

Eden Central School Facilities Usage - Based on 2012-13 School Year

Amount of Charge	Area	\$20.00	\$50.00	\$100.00	\$25.00	\$75.00	\$25.00	\$50.00	\$75.00	\$75.00	\$20.00	\$25.00	\$75.00	Total Cost to Org.	hours
		Area Used													
Organization	Classroom	Aud (Elem)	Aud (HS)	Café w/o Kitchen	Café with Kitchen	Library	Kitchen	Gym	Pool	Outside Fields	Misc.	Press Box/Score Brd./PA			
Dolphins c/o Town Rec.				5				2	152					\$11,675.00	81.5
4-H Trailblazers				30										\$750.00	60
Town of Eden								4			8			\$500.00	28
Town Rec. Summer Prog.	38			38				38		38	38			\$6,270.00	237.5
Town Rec. all other prog.		5		1				19	34	559	5			\$15,555.00	3655.5
N. Collins Marine Bldg.									1					\$75.00	2.5
Erie 2 BOCES														\$0.00	
Eden Volleyball Club								123						\$9,225.00	897.5
Eden Community Found.	3													\$60.00	6.5
ICC					1									\$75.00	4
St. Pauls		2		1										\$125.00	11
Garden Study	6													\$120.00	15
Erle Co-Op (4H)	13													\$260.00	9
All Sports Booster											4			\$100.00	59
Old Timers Volleyball c/o Eden Rec								40						\$3,000.00	120
Eden Co-Op														\$0.00	
Wed. Night Basketball c/o Town Rec								30						\$2,250.00	60
Boys & Girls Club		1		26				184			22			\$15,050.00	403.75
*Eden Athletic Assoc. c/o Town Rec								52						\$3,900.00	117
*Eden Little Loop c/o Town Rec				5				36						\$2,825.00	79.5
Corn Festival	16	4									8			\$720.00	12
Girl Scouts														\$0.00	
Eden Alumni											1			\$25.00	3
Boy Scouts														\$0.00	
Eden PTA						10								\$250.00	20
Eden ETA			1	1							1			\$150.00	7
Wrestling Club c/o Town Rec								172						\$12,900.00	516
TOTAL														\$85,860.00	
Total No. Area Used	76	12	1	107	1	10	0	700	187	597	87	0			
Cost of Area	\$20.00	\$50.00	\$100.00	\$25.00	\$75.00	\$25.00	\$50.00	\$75.00	\$75.00	\$20.00	\$25.00	\$75.00			
Total Cost Per Area	\$1,520.00	\$600.00	\$100.00	\$2,675.00	\$75.00	\$250.00	\$0.00	\$52,500.00	\$14,025.00	\$11,940.00	\$2,175.00	\$0.00	\$85,860.00		

Community Relations

SUBJECT: USE OF SCHOOL FACILITIES, MATERIALS AND EQUIPMENT**School Facilities**

It shall be the policy of the Board to encourage the greatest possible use of school facilities for community-wide activities. This is meant to include use by recognized civic, social and fraternal and religious organizations in accordance with law. Groups wishing to use the school facilities must secure written permission from the Superintendent and abide by the rules and regulations established for such use including restrictions on alcohol, tobacco and drug use. The Superintendent, at his/her discretion, may consult with the Board of Education. Monthly reports may be made to the Board regarding community use of the school facilities.

Materials and Equipment

Except when used in connection with or when rented under provisions of Education Law Section 414, school-owned materials or equipment may be used by members of the community or by District employees and/or students for school related purposes only. Private and/or personal use of school-owned materials and equipment is strictly prohibited. The loan of equipment and materials for public purposes that serve the welfare of the community is allowed, as long as the equipment is not needed at that time for school purposes and that the proposed use will not disrupt normal school operations.

The Board will permit school materials and equipment to be loaned to staff members when such use is directly or peripherally related to their employment and loaned to students when the material and equipment is to be used in connection with their studies or extracurricular activities. Community members will be allowed to use school-owned materials and equipment only for educational purposes that relate to school operations. The Board will also allow the loan of equipment to local governments and other entities that benefit the welfare of the surrounding community. The Board supports such inter-municipal cooperation as it saves taxpayer monies and is a more efficient use of scarce or costly equipment and resources.

The District will develop administrative regulations to assure that use of school-owned materials and/or equipment complies with the letter and spirit of this policy, including a description of the respective rights and responsibilities of the School District/lender and borrower in relation to such materials and equipment.

Costs

All outside groups should be responsible for additional costs associated with using the facilities (outside normal district expense) ex: additional custodial coverage, extra cleaning, supervision, weekend snow removal, etc.

Specific Requirements Relating to Boy Scouts and Other Title 36 Patriotic Youth Groups

The Boy Scouts Act applies to any local educational agency (LEA) that has a designated open forum or limited public forum and that receives funds made available through the U.S. Department of Education (DOE). It applies to any group officially affiliated with the Boy Scouts of America or any other youth group designated in Title 36 of the United States Code as a patriotic society.

This statute provides for the following:

(Continued)

Community Relations

SUBJECT: USE OF SCHOOL FACILITIES, MATERIALS AND EQUIPMENT (Cont'd.)

- a) No covered entity (elementary school, secondary school or LEA) shall deny equal access or a fair opportunity to meet, or discriminate against any group affiliated with the Boy Scouts of America or any other Title 36 patriotic youth group that requests to conduct a meeting within the covered entity's designated open forum or limited public forum.
1. A designated open forum exists when the school designates a time and place for one or more outside youth community groups to meet on school premises or in school facilities, including during the hours in which attendance at the school is compulsory, for reasons other than to provide the school's educational program.
 2. A limited public forum exists when the school allows one or more outside youth or community groups to meet on school premises or in school facilities before or after the hours during which attendance at the school is compulsory.
- b) No covered entity shall deny access or opportunity or discriminate for reasons including the membership or leadership criteria or oath of allegiance to God and country of the Boy Scouts of America or of the Title 36 patriotic youth group.
- c) Access to facilities and the ability to communicate using school-related means of communication must be provided to any group officially affiliated with the Boy Scouts of America or any other Title 36 patriotic youth group on terms that are no less favorable than the most favorable terms provided to other outside youth or community groups.

The statute applies regardless of the entity's authority to make decisions about the use of its own school facilities. However, no entity is required to sponsor any group officially affiliated with Boy Scouts or any other Title 36 patriotic youth group.

The obligation to comply with the Boy Scouts Act is not obviated or alleviated by any State or local law or other requirement.

20 United States Code (USC) Section 7905
36 United States Code (USC) Subtitle II
34 Code of Federal Regulations (CFR) Parts 75, 76 and 108
Education Law Section 414
NY Constitution Article 8

NOTE: Refer also to Policies #3410 -- Code of Conduct on School Property
#5640 -- Smoking/Tobacco Use
#7320 -- Alcohol, Tobacco, Drugs and Other Substances (Students)
#7410 -- Extracurricular Activities
District Code of Conduct on School Property

1st Reading: 10/15/12
Adoption: 11/19/12

Community Relations

SUBJECT: USE OF SCHOOL-OWNED MATERIALS AND EQUIPMENT

Except when used in connection with or when rented under provisions of Education Law Section 414, school-owned materials or equipment may be used by members of the community or by District employees and/or students for school related purposes only. Private and/or personal use of school-owned materials and equipment is strictly prohibited.

The Board will permit school materials and equipment to be loaned to staff members when such use is directly or peripherally related to their employment and loaned to students when the material and equipment is to be used in connection with their studies or extracurricular activities. Community members will be allowed to use school-owned materials and equipment only for educational purposes that relate to school operations.

Administrative regulations will be developed to assure the lender's responsibility for, and return of, all such materials and equipment.

Education Law Section 414

1st Reading: 9/17/08
Adopted: 10/15/08

REGULATION

2005

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Community Relations

SUBJECT: SCHEDULE OF FEES

Facility Usage Fee

The following fees shall be assessed, when applicable to cover the cost of heating, lighting and related expenses in maintaining the school facilities. These fees shall be assessed at a fixed hourly rate according to the following scale:

<u>Facility*</u>	<u>Hourly Rate</u>
High School & Middle School Gymnasium with locker and shower facilities	\$45.00
Elementary School Gymnasium with locker and shower facilities	\$35.00
Elementary Auditoriums and Middle School Little Theater:	
1. Stage Area Only	\$30.00
2. Stage Area and House	\$45.00
High School Auditorium:	
1. Stage Area Only	\$30.00
2. Stage Area and House	\$50.00
Cafeterias:	
1. Kitchen	\$50.00
2. Dining Room	\$30.00
Regular Classroom	\$25.00
Specialty Classroom	\$30.00
Swimming Pool with Locker Room and Shower Facilities	\$50.00
Equipment:	
1. AV Equipment	\$20.00
2. Other: Other requests for equipment shall be reviewed on an individual basis and reasonable charges assessed by the District.	

* There will be a cleaning time allotment of 20 minutes per classroom and 1 hour for other areas included in the base rate.

FEE SCHEDULE FOR FACILITY RENTALS

Category A: GSD staff/District School Business Only			
Category B: Non-Profit Community-Based Organizations (including Municipality of Monroeville, Monroeville Parks & Recreation, Borough of Pitcairn or Gateway School District employee fund raiser through which all monies raised are donated to an IRS approved non-profit organization).			
Category C: All Outside For-Profit/Community-Based Organizations and Non-Profit Organizations not defined in Category B.			
	CATEGORY A	CATEGORY B	CATEGORY C
	HOURLY RATE		
ELEMENTARY SCHOOLS			
Elementary APR	No Charge	No Charge	\$20.00
Ramsey Gym	No Charge	No Charge	\$100.00
Regular Classroom	No Charge	No Charge	\$25.00
GATEWAY MIDDLE SCHOOL			
GMS Gym	No Charge	No Charge	\$150.00
GMS Cafeteria (Does not include kitchen/kitchen equipment)	No Charge	No Charge	\$100.00
GMS Auditorium	No Charge	No Charge	\$200.00
GMS LGI	No Charge	No Charge	\$125.00
Regular Classroom	No Charge	No Charge	\$25.00
MOSS SIDE MIDDLE SCHOOL			
MSMS Gym	No Charge	No Charge	\$150.00
MSMS Cafeteria (Does not include kitchen/kitchen equipment)	No Charge	No Charge	\$100.00
Regular Classroom	No Charge	No Charge	\$25.00
GATEWAY HIGH SCHOOL			
GHS Aux. Gym	No Charge	No Charge	\$150.00
GHS Cafeteria (Does not include kitchen/kitchen equipment)	No Charge	No Charge	\$100.00
GHS Auditorium	No Charge	No Charge	\$250.00
GHS Wrestling Room	No Charge	No Charge	\$100.00
GHS Dance Studio	No Charge	No Charge	\$100.00
GHS Box Office	No Charge	No Charge	\$25.00
GHS Dressing Room	No Charge	No Charge	\$35.00
GHS Chorus/Band Room	No Charge	No Charge	\$50.00
GHS LGI	No Charge	No Charge	\$150.00
ANTIMARINO STADIUM (GHS)			
GHS Antimarino Stadium Complex	No Charge	No Charge	Not Available
Concession Stands	No Charge	No Charge	Not Available
Press Box #1	No Charge	No Charge	\$150.00
Press Box #2	No Charge	No Charge	\$150.00
FURRIE SPORTS COMPLEX (GHS)			
GHS Swimming Pool	No Charge	No Charge	\$200.00
Main Gym	No Charge	Not Available	Not Available
Concession Stand	No Charge	Not Available	Not Available

