

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

REGULAR MEETING 7:00 P.M.

**MONDAY, NOVEMBER 19, 2012
JR./SR. HIGH SCHOOL – CAFETERIA**

CONFIDENTIAL ADMINISTRATIVE MEMORANDUM

I. Call to Order. Mr. Steven Cerne will preside. Please call Mrs. Thomasulo if you cannot attend. (992-3629) Mr. Cerne leads in the Pledge of Allegiance.

Please turn off all cell phones

II. Request to withdraw specific item(s) from consensus items.

III. Routine Actions – Approval of Consensus Items. **RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum.”

- A. **Approval of the Minutes of the October 15, 2012 Regular Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- B. **Approval of the Minutes of the October 19, 2012 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- C. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending October 31, 2012 be approved.” (LA) (ENC)
- D. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending October 31, 2012 be approved.” (LA) (ENC)
- E. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending October 31, 2012 in the amount of **\$507,758.73** be approved. This Warrant is broken down as follows: **General Fund portion \$411,918.94, Cafeteria Fund portion \$44,974.09, Federal Fund portion \$4,868.77, Capital Fund portion \$10,521.44 and Trust & Agency portion \$35,475.49.**” (LA) (ENC)
- F. **Approval of the ACH/Wire/Transfer Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire/Transfer Warrant for the period ending October 31, 2012 in the amount of **\$201,960.00** be approved.” (LA) (ENC)
- G. **Approval of the Accounts Payable Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Accounts Payable Warrant for the period ending October 31, 2012 in the amount of **\$300.00** be approved. This Warrant is broken down as follows: **General Fund portion \$300.00.**” (LA) (ENC)
- H. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending October 31, 2012 be approved.” (LA) (ENC)

- I. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending October 31, 2012 be approved.” (LA) (ENC)
- J. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the October 2012 Budget Transfers be approved as presented.” (LA) (ENC)
- K. **Approval of Budget Transfers over \$10,000.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the October Budget Transfers over \$10,000 be approved as presented.” (LA) (ENC)
- L. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the October 2012 Claims Auditor Report be accepted.” (DW) (ENC)
- M. **Approve CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (RB) (ENC)
- N. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
- | <u>Name</u> | <u>Area</u> | <u>Effective Date</u> | <u>Certification</u> |
|--------------------|------------------|-----------------------|----------------------|
| 1. Kyle Parsons | 7-12 T, TA, HI | November 20, 2012 | Math |
| 2. Jaclyn Lawrence | PK-12 Teacher | November 20, 2012 | PE/Health |
| 3. Elaine Pontonio | Teacher Aide | November 20, 2012 | K-6 |
| 4. Allison Bogolin | Teacher 1-6 | November 20, 2012 | CE1-6, SWD1-6 |
| 5. Christina Clark | PK-12 T, TA, Mon | November 20, 2012 | None.” |
- (RB) (ENC)
- O. **Appoint Supplemental Activity Advisors and Coaches for the 2012-2013 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2012-2013 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. See attached list.” (RB) (ENC)
- P. **Leave of Absence.** **RECOMMENDED MOTION:**
1. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a maternity leave of absence be granted to Elementary Special Education Teacher, **Jaquelyn Bonfante**, effective approximately January 30, 2013 until June 27, 2013.” (RB) (ENC)

Q. **Approve Policies.** **RECOMMENDED MOTION:** “that the following policies be approved:

1. #1330 Appointments and Designations by the Board of Education
2. #3280 Use of School Facilities, Materials and Equipment
3. #5110 Budget Planning and Development
4. #5120 School District Budget Hearing
5. #5130 Budget Adoption
6. #5220 District Investments
7. #5683 Fire Drills, Bomb Threats and Bus Emergency Drills
8. #6170 Safety of Students (Fingerprinting Clearance of New Hires)
9. #7420 Sports and the Athletic Program
10. #7512 Student Physicals
11. #7554 Dignity for All Students Act
12. #7560 Notification of Sex Offenders.”

(RB) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

IV. **New Business**

A. **Resignations.** **RECOMMENDED MOTIONS:**

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Cafeteria Monitor, **Teresa Gonsler**, be accepted effective November 8, 2012. The Board and Administration wish to thank Mrs. Gonsler for her six years of service to Eden Central School.”
2. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of School Nurse, **Susan White**, be accepted effective October 26, 2012.”

