordinator will determine which athletic event is to be covered. Excelsior will provide coverage of the secondary event(s) based on availability.

It is the responsibility of the school to provide adequate notice of all events, sessions or classes that require coverage by Excelsior. Failure to notify the Athletic Trainer and the Sports Medicine Coordinator of schedule of all events, sessions or classes could result in loss of coverage for those events.

In addition, we will need adequate notice of all schedule changes. If we are not notified, the normal charges will apply and the possibility of loss in coverage may occur.

Any rain dates will be covered based on ATC's availability.

Below is an outline for the suggested schedule:

DAILY and EVENT COVERAGE:

941.5 hours at \$23.00/hr.

Estimate = \$21,654

Fall (August 13th - Oct. 31st, 11 Weeks):

Approximate TOTAL Hours =350 hours

Winter (Nov. 1st – February 28th, 16 weeks):

Approximate TOTAL HOURS = 350

Spring (March 1st – June 10th, 14 weeks):

Approximate TOTAL HOURS = 241.5

Additional Athletic Trainer Hours

Additional ATC coverage for tournament and playoffs as requested is based on the ATC availability. Hours surpassing 30 hours/week will be billed at time and a half.

Cost Proposal

Itemized applicable costs for services

- ✓ Approximate Cost = \$21,654
 - Hourly Rate of \$23.00/hr.
 - Estimating the overlap in hours between Daily and Event Coverage and history, we estimate 941.50 hours
- ✓ Additional AT Coverage for Simultaneous event coverage is based on availability at the rate of \$34.50/hr.
- ✓ Hours requested beyond 30 hours/week per HS is subject to time and a half pay of \$34.50/hr.
- ✓ Mileage of \$0.55/mile Reimbursement from Eden to Off-Site locations

Hourly Rate for Additional Services

- ✓ Additional AT Coverage for Tournament play and playoffs as requested is based on AT availability and at the rate of \$23.00/hr.
- ✓ Additional Services
 - CPR courses = \$50 new certification, \$40 for Recertification
 - First Aid = \$50 new certification, \$40 for Recertification
 - Additional clinics will be dependent on structure

Insurance

- A. Insurance/licensure/training
 - a. All Excelsior Staff employed doing work under this proposal will be licensed under the laws of the State of New York, in the field of their training, and will be properly trained in all aspects of the work. All athletic trainers will have NYS FA and CPR training.
 - b. All Excelsior personnel will be covered under Excelsior's general liability and professional liability insurance.
 - c. Eden Central School District will be responsible for providing general liability and professional liability insurance for the activities of its employees and agents
 - d. Upon written request, both parties shall substantiate to the satisfaction of the other party that such insurance is in full force and effect.



June 28, 2012

Eden Central School District
Attn: Kathy McCarthy
Business Office
3150 Schoolview Road
Eden, NY 14057

University Orthopaedic Services, Inc. (d/b/a UB Orthopaedics & Sports Medicine) (UOS) in response to a request by Eden Central School to provide athletic training services would propose to fulfill this request at a fee of forty three thousand nine hundred dollars (\$43,900) annually. This fee will cover the costs incurred by UOS for a full time athletic trainer and other part time trainers as needed for the 2012-13 school year. This athletic trainer(s) would be available after school, weekends and school holidays to provide services as described by New York State Education Law (NYSED). The district will provide the athletic trainer(s) with the use of a training room, supplies and equipment necessary to carry out the duties and responsibilities required to execute his/her duties. UOS physicians will provide the continuous supervision of the athletic trainer certified as described in NYSED article 162. Payment will be made in two equal installments of twenty one thousand nine hundred fifty dollars (\$21,950), the first installment due September 2012, the second January 2013. UOS will invoice Eden Central School in a timely fashion prior to the due dates of each installment.