FEE SCHEDULE FOR FACILITY RENTALS

	CATEGORY A	CATEGORY B	CATEGORY C
FIELDS			
GHS Baseball Field	No Charge	No Charge	\$25.00
GHS Softball Field	No Charge	No Charge	\$25.00
GHS Track - NOT AVAILABLE FOR RENT except for walking during fundraising.	No Charge	No Charge	Not Available
Library Softball Field (in front of MSMS)	No Charge	No Charge	\$25.00
MSMS Athletic Field (below Maintenance Garage)	No Charge	No Charge	\$25.00
GMS Stadium	No Charge	No Charge	\$150.00
GMS Baseball Field	No Charge	No Charge	\$200.00
GMS Track	No Charge	No Charge	\$100.00
Stadium Field Lights (charge when lights are requested)	No Charge	\$30.00	\$30.00
All Other Field Lights	No Charge	\$20.00	\$20.00
LABOR COSTS			
HOURLY RATE			
Site Manager (required sporting events) 3 Hr Min.	No Charge	\$40.00	\$40.00
Custodial/Maintenance Worker (required certain events) 3 Hr Min.	No Charge	\$40.00	\$40.00
Stage Crew (required GHS auditorium events)	No Charge	\$23.75	\$23.75
Theater Manager (required GHS auditorium events)	No Charge	\$35.00	\$35.00
Food Service Worker (required GHS cafeteria food events) 3 Hr Min.	No Charge	\$23.75	\$23.75
Sound Engineer (required GHS auditorium events)	No Charge	\$40.00	\$40.00
Security Guard (required public events)	No Charge	\$30.00	\$30.00
Lifeguard (required pool rentals) 2 Hr. Min.	No Charge	\$25.00	\$25.00
Computer Technician	No Charge	\$40.00	\$40.00
Parking Attendant (valet services not available)	No Charge	\$18.75	\$18.75
MISC. FLAT FEES			
FLAT FEES			
Grand Piano (Upon approval of theater manager)	No Charge	\$85.00 Plus \$100/hr	\$85.00 Plus \$100/hr
Upright Piano	No Charge	\$30.00	\$30.00
Administrative Fee (required for all event rentals, not one-day meetings)	No Charge	\$50.00	\$50.00
Security Deposit (required per event)	No Charge	No Charge	50% of rental fee
Cancellation Fee (less than 48-hours notice)	No Charge	No Charge	100% of rental fee
MISC. FEES			
HOURLY FEES			
Charge for Utilities (as needed)	No Charge	\$16.00	\$16.00
<p>Note: If a Police Officer is required, the organization must make arrangements with the Monroeville Police. Category A may be charged in the event labor costs are incurred outside of the normal work hours.</p>			

RENTAL FEE SCHEDULE FOR SCHOOL DISTRICT 11 FACILITIES

PLEASE NOTE: The total cost of renting a facility includes hourly rental charge PLUS costs of operation.

FACILITY RENTAL CHARGES:

Classrooms	\$17.00 hourly
Gymnasiums at elementary schools	\$22.00 hourly
Exceptions: Chipeta, Freedom, Lincoln, Martinez, McAuliffe, Queen Palmer, Scott & Trailblazer	\$28.00 hourly
Gymnasiums at middle schools or high school auxiliary gyms	\$28.00 hourly
Gymnasiums at high schools	\$39.00 hourly
Kitchens at elementary schools	\$55.00 hourly ³
Kitchens at high schools	\$110.00 hourly ³
Outside areas(such as fields, tennis courts, parking lots)	\$35.00 hourly
Swimming pools	\$60.00 hourly ¹
Lobbies, hallways, and tables	\$30.00 per event ²

GARRY BERRY STADIUM:

Stadium rental for games (includes lights)	\$110.00 hourly
Practice time	\$82.00 hourly
Track use	\$55.00 hourly
Stadium manager	\$35.00 hourly (2 hour minimum)
Video taping (optional when available)	\$75.00 per game
Video tapes of games	\$5.00 per tape
Scorekeeper (must be a District employee)	\$45.00 per game
Press box announcer	\$35.00 per game

The above facilities are not available at non-profit rates.

AUDITORIUMS:

Coronado auditorium	seats 760	\$180.00 hourly ⁴
Doherty auditorium	seats 508	\$132.00 hourly ⁴
Emerson auditorium	seats 439	\$72.00 hourly
Galileo auditorium	seats 350	\$72.00 hourly
Irving auditorium	seats 432	\$72.00 hourly
Mann auditorium	seats 300	\$72.00 hourly
Mitchell auditorium	seats 803	\$180.00 hourly ⁴
Palmer auditorium	seats 1447	\$240.00 hourly ⁴
Queen Palmer auditorium	seats 375	\$72.00 hourly
Wasson auditorium	seats 1166	\$240.00 hourly ⁴
Tesla auditorium	seats 240	\$72.00 hourly
West auditorium	seats 240	\$72.00 hourly
Set up/rehearsal/strike time		\$50.00 hourly
Non-refundable processing fee for high school auditorium		\$35.00 one time fee

High school auditorium rental activities which do not require production staff, such as lectures or meetings, will be charged 50 percent of the regular hourly rental fee plus operational costs.

LARGE SPECIALIZED MEETING SPACE:

Cafeterias, media centers, band rooms, choir rooms at middle schools and high schools	\$44.00 hourly
Lecture halls	\$65.00 hourly

Non-profit rates are available for auditoriums and large specialized meeting spaces. Non-profits are charged at 50 percent of the facility rental charge (does not apply to set up/rehearsal/strike time) and will also pay all operational costs. To qualify for a non-profit fee, all non-profit groups must attach a valid and current 501(C)3 determination letter from the Internal Revenue Service.

COST OF OPERATION CHARGES: The operational cost of each facility will be determined individually depending on the characteristics of the facility, the use, the number of District employees hired to work, and other criteria as needed for the event.

Event Staff	
Auditorium manager	\$35.00 hourly (2 hour minimum)
Custodian	\$35.00 hourly (2 hour minimum)
Kitchen staff	\$35.00 hourly (2 hour minimum)
Lifeguard (additional lifeguard required for every 25 swimmers)	\$25.00 (2 hour minimum)
Security	\$35.00 hourly (2 hour minimum)
Site facilitator (varies, depending on staffing)	\$12.00 - \$35.00 hourly (2 hour minimum)
Stage technician	\$12.00 - \$18.00 (2 hour minimum)
Equipment Usage Fees	
Audio only equipment usage fee	\$30.00/day
Grand piano, if available	\$75.00 plus tuning fee, if needed
Specialized technical equipment usage fee	\$25.00/day
Technical lighting and audio equipment usage fee	\$40.00/day
Trash pick up	Charged per dumpster @ current rate

BILLING:

- Payments are required ten working days in advance of use.
- Please pay by check, money order, or cashier's check made payable to District 11. No cash please.
- No space can be utilized until a contract is signed and fees are paid in full.

ADVERTISING

All advertising for activities, which take place in or on the Licensed Property shall include the following statement:

"These activities will take place on property that (name of Grantee) has licensed from Colorado Springs School District Eleven pursuant to Board of Education Policy KF. Our group has paid a full rental fee for the facility and, therefore, our rental of the facility is not supported by tax dollars. Our use of a District facility represents neither agreement nor disagreement with our group's goals, purposes, or statement by the Board, Administration, or the District."

District Eleven does not provide or distribute advertising for lessees.

REFERENCES:

¹ Includes one certified lifeguard for the first 25 swimmers.

² Table space may be leased to, among others, political candidates or advocates for purposes of political campaigning. In this regard, all political candidates, regardless of their party affiliation or political beliefs, will be given an opportunity to lease table space at certain specified School District 11 events (e.g. back-to-school nights or school open houses). Lessees will have access to their leased table space only, and mobility is limited to the area immediately adjacent to the leased table. The assigned table location is at the discretion of the school administrator.

³ Kitchen rental includes one kitchen staff and requires a minimum of two hours.

⁴ Includes 2 dressing rooms. Tap dancing is permitted if lessee provides protective flooring.

Arlington Central School District
144 Todd Hill Road
LaGrangeville, NY 12540

1500-R Public Use of School Facilities

In accordance with Board of Education Policy 1500 "Public Use of School Facilities", the following regulations are established for the approval and use of all school facilities. These regulations, which include fees and rental rates, are to be presented to the Board for approval annually at the reorganization meeting along with Policy 1500.

A. Contact and Correspondence

1. All requests for use of school facilities are first to be received by:

Facility Scheduler
Arlington Central School District
144 Todd Hill Road
LaGrangeville, NY 12540

Telephone: (845) 486-4460
Fax: (845) 486-4457
Email: facilities@acsdny.org
Website: www.arlingtonschools.org

2. All uses of school facilities must be preceded by registration with the Facility Scheduler, and the submission of a Use of Facility Form. All requests are then reviewed by the school principal. Written confirmation of room reservations are required in advance of any use of a school facility. Payment in full in advance is required except for municipal recreation organizations.

B. Registration and Reservation

1. All potential users of school facilities must register with the School District prior to any consideration for the use of school facilities. A registration form must be completed in full, signed by an officer of the group requesting use of a school facility
2. Upon evaluation of the registration information, the requestor's organization will be classified by the School District as one of the following groups for purposes of determining priority access, and applicable fees and rental charges.

- Group 1:* Internal School Groups
- Group 2:* School Support Organizations
- Group 3:* Local and Nationally Affiliated Youth Groups and Municipal Recreation
- Group 4:* Adult Local and Regional Government, Service, and Cultural Organizations
- Group 5:* Regional Youth Art, Athletic and Educational Organizations (Not for Profit)
- Group 6:* Adult Local and Regional Recreation, Theatre, Arts (Not for Profit)
- Group 7:* Commercial Agencies, Institutions, and Schools

APPENDIX II

FEE SCHEDULE

OTHER SCHOOL FACILITIES

	<i>Hourly Rate</i>	<i>Facility & Room Use</i>	<i>Hourly Rate Rental Fees</i>
		<u>Groups 3 – 5</u>	<u>Groups 6 – 7</u>

Arlington High School

Cafeterias A, B, C, or D	\$ 6.50		\$ 100.00
Cafeterias C/D/Stage	21.00		200.00
Cafeterias CD/Stage (only)	10.50		200.00
Classrooms	1.50		25.00
Dance Studio (T/B/A)	6.50		100.00
Grass Playing Fields	N/C		50.00
Gymnasiums	6.50		100.00
Large Group Instruction (only)	10.50		200.00
Lobby	5.00		50.00
Parking Lot	N/C		200.00
Computer Rooms		<i>Not Generally Available</i>	
Kitchen		<i>Not Generally Available</i>	
Library		<i>Not Generally Available</i>	
Tennis Courts		<i>Not Generally Available</i>	
Track		<i>Not Generally Available</i>	
Science Laboratories		<i>Not Generally Available</i>	
Weight Room		<i>Not Generally Available</i>	

Middle Schools

Cafeteria/Auditorium (LMS & UMS)	\$ 4.50		\$ 80.00
Cafeteria	4.50		80.00
Classrooms	1.50		25.00
Grass Playing Fields	N/C		25.00
Gymnasiums	6.50		100.00
Library	2.50		50.00
Computer Room		<i>Not Generally Available</i>	
Kitchen		<i>Not Generally Available</i>	
Lobby	5.00		50.00
Parking lot	N/C		200.00
Science Laboratories		<i>Not Generally Available</i>	
Tennis Courts (UVMS, LMS)	N/C	<i>Not Generally Available due to community use</i>	
Track	N/C	<i>Not Generally Available due to community use</i>	
Weight Room		<i>Not Generally Available</i>	

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Community Relations

COMMUNITY USE OF SCHOOL FACILITIES (Cont'd.)

