

BOARD OF EDUCATION
EDEN CENTRAL SCHOOL

REGULAR MEETING 7:00 P.M.

MONDAY, SEPTEMBER 17, 2012
JR./SR. HIGH SCHOOL – AUDITORIUM

CONFIDENTIAL ADMINISTRATIVE MEMORANDUM

I. **Call to Order.** Mr. Steven Cerne will preside. Please call Mrs. Thomasulo if you cannot attend. (992-3629) Mr. Cerne leads in the Pledge of Allegiance.

Please turn off all cell phones

II. **Request to withdraw specific item(s) from consensus items.**

III. **Routine Actions – Approval of Consensus Items.** **RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum.”

- A. **Approval of the Minutes of the August 6, 2012 Regular Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- B. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending June 30, 2012 be approved.” (LA) (ENC)
- C. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending July 31, 2012 be approved.” (LA) (ENC)
- D. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending August 31, 2012 be approved.” (LA) (ENC)
- E. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending July 31, 2012 be approved.” (LA) (ENC)
- F. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending August 31, 2012 be approved.” (LA) (ENC)
- G. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending July 31, 2012 in the amount of **\$76,935.46** be approved. This Warrant is broken down as follows: **General Fund portion \$70,811.24**, **Federal Fund portion \$88.78**, and **Trust & Agency portion \$6,035.44.**” (LA) (ENC)
- H. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending August 31, 2012 in the amount of **\$212,234.17** be approved. This Warrant is broken down as follows: **General Fund portion \$144,173.57**, **Cafeteria Fund portion \$37.60**, **Federal Fund portion \$15,478.78**, **Capital Fund portion \$49,660.00** and **Trust & Agency portion \$2,884.22.**” (LA) (ENC)

- I. **Approval of the ACH/Wire/Transfer Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire/Transfer Warrant for the period ending July 31, 2012 in the amount of **\$37,238.75** be approved.” (LA) (ENC)
- J. **Approval of the ACH/Wire/Transfer Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire/Transfer Warrant for the period ending August 31, 2012 in the amount of **\$141,435.63** be approved.” (LA) (ENC)
- K. **Approval of the Accounts Payable Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Accounts Payable Warrant for the period ending July 31, 2012 in the amount of **\$156,749.15** be approved. This Warrant is broken down as follows: **General Fund portion \$128,155.15, Federal Fund portion \$2,851.88, Capital Fund portion \$25,602.12 and Trust & Agency portion \$140.00.**” (LA) (ENC)
- L. **Approval of the Accounts Payable Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Accounts Payable Warrant for the period ending August 31, 2012 in the amount of **\$6,825.98** be approved. This Warrant is broken down as follows: **General Fund portion \$6,825.98.**” (LA) (ENC)
- M. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending June 30, 2012 be approved.” (LA) (ENC)
- N. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending July 31, 2012 be approved.” (LA) (ENC)
- O. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending August 31, 2012 be approved.” (LA) (ENC)
- P. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending July 31, 2012 be approved.” (LA) (ENC)
- Q. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending August 31, 2012 be approved.” (LA) (ENC)
- R. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the June 2012 Budget Transfers be approved as presented.” (LA) (ENC)
- S. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the July 2012 Budget Transfers be approved as presented.” (LA) (ENC)
- T. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the August 2012 Budget Transfers be approved as presented.” (LA) (ENC)

U. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the July 2012 Claims Auditor Report be accepted.” (DW) (ENC)

V. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the August 2012 Claims Auditor Report be accepted.” (DW) (ENC)

W. **Approve CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (RB) (ENC)

X. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1. Kyle Gauser	K-12 T, HI, TA	September 18, 2012	CE1-6, ELA7-9.”	(RB) (ENC)

Y. **Appoint Supplemental Activity Advisors and Coaches for the 2012-2013 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2012-2013 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. See attached list.” (RB) (ENC)

Z. **Leaves of Absence.** **RECOMMENDED MOTION:**

1. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a child rearing leave of absence be granted to **Lynn Morgan** effective September 5, 2012 through December 20, 2012.” (RB) (ENC)

