

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

**EXECUTIVE SESSION 6:30 P.M.
REGULAR MEETING TO FOLLOW**

**MONDAY, JUNE 17, 2013
JR./SR. HIGH SCHOOL – AUDITORIUM**

ADMINISTRATIVE MEMORANDUM

I. Call to Order. Mr. Steven Cerne will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Cerne leads in the Pledge of Allegiance.

Please turn off all cell phones

II. Executive Session. RECOMMENDED MOTION: “that the Board of Education enter executive session to discuss the employment history of a particular person and collective negotiations with the Eden Teachers’ Association and Civil Service Employees Association, and a matter of public safety regarding a mechanical issue with a bus.”

III. Regular Session. RECOMMENDED MOTION: “that the Board of Education return to regular session.

IV. Technology Three-Year Plan – Mrs. Lucinda Karstedt (ENC)

V. Request to withdraw specific item(s) from consensus items.

VI. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum.”

A. **Approval of the Minutes of the May 7, 2013 Budget Hearing. RECOMMENDED ACTION:** Take necessary action and move for approval. (TM) (ENC)

B. **Approval of the Minutes of the May 16, 2013 Special Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (TM) (ENC)

C. **Approval of the Minutes of the May 20, 2013 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (TM) (ENC)

D. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending May 31, 2013 be approved.” (TM) (ENC)

E. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending May 31, 2013 be approved.” (TM) (ENC)

F. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending May 31, 2013 in the amount of **\$971,294.31** be approved. This Warrant is broken down as follows: **General Fund portion \$874,109.63, Cafeteria Fund portion \$52,390.53, Federal Fund portion \$1,561.82, and Trust & Agency Fund portion \$43,232.33.**” (TM) (ENC)

- G. **Approval of the ACH/Wire/Transfer Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire/Transfer Warrant for the period ending May 31, 2013 in the amount of **\$278,575.00** be approved.” (TM) (ENC)
- H. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending May 31, 2013 be approved.” (TM) (ENC)
- I. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending May 31, 2013 be approved.” (TM) (ENC)
- J. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the May 2013 Budget Transfers be approved as presented.” (TM) (ENC)
- K. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the March 2013 Claims Auditor Report be accepted.” (DW) (ENC)
- L. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the May 2013 Claims Auditor Report be accepted.” (DW) (ENC)
- M. **Approval of CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)
- N. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
- | <u>Name</u> | <u>Area</u> | <u>Effective Date</u> | <u>Certification</u> |
|---------------------|-------------|-----------------------|----------------------|
| 1. Marilyn Wallin | Nurse | June 18, 2013 | RPN |
| 2. Susan Schnauffer | K-12 | September 1, 2013 | Bus./Distrib. Ed.” |
- (SA) (ENC)
- O. **Appoint Supplemental Activity Advisors and Coaches for the 2013-2014 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2013-2014 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.
- See attached list.” (SA) (ENC)
- P. **Leave of Absence.** **RECOMMENDED MOTION:**
1. **None.**

Q. **Approve First Reading of Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following first readings of policies be approved:

1. #1730 Executive Sessions
2. #7640 Student Individualized Education Program.”

R. **Approve Policies.** **RECOMMENDED MOTION:**

1. **Approval of Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following policies be approved:

- a. #5150 Contingency Budget
- b. #5510 Accounting of Funds
- c. #5511 Allegations of Fraud
- d. #5660 School Food Service Program
- e. #5672 Information Security Breach & Notification
- f. #6130 Evaluation of Personnel
- g. #7210 Student Evaluation
- h. #7330 Searches and Interrogations of Students
- i. #7631 Appointment and Training of Committee on Special Education (CSE) (SA) (ENC)
/Subcommittee on Special Education Members.”