- V. The following fees (subject to change) include only identifiable extra costs to the District for community use of the facilities, such as utilities, supplies, and custodial services.

	Fees for Greece Community/Resident Activities		Fees for Other, Non-District Activities
	Open	Closed	Anytime
1-5 classrooms	\$7.30 up to 3 hours plus \$2.10 per additional hour	\$86 up to 3 hours plus \$30 per additional hour	\$126 up to 3 hours plus \$30.50 per additional hour
6-10 classrooms	\$14.60 up to 3 hours plus \$4.20 per additional hour	\$116 up to 3 hours plus \$30 per additional hour	\$166 up to 3 hours plus \$30.50 per additional hour
11-16 classrooms	\$21.90 up to 3 hours plus \$6.30 per additional hour	\$146 up to 3 hours plus \$30 per additional hour	\$206 up to 3 hours plus \$30.50 per additional hour
17 or more classrooms	\$29.20 up to 3 hours plus \$8.40 per additional hour	\$146 up to 3 hours plus \$30 per additional hour	\$246 up to 3 hours plus \$30.50 per additional hour
Gyms	\$19.80 up to 3 hours plus \$6.30 per additional hour	\$86 up to 3 hours plus \$30 per additional hour	\$126 up to 3 hours plus \$30.50 per additional hour
Auditorium/Auditeria	\$19.80 up to 3 hours plus \$6.30 per additional hour	\$86 up to 3 hours plus \$30 per additional hour	\$126 up to 3 hours plus \$30.50 per additional hour
Cafeteria	\$19.80 up to 3 hours plus \$6.30 per additional hour	\$86 up to 3 hours plus \$30 per additional hour	\$126 up to 3 hours plus \$30.50 per additional hour
Pool	\$21.90 up to 3 hours plus \$6.50 per additional hour, plus lifeguard fees	\$86 up to 3 hours plus \$30 per additional hour, plus lifeguard fees	\$126 up to 3 hours plus \$30.50 per additional hour, plus lifeguard fees

- District staff will work with users to find the most appropriate space at the lowest possible cost.
- When multiple users request the same facility at the same time, rates may be decreased to reflect shared custodial charges.
- Additional charges will be made for the cost of time and materials for special or additional services (e.g., portable toilettes beyond one per school, custodial overtime for each additional hour beyond the three-hour minimum, technical support, special set-up) whether requested by the user or required by the District.

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Community Relations

COMMUNITY USE OF SCHOOL FACILITIES (Cont'd.)

- The following are estimated snow removal rates for plowing above and beyond the District's normal service. The actual cost will be the amount billed by the contractor and may change due to work related to the Capital Improvement Project.
 - Apollo -- \$535, per request
 - Athena -- \$925, per request
 - Arcadia -- \$1,280, per request
 - Olympia -- \$770, per request
 - Odyssey -- \$390, per request

VI. The following fees (subject to change) include only identifiable extra costs to the District for community use of the fields, such as the paint and labor to stripe the fields and the rental of portable toilettes and/or use of exterior restrooms.

	Field Use Fees for Community/Resident Activities	
Field Marking	Field Layout (When Requested)	Field Striping (Usually Done Weekly)
Soccer/Lacrosse	\$80 per field, per request	\$50 per field
Baseball/Softball	\$42 per field, per request	\$28 per field
Football	\$128 per field, per request	\$68 per field
	Miscellaneous	
Field House (at the request of the user)	\$20 per day	
Lift Rental Estimate (at the request of the user)	Contact the facility use clerk for a price quote.	
Extra Grass Cutting (at the request of the user)	Contact the facility use clerk for a price quote.	

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COMMUNITY USE OF SCHOOL FACILITIES (Cont'd.)

- Fees are charged for reserved fields only, including try-outs, scrimmages, games, championships, and tournaments. Fees will not be charged for practices (unless reserved).
- When multiple users request the same field during the same week, rates will be decreased to reflect shared charges. For example, if a soccer field were to be used by two different organizations during a week, the \$50 cost for striping would be divided two ways ($\$50/2 = \25 per community organization).
- Use of a soccer field for football will require the field layout charge.
- Other groups (e.g., non-resident, commercial) will need to contact the facility use clerk for price quotes.

VII. Insurance

When required, a Certificate of Insurance must be submitted prior to the first activity showing proof of Commercial General Liability with a minimum \$1,000,000 (one million) general aggregate coverage on an occurrence form with Greece Central School District named as additional insured.

VIII. Auditoriums with Stages, Kitchens, and Other Specialized Areas

Specialized areas will be made available within special use guidelines designed to insure the health and safety of participants and to prevent damage or loss of District property. These guidelines are available for facility users upon request.

IX. Cancellation of Permits

The Superintendent of Schools or designee reserves the right to:

- Revoke any facility use permit, if it is determined that such use is not in compliance with Policy 3280, or with the terms and conditions of Regulation 3280-R, or the facility use permit.
- Cancel any facility use permit when school or District activities or weather and other emergencies preclude honoring the approved permit. Field users can check the District's Website at www.greece.k12.ny.us for up-to-date weather related field closings.
- Limit or prohibit the future use of District facilities by an individual or organization which has previously violated the terms of a facility use permit or whose prior use of District facilities has caused or resulted in damage or destruction of public or private property, personal injury, a breach of the peace, or any violation of law.

(Continued)

November 4, 2013

Marc Graff
Principal
Eden Central Schools
8289 North Main Street
Eden, NY 14057

Dear Mr. Graff,

Please accept my resignation as a Teacher Aide in the Eden Central School District effective on Friday, November 15, 2013.

The students I have been able to work with over the past two months have given me an abundance of new knowledge and insight into my educational philosophy. I thank you for the opportunity to work in such a wonderful, close-knit community.

I wish you all the best for the remainder of the year and I will be in touch.

Sincerely,

A handwritten signature in cursive script that reads "Alecia Campbell". The signature is written in dark ink and is positioned above the printed name.

Alecia Campbell

Eden Central School-Claims Auditor Report October 2013




Warrant #	Date of Warrant Report	Amount of Warrant	Check #
16	10/30/13	1,449,478.05	23258 – 23319, 23321 – 23329, 23320, 23336 – 23498, 23508 – 23525, 23527 - 23542, 23544 – 23567, 23526, 23543
17	10/18/13	174,973.50	314, 315 -316
3 XC-14	10/31/13	12,618.13	4771 – 4782 4783- 4791, 4792 - 4805
9	P/R #6 9/7/13 – 9/20/13	508,309.76 + 14,174.53 = 522,484.29	1457 – 1462 23249 - 23257
10	P/R #7 9/21/13 – 10/4/13	541,003.24 + 3,614.49 = 544,617.73	1463 – 1467 23330 - 23335
12	P/R #8 10/5/13 – 10/18/13	519,637.36 +11,495.73 = 531,133.09	1468 – 1474 23499 - 23507

Check Date	Check Number	Vendor	Comment/Question	Answer/Action

Additional Comments:

Submitted: 11/13/13

Signed: 
Claims Auditor

Diane Kunz donated a nickel plated, closed hole, Gemeinhardt flute serial #093188 with an estimated value of \$250.00 as is, and Laura Wincenciak donated a nickel plated, closed hole, Bundy flute serial #167162 with an estimated value of \$200.00 as is for use at Eden Elementary.

It is my understanding that this would next have to go to the BOE. After that, is it possible for you to create a receipt that I can give to them acknowledging their donation?

Thank you,
Annette

BOARD OF EDUCATION MEETING
JR./SR. HIGH SCHOOL CAFETERIA
OCTOBER 16, 2013

MEMBERS PRESENT: Mr. Michael Byrnes, Mr. Colin Campbell, Mr. Scott Henderson, Mrs. Barbara Henry, Mrs. Patricia Krouse, Mr. Paul Shephard

ABSENT: Mr. Michael Breeden

OFFICIALS PRESENT: Mrs. Sandy Anzalone, Superintendent; Mr. Thomas Murphy, Director of Finance; Mrs. Barbara Thomasulo, District Clerk

ALSO PRESENT: Mrs. Loran Carter, GLP Principal; Miss Marisa Fallacaro, Athletic Director; Mr. Marc Graff, Eden Elementary School Principal; Ms. Rose Heckathorn, Transportation Director; Mrs. Shawn Johnson, Director of Pupil Personnel; Mrs. Lucinda Karstedt, Director of Information Technology; Mrs. Kelly Morgan-LaRosa, Director of Curriculum & Instruction and Staff Development Intern.

At 7:04 p.m., Mr. Byrnes called the meeting to order and asked those present to join in the Pledge of Allegiance.

**Called to
Order**

Molly Neureuter, Student Council President, presented Eden Raider coffee mugs of candy to the Board for School Board Appreciation Week.

**Student
Council
Presentation**

Mrs. Henry asked if anyone wished to remove any items from the consensus items. There were no consensus items removed.

**Requested to
withdraw
items**

Mrs. Henry made a motion, seconded by Mr. Campbell that the following consensus items be approved as listed in the Administrative Memorandum (III. A. – N.):

**Approved
consensus
items**

Minutes of the September 18, 2013 Regular Board of Education Meeting.

Revenue Budget Status Report for the period ending September 30, 2013.

Treasurer's Report for the period ending September 30, 2013.

Multi Fund Warrant for the period ending September 30, 2013 in the amount of **\$137,805.22**. This Warrant is broken down as follows: **General Fund** portion **\$119,451.30** and **Federal Fund** portion **\$18,353.92**.

Accounts Payable Warrant for the period ending September 30, 2013 in the amount of **\$9,455.80**. This Warrant is broken down as follows: **General Fund** portion **\$9,455.80**.

Appropriation Status Report for the period ending September 30, 2013.

Extraclassroom Activities Fund Report for the period ending September 30, 2013.

Budget Transfers for September 2013.

Budget Transfers in excess of \$10,000 for September 2013.

September 2013 Claims Auditor Report.

CSE/CPSE Recommendations.