AA. **Approve Policy.** **RECOMMENDED MOTION:** “that the following policy be approved:

1. # 7522 Concussion Management.” (RB) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

IV. **New Business**

A. **Resignations.** **RECOMMENDED MOTIONS:**

1. None.

- B. **Appointments.** All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **RECOMMENDED MOTIONS:**
1. **Appoint Laborer.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Mark Stephens** be appointed on probation as a Laborer effective September 18, 2012 and ending March 17, 2013. Salary is based upon **CSEA Contract, Level 5, Step 1.**” (RB) (ENC)
 2. **Appoint Cleaner.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kristen Morano** be appointed on probation as a Cleaner effective October 1, 2012 and ending March 31, 2013. Salary is based upon **CSEA Contract Level 2, Step 1.**” (RB) (ENC)
 3. **Appoint Long-Term Substitute Library Media Specialist.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Nicole Hogg**, who is initially certified as a K-6 Teacher, be appointed as a Long-Term Substitute Library Media Specialist effective September 4, 2012 through December 20, 2012 or upon the return of Mrs. Zoll. Salary is based upon **Bachelor’s, Step 1.**” (RB) (ENC)
- C. **Approve Change in FTE.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Special Education Teacher, **Kelly Fronczak** be increased from .5 FTE to 1.0 FTE to help provide reading support to students with disabilities.” (RB) (ENC)
- D. **Accept Annual Report of Reserve Funds.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent and Audit Committee, the Annual Report of Reserve Funds be accepted as presented.” (LA) (ENC)
- E. **Approve Audit Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent and Audit Committee, the System Test of Payroll as prepared by Bahgat & Laurito-Bahgat be approved as presented.” (LA) (ENC)
- F. **Approve Lease of School Buses.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, school buses and drivers be approved for use by the Eden Town Recreation Department for the 2012-2013 Ski Program at Kissing Bridge on Saturdays starting in January as presented.” (RB) (ENC)
- G. **Approve Girls Volleyball Overnight Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the annual Girls Volleyball Trip to the Garden State Classic at Ramapo College in Mahwah, NJ October 6-7, 2012 be approved.” (RB) (ENC)
- H. **Approve Model UN Overnight Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Model UN overnight field trip to Chicago, Illinois December 5-10, 2012 be approved.” (RB) (ENC)
- I. **Approve World of Technology Overnight Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the World of Technology DSCCC overnight field trip to St. Paul, MN to participate in the Donnie Smith Chopper Challenge March 21-25, 2013 be approved.” (RB) (ENC)

- J. **Approve FBLA Overnight Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the FBLA overnight field trip to the National Fall Leadership Conference and Competition in Charlotte, NC November 16-17, 2012 be approved.” (RB) (ENC)
- K. **Award Bid for Sale of Surplus Vehicles.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the sale of Buses #173 and #167 be awarded to Mathies & Sons, Inc. in the amount of \$8,300.00.” (LA) (ENC)
- L. **Approve Transportation Hours/Routes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the hours and routes for the Transportation Department be approved as attached effective September 5, 2012.” (LA) (ENC)
- M. **Approve Change in Transportation Hours/Routes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, changes in hours and routes for the Transportation Department be approved as attached effective September 12, 2012.” (LA) (ENC)
- N. **Approve Budget Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by \$556.44 to \$25,182,511.69 to account for increased revenues.” (LA) (ENC)

Note: The District received \$202.55 from Target for GLP and \$353.89 from Target for Eden Elementary School.

V. Information and Proposals.

- A. From Delegations and Individuals
- B. Business Report
- C. Superintendent’s Report
- D. Board Report
 - 1. Goal Setting Work Session

VI. Future Dates

- A. Special Meeting Tuesday, September 18, 2012 – 6:00 p.m., Jr./Sr. HS Auditorium
- B. Board of Education Meeting, Monday, October 15, 2012 – 7:00 pm, Jr./Sr. HS Auditorium

- VII. **Executive Session.** **RECOMMENDED MOTION:** “that the Board of Education enter executive session to discuss a personnel issue.”

Adjourn
RB:LA:bjt