UOS is a New York not-for Profit Corporation operating as a university faculty practice affiliated with the University at Buffalo, State University of New York (SUNY), School of Medicine and Biomedical Sciences. The operations of UOS are governed by Article XVI of the Policies of the Board of Trustees of SUNY. UOS is the largest provider of orthopaedic services in Western New York. UOS' mission includes the education of orthopaedic residents and fellows, medical students and the community at large while providing the most proven and successful orthopaedic techniques to our patients. UOS' Sports Medicine division includes seven board certified, fellowship trained orthopaedic surgeons, three sports medicine fellowship trained primary care physicians, six physical therapists (who are also certified athletic trainers) and certified athletic trainers. Our Sports Medicine division specializes in sports related injury prevention, treatment and rehabilitation. These combined efforts make this the largest practice specializing in sports related injuries in Western New York.

UOS is under contractual relationships to provide sports medicine services with the University at Buffalo, Erie Community College, Buffalo State College, The Buffalo Bills, The Buffalo Sabres, The Buffalo Bandits and a few local School Districts which include, Wilson Central School(Jeffrey Roth, 751-9341 ext. 174 jroth@wilson.wnyric.org), Lockport City School(Patrick Burke, 478-4473, pburke@lockport.wnyric.org), and The City of Buffalo Schools(Aubrey Lloyd, 816-.4633 alloyd@buffaloschools.org). UOS also coordinates and provides the medical coverage for the Kensington Lions all-star football classic, Subaru Chase, the Buffalo Rugby Club and the Turkey Trot. The staff at UOS has more comprehensive and extensive experience than any other orthopedic or sports medicine group in the region.



Communication is essential in scholastic athletic training for efficient and seamless prevention and care. The UOS athletic training staff at all times are required to carry mobile phones and are given a per diem to offset the cost of service. Digital communication is also very effective in communicating injury logs and plan of care, and UOS athletic trainers are required to remain current with email communications. Athletic Training room sign in sheets, injury logs and treatment forms will be maintained by the athletic trainer and available to the Director of Athletics or Eden Central School administration.

Submitted by:

A handwritten signature in black ink, appearing to read 'B. Michael Rogers', with a long horizontal flourish extending to the right.

B. Michael Rogers
Director of Finance & Operations

2012-13 Extra Curricular Activities							Updated: 6/6/12	
Sports								
BOE Date	Code	Sport	Last Name	First Name	Level	Step	Budgeted Amount	Notes
7/2	2855	Girls Varsity Basketball	Fallacaro	Marisa	1	7	\$ 5,562.00	
7/2	2855	Boys Varsity Basketball	Vara	Gary	1	2	\$ 4,376.00	
7/2	2855	Varsity Cross Country*	Huber	Larry	1	13	\$ 5,562.00	
7/2	2855	Varsity Football	Tilley	Charles	1	4	\$ 5,162.00	
7/2	2855	Boys Varsity Swimming	Millson	Larry	1	5	\$ 5,162.00	
7/2	2855	Varsity Wrestling	Page	Thomas	1	6	\$ 5,162.00	
7/2	2855	Interscholastic Sports Coordinator	Fallacaro	Marisa	1	3	\$ 4,763.00	
	2855	Boys Basketball Assistant			2	1		
	2855	Girls Basketball Assistant			2	1		
7/2	2855	Boys Swimming Assistant	Minton	Scott	2	2	\$ 3,774.00	
7/2	2855	Boys Varsity Lacrosse	Archabald	Chris	2	8	\$ 4,776.00	
7/2	2855	Boys Varsity Soccer	Wall	Thomas	2	4	\$ 4,376.00	
7/2	2855	Boys Varsity Tennis	Brechtel	Richard	2	18	\$ 4,776.00	
7/2	2855	Boys Varsity Track	Wall	Thomas	2	7	\$ 4,776.00	
7/2	2855	Boys Varsity Volleyball**	Pierce	Robert	2	15	\$ 4,776.00	
7/2	2855	Girls Varsity Field Hockey	Carriero	Jennifer	2	10	\$ 4,776.00	
7/2	2855	Girls Varsity Lacrosse	Archabald	Phil	2	2	\$ 3,774.00	
7/2	2855	Girls Varsity Soccer	Keller	Jill	2	17	\$ 4,776.00	
7/2	2855	Girls Varsity Softball	Fallacaro	Marisa	2	2	\$ 3,774.00	
7/2	2855	Girls Varsity Swimming	Kot	Colleen	2	22	\$ 4,776.00	
7/2	2855	Girls Varsity Track	Perison	Randy	2	4	\$ 4,376.00	
7/2	2855	Girls Varsity Tennis	Brechtel	Richard	2	18	\$ 4,776.00	
7/2	2855	Girls Varsity Volleyball	Pierce	Stephen	2	15	\$ 4,776.00	
7/2	2855	Football Assistant	Leavell	Lee	2	4	\$ 4,376.00	
7/2	2855	Football Assistant JV (asst)	Ramsey	Will	2	3	\$ 4,068.00	
7/2	2855	Football Assistant JV Head	Schlotterbeck	Dan	2	3	\$ 4,068.00	
7/2	2855	Varsity Baseball	Cooper	Eric	2	10	\$ 4,776.00	
7/2	2855	Baseball Assistant	Zabron	Matt	3	4	\$ 3,572.00	
7/2	2855	Boys Soccer Assistant	Witman	Kevin	3	2	\$ 3,176.00	
7/2	2855	Boys Varsity Bowling	Bernardone	Jason	3	4	\$ 3,572.00	
7/2	2855	Boys Volleyball Assistant	O'Connor	Paul	3	4	\$ 3,572.00	
7/2	2855	Cheerleading Advisor (Fall)	Staub	Jessica	3	1	\$ 2,980.00	
7/2	2855	Cheerleading Advisor (Winter)	Staub	Jessica	3	1	\$ 2,980.00	
7/2	2855	Girls Field Hockey Assistant	Kelkenberg	Kathy	3	8	\$ 3,972.00	
7/2	2855	Girls Soccer Assistant	Francisco	Amie	3	1	\$ 2,980.00	
	2855	Girls Softball Assistant			3	1	\$ 2,980.00	
7/2	2855	Girls Swimming Assistant	Roberts	Sarah	3	5	\$ 3,572.00	