Appointed substitutes

The following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>
Dawn Campbell	PK-12 T, HI	October 17, 2013	CE1-6
Leah Geraci	PK-12 T, TA	October 17, 2013	CE1-6, SWD1-6
Sean Osborne	PK-6 Teacher	October 17, 2013	CE1-6, SWD1-6
Kyle Murphy	PK-6 T, TA	October 17, 2013	CE1-6

First reading of policies

1. #1332 Duties of the School District Treasurer
2. #3410 Code of Conduct on School Property
3. #5110 Budget Planning and Development
4. #5120 School District Budget Hearing
5. #5410 Purchasing
6. #5440 Contracts for Instruction
7. #5514 Financial Accountability
8. #6130 Evaluation of Personnel
9. #6220 Temporary Personnel
10. #6490 Use of Email in the School District
11. #6510 Health Insurance
12. #6551 Family and Medical Leave Act
13. #7110 Comprehensive Student Attendance Policy
14. #7222 Diploma and/or Credential Options for Students w/Disabilities
15. #7240 Student Records: Access and Challenge
16. #7245 Student Data Breach
17. #7250 Student Use of Personal Technology
18. #7313 Suspension of Students
19. #7512 Student Physicals
20. #7554 Dignity for All Students Act
21. #7660 Parent Involvement for Children with Disabilities
22. #8242 Civility, Citizenship and Character Education-Interpersonal Violence Prevention Education

Consensus items III. A-N carried unanimously.

At 7:07 p.m., Mr. Byrnes asked for comments from the public. There were no comments.	Comments
Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the resignation of Cleaner, Kristen Morano , be accepted effective September 18, 2013. Carried unanimously.	Accepted resignation – K. Morano
<i>Note: Mr. Morano resigned in order to accept a Teacher Aide position.</i>	
Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, Steven Dillsworth , who is initially certified in Earth Science be appointed as a Part-time (.33 FTE) Teacher in the Science tenure area effective October 17, 2013 through June 30, 2014. Salary is based upon ETA Contract, Bachelor’s, Step 1 . Discussion ensued. Carried unanimously.	Appointed PT Science Teacher – S. Dillsworth
Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, Cherilyn Stephens be appointed on probation as a Clerk Typist effective October 17, 2013 through April 16, 2014. Salary is based upon CSEA Contract, Level V, Step 1 . Carried unanimously.	Appointed Clerk Typist – C. Stephens
Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the hours for transportation personnel be adjusted effective September 18, 2013 as presented. Carried unanimously.	Approved changes in hours – transp.
Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, a Jr./Sr. High School Fiddle Group be created and that Mrs. Martella be appointed as a Volunteer Advisor for the 2013-2014 school year. Discussion ensued. Carried unanimously.	Approved creation of fiddle group
Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the position of APEX Coordinator be approved on the Supplemental Activities List at Level 7 . Carried unanimously.	Approved APEX Coordinator position
Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the sign at Eden Elementary School be replaced with a digital sign keeping the existing structure intact. The installation date is anticipated to be prior to June 2014. Discussion ensued. Carried unanimously.	Approved replacement of sign
Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the 2013-2014 District Goals be approved as presented. Carried unanimously.	Approved district goals

Approved revised calendar

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the 2013-2014 school calendar be revised as presented. Carried unanimously.

Note: There will be no regular classes for grades 9-12 during Regents week, Monday, January 27th – Thursday, January 30th There will be no regular classes for grades 7-8 Wednesday, January 29th and Thursday, January 30th.

Excessed copy machine

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the Konica 1010 Copy Machine – ComDoct ID #980AJ be excessed and disposed of as the District deems necessary. Carried unanimously.

Approved transfer of funds to general fund

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, \$2,003.00 be transferred from the Capital Repair Fund Restricted Balance to the Unassigned Balance in the General Fund as per the May 21, 2013 Budget Proposition Vote approving the Catalytic Converter work for the Co-generation Plant. Discussion ensued. Carried unanimously.

Approved appropriations increase

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the 2013-2014 appropriations be increased by **\$4,550.00 to \$25,733,388.92** to account for increased revenues. Discussion ensued. Carried unanimously.

Note: The District received \$710 from John Morrow for Masterminds and \$3,840 from the Booster Club for tournament officials.

Approved Supplemental Coaches/Adv.

Mrs. Henry made a motion, seconded by Mr. Campbell that upon the recommendation of the Superintendent, the following personnel be appointed to Supplemental Activities positions as coaches and advisors for the 2013-2014 school year as presented. See list. Carried unanimously.

From Admin & Staff

Mr. Vona, Elementary Music Teacher, spoke about the Partnership for Smarter Schools. He asked the Board to adopt a resolution that asks the NYS Board of Regents to stop the overreliance on standardized tests as a measure of student performance and principal/teacher effectiveness. He feels there is no reason for state or national standards to tell teachers what percentage of their time should be devoted to literature or information, because both can develop the ability to think critically. Mr. Vona provided examples of flaws in the current testing methods in relation to curriculum, scheduling, diagnostics, and politics. Resolutions have been adopted in other communities across the state, including Grand Island, Springville, Kenmore, Alden, Niagara Wheatfield, Starpoint, North Tonawanda and West Seneca. Mrs. Kindley added that New York State and Kentucky are the only states that have done all the testing associated with Common Core. Other states decided to wait.

Mr. Murphy reported the following:

- ◆ Budget Advisory Team (BAT). The first meeting will be prior to the November 20th Board of Education meeting at 5:45 p.m. – 6:45 p.m. in the Jr./Sr. High School Cafeteria. The committee will be made up of the board members, community members and union leaders. The three community members who have agreed to participate are Jen Hoelscher, Don Johnson and Richard Minekime. The budget ultimately rests with the Board of Education.
- ◆ Affordable Care Act. Many of the provisions of the Affordable Care Act have been pushed back for one year to January 2015. Our school year begins in July 2014, so the District must be prepared to roll with it by July 1, 2014. The financial ramifications are extreme if the Affordable Care Act is not implemented. The fines could be as high as about \$500,000 for one year. The ACA will be phased in this year.

**Business
report**

Mrs. Anzalone reported the following:

- ◆ Homecoming Week. It was Mrs. Anzalone's and Mr. Cervoni's first Tractor Day. Mr. Murphy and Mr. Neil were able to ride on tractors. Raider Fest was wonderful. It included the younger kids and the community, showing that Homecoming was about everybody. Molly Neureuter's favorite part was winning the football game. A sixth grader, Jessica Hall, did an incredible job singing the National Anthem.
- ◆ Operation Recognition. The program allows people who left school to go into the armed forces to be awarded their high school diploma. At the November board meeting, Eden will award a diploma to Kent Willis. The Buffalo News and Hamburg Sun will be in attendance, as well as a representative of the American Legion.

Supt. report

- ◆ Student Insurance – Mrs. Krouse inquired last month about reinstating the student insurance. She suggested it be considered for the next school year. Fourteen out of fifteen districts surveyed said that they do offer student insurance. Mr. Murphy has asked the insurance company to get a quote for student insurance.
- ◆ Student Privacy and State Testing – Mrs. Krouse talked about State testing information from the Partnership for Smarter Schools summit. Some points from the summit are: The data really isn't telling us what we need to know; Teachers have not been adequately trained for the new testing or standards; The testing is too long, at the wrong time of the year, and not used diagnostically; Teachers' evaluations should not be tied to the student data; There is too much reliance on the New York State Education Department on these assessments; There is too much time being devoted to test preparation; Testing will narrow the curriculum and cause constraints on scheduling; It is too much, too fast being implemented into our school; There is a heightened level of anxiety in our students and the teachers; Testing has changed the focus of education because of how it is being done and used. Several districts in Western New York have adopted a resolution regarding

**Board
Report**

these tests. She asked the Board to consider the resolution.

- ◆ Student privacy and Data Dashboard – Mrs. Krouse reported that there was a public hearing on the Regents Reform Agenda assessing our progress in Buffalo. In-Bloom is a “middleman” who will encrypt information that we send to New York State. The district would have to pay \$2-\$5 per student to get the data back. She questioned why we might have to use a third party vendor - In-Bloom. She agrees with another proposal, which would allow parents to opt their children out of having their information in the Data Dashboard. Mr. Campbell suggested that privacy concerns be discussed at the next legal and policy meeting.
- ◆ Building Usage Fees – Mr. Campbell suggested that outside groups possibly pay a fee to use district facilities. He asked the administrators to come up with a proposal of building use fees for outside groups with a waiver for not-for-profit groups and groups that have significant numbers of Eden youth participating.
- ◆ Capital Project – Mr. Campbell asked the administration to look at the district as a whole and come back with a wish list of recommendations of potential capital project proposals for the entire district. There is still a state reimbursement available, but it may be eliminated.
- ◆ Mrs. Krouse inquired about the buses. Mr. Campbell stated that buses will be part of the budget process this year.
- ◆ Mr. Byrnes offered to work with Mrs. Krouse on a resolution for next month regarding student data.

Future Dates Regular Board of Education Meeting – Wednesday, November 20, 2013 – 7 p.m. – Jr./Sr. High School Cafeteria.

Executive session At 8:20 p.m., Mrs. Henry made a motion, seconded by Mr. Campbell that the Board of Education enter executive session to discuss the possibility of creating a contract. Carried unanimously.

Respectfully submitted,



Barbara J. Thomasulo
District Clerk

BT/

Returned to regular session At 9:27 p.m., Mr. Campbell made a motion, seconded by Mrs. Henry to return to regular session. Carried unanimously.

Approved proposal subject to contractual provisions Mr. Campbell made a motion, seconded by Mrs. Krouse that in the event North Collins approaches us with interest in participating in our football program, that we accept the proposal subject to contractual provisions to be determined. Carried unanimously.

Mr. Breeden made a motion, seconded by Mrs. Krouse to adjourn. Carried **Adjourned**
unanimously.

The meeting adjourned at 10:02 p.m.

