

**BOARD OF EDUCATION  
EDEN CENTRAL SCHOOL**

**REGULAR MEETING 7:00 P.M.**

**MONDAY, AUGUST 6, 2012  
JR./SR. HIGH SCHOOL – AUDITORIUM**

**CONFIDENTIAL ADMINISTRATIVE MEMORANDUM**

- I. Call to Order.** Mr. Steven Cerne will preside. Please call Mrs. Thomasulo if you cannot attend. (992-3629) Mr. Cerne leads in the Pledge of Allegiance.

**\*Please turn off all cell phones\***

**II. Request to withdraw specific item(s) from consensus items.**

**III. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum.”**

- A. **Approval of the Minutes of the June 18, 2012 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- B. **Approval of the Minutes of the Reorganization Board of Education Meeting, July 2, 2012. RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- C. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending June 30, 2012 be approved.” (LA) (ENC)
- D. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending June 30, 2012 in the amount of **\$667,204.20** be approved. This Warrant is broken down as follows: **General Fund portion \$571,288.29, Cafeteria Fund portion \$41,097.80, Federal Fund portion \$1,389.32, Capital Fund portion \$38,061.27, Trust & Agency portion \$12,162.66 and Expendable Trust portion \$3,204.86.**” (LA) (ENC)
- E. **Approval of the ACH/Wire/Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire/Transfer Warrant for the period ending June 30, 2012 in the amount of **\$560,310.53** be approved.” (LA) (ENC)
- F. **Approval of the Extraclassroom Activities Fund Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending June 30, 2012 be approved.” (LA) (ENC)
- G. **Approval of Budget Transfers in Excess of \$10,000.00. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers for June 2012 in excess of \$10,000.00 be approved as presented.” (LA) (ENC)
- H. **Approval of Budget Transfers in Excess of \$10,000.00. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers for July 2012 in excess of \$10,000.00 be approved as presented.” (LA) (ENC)
- I. **Accept Claims Auditor Report. RECOMMENDED MOTION:** “that the June 2012 Claims Auditor Report be accepted.” (DW) (ENC)

J. **Approve CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (RB) (ENC)

K. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1. Diane Tripi	Nurse	September 5, 2012	RPN	
2. Linda Schooley	K-6, Music, Art	September 5, 2012	N-6	
3. Erin Johnston	PK-12	September 5, 2012	School Counselor.”	(RB) (ENC)

L. **Appoint Supplemental Activity Advisors and Coaches for the 2012-2013 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2012-2013 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. See attached list.” (RB) (ENC)

M. **Leaves of Absence.** **RECOMMENDED MOTION:**

1. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a child rearing leave of absence be approved for **Vanessa Zoll** effective September 4, 2012 through approximately December 21, 2012.” (RB) (ENC)

2. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an unpaid leave of absence be approved for **Leo Granger** effective December 10-14, 2012 in order for him to attend his son’s wedding.” (RB) (ENC)

N. **Approve Policies.** **RECOMMENDED MOTION:** “that the following policies be approved:

1. #1335 Appointment and Duties of the Claims Auditor
2. #3310 Public Access to Records
3. #5632 Energy Conservation in the Schools
4. #7240 Student Records: Access and Challenge
5. #7243 Student Directory of Information
6. #7513 Administration of Medication
7. #7515 Pediculosis (Head Lice)
8. #8110 Curriculum Development, Resources and Evaluation.” (RB) (ENC)

O. **Approve the First Reading of Policy.** **RECOMMENDED MOTION:** “that the first reading of the following policy be approved:

1. # 7522 Concussion Management.” (RB) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