BOE Date	Code	Sport	Last Name	First Name	Level	Step	Budgeted Amount	Notes
7/2	2855	Girls Volleyball Assistant	Funke	Johanna	3	8	\$ 3,972.00	
7/2	2855	Girls Varsity Bowling	Crombie	Keith	3	6	\$ 3,572.00	
	2855	Boys Lacrosse Assistant			3	1		
7/2	2855	Girls Lacrosse Assistant	Covey	Rachel	3	1	\$ 2,980.00	
7/2	2855	Boys Track Assistant	Dobek	Chris	3	4	\$ 3,572.00	
7/2	2855	Girls Track Assistant	Sickau	Shelia	3	4	\$ 3,572.00	
7/2	2855	Varsity Golf	Crombie	Keith	3	8	\$ 3,972.00	
7/2	2855	Wrestling Assistant	Farrara	Justin	3	3	\$ 3,377.00	
	2855	Assistant Cheerleading Advisor (Fall)	XXX	XXX	4			
	2855	Assistant Cheerleading Advisor (Winter)			4	1		
7/2	2855	Boys Modified Basketball	Porter	Amy	4	2	\$ 2,382.00	
7/2	2855	Boys Modified Soccer	Dobek	Chris	4	12	\$ 3,181.00	
7/2	2855	Girls Modified Track	Kot	Colleen	4	4	\$ 2,781.00	
7/2	2855	Boys Modified Volleyball	Waszak	Kenneth	4	4	\$ 2,781.00	
	2855	Girls Modified Basketball			4	1		
	2855	Girls Modified Field Hockey			4	1		
7/2	2855	Girls Modified Soccer	Bernardone	Jason	4	10	\$ 3,181.00	
	2855	Girls Modified Softball			4	1		
7/2	2855	Boys Modified Track	Witman	Kevin	4	3	\$ 2,581.00	
7/2	2855	Girls Modified Volleyball	Steger	Amy	4	2	\$ 1,191.00	Split stipend (2382/2)
7/2	2855	Girls Modified Volleyball	Waszak	Jake	4	1	\$ 1,092.00	Split stipend (2184/2)
	2855	Modified Football (asst)			4	1		
7/2	2855	Modified Football	Haier	Matt	4	1	\$ 2,184.00	
	2855	Boys Modified Baseball			4	1		
	2855	Boys Modified Lacrosse			4	1	\$ 2,184.00	Paid by Athletic Booster Club
	2855	Girls Modified Lacrosse			4	1		
7/2	2855	Diving Coach Girls	Bitnun	Ivan	5	2	\$ 993.00	Split stipend
	2855	Diving Coach Boys			5	1		
7/2	2855	Sporting Event Workers	Archabald	Chris	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Archabald	Phil	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Burgstahler	Brenda	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Burnside	Robert	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Carriero	Jennifer	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Carriero	Dan	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Cole	Shana	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Fallacaro	Marisa	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Farrell	Paula	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Francisco	Amie	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Funke	Johanna	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Gavin	Jack	9			\$61.00 per person/per event