Respectfully submitted,



Michael Byrnes
Board President

MB/bt

**EDEN CENTRAL SCHOOL DISTRICT
2013-14**

BUDGET	BOE DATE	ITEM	ENTRY #	REVENUE CODE	REVENUE RECEIVED	ESTIMATED REVENUE #510
25,158,950.00	21-May	2013-14 ADOPTED BUDGET	JE-1&4			25,158,950.00
561,476.00		FUND BALANCE - 8/21/13 BOE (8/12 Tax Rate & appropriate)	PYJE-262			
		OUTSTANDING ENCUMBRANCES	EN-2/JE-67			
		REVERSE PREPAID EXPENSES	JE-66			
-	1-Jul	INTEREST ALLOCATION	CR11698			
8,183.44	21-Aug	INTEREST ALLOCATION	CR11750-2			
229.48	18-Sep	INTEREST ALLOCATION	CR11836-8			
4,550.00	16-Oct	INTEREST ALLOCATION	CR			
	16-Oct	TRANSFER FROM Repair TO Unassigned - Catalytic	JE-70			
		OHIOPYLE - SCHOOL SPIRIT PRODUCTS		A2705	\$ 138.75	-
		BOOSTER CLUB - OFFICIALS/SECURITY		A2705	\$3,349.22	3,349.22
		VARSITY CLUB - OFFICIALS/SECURITY		A2705	\$ 386.22	386.22
		MUSICAL(JR/SR HIGH) - CHOREOGRAPHER		A2705	\$1,202.69	\$1,202.69
		GLP - GIVE WITH TARGET		A2705	\$ 38.00	38.00
		GLP - B.O.M.A.C.		A2705	\$ 148.00	148.00
		ELEM - ABIBOW RECYCLING	JE-XX	A2705	\$ 18.83	18.83
5,142.96	20-Nov	INTEREST ALLOCATION	CR			
AMENDMENTS		18,105.88				
		25,738,531.88	2013-14	AMENDED BUDGET		25,177,055.88

DETAIL WARRANT NUMBER 17 - FUND A - OCTOBER ACH/WIRE/TRNS FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
314	5726	REAL LEASE INC A 9789.600-00-0000 A 9789.700-00-0000 W 125 W 68918	PERF CONTRACTS PAYMENT OTHER DEBT-PRINCIPAL PERF CONTRACT OTHER DEBT-INTEREST PERF CONTRACT AMOUNTS TO BE PROVIDED FOR LONG-TERM DEB PERF CONTRCT #2 LEASE	10/15/13 340011 340011 340011 340011	128,407.15 5,889.85 (128,407.15) 128,407.15	128,407.15 5,889.85 0.00 0.00
CHECK TOTAL					134,297.00	
315	483	EDEN CENTRAL SCH TRUST & AGEN A 9060.800-00-HRA A 9060.800-00-HRA	ANNUAL HRA -TEACH & ADMIN HEALTH INSURANCE - HRA HEALTH INSURANCE - HRA	10/18/13 340002 340002	37,826.50 2,350.00	38,100.00 2,700.00
CHECK TOTAL					40,176.50	
316	483	EDEN CENTRAL SCH TRUST & AGEN A 9060.800-00-HRA	HOSP COPAY HEALTH INSURANCE - HRA	10/18/13 340003	500.00	500.00
CHECK TOTAL					500.00	
NUMBER OF CHECKS		3	WARRANT TOTAL		174,973.50	175,597.00
					VENDOR PORTION	174,973.50
					PAYROLL PORTION	0.00

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____.

You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

DATE

SIGNATURE

TITLE

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/13 - 10/31/13 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 1010.451-00-0000	SUPPLIES	225.00	0.00	225.00	0.00	0.00	225.00
A 1010.457-00-0000	PERIODICALS	90.00	0.00	90.00	0.00	0.00	90.00
A 1010.475-00-0000	CONFERENCE/TRAVEL	2,700.00	0.00	2,700.00	909.58	662.00	1,128.42
A 1010.479-00-0000	MISCELLANEOUS	12,600.00	4,545.27	17,145.27	4,465.78	233.98	12,445.51
A 1010....BOARD OF EDUCATION	*	15,615.00	4,545.27	20,160.27	5,375.36	895.98	13,888.93
A 1040.160-00-0000	NON-CERTIFIED SALARY	950.00	0.00	950.00	368.24	0.00	581.76
A 1040....DISTRICT CLERK	*	950.00	0.00	950.00	368.24	0.00	581.76
A 1060.160-00-0000	NON-CERTIFIED SALARY	900.00	0.00	900.00	0.00	0.00	900.00
A 1060.451-00-0000	SUPPLIES	360.00	0.00	360.00	0.00	0.00	360.00
A 1060.472-00-0000	LEGAL NOTICES	675.00	500.00	1,175.00	0.00	0.00	1,175.00
A 1060.479-00-0000	VOTING MACHINES	250.00	200.00	450.00	0.00	200.00	250.00
A 1060....DISTRICT MEETING	*	2,185.00	700.00	2,885.00	0.00	200.00	2,685.00
A 10....BOARD OF EDUCATION	**	18,750.00	5,245.27	23,995.27	5,743.60	1,095.98	17,155.69
A 1240.150-00-0000	CERTIFIED SALARY	151,313.00	0.00	151,313.00	41,538.48	93,461.52	16,313.00
A 1240.160-00-0000	NON-CERTIFIED SALARY	75,331.00	0.00	75,331.00	20,951.88	49,838.54	4,540.58
A 1240.451-00-0000	SUPPLIES	900.00	22.79	922.79	151.00	366.79	405.00
A 1240.457-00-0000	PERIODICALS	90.00	0.00	90.00	35.00	0.00	55.00
A 1240.472-00-0000	ADVERTISING	900.00	150.00	1,050.00	725.76	256.50	67.74
A 1240.475-00-0000	CONFERENCE/TRAVEL	2,070.00	0.00	2,070.00	873.00	432.00	765.00
A 1240.476-00-0000	MEMBERSHIP	3,170.00	(500.00)	2,670.00	85.00	0.00	2,585.00
A 1240.479-00-0000	MISCELLANEOUS	900.00	(70.00)	830.00	292.01	0.00	537.99
A 1240....CHIEF SCHOOL ADMINISTRATOR	*	234,674.00	(397.21)	234,276.79	64,652.13	144,355.35	25,269.31
A 12....CENTRAL ADMINISTRATION	**	234,674.00	(397.21)	234,276.79	64,652.13	144,355.35	25,269.31
A 1310.150-00-0000	CERTIFIED SALARY	118,707.00	0.00	118,707.00	23,076.96	54,423.04	41,207.00
A 1310.160-00-0000	NON-CERTIFIED SALARY	117,946.00	0.00	117,946.00	34,979.95	79,367.85	3,598.20
A 1310.160-00-1000	CLERICAL OT	500.00	0.00	500.00	0.00	0.00	500.00
A 1310.400-00-0000	CONTRACTED SERVICES	2,000.00	1,500.00	3,500.00	1,500.00	0.00	2,000.00
A 1310.445-00-0000	APPRAISAL SERVICE	500.00	0.00	500.00	0.00	0.00	500.00
A 1310.451-00-0000	SUPPLIES	900.00	309.80	1,209.80	543.57	251.30	414.93
A 1310.457-00-0000	PERIODICALS	45.00	0.00	45.00	35.00	0.00	10.00
A 1310.465-00-0000	EQUIP. CONTRACT/REPAIRS	270.00	0.00	270.00	95.00	0.00	175.00
A 1310.472-00-0000	ADVERTISING	500.00	0.00	500.00	32.00	42.40	425.60
A 1310.475-00-0000	CONFERENCE/TRAVEL	1,080.00	1,025.00	2,105.00	112.78	1,025.00	967.22
A 1310.476-00-0000	MEMBERSHIP	700.00	0.00	700.00	300.00	0.00	400.00
A 1310....BUSINESS ADMINISTRATION	*	243,148.00	2,834.80	245,982.80	60,675.26	135,109.59	50,197.95
A 1320.160-00-0000	NON-CERTIFIED SALARY	2,800.00	0.00	2,800.00	414.12	0.00	2,385.88
A 1320.442-00-0000	EXTERNAL AUDITOR	15,500.00	0.00	15,500.00	14,700.00	300.00	500.00
A 1320.443-00-0000	INTERNAL AUDIT FUNCTION	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 1320....AUDITING	*	28,300.00	0.00	28,300.00	15,114.12	300.00	12,885.88
A 1325.160-00-0000	NON-CERTIFIED SALARY	55,358.00	0.00	55,358.00	16,240.56	36,541.44	2,576.00
A 1325.451-00-0000	SUPPLIES	100.00	0.00	100.00	57.48	0.00	42.52
A 1325.476-00-0000	MEMBERSHIP	270.00	0.00	270.00	0.00	211.13	58.87

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/13 - 10/31/13 (Detail)

ACCOUNT	DESCRIPTION		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
	A 1325....TREASURER	*	55,728.00	0.00	55,728.00	16,298.04	36,752.57	2,677.39
A 1330.479-00-0000	EXPENSES		15,804.00	0.00	15,804.00	2,451.92	0.00	13,352.08
	A 1330....TAX COLLECTOR	*	15,804.00	0.00	15,804.00	2,451.92	0.00	13,352.08
A 1345.490-00-0000	BOCES		1,810.00	0.00	1,810.00	543.00	1,267.00	0.00
	A 1345....PURCHASING	*	1,810.00	0.00	1,810.00	543.00	1,267.00	0.00
A 1380.479-00-0000	FISCAL AGENT FEES		2,700.00	0.00	2,700.00	0.00	0.00	2,700.00
	A 1380....FISCAL AGENT FEE	*	2,700.00	0.00	2,700.00	0.00	0.00	2,700.00
	A 13....FINANCE	**	347,490.00	2,834.80	350,324.80	95,082.34	173,429.16	81,813.30
A 1420.441-00-0100	ATTORNEY FEES - SCHOOL BOARD		30,000.00	0.00	30,000.00	1,282.50	28,717.50	0.00
A 1420.441-00-0200	ATTORNEY FEES - EMPLOYEES		55,000.00	0.00	55,000.00	9,476.00	45,524.00	0.00
	A 1420....LEGAL	*	85,000.00	0.00	85,000.00	10,758.50	74,241.50	0.00
A 1430.466-00-0000	FINGERPRINTING/EMPLOYEE TESTING		600.00	0.00	600.00	0.00	0.00	600.00
A 1430.490-00-0000	BOCES		14,719.00	0.00	14,719.00	4,415.70	10,303.30	0.00
	A 1430....PERSONNEL	*	15,319.00	0.00	15,319.00	4,415.70	10,303.30	600.00
A 1480.479-00-0000	PRINTING		2,700.00	2,600.00	5,300.00	2,548.00	0.00	2,752.00
	A 1480....PUBLIC INFORMATION & SERVICES	*	2,700.00	2,600.00	5,300.00	2,548.00	0.00	2,752.00
	A 14....STAFF	**	103,019.00	2,600.00	105,619.00	17,722.20	84,544.80	3,352.00
A 1620.160-00-0000	NON-CERTIFIED SALARY		460,266.00	0.00	460,266.00	135,297.30	310,887.45	14,081.25
A 1620.160-00-1000	CLEANERS OT		6,000.00	0.00	6,000.00	1,336.17	0.00	4,663.83
A 1620.160-00-3000	SUBSTITUTE CLEANERS		20,000.00	0.00	20,000.00	4,621.32	0.00	15,378.68
A 1620.200-00-0000	EQUIPMENT		4,200.00	0.00	4,200.00	0.00	0.00	4,200.00
A 1620.451-00-0000	SUPPLIES		35,550.00	9,235.00	44,785.00	12,699.80	0.00	32,085.20
A 1620.454-00-0000	DIESEL FUEL		15,000.00	0.00	15,000.00	4,284.90	10,615.10	100.00
A 1620.455-00-0000	NATURAL GAS		254,800.00	4,900.00	259,700.00	39,987.52	200,112.48	19,600.00
A 1620.456-00-0000	TELEPHONE		6,000.00	0.00	6,000.00	953.25	3,246.75	1,800.00
A 1620.457-00-0000	WATER		16,000.00	0.00	16,000.00	2,456.14	13,493.86	50.00
A 1620.458-00-0000	ELECTRIC		600.00	0.00	600.00	96.17	503.83	0.00
A 1620.465-00-0000	EQUIP. CONTRACT/REPAIRS		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1620.469-00-0000	SERVICE CONTRACTS		16,960.00	(534.00)	16,426.00	250.00	1,360.00	14,816.00
A 1620.475-00-0000	CONFERENCE/TRAVEL		450.00	0.00	450.00	0.00	0.00	450.00
A 1620.490-00-0000	BOCES		12,385.00	0.00	12,385.00	0.00	12,385.00	0.00
	A 1620....OPERATION OF PLANT	*	849,211.00	13,601.00	862,812.00	201,982.57	552,604.47	108,224.96
A 1621.160-00-0000	NON-CERTIFIED SALARY		348,235.00	0.00	348,235.00	103,912.22	199,177.02	45,145.76
A 1621.160-00-1000	MAINTENANCE OT		3,000.00	0.00	3,000.00	208.73	0.00	2,791.27
A 1621.160-00-3000	SUBSTITUTE MAINTENANCE		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 1621.200-00-0000	EQUIPMENT		7,000.00	31,576.00	38,576.00	3,799.00	29,573.00	5,204.00
A 1621.451-00-0000	SUPPLIES		45,675.00	1,539.09	47,214.09	13,448.79	19,848.52	13,916.78
A 1621.465-00-0000	EQUIP. CONTRACT/REPAIRS		18,000.00	0.00	18,000.00	1,688.73	2,594.42	13,716.85
A 1621.466-00-0000	MAINTENANCE LEASE		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 1621.468-00-0000	UPKEEP BUILDING & GROUNDS		43,200.00	220.00	43,420.00	2,898.02	11,909.60	28,612.38
A 1621.469-00-0000	SERVICE CONTRACTS		177,462.00	3,847.16	181,309.16	50,349.70	99,568.42	31,391.04
A 1621.475-00-0000	CONFERENCE/TRAVEL		1,845.00	0.00	1,845.00	82.69	1,000.00	762.31