**There is a two-minute time limit.**

#### **IV. New Business**

##### **A. Resignations. RECOMMENDED MOTIONS:**

1. None.

##### **B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. RECOMMENDED MOTION:**

1. **Appoint Special Education Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Christina Fettes** who is initially certified in Social Studies 7-12 and Students with Disabilities 7-12 be appointed on probation as a **Special Education Teacher** effective September 1, 2012 and ending August 31, 2015. Salary is based upon **ETA Contract, Master’s Step 1.**” (RB) (ENC)
2. **Appoint Part-time Special Education Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kelly Fronczak** who is initially certified in Students with Disabilities B-2 & 1-6 and Early Childhood Education B-2 and 1-6, be appointed as a **Part-time (.5 FTE) Special Education Teacher** effective September 1, 2012. Salary is based upon **ETA Contract Bachelor’s Step 1.**” (RB) (ENC)
3. **Appoint 1:1 Teacher Aide for Extracurricular Activities. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Lynne Bidney** be appointed as a 1:1 Teacher Aide for Extracurricular Activities for six days during the period from September 7, 2012 through November 2, 2012.” (RB) (ENC)
4. **Appoint 1:1 Teacher Aide for Extracurricular Activities. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Judith Rizzone** be appointed as a 1:1 Teacher Aide for Extracurricular Activities for 18 days during the period from September 7, 2012 through November 2, 2012.” (RB) (ENC)
5. **Appoint Long-term Substitute Special Education Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Morgan Prentice**, who is initially certified in Childhood Education B-2 and 1-6 and Students with Disabilities B-2 and 1-6, be appointed as a Long-term Substitute Special Education Teacher to replace Amy Steger effective approximately September 28, 2012 through December 21, 2012 or upon the return of Mrs. Steger. Salary is based upon **ETA Contract, Bachelor’s, Step 1.**” (RB) (ENC)
6. **Appoint Mechanic Crew Chief. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Daniel Ricotta** be appointed on probation as a Mechanic Crew Chief effective August 21, 2012 and ending February 20, 2013. Salary is based upon **CSEA Contract, Level 13, Step 1.**” (RB) (ENC)

C. **Approve Hours.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the hours for summer bus personnel be approved as per the attached.” (RB) (ENC)

D. **Award Food Service Management Company Bid.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the food service contract with Personal Touch be approved for the period July 1, 2012 – June 30 2013 as presented.” (LA) (ENC)

E. **Designate Surplus Vehicle.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following vehicle be designated as surplus. Due to age, mileage and cost to repair, it has reached the end of its useful life:

<b>Bus#</b>	<b>Year</b>	<b>Make/Model</b>	<b>Vin</b>	<b>Approx. Miles</b>	
173	2003	Freight Liner 30 pass. Diesel	4UZAAWCS33CK88757	143,583.”	(LA) (ENC)

F. **Approve Transportation for Boys & Girls Club.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, transportation be provided for the Eden Boys & Girls Club after school program via one school bus for the 2012-2013 school year beginning on Wednesday, September 5, 2012 and ending on Friday, June 7, 2013.” (RB) (ENC)

G. **Approve Excessing of Computer Equipment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, computer and other equipment as presented, be declared excess and disposed of as the District deems necessary.” (LA) (ENC)

H. **Approve Transfer of Funds to Capital Fund.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent \$20,856 be transferred from 2011-12 Unassigned Fund Balance to the Capital Fund. This amount represents an EXCEL overpayment by the State that will be deducted from State Aid.” (LA) (ENC)

*Note: EXCEL aid was reported as revenue in the Capital Fund and must be repaid from the same fund.*

I. **Approve Resolution Transferring Funds from Unassigned Fund Balance into Reserves.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board of Education authorized the transfer of 2011-12 Unassigned Fund Balance into the following reserves:

Retirement Contribution Reserve	\$1,900,000	
Unemployment Reserve	\$ 257,642	
Employee Benefit Accrued Liability Reserve	\$ 0	
Capital Reserve	\$ 0.”	(LA) (ENC)

*Note: This transfer will reduce the Unassigned Fund Balance to the legal limit of 4%.*

J. **Approve Tax Warrant.** **RECOMMENDED MOTION:** “that the Board of Education approve the tax warrant for the 2012-2013 school year in the amount of \$12,789,401.” (LA) (ENC)

K. **Approve Conference Requests.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, conference requests be approved for **Steven Cerne, Michael Breeden, Scott Henderson, Barbara Henry** and **Kristen Pinker** to attend the NYSSBA annual convention in Rochester, NY from October 25 – October 27, 2012.” (LA) (ENC)

L. **Approve APPR Plan.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Principal APPR Plan required by New York State be approved as presented.” (RB) (ENC)

M. **Approve Budget Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by \$1924.25 to \$25,181,955.25.” (LA) (ENC)

*Note: The District received \$222.81 from Lifetouch for Eden Elementary; \$290.30 General Mills Box Tops for Education for Eden Elementary; \$100.00 from BOCES Workshop for I. Lavin; \$750.00 from Buffalo Fine Arts Academy for the Art Department; \$500.00 from Buffalo Fine Arts Academy for the Art Department; \$22.68 from Abibow for the Jr./Sr. High; \$22.42 from Abibow for Eden Elementary; and \$16.04 from Abibow for GLP.*

## V. **Information and Proposals.**

A. From Delegations and Individuals

B. From Administrators & Staff

C. Business Report

D. Superintendent’s Report

E. Board Report

## VI. **Future Dates**

A. Board of Education Meeting, Monday, September 17, 2012 – 7:00 pm, Jr./Sr. HS Auditorium

**Adjourn**

RB:LA:bjt