BOE Date	Code	Sport	Last Name	First Name	Level	Step	Budgeted Amount	Notes
7/2	2855	Sporting Event Workers	Gianiodis	Susan	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Kean	David	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Klopp	Kathy	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Kot	Colleen	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Lauer	Nicole	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	McCarthy	Kathy	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Mesi	Joe	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Minton	Scott	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Morgan	Lynn	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Pace	Linda	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Perison	Randy	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Pierce	Robert	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Porter	Amy	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Roberts	Sarah	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Steger	Amy	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Uhlman	Ronald	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Wall	Thomas	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Waszak	Sue	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Waszak	Jake	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Waszak	Greg	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Waszak	Kenneth	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Wilhelm	Susan	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Witman	Kevin	9			\$61.00 per person/per event
7/2	2855	Sporting Event Workers	Zwack	Donna	9			\$61.00 per person/per event
	2855	Sporting Event Workers			9			\$61.00 per person/per event
	2855	Sporting Event Workers			9			\$61.00 per person/per event
	2855	Sporting Event Workers			9			\$61.00 per person/per event
		Total						
		Volunteer Positions (non-paid)						
		Basketball Score Keeper/Security						
7/2		Field Hockey	Whelan	Tommy				
7/2		Football	Alessi	Mike				
		Football						
		Girls Assistant Basketball						
		Girls Basketball Coach						
		Girls Modified Lacrosse						
		Girls Softball Assistant						
		JV Football						
		Modified Boys Volleyball						
7/2		Track	Sickau	Fred				

2012-13 Extra Curricular Activities
High School Musical

Updated: 6/6/12

BOE Date	Code	Activity	Last Name	First Name	Level	Step	Budgeted Amount	Notes
7/2	2850	Jr/Sr HS Musical/Play Director	Tylock	Jennifer	1	5	\$ 5,554.00	
7/2	2850	Orchestra Director Musical (J/S HS)	Roberts	Sarah	3	1	\$ 3,206.00	
7/2	2850	Choral Director-Musical - Jr/Sr HS	King	Carol	6	8	\$ 2,321.00	
	2850	Choreographer			7	1		
7/2	2850	Costumes	O'Brien	Jamie	7	1		
	2850	Lights			7	1		
	2850	Sets			7	1		
7/2	2850	Accompanist	Neil	Raymond	7	3	\$ 1,175.00	
7/2	2850	Make-up Person 1	Kanick	Marisa	HMS		\$ 153.00	
7/2	2850	Make-up Person 2	Kirkwood	Rachel	HMS		\$ 153.00	
7/2	2850	Producer	Tylock	Jennifer	HMS		\$ 758.00	
	2850	Program			HMS		XXX	Paid by musical club \$153
7/2	2850	Publicity	Roberts	Sarah	HMS		XXX	Paid by musical club \$153
7/2	2850	Sound	Berman	Dan	HMS		\$ 455.00	
	2850	Stage Manager			HMS		\$ 758.00	
7/2	2850	String Advisor	Martella	Ashly	HMS		\$ 153.00	
	2850	Tickets			HMS		XXX	Paid by musical club
		Adult Musician			HMS		XXX	Paid by musical club
		Adult Musician			HMS		XXX	Paid by musical club
		Adult Musician			HMS		XXX	Paid by musical club
		Total					\$ 14,686.00	