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

VII. **New Business**

A. **Resignation.** **RECOMMENDED MOTION:**

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Clerk Typist, **Kathy McCarthy** be accepted effective July 12, 2013, in order for Mrs. McCarthy to be appointed as a Senior Clerk Typist effective July 15, 2013.” (SA) (ENC)

B. **Appointments.** **All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.** **RECOMMENDED MOTIONS:**

1. **Appoint Senior Clerk Typist.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kathy McCarthy** be appointed on probation as a Senior Clerk Typist effective July 15, 2013 and ending January 14, 2014. Salary is based on **CSEA Contract, Level VI, Step 1.**” (SA) (ENC)

2. **Appoint Summer School Personnel.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed for summer school positions, per contract effective July 8, 2013 through August 16, 2013:
- a. **Katherine Musso** – Special Education Teacher
 - b. **Christine Duringer** – Special Education Teacher
 - c. **Colleen Griffin** – .5 Speech Therapist
 - d. **Dana Fazzolari** – .5 Speech Therapist
 - e. **Darlene Smith** – School Nurse
 - f. **Jamie O’Brien** – Classroom Aide
 - g. **Gail Krebs** – Classroom Aide
 - h. **Judith Rizzone** – 1:1 Aide
 - i. **Tom Wall** – 1:1 Aide
 - j. **Kelly Fronczak** – 1:1 Aide
 - k. **Marisa Fallacaro** – Adapted Physical Education Teacher
 - l. **Carol Stumpf** – Substitute Teacher for Summer School
 - m. **Elaine Funch** – Substitute Aide for Summer School.” (SA) (ENC)

3. **Appoint School Counselor Intern.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kristyn Bermingham** be appointed as a School Counselor Intern effective September 1, 2013 and ending December 14, 2013.” (SA) (ENC)

Note: This is an unpaid position.

4. **Appoint Summer Computer/AV Cleaner.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Ryan Bischof** be appointed as a summer Computer/AV Cleaner effective July 1, 2013 until completion.” (SA) (ENC)

5. **Appoint Summer School Transportation Personnel.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed for summer school transportation effective July 8, 2013 through August 16, 2013:

Marg Skura, Bus Driver

Vincent Vacco, Bus Driver

Rosemary Peters, Bus Driver

Kathleen Keller, Bus Driver

Linda Christ, Bus Driver

Janette Bonczar, Bus Driver

Mary Tarasiewicz, Bus Attendant

Diane Zimmer, Bus Attendant

Judy Gustas Stoj, Bus Attendant

Ellen Pulinski, Bus Attendant.” (SA) (ENC)

6. **Appoint Summer School Transportation Substitutes and Field Trip Drivers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as summer school transportation substitutes and field trip drivers effective July 8, 2013 through August 16, 2013:

Marg Skura

Vincent Vacco

Rosemary Peters

Maun Best

Kathleen Keller

Linda Christ

Janette Bonczar

Patricia Bogue

Mike Best

Deb Schwabel

Danielle Gabel

Julian Blencowe

Ruth Pirog.” (SA) (ENC)

- C. **Approve Abolishment of Positions.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, due to economic reasons the Board of Education hereby abolishes the following positions effective June 30, 2013:
- 2.0 FTE positions in the Physical Education tenure area
 - .34 FTE position in the Art Education tenure area
 - 1.0 FTE position in the Social Studies Education tenure area
 - 1.0 FTE position in the Mathematics Education tenure area
 - .33 FTE position in the Science Education tenure area
 - 1.0 FTE position in the English Education tenure area.”
- (SA) (ENC)
- D. **Approve Reduction of Positions.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, due to economic reasons the Board of Education hereby reduces the following positions effective June 30, 2013:
- .67 FTE position in the Foreign Language tenure area
 - .67 FTE position in the Science tenure area
 - .50 FTE position in the Business Education tenure area
 - .30 FTE position in the Art Education tenure area
 - .17 FTE position in the Music tenure area
 - .20 FTE position in the Gifted & Talented Education area.”
- (SA) (ENC)
- E. **Approve Rental Agreement with Erie 2 BOCES.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2013-2014 Room Rental Agreement with BOCES for one office at GLP and one classroom at GLP Primary School be approved as presented.”
- (SA) (ENC)
- F. **Approve Change in Probation Date for Director of Finance.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the probation date for Director of Finance, **Thomas Murphy** be amended to end on May 20, 2016.”
- (SA) (ENC)
- G. **Approve Memorandum of Agreement with Eden Teachers’ Association.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Memorandum of Agreement between the Eden Teachers’ Association and the District regarding compensation for participation in CPR, AED and lifeguard training be approved as presented.”
- (SA) (ENC)
- H. **Approve Memorandum of Agreement with Civil Service Employees’ Association.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Memorandum of Agreement between the Civil Service Employees’ Association and the District regarding CPR and AED certification fees be approved as presented.”
- (SA) (ENC)
- I. **Approve Memorandum of Agreement with Spanish Teacher, Lori Kohl.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Memorandum of Agreement regarding teaching status reduction between Spanish Teacher, **Lori Kohl** and the District be approved as presented.”
- (SA) (ENC)
- J. **Approve Excessing of Library Books.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, library books as presented be declared excess and disposed of as the District deems necessary.”
- (SA) (ENC)

