

BOARD OF EDUCATION  
EDEN CENTRAL SCHOOL

REGULAR MEETING 7:00 P.M.

MONDAY, FEBRUARY 11, 2013  
JR./SR. HIGH SCHOOL – CAFETERIA

**CONFIDENTIAL ADMINISTRATIVE MEMORANDUM**

I. **Call to Order.** Mr. Steven Cerne will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Cerne leads in the Pledge of Allegiance.

**\*Please turn off all cell phones\***

II. **Request to withdraw specific item(s) from consensus items.**

III. **Routine Actions – Approval of Consensus Items.** **RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum.”

- A. **Approval of the Minutes of the January 14, 2013 Regular Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- B. **Approval of the Minutes of the January 22, 2013 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- C. **Approval of the Minutes of the January 23, 2013 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- D. **Approval of the Minutes of the January 24, 2013 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- E. **Approval of the Minutes of the January 28, 2013 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- F. **Approval of the Minutes of the February 4, 2013 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- G. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the Revenue Budget Status Report for the period ending January 31, 2013 be approved.” (LA) (ENC)
- H. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the Treasurer’s Report for the period ending January 31, 2013 be approved.” (LA) (ENC)
- I. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the Multi Fund Warrant for the period ending January 31, 2013 in the amount of **\$1,351,489.49** be approved. This Warrant is broken down as follows: **General Fund portion \$1,198,086.43, Cafeteria Fund portion \$43,033.13, Federal Fund portion \$29,270.09, Capital Fund portion \$27,668.00 and Trust & Agency portion \$53,431.84.**” (LA) (ENC)

- J. **Approval of the ACH/Wire/Transfer Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the ACH/Wire/Transfer Warrant for the period ending January 31, 2013 in the amount of **\$135,297.00** be approved.” (LA) (ENC)
- K. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the Appropriation Status Report for the period ending January 31, 2013 be approved.” (LA) (ENC)
- L. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the Extraclassroom Activities Fund Report for the period ending January 31, 2013 be approved.” (LA) (ENC)
- M. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the January 2013 Budget Transfers be approved as presented.” (LA) (ENC)
- N. **Approval of Budget Transfers over \$10,000.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (LA) (ENC)
- O. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the January 2013 Claims Auditor Report be accepted.” (DW) (ENC)
- P. **Approval CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the CSE/CPSE recommendations be approved.” (RS) (ENC)
- Q. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
- | <u>Name</u>         | <u>Area</u>      | <u>Effective Date</u> | <u>Certification</u> |
|---------------------|------------------|-----------------------|----------------------|
| 1. Aaron Ward       | Home Instruction | February 12, 2013     | Chemistry            |
| 2. Cara Monaco      | PK-12 T, HI, TA  | February 12, 2013     | English              |
| 3. Holly Coomer     | K-12 Art, 7-12 T | February 12, 2013     | Art                  |
| 4. Charles Schuster | Bus Driver       | February 12, 2013     | CDL.”                |
- (RS) (ENC)
- R. **Appoint Supplemental Activity Advisors and Coaches for the 2012-2013 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2012-2013 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. See attached list.” (RS) (ENC)
- S. **Leave of Absence.** **RECOMMENDED MOTION:**

1. None.

T. **Approval of First Reading of Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the first reading of the following policies be approved:

1. #1338 Duties of the School Physician/Nurse Practitioner
2. #5640 Smoking/Tobacco Use
3. #6130 Evaluation of Personnel
4. #7320 Alcohol, Tobacco, Drugs and Other Substances (Students)
5. #7513 Administration of Medication.”

(RS) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

**There is a two-minute time limit.**

#### IV. **New Business**

A. **Resignations.** **RECOMMENDED MOTIONS:**

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the resignation of Director of Finance, **Lisa Almasi** be accepted effective February 28, 2013. The Board and Administration wish to thank Ms. Almasi for her 7 ½ years of service.”

(RS) (ENC)

B. **Appointments.** **All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.** **RECOMMENDED MOTIONS:**

1. None.

C. **Approve FBLA Overnight Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the FBLA overnight field trip to the NYS Association of FBLA Student Leadership Conference and Competition April 10-12, 2013 be approved.”

(RS) (ENC)

D. **Approve Excessing of Computer Equipment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, computer and other equipment, as presented, be declared excess and disposed of as the District deems necessary.”

(LA) (ENC)

E. **Approve Risk Assessment Update.** **RECOMMENDED MOTION:** “that upon the recommendation of the Audit Committee, the risk assessment update from Bahgat & Laurito-Bahgat be accepted as presented.”

(LA) (ENC)

F. **Approve Transfer of Funds from SDMT #2 Project.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the unexpended balance of \$9,734.29 from the SDMT #2 Project be transferred into Debt Service. Unexpended funds must be used to reduce debt service on the project.”

(LA) (ENC)

G. **Approve Standard Work Day and Reporting Resolution for Appointed Officials.**

**RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the Standard Work Day and Reporting Resolution for the Treasurer be approved as presented.”

(LA) (ENC)

*Note: This must be adopted annually for appointed individuals and should have been done at the first regular meeting held after the first 180 days of taking office.*

H. **Approve Budget Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Acting Superintendent, the 2012-2013 budget be increased by \$4,834.25 to \$25,197,630.06 to account for increased revenues.”

(LA) (ENC)

*Note: The District received \$16.20 from Abibow Recycling for Eden Elementary, \$933.90 from Boxtops for Eden Elementary, \$1,000 from Research Foundation SUNY for Viable II Projects, \$184.15 from the Musical, \$700 from All Sports Booster for equipment, \$500 from GAA for equipment and \$1,500 from Varsity Club for equipment.*

V. **Information and Proposals.**

A. From Administration and Staff

1. Personal Touch – overview of food service program.

B. Business Report

1. Budget Status and Challenges
2. Budget Implications

C. Superintendent’s Report

1. 2013-2014 School Calendar

D. Board Report

VI. **Future Dates**

A. Budget Workshop – Monday, February 25, 2013 - 7 pm

B. Budget Workshop – Wednesday, February 27, 2013 - 7 pm

C. Board of Education Meeting and Budget Workshop, Monday, March 18, 2013 – 7:00 p.m., Jr./Sr. HS Cafeteria

D. Budget Workshop – Saturday, March 23, 2013

E. BOCES Annual Meeting – Tuesday, April 9, 2013 – LoGuidice Educational Center

F. Component Vote Date, Regular Board of Education Meeting and Budget Meeting – Tuesday, April 23, 2013

**Adjourn**

RS:LA:bjt