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ACCOUNT	DESCRIPTION		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 1621.476-00-0000	MEMBERSHIP		1,000.00	0.00	1,000.00	552.11	0.00	447.89
	A 1621....MAINTENANCE OF PLANT	*	663,417.00	37,182.25	700,599.25	176,939.99	363,670.98	159,988.28
A 1670.451-00-0000	SUPPLIES		21,150.00	97.98	21,247.98	198.66	0.00	21,049.32
A 1670.466-00-0000	POSTAL METER RENTAL		3,852.00	0.00	3,852.00	1,926.00	1,926.00	0.00
A 1670.473-00-0000	CENTRAL POSTAGE		14,400.00	10,557.46	24,957.46	6,998.22	16,115.28	1,843.96
	A 1670....CENTRAL PRINTING & MAILING	*	39,402.00	10,655.44	50,057.44	9,122.88	18,041.28	22,893.28
A 1680.490-00-0000	BOCES		328,040.00	0.00	328,040.00	88,309.59	239,730.41	0.00
	A 1680....CENTRAL DATA PROCESSING	*	328,040.00	0.00	328,040.00	88,309.59	239,730.41	0.00
	A 16....CENTRAL SERVICES	**	1,880,070.00	61,438.69	1,941,508.69	476,355.03	1,174,047.14	291,106.52
A 1910.420-00-0000	LIABILITY INSURANCE		79,535.00	0.00	79,535.00	79,535.00	0.00	0.00
A 1910.421-00-0000	UMBRELLA INSURANCE		4,155.00	0.00	4,155.00	1,215.00	0.00	2,940.00
	A 1910....UNALLOCATED INSURANCE	*	83,690.00	0.00	83,690.00	80,750.00	0.00	2,940.00
A 1920.476-00-0000	MEMBERSHIPS		7,375.00	0.00	7,375.00	0.00	0.00	7,375.00
	A 1920....SCHOOL ASSOCIATION DUES	*	7,375.00	0.00	7,375.00	0.00	0.00	7,375.00
A 1950.479-00-0000	WATER & SEWER ASSESSMENTS		56,700.00	0.00	56,700.00	0.00	0.00	56,700.00
	A 1950....ASSESSMENTS ON SCHOOL PROPERTY	*	56,700.00	0.00	56,700.00	0.00	0.00	56,700.00
A 1964.479-00-0000	REFUND PROPERTY TAX		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
	A 1964....REFUND ON REAL PROPERTY TAXES	*	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 1981.490-00-0000	BOCES		120,739.00	0.00	120,739.00	36,221.70	84,517.30	0.00
	A 1981....BOCES ADMINISTRATIVE COSTS	*	120,739.00	0.00	120,739.00	36,221.70	84,517.30	0.00
A 1983.490-00-0000	BOCES		47,252.00	0.00	47,252.00	14,175.60	33,076.40	0.00
	A 1983....	*	47,252.00	0.00	47,252.00	14,175.60	33,076.40	0.00
	A 19....SPECIAL ITEMS	**	330,756.00	0.00	330,756.00	131,147.30	117,593.70	82,015.00
	A 1....BOARD OF EDUCATION	***	2,914,759.00	71,721.55	2,986,480.55	790,702.60	1,695,066.13	500,711.82
A 2010.150-00-0000	CERTIFIED SALARY		79,200.00	0.00	79,200.00	11,848.25	42,350.21	25,001.54
A 2010.160-00-0000	NON-CERTIFIED SALARY		24,572.00	0.00	24,572.00	6,195.34	17,726.98	649.68
A 2010.451-00-0000	CURR DEV-MATL SUPP		900.00	0.00	900.00	115.79	273.00	511.21
A 2010.475-00-0000	CONFERENCE/TRAVEL		810.00	0.00	810.00	0.00	0.00	810.00
A 2010.476-00-0000	MEMBERSHIP		700.00	0.00	700.00	20.00	219.00	461.00
A 2010.490-00-0000	BOCES		30,000.00	0.00	30,000.00	3,597.00	26,403.00	0.00
A 2010.490-01-0000	BOCES - COSER 565 WORKSHOPS - HS		1,300.00	575.00	1,875.00	0.00	1,325.00	550.00
A 2010.490-02-0000	BOCES - COSER 565 WORKSHOPS- EE		1,050.00	400.00	1,450.00	0.00	800.00	650.00
A 2010.490-04-0000	BOCES - COSER 565 WORKSHOPS - GL		1,050.00	400.00	1,450.00	0.00	625.00	825.00
	A 2010....CURRICULUM DEVEL & SUPERVISION	*	139,582.00	1,375.00	140,957.00	21,776.38	89,722.19	29,458.43
A 2020.150-00-0000	CERTIFIED SALARY		416,015.00	0.00	416,015.00	108,136.46	295,880.72	11,997.82
A 2020.160-00-0000	NON-CERTIFIED SALARY		184,367.92	6,448.51	190,816.43	55,940.85	134,875.58	0.00
A 2020.160-00-3000	CLERICAL SUBSTITUTES		6,000.00	0.00	6,000.00	718.20	0.00	5,281.80
A 2020.451-01-0000	SUPPLIES, HS		3,150.00	807.14	3,957.14	1,317.30	1,119.89	1,519.95
A 2020.451-02-0000	SUPPLIES		1,415.00	0.00	1,415.00	102.66	1,214.97	97.37
A 2020.451-04-0000	SUPPLIES		2,520.00	327.90	2,847.90	467.83	687.17	1,692.90
A 2020.465-01-0000	EQUIP. CONTRACT/REPAIRS		360.00	0.00	360.00	0.00	0.00	360.00
A 2020.465-04-0000	EQUIP. CONTRACT/REPAIRS		1,215.00	0.00	1,215.00	0.00	0.00	1,215.00

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ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2020.475-00-0000	CONFERENCE/TRAVEL	3,600.00	0.00	3,600.00	0.00	0.00	3,600.00
A 2020.475-01-0000	CONFERENCE/TRAVEL	900.00	0.00	900.00	0.00	0.00	900.00
A 2020.475-02-0000	CONFERENCE/TRAVEL	900.00	0.00	900.00	40.27	0.00	859.73
A 2020.475-04-0000	CONFERENCE/TRAVEL	720.00	0.00	720.00	0.00	0.00	720.00
A 2020.476-01-0000	MEMBERSHIP	1,650.00	681.84	2,331.84	1,400.00	701.84	230.00
A 2020.476-02-0000	MEMBERSHIP	700.00	(681.84)	18.16	0.00	0.00	18.16
A 2020.476-04-0000	MEMBERSHIP	700.00	0.00	700.00	600.00	0.00	100.00
A 2020.478-01-0000	AWARDS	1,333.00	0.00	1,333.00	108.60	0.00	1,224.40
A 2020.478-02-0000	AWARDS	216.00	0.00	216.00	0.00	0.00	216.00
A 2020.479-01-0000	MISCELLANEOUS	3,578.00	0.00	3,578.00	0.00	1,932.53	1,645.47
A 2020.479-01-9999	PRINCIPAL'S FUND	1,538.00	111.02	1,649.02	0.00	60.00	1,589.02
A 2020.479-02-0000	MISCELLANEOUS	1,366.00	2,334.30	3,700.30	1,112.85	353.74	2,233.71
A 2020.479-04-0000	MISCELLANEOUS	1,054.00	3,074.70	4,128.70	1,326.68	368.15	2,433.87
A 2020.490-00-0000	BOCES	24,611.00	0.00	24,611.00	7,383.30	17,227.70	0.00
A 2020....SUPERVISION-REGULAR SCHOOL	*	657,908.92	13,103.57	671,012.49	178,655.00	454,422.29	37,935.20
A 2060.446-00-0000	CONTRACT SERVICES	4,568.00	0.00	4,568.00	269.58	0.00	4,298.42
A 2060.451-00-0000	SUPPLIES	414.00	0.00	414.00	179.94	182.72	51.34
A 2060.490-00-0000	BOCES	7,405.00	0.00	7,405.00	2,056.50	5,348.50	0.00
A 2060....RESEARCH, PLANNING & EVALUAT	*	12,387.00	0.00	12,387.00	2,506.02	5,531.22	4,349.76
A 2070.150-00-0000	INSERVICE TRAINING	6,500.00	0.00	6,500.00	398.00	0.00	6,102.00
A 2070.150-00-2070	CURRICULUM DEVELOPMENT-INSERVICE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2070.150-00-9999	CPR/AED TRAINING	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 2070.451-00-0000	CPR/AED SUPPLIES	900.00	534.00	1,434.00	1,434.00	0.00	0.00
A 2070.490-00-0000	BOCES	27,986.00	0.00	27,986.00	5,995.80	21,990.20	0.00
A 2070....INSERVICE TRAINING-INSTRUCTION	*	39,586.00	534.00	40,120.00	7,827.80	21,990.20	10,302.00
A 20....ADMIN & IMPROVEMENT	**	849,463.92	15,012.57	864,476.49	210,765.20	571,665.90	82,045.39
A 2110.120-00-0000	HOME TEACHING	28,000.00	0.00	28,000.00	939.75	0.00	27,060.25
A 2110.120-00-0002	AIIS - ELEMENTARY	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2110.120-00-0004	AIIS - GLP	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.120-02-0000	SALARY 3-6	38,893.00	0.00	38,893.00	0.00	0.00	38,893.00
A 2110.120-02-1100	SALARY - ART	35,000.00	0.00	35,000.00	4,813.56	30,256.44	(70.00)
A 2110.120-02-1500	SALARY - RTI ELA	58,225.00	0.00	58,225.00	3,514.18	19,645.82	35,065.00
A 2110.120-02-1900	SALARY - RTI MATH	76,500.00	0.00	76,500.00	10,603.02	66,646.98	(750.00)
A 2110.120-02-2000	SALARY - MUSIC	198,830.00	0.00	198,830.00	30,812.98	170,537.02	(2,520.00)
A 2110.120-02-2100	SALARY - PHYS ED	108,766.73	0.00	108,766.73	16,589.66	93,947.84	(1,770.77)
A 2110.120-02-2500	SALARY - GIFTED/TALENTED	22,000.00	0.00	22,000.00	3,019.63	18,980.37	0.00
A 2110.120-02-2630	SALARIES - COMPUTER LAB	96,577.46	0.00	96,577.46	11,962.80	68,922.20	15,692.46
A 2110.120-02-3000	EXTENDED LEAVE SUBSTITUTES	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
A 2110.120-02-3300	SALARY - GRADE 3	285,100.00	0.00	285,100.00	40,414.47	245,335.53	(650.00)
A 2110.120-02-3400	SALARY - GRADE 4	349,850.00	0.00	349,850.00	49,733.37	302,916.63	(2,800.00)
A 2110.120-02-3500	SALARY - GRADE 5	262,450.00	0.00	262,450.00	39,561.63	225,388.37	(2,500.00)
A 2110.120-02-3600	SALARY - GRADE 6	271,050.00	0.00	271,050.00	56,972.32	301,627.68	(87,550.00)