(RB) (ENC)

(RB) (ENC)

B. **Appointments.** All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **RECOMMENDED MOTIONS:**

1. **Appoint School Nurse.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Holly Gabel**, who is a Registered Professional Nurse, be appointed on probation as a School Nurse effective December 10, 2012 through June 9, 2013. Salary is based upon **CSEA Contract, Level 12, Step 1.**”
2. **Appoint 1:1 Teacher Aide.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Claire Flynn** be appointed on probation as a 1:1 Teacher Aide effective November 26, 2012 through May 25, 2013. Salary is based upon **CSEA Contract, Level 4, Step 1.**”

(RB) (ENC)

(RB) (ENC)

3. **Appoint 1:1 Teacher Aide.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kayla Zahm** be appointed on probation as a 1:1 Teacher Aide effective November 26, 2012 through May 25, 2013. Salary is based upon **CSEA Contract, Level 4, Step 1.**” (RB) (ENC)
4. **Appoint Part-time Cafeteria Monitor.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Karen Gross** be appointed on probation as a Part-time Cafeteria Monitor effective November 20, 2012 through May 19, 2013. Salary is based upon **CSEA Contract, Level 1, Step 1.**” (RB) (ENC)
5. **Appoint Long-term Substitute Special Education Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Morgan Prentice**, who is certified in Childhood Education 1-6 and Students with Disabilities 1-6, be appointed as a Long-term Substitute Special Education Teacher, replacing Jacquelyn Bonfante effective approximately January 30, 2013 through June 27, 2013. Salary is based upon **Bachelor’s, Step 1.**” (RB) (ENC)
6. **Appoint 1:1 Teacher Aide for Extracurricular Activities.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Judy Rizzone** be appointed on probation as a 1:1 Teacher Aide for Extracurricular Activities effective December 4, 2012 through January 19, 2013; two hours per day for approximately seven days to assist a student with special needs.” (RB) (ENC)

C. **Approve Change in Hours.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, effective September 5, 2012, the hours of Bus Driver, **Marilyn Yager** be increased from 6.5 to 6.75 hours per day, due to an error on the original spreadsheet.” (LA) (ENC)

D. **Approve Change in Hours.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, transportation hours be adjusted as follows effective November 5, 2012:

	Change From	Change To	
Margaret Skura	6.50 hours M/W/F	6.25 hours M/W/F	
Bonnie Gabel	6.25 hours M/W/F	6.00 hours M/W/F	
Bonnie Gabel	7.75 hours T/Th	7.50 hours T/Th	
Vinnie Vacco	7.00 hours/day	6.75 hours/day	
Dawn Preischel	3.75 hours/day	3.25 hours/day.”	(LA) (ENC)

E. **Approve Excessing of Radios.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following radios be excessed and disposed of as the District deems necessary:

- Icom IC-F3S-2 portable radio – serial #52346
 - Icom IC-F3S-2 portable radio – serial #03460
 - Uniden SPH580E portable radio – serial #15000970
 - Icom F320S-6 mobile radio – serial #66594
 - Icom F320S-6 mobile radio – serial #66595
 - Johnson #ATH90E2423130.”
- (RB) (ENC)

F. **Approve Excessing of Exercise Bike.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Keyfitness Airbike located at the High School, Asset Tag #A00186520 be declared excess and disposed of as the District deems necessary.” (LA)

G. **Designate Surplus Vehicle.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following vehicle be designated as surplus. Due to age, mileage and cost to repair, it has reached the end of its useful life.

Bus#	Year	Make/Model	Vin	Approx. Miles	
170	2002	Chevy 20 Pass. Diesel	1GBHG31F921164948	174,914.”	(LA) (ENC)

H. **Approve Resolution to Amend the 403(b) Plan Document.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resolution to amend the 403(b) Plan Document to conform with Heroes Earnings Assistance and Relief Act of 2009 (“HEART”) and the Worker, Retiree and Employer Recovery Act of 2008 (WRERA) be approved as presented.” (LA) (ENC)

I. **Approve Overnight Wrestling Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an overnight field trip for the Wrestling Team to participate in the Jamestown Holiday Classic December 14-15, 2012 be approved.” (RB) (ENC)

J. **Approve Budget Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by \$2,060.50 to \$25,190,673.16 to account for increased revenues.” (LA) (ENC)

Note: The District received \$2,044.00 from Volleyball Club for officials and \$16.50 from Abibow Recycling for Eden Elementary.

V. **Information and Proposals.**

A. **From Delegations and Individuals**

1. GLP Library Website – Mrs. Sandi Ploetz
2. GLP Class Size Update – Mrs. Loran Carter

B. **From Administration and Staff**

1. Data Review Session- Building Principals

C. **Business Report**

D. **Superintendent’s Report**

E. **Board Report**

VI. **Future Dates**

- A. Board of Education Meeting, Monday, December 10, 2012 – 7:00 p.m., Jr./Sr. HS Auditorium

Adjourn
RB:LA:bjt