2012-13 Extra Curricular Activities							Updated: 6/6/12	
Clubs/Other								
BOE Date	Code	Club/Other	Last Name	First Name	Level	Step	Budgeted Amount	Notes
7/2	2850	Yearbook Advisor (HS)	Wilhelm	Susan	1	2	\$ 4,376.00	
	2850	Senior Class Advisor	Cooper	Eric	2	13	\$ 4,776.00	
7/2	2850	Family Support Counselor (3)			4	1		
7/2	2850	Family Support Counselor (3)	Banks	Amy	4	4	\$ 2,781.00	
7/2	2850	Family Support Counselor (3)	Finnerty	Tammy	4	4	\$ 2,781.00	
7/2	2850	Family Support Counselor (3)	Weis	Joseph	4	4	\$ 2,781.00	
7/2	2850	FBLA 2010-2011	Nowicki	Mary	5	5	\$ 2,382.00	
7/2	2850	School Store 7-12	Carriero	Daniel	5	11	\$ 2,782.00	
7/2	2850	Jazz Ensemble Director	Roberts	Sarah	5	6	\$ 2,382.00	
7/2	2850	Swing Choir Director	Tylock	Jennifer	5	13	\$ 2,782.00	
7/2	2850	Technology Club 2010-2011	Jones	Steve	5	6	\$ 2,382.00	
7/2	2850	High School Student Council Advisor	Kean	David	6	8	\$ 2,186.00	
7/2	2850	Junior Class Advisor – 2010-2011	Nicastro	Lisa	6	4	\$ 1,786.00	
7/2	2850	Jr/Sr HS Newspaper	Thomasulo	Barb	6	10	\$ 2,186.00	
7/2	2850	7 th & 8 th Grade Student Council	Doctor	Olivia	6	12	\$ 2,186.00	
7/2	2850	AFS	Bischof	Ryan	7	1	\$ 897.00	
7/2	2850	Elementary Computer Club	Schnaufer	Susan	7	4	\$ 1,190.00	
7/2	2850	Elementary Newspaper	Kindley	Ellen	7	4x.5	\$ 595.00	Split
7/2	2850	Elementary Newspaper	Maynard	Judy	7	14x.5	\$ 795.00	Split
7/2	2850	FFA	Millson	Larry	7	5	\$ 1,190.00	
7/2	2850	Grade 8 Class Advisor	Berne	Michelle	7	3	\$ 1,092.00	
	2850	Mentoring of Teachers w/initial certification			7	1		
	2850	Mentoring of Teachers w/initial certification			7			
	2850	Mentoring of Teachers w/initial certification			7			
7/2	2850	Mock Trial	Huber	Larry	7	3	\$ 1,092.00	
7/2	2850	Model U.N. Advisor	Pace	Linda	7	3	\$ 1,092.00	
7/2	2850	Weight Training B&G 7-12 (3) F/S/W	Francisco	Amie	8		\$ 710.00	16-20 Sessions
7/2	2850	Weight Training B&G 7-12 (3) F/S/W	Millson	Larry	8		\$ 710.00	16-20 Sessions
7/2	2850	Piano Accompanist – Concerts	Neil	Raymond	9			\$61.00 per person/per event
7/2	2850	Piano Accompanist – Concerts	Tylock	Jennifer	9			\$61.00 per person/per event
7/2	2850	Piano Accompanist – Concerts	Vona	Mark	9			\$61.00 per person/per event
	2850	Piano Accompanist – Concerts			9			\$61.00 per person/per event
7/2	2850	PSAT Proctor – Jr/Sr HS	Archabald	Chris	9			\$61.00 per \
7/2	2850	PSAT Proctor – Jr/Sr HS	Archabald	Phil	9			\$61.00 per person/per event
7/2	2850	PSAT Proctor – Jr/Sr HS	Banks	Amy	9			\$61.00 per person/per event
7/2	2850	PSAT Proctor – Jr/Sr HS	Carriero	Jennifer	9			\$61.00 per person/per event
7/2	2850	PSAT Proctor – Jr/Sr HS	Finnerty	Tammy	9			\$61.00 per person/per event
7/2	2850	PSAT Proctor – Jr/Sr HS	Gianiodis	Susan	9			\$61.00 per person/per event

