

BOARD OF EDUCATION  
EDEN CENTRAL SCHOOL

BUDGET ADVISORY TEAM MEETING - 5:30 P.M.  
REGULAR MEETING - 7:00 P.M.

WEDNESDAY, OCTOBER 16, 2013  
JR./SR. HIGH SCHOOL – CAFETERIA

**ADMINISTRATIVE MEMORANDUM**

I. **Call to Order.** Mr. Michael Byrnes will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Byrnes leads in the Pledge of Allegiance.

**\*Please turn off all cell phones\***

II. **Request to withdraw specific item(s) from consensus items.**

III. **Routine Actions – Approval of Consensus Items.** **RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum.”

- A. **Approval of the Minutes of the September 18, 2013 Regular Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (TM) (ENC)
- B. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending September 30, 2013 be approved.” (TM) (ENC)
- C. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending September 30, 2013 be approved.” (TM) (ENC)
- D. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending September 30, 2013 in the amount of **\$137,805.22** be approved. This Warrant is broken down as follows: **General Fund portion \$119,451.30** and **Federal Fund portion \$18,353.92.**” (TM) (ENC)
- E. **Approval of the Accounts Payable Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Accounts Payable Warrant for the period ending September 30, 2013 in the amount of **\$9,455.80** be approved. This Warrant is broken down as follows: **General Fund portion \$9,455.80.**” (TM) (ENC)
- F. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending September 30, 2013 be approved.” (TM) (ENC)
- G. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending September 30, 2013 be approved.” (TM) (ENC)
- H. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the September 2013 Budget Transfers be approved as presented.” (TM) (ENC)

- I. **Approval of Budget Transfers in Excess of \$10,000.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the September 2013 Budget Transfers over \$10,000 be approved as presented.” (TM) (ENC)
- J. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the September 2013 Claims Auditor Report be accepted.” (DW) (ENC)
- K. **Approval of CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)
- L. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<b><u>Name</u></b>	<b><u>Area</u></b>	<b><u>Effective Date</u></b>	<b><u>Certification</u></b>	
1. Dawn Campbell	PK-12 T, HI	October 17, 2013	CE1-6	
2. Leah Geraci	PK-12 T, TA	October 17, 2013	CE1-6, SWD1-6	
3. Sean Osbourne	PK-6 Teacher	October 17, 2013	CE1-6, SWD1-6	
4. Kyle Murphy	PK-6 T, TA	October 17, 2013	CE1-6.”	(SA) (ENC)

M. **Leave of Absence.** **RECOMMENDED MOTION:**

1. **None.**

N. **Approve First Reading of Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following first readings of policies be approved:

1. #1332 Duties of the School District Treasurer
2. #3410 Code of Conduct on School Property
3. #5110 Budget Planning and Development
4. #5120 School District Budget Hearing
5. #5410 Purchasing
6. #5440 Contracts for Instruction
7. #5514 Financial Accountability
8. #6130 Evaluation of Personnel
9. #6220 Temporary Personnel
10. #6490 Use of Email in the School District
11. #6510 Health Insurance
12. #6551 Family and Medical Leave Act
13. #7110 Comprehensive Student Attendance Policy
14. #7222 Diploma and/or Credential Options for Students w/Disabilities
15. #7240 Student Records: Access and Challenge
16. #7245 Student Data Breach
17. #7250 Student Use of Personal Technology
18. #7313 Suspension of Students
19. #7512 Student Physicals
20. #7554 Dignity for All Students Act
21. #7660 Parent Involvement for Children with Disabilities
22. #8242 Civility, Citizenship and Character Education-Interpersonal Violence Prevention Education

(SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

**There is a two-minute time limit.**

#### **IV. New Business**

##### **A. Resignation. RECOMMENDED MOTION:**

1. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Cleaner, **Kristen Morano**, be accepted effective September 18, 2013.”

