

BOARD OF EDUCATION
EDEN CENTRAL SCHOOL

REGULAR MEETING 7:00 P.M.

MONDAY, OCTOBER 15, 2012
JR./SR. HIGH SCHOOL – AUDITORIUM

CONFIDENTIAL ADMINISTRATIVE MEMORANDUM

I. **Call to Order.** Mr. Steven Cerne will preside. Please call Mrs. Thomasulo if you cannot attend. (992-3629) Mr. Cerne leads in the Pledge of Allegiance.

Please turn off all cell phones

II. **Presentation of External Audit** – Mr. Joseph Klimek-Toski & Co., PC

III. **Request to withdraw specific item(s) from consensus items.**

IV. **Routine Actions – Approval of Consensus Items.** **RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum.”

- A. **Approval of the Minutes of the August 27, 2012 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- B. **Approval of the Minutes of the September 11, 2012 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- C. **Approval of the Minutes of the September 17, 2012 Regular Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- D. **Approval of the Minutes of the September 18, 2012 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- E. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending September 30, 2012 be approved.” (LA) (ENC)
- F. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending September 30, 2012 be approved.” (LA) (ENC)
- G. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending September 30, 2012 in the amount of \$1,440,555.43 be approved. This Warrant is broken down as follows: General Fund portion \$1,162,982.35, Cafeteria Fund portion \$1,745.00, Federal Fund portion \$17,449.45, Capital Fund portion \$109,700.00 and Trust & Agency portion \$148,678.63.” (LA) (ENC)
- H. **Approval of the ACH/Wire/Transfer Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire/Transfer Warrant for the period ending September 30, 2012 in the amount of \$500.00 be approved.” (LA) (ENC)

- I. **Approval of the Accounts Payable Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Accounts Payable Warrant for the period ending September 30, 2012 in the amount of **\$6,327.90** be approved. This Warrant is broken down as follows: **General Fund portion \$6,327.90.**” (LA) (ENC)
- J. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending September 30, 2012 be approved.” (LA) (ENC)
- K. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending September 30, 2012 be approved.” (LA) (ENC)
- L. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the September 2012 Budget Transfers be approved as presented.” (LA) (ENC)
- M. **Approval of Budget Transfers over \$10,000.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the September Budget Transfers over \$10,000 be approved as presented.” (LA) (ENC)
- N. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the September 2012 Claims Auditor Report be accepted.” (DW) (ENC)
- O. **Approve CSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE recommendations be approved.” (RB) (ENC)
- P. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
- | <u>Name</u> | <u>Area</u> | <u>Effective Date</u> | <u>Certification</u> |
|--------------------|--------------|-----------------------|----------------------|
| 1. Tammy Shaffer | Teacher Aide | October 16, 2012 | None |
| 2. Elaine Pontonio | PK-6 Teacher | October 16, 2012 | N-6, Sp Ed |
| 3. Amanda Vara | PK-6 Teacher | October 16, 2012 | PK-6, Lit B-6.” |
- (RB) (ENC)
- Q. **Appoint Supplemental Activity Advisors and Coaches for the 2012-2013 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2012-2013 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. See attached list.” (RB) (ENC)
- R. **Leaves of Absence.** **RECOMMENDED MOTION:**
1. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a child bearing leave of absence be granted to **Marisa Kanick** effective April 8, 2013 through June 30, 2013.” (RB) (ENC)

2. **Approve Unpaid Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an unpaid leave of absence be granted to School Nurse, **Susan White**, effective February 4, 2013 through February 13, 2013.”

(RB) (ENC)

- S. **Approve First Reading Policy.** **RECOMMENDED MOTION:** “that the first reading of the following policies be approved:

1. #1330 Appointments and Designations by the Board of Education
2. #3280 Use of School Facilities, Materials and Equipment
3. #5110 Budget Planning and Development
4. #5120 School District Budget Hearing
5. #5130 Budget Adoption
6. #5220 District Investments
7. #5683 Fire Drills, Bomb Threats and Bus Emergency Drills
8. #6170 Safety of Students (Fingerprinting Clearance of New Hires)
9. #7420 Sports and the Athletic Program
10. #7512 Student Physicals
11. #7554 Dignity for All Students Act
12. #7560 Notification of Sex Offenders.”

(RB) (ENC)

- T. **Approve Policy.** **RECOMMENDED MOTION:** “that the following policy be approved:

1. #1510 Regular Board Meetings.”

(RB) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. **New Business**

- A. **Resignations.** **RECOMMENDED MOTIONS:**

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Laborer, **Michael Mooney** be accepted effective October 19, 2012.”

(RB) (ENC)

- B. **Appointments.** **All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.** **RECOMMENDED MOTIONS:**

None

- C. **Approve Change in Hours.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the hours for the following transportation personnel be adjusted as of September 20, 2012:
1. **Diane Zimmer**, Bus Attendant reduce from 3.5 to 3.25 hours per day.
 2. **Linda Christ**, Bus Driver, increase from 4.75 to 5.0 hours per day.” (RB) (ENC)
- D. **Approve District Goals.** **RECOMMENDED MOTION:** “that the Eden Central School District Goals 2012-2013 be approved as presented.” (RB) (ENC)
- E. **Approve Excessing of Fax Machine.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Brother 4100E Fax Machine in the Business Office, Asset Tag #A00067982 be declared excess and disposed of as the District deems necessary.” (LA)
- F. **Approve Ceiling Repair Work for Emergency Masonry Repair Project.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, ceiling repair work by Morris Masonry in the amount of \$3,080.00 be approved as presented.” (LA) (ENC)
- G. **Approve Home Instruction Rate Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Home Instruction rate be changed from \$20.00 per hour to \$21.00 per hour effective September 1, 2012.” (LA) (ENC)

Note: This increase is due to the fact that mileage will no longer be paid (discussed during the budgeting process).

- H. **Accept the External Audit Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Audit Committee, the External Audit as prepared by Toski & Co., PC for the fiscal year ending June 30, 2012 be accepted as presented.” (LA) (ENC)
- I. **Approve FBLA Overnight Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the FBLA overnight field trip to the Hyatt Regency Hotel in Buffalo to facilitate team building activities and preparation for future competitions October 19-20, 2012 be approved. Make up dates are October 26, 2012 or November 2, 2012.” (RB) (ENC)
- J. **Approve Budget Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by \$6,100.97 to \$25,188,612.66 to account for increased revenues.” (LA) (ENC)

Note: The District received \$438.97 from Target for the Jr./Sr. High, \$1,000 from the Eden PTA Bicentennial Tour for grades 2 & 4, \$695.00 from Masterminds/Interscholastic Chess for the Jr./Sr. High and \$3,967.00 from Volleyball club for officials.

VI. Information and Proposals.

- A. **From Delegations and Individuals**
- B. **From Administration and Staff**
1. Technology Update – Mrs. Karstedt

C. Business Report

1. Budget Process Timeline

(ENC)

D. Superintendent's Report

E. Board Report

1. Director of Curriculum & Instruction – Mr. Schaefer and Mr. Graff
2. GLP Class Size – Mrs. Carter

VI. Future Dates

- A. Policy & Legal Committee Meeting, Thursday, October 18, 2012 – 3:30 p.m. – Jr./Sr. HS Main Office Conference Room
- B. Board of Education Meeting, Monday, November 17, 2012 – 7:00 p.m., Jr./Sr. HS Auditorium

Adjourn

RB:LA:bjt