7/2	2850	PSAT Proctor – Jr/Sr HS	Hassett	David	9		\$61.00 per person/per event
7/2	2850	PSAT Proctor – Jr/Sr HS	Minton	Scott	9		\$61.00 per person/per event
7/2	2850	PSAT Proctor – Jr/Sr HS	Pace	Linda	9		\$61.00 per person/per event
7/2	2850	PSAT Proctor – Jr/Sr HS	Pierce	Robert	9		\$61.00 per person/per event
7/2	2850	Music Competition Chaperones	Martella	Ashly	MS		\$55.12 per person/per event
7/2	2850	Music Competition Chaperones	Wilhelm	Susan	MS		\$55.12 per person/per event
7/2	2852	Music Competition Chaperones	Roberts	Sarah	MS		\$55.12 per person/per event
7/2	2853	Music Competition Chaperones	Tylock	Jennifer	MS		\$55.12 per person/per event
7/2	2850	Music Competition Chaperones	Bahun	Annette	MS		\$55.12 per person/per event
7/2	2850	Music Competition Chaperones	Uhlman	Denise	MS		\$55.12 per person/per event
7/2	2850	Music Competition Chaperones	Vona	Mark	MS		\$55.12 per person/per event
	2850	Music Competition Chaperones			MS		\$55.12 per person/per event
7/2	2850	J/S HS All County Band	Roberts	Sarah	MS	\$ 300.00	
7/2	2850	J/S HS All County Orchestra	Martella	Ashly	MS	\$ 300.00	
7/2	2850	J/S HS All County Chorus	Tylock	Jennifer	MS	\$ 300.00	
7/2	2850	Elem All County Band	Bahun	Annette	MS	\$ 300.00	
7/2	2850	Elem All Orchestra	Uhlman	Denise	MS	\$ 300.00	
7/2	2850	Elem All County Chorus	Vona	Mark	MS	\$ 300.00	
	2850	Elementary Homework Club (EE-3)			10	XXX	
7/2	2850	Freshmen Class Advisor	Archabald	Phil	10	\$ 542.00	
7/2	2850	GAA	Kot	Colleen	10	\$ 542.00	
7/2	2850	Grade 7 Class Advisor	Stoneberg	Sherri	10	\$ 542.00	
7/2	2850	Jr. High School National Honor Society	Porter	Amy	10	\$ 542.00	
7/2	2850	Jr/Sr High Homework Club Advisors (2)	Wilhelm	Susan	10	\$ 542.00	
	2850	Jr/Sr High Homework Club Advisors (2)			10	\$ 542.00	
7/2	2850	Math Olympiad	DeGroat	Kathy	10	\$ 542.00	
7/2	2850	Math Olympiad	Meredith	Joanne	10	\$ 542.00	
7/2	2850	National Honor Society Co-Advisors	Janowsky	Nicole	10	x.5 \$ 271.00	
7/2	2850	National Honor Society Co-Advisors	Archabald	Phil	10	x.5 \$ 271.00	
7/2	2850	Peer Listening Advisor	Sweeney	Mary Beth	10	\$ 542.00	
	2850	SADD Advisor			10	XXX	
7/2	2850	SAFE Advisor	Archabald	Phil	10	\$ 542.00	
7/2	2850	Senior Class Co-Advisor	Carriero	Daniel	10	\$ 542.00	
7/2	2850	Sophomore Class Advisor	Morgan	Lynn	10	\$ 542.00	
7/2	2850	Varsity Club	Pierce	Robert	10	\$ 542.00	
		Art Department Chairperson			DC		
		Business Department Chairperson			DC		
		English Department Chairperson			DC		
		Foreign Language Department Chairperson			DC		
		Health Department Chairperson			DC		
		Mathematics Department Chairperson			DC		
		Music Department Chairperson			DC		
		Physical Education Department Chairperson			DC		
		Science Department Chairperson			DC		
		Social Studies Department Chairperson			DC		