(SA) (ENC)

*Note: Mr. Morano resigned in order to accept a Teacher Aide position.*

##### **B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. RECOMMENDED MOTIONS:**

1. **Appoint Part-time Science Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Steven Dillsworth**, who is initially certified in Earth Science be appointed as a Part-time (.33 FTE) Teacher in the Science tenure area effective October 17, 2013 through June 30, 2014. Salary is based upon **ETA Contract, Step 1.**”
2. **Appoint Clerk Typist. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Cherilyn Stephens** be appointed on probation as a Clerk Typist effective October 17, 2013 through April 16, 2014. Salary is based upon **CSEA Contract, Level V, Step 1.**”

(SA) (ENC)

(SA) (ENC)

*Note: This is a replacement Clerk Typist in the Transportation Department due to transfers.*

##### **C. Approve Change in Hours. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the hours for transportation personnel be adjusted effective September 18, 2013 as presented.”

(SA) (ENC)

##### **D. Approve Creation of Fiddle Group. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a Jr./Sr. High School Fiddle Group be created and that **Mrs. Martella** be appointed as a Volunteer Advisor for the 2013-2014 school year.”

(SA) (ENC)

##### **E. Approve Creation of APEX Coordinator Position. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the position of APEX Coordinator be approved on the **Supplemental Activities List at Step 7.**”

(SA)

- F. **Approve Sign Replacement.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the sign at Eden Elementary School be replaced with a digital sign keeping the existing structure intact. The installation date is anticipated to be prior to June 2014.” (SA)

*Note: The sign is valued at approximately \$17,000, and funds will be raised by community groups.*

- G. **Approve 2013-2014 District Goals.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2013-2014 District Goals be approved as presented.” (SA) (ENC)

- H. **Approve Revised 2013-2014 School Calendar.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2013-2014 school calendar be revised as presented.” (SA) (ENC)

*Note: There will be no regular classes for grades 9-12 during Regents week, Monday, January 27<sup>th</sup> – Thursday, January 30<sup>th</sup>. There will be no regular classes for grades 7-8 Wednesday, January 29<sup>th</sup> and Thursday, January 30<sup>th</sup>.*

- I. **Approve Excessing of Copy Machine.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Konica 1010 Copy Machine – ComDoct ID #980AJ be excessed and disposed of as the District deems necessary.” (SA) (ENC)

- J. **Approve Transfer of Funds.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, \$2,003.00 be transferred from the Capital Repair Fund Restricted Balance to the Unassigned Balance in the General Fund as per the May 21, 2013 Budget Proposition Vote approving the Catalytic Converter work for the Co-generation Plant.” (TM) (ENC)

- K. **Approve Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2013-2014 appropriations be increased by \$4,550.00 to \$25,733,388.92 to account for increased revenues.” (TM) (ENC)

*Note: The District received \$710 from John Morrow for Masterminds and \$3,840 from the Booster Club for tournament officials.*

- L. **Appoint Supplemental Activity Advisors and Coaches for the 2013-2014 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2013-2014 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.” (SA) (ENC)
- See attached list.”

## V. **Information and Proposals.**

### A. From Administration and Staff

1. Partnership for Smarter Schools - Mark Vona

B. Business Report

1. Budget Advisory Team
2. Affordable Care Act

C. Superintendent's Report

1. Operation Recognition – Kent Wyatt Willis (November 20<sup>th</sup> Meeting)
2. Homecoming Week – Tractor Day, Raider Festival & Homecoming Day

D. Board Report

1. Student Insurance – Patty Krouse
2. Student Privacy and State Testing – Patty Krouse
3. Building Usage Fees – Colin Campbell

**VI. Future Dates**

- A. Regular Board of Education Meeting – Wednesday, November 20, 2013 – 7 p.m. – Jr./Sr. High School Cafeteria.

**VII. Executive Session. RECOMMENDED MOTION: “that the Board of Education enter executive session to discuss the possibility of creating a contract.”**

**Adjourn**

SA:TM:bjt