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ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2110.120-02-6000	SALARY - RTI ELA/MATH	73,000.00	0.00	73,000.00	10,019.63	62,980.37	0.00
A 2110.120-04-0000	SALARY K-2	45,377.00	0.00	45,377.00	0.00	0.00	45,377.00
A 2110.120-04-1100	SALARY - ART	41,625.00	0.00	41,625.00	5,713.23	35,911.77	0.00
A 2110.120-04-1900	SALARY - RTI MATH	31,500.00	0.00	31,500.00	4,323.52	27,176.48	0.00
A 2110.120-04-2000	SALARY - MUSIC	66,937.00	0.00	66,937.00	6,592.92	37,048.08	23,296.00
A 2110.120-04-2100	SALARY - PHYS ED	80,950.65	0.00	80,950.65	11,876.42	61,078.58	7,995.65
A 2110.120-04-2200	SALARY - READING	58,907.00	0.00	58,907.00	8,236.21	51,770.43	(1,099.64)
A 2110.120-04-2630	SALARIES - COMPUTER LAB	0.00	0.00	0.00	4,002.84	18,796.87	(22,799.71)
A 2110.120-04-3000	EXTENDED LEAVE SUBSTITUTES	30,000.00	0.00	30,000.00	5,421.57	14,328.43	10,250.00
A 2110.120-04-3001	SALARY - KINDERGARTEN	282,450.00	0.00	282,450.00	42,710.42	242,539.58	(2,800.00)
A 2110.120-04-3100	SALARY - GRADE 1	304,000.00	0.00	304,000.00	37,433.25	198,866.75	67,700.00
A 2110.120-04-3200	SALARY - GRADE 2	327,000.00	0.00	327,000.00	43,756.85	275,043.15	8,200.00
A 2110.120-04-6000	SALARY - AIS/RTI	23,950.00	0.00	23,950.00	5,723.56	35,976.44	(17,750.00)
A 2110.130-00-0001	AIS - HIGH SCHOOL	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.130-01-0000	SALARY 7-12	53,000.00	0.00	53,000.00	0.00	0.00	53,000.00
A 2110.130-01-1100	SALARY - ART	127,202.00	0.00	127,202.00	19,805.56	108,796.44	(1,400.00)
A 2110.130-01-1300	SALARY - BUSINESS	164,000.00	0.00	164,000.00	23,137.58	145,846.42	(4,984.00)
A 2110.130-01-1500	SALARY - ENGLISH	491,327.00	0.00	491,327.00	62,018.05	425,503.95	3,805.00
A 2110.130-01-1600	SALARY - HOME & CAREERS	88,000.00	0.00	88,000.00	13,344.67	75,805.33	(1,150.00)
A 2110.130-01-1700	SALARY - TECH ED	114,902.00	0.00	114,902.00	15,840.78	93,561.22	5,500.00
A 2110.130-01-1800	SALARY - LANGUAGE	310,637.40	0.00	310,637.40	46,550.60	277,405.40	(13,318.60)
A 2110.130-01-1900	SALARY - MATH	471,602.00	0.00	471,602.00	69,755.95	404,396.05	(2,550.00)
A 2110.130-01-2000	SALARY - MUSIC	153,690.00	0.00	153,690.00	22,420.79	132,419.21	(1,150.00)
A 2110.130-01-2100	SALARY - PHYS ED	156,502.70	0.00	156,502.70	25,418.44	160,183.56	(29,099.30)
A 2110.130-01-2121	SALARY - HEALTH	86,002.00	0.00	86,002.00	14,128.84	73,073.16	(1,200.00)
A 2110.130-01-2300	SALARY - SCIENCE	511,408.85	0.00	511,408.85	72,349.28	419,427.72	19,631.85
A 2110.130-01-2400	SALARY - SOCIAL STUDIES	481,600.00	0.00	481,600.00	69,909.08	415,417.92	(3,727.00)
A 2110.130-01-3000	EXTENDED LEAVE SUBSTITUTES	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
A 2110.130-01-9900	SALARY - ISS	10,100.00	0.00	10,100.00	1,770.45	8,455.80	(126.25)
A 2110.140-00-0000	SALARY - SUBSTITUTES	127,500.00	0.00	127,500.00	15,020.05	0.00	112,479.95
A 2110.161-00-3000	TEACHER AIDE SUBSTITUTES	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
A 2110.161-01-0000	TEACHER AIDE SALARY	29,891.00	0.00	29,891.00	4,184.24	24,194.88	1,511.88
A 2110.161-02-0000	DETENTION - EDEN ELEM	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 2110.161-04-0000	TEACHER AIDE SALARY	41,434.00	0.00	41,434.00	5,813.94	33,738.39	1,881.67
A 2110.200-01-0000	EQUIPMENT - INSTRUCTIONAL	13,910.00	0.00	13,910.00	0.00	0.00	13,910.00
A 2110.200-02-0000	EQUIPMENT - INSTRUCTIONAL	21,000.00	0.00	21,000.00	0.00	0.00	21,000.00
A 2110.200-04-0000	EQUIPMENT - INSTRUCTIONAL	22,000.00	0.00	22,000.00	2,500.00	0.00	19,500.00
A 2110.447-04-0000	TESTING	135.00	0.00	135.00	0.00	0.00	135.00
A 2110.451-00-1200	SUPPLIES - DISTRICT WIDE	5,002.00	9.30	5,011.30	935.05	1,368.99	2,707.26
A 2110.451-00-2010	CLASSROOM SUPPLIES - CURRICULUM	3,500.00	644.68	4,144.68	837.26	1,249.08	2,058.34
A 2110.451-01-0000	SUPPLIES - GENERAL	7,110.00	0.00	7,110.00	4,876.08	0.00	2,233.92
A 2110.451-01-1100	SUPPLIES - ART	2,054.00	111.32	2,165.32	358.55	384.20	1,422.57

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/13 - 10/31/13 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2110.451-01-1500	SUPPLIES - ENGLISH	2,546.00	0.00	2,546.00	1,304.37	757.77	483.86
A 2110.451-01-1600	SUPPLIES - HOME & CAREERS	5,598.00	0.00	5,598.00	442.80	5,155.20	0.00
A 2110.451-01-1700	SUPPLIES - TECH ED	5,088.00	0.00	5,088.00	1,718.22	1,447.16	1,922.62
A 2110.451-01-1800	SUPPLIES - LANGUAGE	1,979.00	0.00	1,979.00	1,779.54	58.57	140.89
A 2110.451-01-1900	SUPPLIES - MATH	4,240.00	0.00	4,240.00	357.14	2,123.67	1,759.19
A 2110.451-01-2000	SUPPLIES - MUSIC	4,050.00	0.00	4,050.00	229.50	3,820.50	0.00
A 2110.451-01-2100	SUPPLIES - PHYS ED	1,166.00	0.00	1,166.00	731.26	254.17	180.57
A 2110.451-01-2121	SUPPLIES - HEALTH	225.00	0.00	225.00	61.60	0.00	163.40
A 2110.451-01-2300	SUPPLIES - SCIENCE	4,014.00	0.00	4,014.00	2,722.93	1,031.43	259.64
A 2110.451-01-2400	SUPPLIES - SOCIAL STUDIES	633.00	0.00	633.00	257.89	329.73	45.38
A 2110.451-02-0000	SUPPLIES - GENERAL	5,075.00	800.00	5,875.00	1,802.09	2,071.93	2,000.98
A 2110.451-02-1100	SUPPLIES - ART	1,121.00	0.00	1,121.00	871.52	20.30	229.18
A 2110.451-02-1500	SUPPLIES - ELA	144.00	30.94	174.94	0.00	32.04	142.90
A 2110.451-02-1900	SUPPLIES - MATH	1,080.00	1,000.00	2,080.00	0.00	1,000.00	1,080.00
A 2110.451-02-2000	SUPPLIES - MUSIC	1,710.00	0.00	1,710.00	135.59	1,139.84	434.57
A 2110.451-02-2100	SUPPLIES - PHYS ED	265.00	0.00	265.00	35.88	226.84	2.28
A 2110.451-02-2400	SUPPLIES - SOCIAL STUDIES	144.00	0.00	144.00	0.00	0.00	144.00
A 2110.451-02-3300	SUPPLIES - GRADE 3	612.00	442.00	1,054.00	657.16	100.00	296.84
A 2110.451-02-3400	SUPPLIES - GRADE 4	509.00	508.30	1,017.30	0.00	884.25	133.05
A 2110.451-02-3500	SUPPLIES - GRADE 5	487.00	455.26	942.26	510.75	0.00	431.51
A 2110.451-02-3600	SUPPLIES - GRADE 6	906.00	210.00	1,116.00	758.96	322.08	34.96
A 2110.451-02-8140	SUPPLIES - READING	265.00	0.00	265.00	261.43	0.00	3.57
A 2110.451-02-8150	SUPPLIES - MATH	80.00	0.00	80.00	80.00	0.00	0.00
A 2110.451-04-0000	SUPPLIES - GENERAL	3,015.00	0.00	3,015.00	2,115.39	437.61	462.00
A 2110.451-04-1100	SUPPLIES - ART	1,525.00	1,350.00	2,875.00	65.98	0.00	2,809.02
A 2110.451-04-2000	SUPPLIES - MUSIC	659.00	0.00	659.00	248.00	34.16	376.84
A 2110.451-04-2100	SUPPLIES - PHYS ED	517.00	0.00	517.00	238.62	3.81	274.57
A 2110.451-04-2121	SUPPLIES - HEALTH	180.00	0.00	180.00	0.00	0.00	180.00
A 2110.451-04-2200	SUPPLIES - READING	810.00	0.00	810.00	0.00	0.00	810.00
A 2110.451-04-2300	SUPPLIES - SCIENCE	135.00	0.00	135.00	0.00	0.00	135.00
A 2110.451-04-2630	SUPPLIES - COMPUTER LAB	203.00	0.00	203.00	0.00	0.00	203.00
A 2110.451-04-3001	SUPPLIES - KINDERGARTEN	803.00	0.00	803.00	109.84	0.00	693.16
A 2110.451-04-3100	SUPPLIES - GRADE 1	803.00	0.00	803.00	341.63	0.00	461.37
A 2110.451-04-3200	SUPPLIES - GRADE 2	698.00	0.00	698.00	207.64	0.00	490.36
A 2110.460-00-0000	SOFTWARE	2,522.00	0.00	2,522.00	1,044.06	19.99	1,457.95
A 2110.465-00-1200	DISTRICT AV REPAIR	900.00	1,850.00	2,750.00	0.00	860.00	1,890.00
A 2110.465-01-1100	REPAIRS - ART	180.00	0.00	180.00	0.00	0.00	180.00
A 2110.465-01-1600	REPAIRS - HOME EC	225.00	550.00	775.00	550.00	0.00	225.00
A 2110.465-01-1700	REPAIRS - TECH ED	225.00	0.00	225.00	0.00	0.00	225.00
A 2110.465-01-2000	REPAIRS - MUSIC	3,150.00	0.00	3,150.00	238.00	2,912.00	0.00
A 2110.465-01-2100	REPAIRS - PHYS ED	540.00	349.99	889.99	99.00	790.99	0.00
A 2110.465-02-0000	EQUIP. CONTRACT/REPAIRS	810.00	0.00	810.00	0.00	0.00	810.00