		Technology Department Chairperson			DC		
		Guidance Department Chairperson			DC		
		Math Department Associate			DA	XXX	
		ELA Department Associate			DA	XXX	
		Science Department Associate			DA	XXX	
		Social Studies Department Associate			DA	XXX	
7/2	2850	Music Director – Memorial Day	Roberts	Sarah	MS	\$ 74.00	
7/2	2850	Music Events (Monitoring) Security/Supervision	Archabald	Phil	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Bahun	Annette	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Gianiodis	Susan	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Lauer	Nicole	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Martella	Ashly	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Pace	Linda	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Pierce	Robert	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Porter	Amy	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Roberts	Sarah	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Tylock	Jennifer	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Uhlman	Ronald	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Uhlman	Denise	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Vona	Mark	MS		\$61.00 per person/per event
7/2	2850	Music Events (Monitoring) Security/Supervision	Wilhelm	Susan	MS		\$61.00 per person/per event
		Total				\$ 57,374.00	
		Sixth Grade Student Council Volunteer					
7/2		French Club Volunteer	Janowsky	Nicole			
7/2		German Club Volunteer	Crinnin	Kerstin			
7/2		Friends of Rachel Volunteer	Sweeney	Mary Beth			
7/2		Fam, Career & Cmty Leaders of Am Volunteer	McKale	Dianne			

Code	Sport	2011-2012 season		2012-2013 season				
2855	Girls Varsity Basketball	Fallacaro	Marisa	Fallacaro	Marisa			
2855	Boys Varsity Basketball	Vara	Gary	Vara	Gary			
2855	Varsity Cross Country*	Huber	Larry	Huber	Larry			
2855	Varsity Football	Tilley	Charles	Tilley	Charles			
2855	Boys Varsity Swimming	Millson	Larry	Millson	Larry			
2855	Varsity Wrestling	Page	Thomas	Page	Thomas			
2855	Interscholastic Sports	Fallacaro	Marisa	Fallacaro	Marisa			
2855	Boys Basketball Assistant	Gill	Scott					
2855	Girls Basketball Assistant	Carriero	Jennifer					
2855	Boys Swimming Assistant	Minton	Scott	Minton	Scott			
2855	Boys Varsity Lacrosse	Archabald	Chris	Archabald	Chris			
2855	Boys Varsity Soccer	Wall	Thomas	Wall	Thomas			
2855	Boys Varsity Tennis	Brechtel	Richard	Brechtel	Richard			
2855	Boys Varsity Track	Wall	Thomas	Wall	Thomas			
2855	Boys Varsity Volleyball**	Pierce	Robert	Pierce	Robert			
2855	Girls Varsity Field Hockey	Carriero	Jennifer	Carriero	Jennifer			
2855	Girls Varsity Lacrosse	Archabald	Phil	Archabald	Phil			
2855	Girls Varsity Soccer	Keller	Jill	Keller	Jill			
2855	Girls Varsity Softball	Fallacaro	Marisa	Fallacaro	Marisa			
2855	Girls Varsity Swimming	Kot	Colleen	Kot	Colleen			
2855	Girls Varsity Track	Perison	Randy	Perison	Randy			
2855	Girls Varsity Tennis	Brechtel	Richard	Brechtel	Richard			
2855	Girls Varsity Volleyball	Pierce	Stephen	Pierce	Stephen			
2855	Football Assistants (3)	Shlotterbeck	Dan	Shlotterbeck	Dan			
2855	Football Assistants	Leavell	Lee	Leavell	Lee			
2855	Football Assistants	Ramsey	William	Ramsey	William			
2855	Varsity Baseball	Cooper	Eric	Cooper	Eric			
2855	Baseball Assistant	Zabron	Matt	Zabron	Matt			
2855	Boys Soccer Assistant	Witman	Kevin	Witman	Kevin			