- K. **Approve Extension of Memorandum of Agreement with Interim Director of Finance.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Memorandum of Agreement with Interim Director of Finance, **Loraine Ingrassi** be extended to include one additional day between May 21 – June 30, 2013.” (SA) (ENC)
- L. **Approve Excessing of Teachers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, dependent upon the abolishment of positions in item VII. C. above, the following teachers would, therefore, be excessed. In accordance with Education Law Section 2510(3), such teachers shall be placed on the Preferred Eligibility List in the following tenure areas for a period of seven years from the effective date of this reduction:
1. **Amie Francisco**, Physical Education tenure area (Also a LTS position)
 2. **Mary Ellen Bossert**, Art Education tenure area
 3. **Tara Cooper**, Social Studies Education tenure area
 4. **Ryan Bischof**, Mathematics Education tenure area
 5. **Bethany Crahen**, Science Education tenure area
 6. **Rachael Kirkwood**, English Education tenure area.” (SA) (ENC)
- M. **Approve Reduction of Teachers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, dependent upon the reductions of positions in item VII. D. above, the following teachers would, therefore, be reduced. In accordance with Education Law Section 2510(3), such teachers shall be placed on the Preferred Eligibility List in the following tenure areas for a period of seven years from the effective date of this reduction:
1. **Lori Kohl**, Foreign Language tenure area from 1.0 FTE to .50 FTE
 2. **Kerstin Crinnin**, Foreign Language tenure area from 1.0 FTE to .83 FTE
 3. **Philip Archabald**, Science tenure area from 1.0 FTE to .33 FTE
 4. **Susan Schnaufer**, Business Education tenure area from 1.0 FTE to .50 FTE
(Note: there is .10 for summer data to be added)
 5. **Amy McConeghy-Witman**, Art Education tenure area from 1.0 FTE to .70 FTE
 6. **Denise Uhlman**, Music Education tenure area from .67 FTE to .50 FTE
 7. **Irene Lavin**, Elementary Education tenure area from .60 FTE to .40 FTE.” (SA) (ENC)
- N. **Approve Memorandum of Agreement with the Director of Transportation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Memorandum of Agreement between the Director of Transportation, **Rose Heckathorn** and the District be approved as presented.” (SA) (ENC)
- O. **Approve 105H Memorandum of Agreement with Excessed Employees.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 105H Memorandum of Agreement between the excessed teachers and the District be approved as presented.” (SA) (ENC)
- P. **Approve Budget Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2012-2013 budget be increased by \$24,058.86 to \$25,314,746.96 to account for increased revenues.” (TM) (ENC)

Note: The District received \$23,031.32 from GAA for the Elementary Sensory Room (Autism Walk) and \$1,027.54 from Sixth Grade Student Council for Elementary Library books.

VIII. Information and Proposals.

A. From Administration and Staff

1. New State Education Department Data Requirements for 2012-2013 – Mrs. Lucinda Karstedt
2. Sports Update – Ms. Marisa Fallacaro
3. Raiders Respond – Mrs. Nicole Lauer & Mr. Keith Crombie
4. Diploma Requirements – Mr. David Hassett

B. Business Report

1. Affordable Care Act
2. Tiered Transportation Rates
3. Safety Plan

C. Superintendent's Report

1. Veteran Golden Age Games
2. Code of Conduct
3. Distribution of Calendars
4. District Shared Decision Making Team – Digital Sign
5. Teacher of Merit Award, Business First 2013
6. Albright Knox Art Gallery Arts'Cool Award
7. Teacher of the Year
8. Business First Rankings
9. Bus Guidelines for Field Trips

D. Board Report

IX. Future Dates

- A. Annual Reorganization Meeting – Monday, July 1, 2013 – 7 p.m. – Jr./Sr. High School Auditorium

Adjourn

SA:TM:bjt