

BOARD OF EDUCATION
EDEN CENTRAL SCHOOL

BUDGET ADVISORY TEAM MEETING - 5:45 P.M.
RECEPTION FOR KENT WYATT WILLIS – 6:45 P.M.
REGULAR MEETING - 7:00 P.M.

WEDNESDAY, NOVEMBER 20, 2013
JR./SR. HIGH SCHOOL – CAFETERIA

ADMINISTRATIVE MEMORANDUM

I. Call to Order. Mr. Michael Byrnes will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Byrnes leads in the Pledge of Allegiance.

Please turn off all cell phones

II. Operation Recognition – Kent Wyatt Willis

III. Executive Session. RECOMMENDED MOTION: “that the Board of Education enter executive session to discuss an administrative contract.” (SA)

IV. From Administration. Review of Policy #7250 Student Use of Personal Technology – Mrs. Karstedt

V. Request to withdraw specific item(s) from consensus items.

VI. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum.”

A. Approval of the Minutes of the October 16, 2013 Regular Board of Education Meeting. RECOMMENDED ACTION: Take necessary action and move for approval. (TM) (ENC)

B. Approval of the Revenue Budget Status Report. RECOMMENDED MOTION: “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending October 31, 2013 be approved.” (TM) (ENC)

C. Approval of the Treasurer’s Report. RECOMMENDED MOTION: “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending October 31, 2013 be approved.” (TM) (ENC)

D. Approval of the Multi Fund Warrant. RECOMMENDED MOTION: “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending October 31, 2013 in the amount of **\$1,449,478.05** be approved. This Warrant is broken down as follows: **General Fund portion \$1,287,728.40, Cafeteria Fund portion \$53,163.27, Federal Fund portion \$13,397.92, and Trust & Agency Fund portion \$95,188.46.**” (TM) (ENC)

E. Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION: “that upon the recommendation of the Superintendent, the ACH/Wire Transfer Warrant for the period ending October 31, 2013 in the amount of **\$174,973.50** be approved. This Warrant is broken down as follows: **General Fund (Debt Service) portion \$134,297.00 and General Fund (HRA) portion \$40,676.50.**” (TM) (ENC)

F. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending October 31, 2013 be approved.” (TM) (ENC)

G. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending October 31, 2013 be approved.” (TM) (ENC)

H. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the October 2013 Budget Transfers be approved as presented.” (TM) (ENC)

I. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the October 2013 Claims Auditor Report be accepted.” (DW) (ENC)

J. **Approval of CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)

K. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1. Molly Mailey	PK-12 T, HI	November 21, 2013	Math 7-12	
2. Michael Alessi	PK-12 T	November 21, 2013	None	
3. Chris Schwanz	Cleaner	November 21, 2013	None	
4. Joseph Lorden	Cleaner	November 21, 2013	None	
5. Amy Sullivan	PK-6 Teacher	November 21, 2013	CE B-6, Lit B-6	
6. Deborah Dinse	TA, CT	November 21, 2013	None	
7. Scott Jaskier	Bus Driver	November 21, 2013	CDL B w/PS.”	(SA) (ENC)

L. **Appoint Supplemental Activity Advisors and Coaches for the 2013-2014 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2013-2014 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **See attached list.**” (SA) (ENC)

M. **Leave of Absence.** **RECOMMENDED MOTION:**

1. **Approve Extension of Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the child-rearing leave of absence for English Teacher, **Olivia Doctor** be extended through December 13, 2013.” (SA) (ENC)

N. **Approve First Reading of Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following first readings of policies be approved:

1. #3211 Use of Service Animals
2. #6200 Employment of Retired Persons
3. #6600 Identification Badges
4. #7220 Graduation Requirements/Early Graduation/Accelerated Programs
5. #7617 Declassification of Students with Disabilities
6. #7632 Appointment and Training of Committee on Preschool Special Education (CPSE) Members.”

(SA) (ENC)

O. **Approve Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following policies be approved:

1. #1332 Duties of the School District Treasurer
2. #3410 Code of Conduct on School Property
3. #5110 Budget Planning and Development
4. #5120 School District Budget Hearing
5. #5410 Purchasing
6. #5440 Contracts for Instruction
7. #5514 Financial Accountability
8. #6130 Evaluation of Personnel
9. #6220 Temporary Personnel
10. #6490 Use of Email in the School District
11. #6510 Health Insurance
12. #6551 Family and Medical Leave Act
13. #7110 Comprehensive Student Attendance Policy
14. #7222 Diploma and/or Credential Options for Students w/Disabilities
15. #7240 Student Records: Access and Challenge
16. #7245 Student Data Breach
17. #7250 Student Use of Personal Technology
18. #7313 Suspension of Students
19. #7512 Student Physicals
20. #7554 Dignity for All Students Act
21. #7660 Parent Involvement for Children with Disabilities
22. #8242 Civility, Citizenship and Character Education-Interpersonal Violence Prevention Education.”

(SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

VII. **New Business**

A. **Resignation.** **RECOMMENDED MOTION:**

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Teacher Aide, **Alecia Campbell**, be accepted effective November 15, 2013.”

(SA) (ENC)

B. **Appointments.** All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **RECOMMENDED MOTIONS:**

1. **Appoint Cleaner.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Robin Ralph**, be appointed on probation as a Cleaner effective October 28, 2013 through April 27, 2014. Salary is based upon **CSEA Contract, Level 2, Step 1.**” (SA) (ENC)

2. **Appoint Teacher Aide.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Sheila Sickau**, be appointed on probation as a Teacher Aide effective November 18, 2013 through May 17, 2014. Salary is based upon **CSEA Contract, Level 4, Step 1.**” (SA) (ENC)

3. **Appoint Teacher Aide.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Sara Keefe**, be appointed on probation as a 1:1 Teacher Aide effective November 21, 2013 through May 20, 2014. Salary is based upon **CSEA Contract, Level 4, Step 1.**” (SA) (ENC)

C. **Accept Donation of Piano.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the donation of a 1978 Steinway studio piano, serial number 456033, model 45 valued at between \$6,600 and \$7,000 be accepted from Susan Adams.” (SA) (ENC)

D. **Accept Donation of Flute.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the donation of a Gemeinhardt flute, serial number 093188, valued at approximately \$250 be accepted from Diane Kunz for use at Eden Elementary School.” (SA) (ENC)

E. **Accept Donation of Flute.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the donation of a Bundy flute, serial number 167162, valued at approximately \$200 be accepted from Laura Wincenciak for use at Eden Elementary School.” (SA) (ENC)

F. **Approve Change in Hours.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following changes in transportation hours be approved:

1. Bonnie Gabel from 4.5 to 6.0 hours for mid-day run
2. Deborah Barton from 5.50 to 5.75 hours due to earlier departure for Ormsby
3. Juliann Blencowe from 4.0 to 5.25 hours due to adding Baker Road to route.” (SA) (ENC)

G. **Approve Combining of North Collins and Eden Participation in Football for 2014.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the combining of the North Collins Junior-Senior High School with the Eden Junior-Senior High School for athletic participation in the sport of football, inclusive of modified, junior varsity, and varsity levels if available, for the 2014 fall sports season be approved, and the Superintendent and Athletic Director be authorized to sign the required Section VI request for said combination and athletic sharing agreement between both parties.” (SA) (ENC)

- H. **Approve Resolution Regarding Overreliance on Standardized Testing.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Resolution Regarding Overreliance on Standardized Testing be approved as presented.” (SA) (ENC)
- I. **Approve Memorandum of Understanding.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the \$300 105(h) contribution be made available to the support staff no later than December 2, 2013.” (SA) (ENC)
- J. **Approve Creation of .6 FTE Special Education Teacher Position.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a .6 FTE Special Education Teacher position be approved effective as early as December 18, 2013 and ending June 30, 2014.” (SA) (ENC)
- K. **Approve Rental Agreement with the Teacher Center.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2013-2014 Room Rental Agreement with the Teacher Center for two classrooms (Rooms 27 & 28) at GLP Primary School be approved as presented.” (SA) (ENC)
- L. **Approve Contract for Director of Finance.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2014-2017 contract for the Director of Finance be approved effective January 1, 2014 as presented.” (SA) (ENC)
- M. **Approve Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2013-2014 appropriations be increased by **\$5,142.96 to \$25,738,531.88** to account for increased revenues.” (TM) (ENC)

Note: The District received \$38.00 from Target for GLP; \$148 from B.O.M.A.C. for GLP; \$18.83 from Abibow for Eden Elementary; \$3,349.22 from Eden All Sports Booster Club; \$386.22 from Varsity Club; and \$1,202.69 from the Jr./Sr. High Musical.

VIII. Information and Proposals.

- A. From Administration and Staff
1. Safety Committee – David Martin
 2. Power Generation – David Martin
- B. **Business Report**
1. Budget Advisory Team
 2. Transportation Rates (TM) (ENC)
 3. Building Usage Fees (TM) (ENC)
- C. **Superintendent’s Report**
1. Parent Information Night – December 5, 2013 – Data Dashboard and State Assessments – Eden Elementary School Cafeteria 6-7 pm.

D. Board Report

1. PTA/Conflict of Interest Statement – Patty Krouse
2. NYSSBA – Voting Delegate – Paul Shephard

(PK) (ENC)

IX. Future Dates

A. Regular Board of Education Meeting – Wednesday, December 18, 2013 – 7 p.m. – Jr./Sr. High School Cafeteria.

X. **Executive Session.** **RECOMMENDED MOTION:** “that the Board of Education enter executive session to discuss an administrative evaluation, the employment history of an individual, CSEA negotiations and discussion regarding proposed litigation.”

Adjourn

SA:TM:bjt