2855	Boys Varsity Bowling	Bernardone	Jason		Bernardone	Jason			
2855	Boys Volleyball Assistant	O'Connor	Paul		O'Connor	Paul			
2855	Cheerleading Advisor (Fall)	Friedman	Ashley		Staub	Jessica			
2855	Cheerleading Advisor (Winter)	Friedman	Ashley		Staub	Jessica			
2855	Girls Field Hockey Assistant	Kelkenberg	Kathy						
2855	Girls Soccer Assistant	Sickau	Shelia		Franisco	Amie			
2855	Girls Softball Assistant	Murray	Edward		Franisco	Amie			
2855	Girls Swimming Assistant	Roberts	Sarah		Roberts	Sarah			
2855	Girls Volleyball Assistant	Funke	Johanna		Funke	Johanna			
2855	Girls Varsity Bowling	Crombie	Keith		Crombie	Keith			
2855	Boys Lacrosse Assistant	Danvir	Kevin						
2855	Girls Lacrosse Assistant	Minier	Andrew		Minier	Andrew			
2855	Boys Track Assistant	Dobek	Chris		Dobek	Chris			
2855	Girls Track Assistant	Sickau	Shelia						
2855	Varsity Golf	Crombie	Keith		Crombie	Keith			
2855	Wrestling Assistant	Farrara	Justin		Farrara	Justin			
2855	Assistant Cheerleading Advisor	XXX	XXX		XXX	XXX			
2855	Assistant Cheerleading Advisor	Staub	Jessica						
2855	Boys Modified Basketball	Porter	Amy		Porter	Amy			
2855	Boys Modified Soccer	Dobek	Chris		Dobek	Chris			
2855	Boys/Girls Modified Track	Kot	Colleen		Kot	Colleen			
2855	Boys Modified Volleyball	Waszak	Kenneth		Waszak	Kenneth			
2855	Girls Modified Basketball	Francisco	Amy						
2855	Girls Modified Field Hockey	Zoll	Vanessa						
2855	Girls Modified Soccer	Bernardone	Jason		Bernardone	Jason			
2855	Girls Modified Softball	Francisco	Amie						
2855	Girls Modified Track	Witman	Kevin		Witman	Kevin			
2855	Girls Modified Volleyball	Steger	Amy		Steger	Amy			* Splitting with Jake Waszak
2855	Modified Football	Zampogna	Dustin		Haier	Matt			
2855	Modified Football	Shlotterbeck	Doug						
2855	Boys Modified Baseball	Karstedt	Charlie						

2855	Diving Coach Girls	Bitnun	Ivan		Bitnun	Ivan			
2855	Diving Coach Boys	Witman	Kevin						
	** Changes in new season**					*** need to be filled***			

Extra Curricular Activities

Elementary Musical

BOE Date	Code	Activity
6/15	2850	Elementary Musical/Play Director
6/15	2850	Elementary Musical/Play Director
6/15	2850	Elementary Musical/Play Director
6/15	2850	Orchestra Director Musical (Elementary)
6/15	2850	Choral Director
6/15	2850	Costumes
5/7	2850	Choreographer
6/15	2850	Lights
6/15	2850	Sets
6/15	2850	Stage Manager

Total

2011-12						2012-13				
Last Name	First Name	Level	Step	Budgeted Amount		Last Name	First Name	Level	Step	Budgeted Amount
Harris	Shelia	3	3x.33	\$ 1,211.00		Harris	Shelia	3	4x.33	\$ 1,267.86
Kindley	Ellen	3	3x.33	\$ 1,211.00		Kindley	Ellen	3	4x.33	\$ 1,267.86
Maynard	Judy	3	3x.33	\$ 1,211.00		Maynard	Judy	3	4x.33	\$ 1,267.86
Vona	Mark	6	9	\$ 2,321.00		Vona	Mark	6	10	\$ 2,321.00
King	Carol	EMS		\$ 371.00		King	Carol	EMS		\$ 371.00
Blasz	Sandy	EMS		\$ 583.00		Blasz	Sandy	EMS		\$ 583.00
Bateson Brown	Cynthia	EMS				Bateson-Brown	Cynthia	EMS		\$ 464.00
Naughton	Chris	EMS		\$ 278.00		Naughton	Chris	EMS		\$ 278.00
Naughton	Chris	EMS		\$ 464.00		Naughton	Chris	EMS		\$ 464.00
Malkowski	Lorry	EMS		\$ 464.00		Malkowski	Lorry	EMS		\$ 464.00
				\$ 8,114.00						\$ 8,748.58