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/13 - 10/31/13 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2110.465-02-2000	REPAIRS - MUSIC	1,710.00	0.00	1,710.00	124.00	1,486.00	100.00
A 2110.465-04-0000	EQUIP. CONTRACT/REPAIRS	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
A 2110.465-04-2000	REPAIRS - MUSIC	315.00	0.00	315.00	0.00	200.00	115.00
A 2110.471-00-0000	TUITION TO PUBLIC DIST	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 2110.472-00-0000	TUITION/TUTORING	4,500.00	9,181.25	13,681.25	0.00	9,181.25	4,500.00
A 2110.473-00-0000	PAYMENTS TO CHARTER SCHOOLS	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 2110.475-01-0000	CONFERENCE/TRAVEL-CURRICULUM	2,700.00	0.00	2,700.00	202.00	0.00	2,498.00
A 2110.475-01-2000	CONFERENCE/TRAVEL - MUSIC	1,080.00	0.00	1,080.00	0.00	0.00	1,080.00
A 2110.475-02-0000	CONFERENCE/TRAVEL-CURRICULUM	855.00	0.00	855.00	0.00	75.00	780.00
A 2110.475-04-0000	CONFERENCE/TRAVEL-CURRICULUM	855.00	0.00	855.00	0.00	55.00	800.00
A 2110.476-01-1800	MEMBERSHIP - LOTE	45.00	0.00	45.00	0.00	0.00	45.00
A 2110.476-02-0000	MEMBERSHIP - MATH OLYMPIAD	180.00	0.00	180.00	0.00	99.00	81.00
A 2110.479-01-2000	MISC - MUSIC	4,500.00	750.00	5,250.00	966.00	0.00	4,284.00
A 2110.480-01-0000	TEXTBOOKS	34,600.00	0.00	34,600.00	28,087.96	3,099.44	3,412.60
A 2110.480-02-0000	TEXTBOOKS	42,109.00	418.50	42,527.50	14,665.89	1,864.06	25,997.55
A 2110.480-03-0000	TEXTBOOKS - NON-PUBLIC	5,800.00	0.00	5,800.00	1,954.46	891.58	2,953.96
A 2110.480-04-0000	TEXTBOOKS	33,218.00	0.00	33,218.00	0.00	28,413.26	4,804.74
A 2110.490-00-0000	BOCES	148,035.00	710.00	148,745.00	34,604.89	113,330.11	810.00
A 2110....TEACHING-REGULAR SCHOOL	*	7,145,687.79	19,371.54	7,165,059.33	1,046,305.02	5,591,478.27	527,276.04
A 21....TEACHING	**	7,145,687.79	19,371.54	7,165,059.33	1,046,305.02	5,591,478.27	527,276.04
A 2250.150-00-0000	CERTIFIED SALARY	45,769.00	0.00	45,769.00	0.00	0.00	45,769.00
A 2250.150-00-3000	EXTENDED LEAVE SUBSTITUTES	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
A 2250.150-01-0000	CERTIFIED SALARY	317,537.00	0.00	317,537.00	55,925.55	305,090.45	(43,479.00)
A 2250.150-01-3900	SPEECH	3,402.00	0.00	3,402.00	563.40	2,897.40	(58.80)
A 2250.150-02-0000	CERTIFIED SALARY	217,503.00	0.00	217,503.00	38,282.20	203,687.80	(24,467.00)
A 2250.150-02-3900	SPEECH	78,098.00	0.00	78,098.00	12,931.97	66,507.23	(1,341.20)
A 2250.150-04-0000	CERTIFIED SALARY	92,400.00	0.00	92,400.00	12,796.86	80,438.14	(835.00)
A 2250.150-04-3900	SPEECH	82,500.00	0.00	82,500.00	11,515.67	72,384.33	(1,400.00)
A 2250.160-00-0000	NON-CERTIFIED SALARY	65,976.00	0.00	65,976.00	19,767.17	44,948.87	1,259.96
A 2250.160-00-3000	CLERICAL SUBSTITUTES	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2250.160-00-4000	OCCUPATIONAL THERAPIST/PHYSICAL	56,230.00	0.00	56,230.00	5,382.13	33,061.60	17,786.27
A 2250.161-00-0000	TEACHER AIDES SALARIES	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
A 2250.161-00-3000	TEACHER AIDES SALARIES	17,000.00	0.00	17,000.00	4,179.27	0.00	12,820.73
A 2250.161-01-0000	TEACHER AIDES SALARIES	86,907.00	0.00	86,907.00	10,438.96	82,384.56	(5,916.52)
A 2250.161-02-0000	TEACHER AIDES SALARIES	65,468.00	0.00	65,468.00	7,159.33	42,552.03	15,756.64
A 2250.161-04-0000	TEACHER AIDES SALARIES	59,813.00	0.00	59,813.00	11,269.80	72,997.73	(24,454.53)
A 2250.200-00-0000	EQUIPMENT	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2250.200-02-0000	EQUIPMENT - AUTISTIC ROOM	0.00	23,031.32	23,031.32	14,584.56	5,423.37	3,023.39
A 2250.447-00-0000	TESTING	1,575.00	1,150.00	2,725.00	0.00	1,750.00	975.00
A 2250.451-00-0000	SUPPLIES	974.00	0.00	974.00	660.27	8.40	305.33
A 2250.451-01-0000	SUPPLIES	2,016.00	(1,015.00)	1,001.00	315.44	200.00	485.56
A 2250.451-02-0000	SUPPLIES	3,264.00	(15.00)	3,249.00	2,621.69	521.21	106.10

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/13 - 10/31/13 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2250.451-04-0000	SUPPLIES	1,104.00	(15.00)	1,089.00	922.47	148.39	18.14
A 2250.457-01-0000	PERIODICALS	134.00	15.00	149.00	149.00	0.00	0.00
A 2250.457-02-0000	PERIODICALS	134.00	15.00	149.00	149.00	0.00	0.00
A 2250.457-04-0000	PERIODICALS	134.00	15.00	149.00	149.00	0.00	0.00
A 2250.464-00-0000	OTHER HC SERVICES	28,800.00	0.00	28,800.00	0.00	0.00	28,800.00
A 2250.465-00-0000	EQUIP. CONTRACT/REPAIRS	1,260.00	0.00	1,260.00	8.00	0.00	1,252.00
A 2250.471-00-0000	TUITION TO PUBLIC DIST	47,000.00	4,495.00	51,495.00	0.00	9,495.00	42,000.00
A 2250.472-00-0000	TUITION ALL OTHER	387,979.00	0.00	387,979.00	26,970.22	305,573.78	55,435.00
A 2250.475-00-0000	CONFERENCE/TRAVEL	450.00	1,390.00	1,840.00	486.41	1,280.00	73.59
A 2250.475-00-9999	TRAVEL/CONFERENCE-CURRICULUM	1,800.00	0.00	1,800.00	0.00	1,061.76	738.24
A 2250.476-00-0000	MEMBERSHIP	700.00	0.00	700.00	600.00	0.00	100.00
A 2250.490-00-0000	BOCES	643,199.00	0.00	643,199.00	138,470.55	504,728.45	0.00
A 2250....PROGRAMS-STUDENTS W/ DISABIL	*	2,358,626.00	29,066.32	2,387,692.32	376,298.92	1,837,140.50	174,252.90
A 2280.490-01-0000	BOCES	655,446.00	0.00	655,446.00	187,395.00	468,051.00	0.00
A 2280....OCCUPATIONAL EDUCATION	*	655,446.00	0.00	655,446.00	187,395.00	468,051.00	0.00
A 22....SPECIAL APPORTIONMENT PROGRAMS	**	3,014,072.00	29,066.32	3,043,138.32	563,693.92	2,305,191.50	174,252.90
A 2330.150-00-0000	CERTIFIED SALARY-CONTINUING ED	1,000.00	0.00	1,000.00	75.00	0.00	925.00
A 2330.150-00-3000	CERTIFIED SALARY-DRIVER ED	10,600.00	0.00	10,600.00	5,520.29	0.00	5,079.71
A 2330.150-00-4000	CERTIFIED SALARY-SUMMER MUSIC	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2330.400-00-0000	PURCHASED SERVICES - COMMUNITY E	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2330.451-01-2330	SUPPLIES - COMMUNITY ED	90.00	70.00	160.00	0.00	34.50	125.50
A 2330.454-00-0000	GASOLINE	600.00	0.00	600.00	0.00	0.00	600.00
A 2330.479-00-0000	DRIVER ED INSURANCE	600.00	0.00	600.00	54.00	0.00	546.00
A 2330....TEACHING-SPECIAL SCHOOLS	*	20,890.00	70.00	20,960.00	5,649.29	34.50	15,276.21
A 23....SPECIAL SCHOOLS	**	20,890.00	70.00	20,960.00	5,649.29	34.50	15,276.21
A 2610.150-01-0000	CERTIFIED SALARY	14,650.00	0.00	14,650.00	7,960.79	50,039.21	(43,350.00)
A 2610.150-02-0000	CERTIFIED SALARY	63,000.00	0.00	63,000.00	3,096.59	19,464.41	40,439.00
A 2610.150-04-0000	CERTIFIED SALARY	51,275.00	0.00	51,275.00	3,941.14	24,772.86	22,561.00
A 2610.451-01-0000	SUPPLIES	360.00	0.00	360.00	115.00	34.40	210.60
A 2610.451-02-0000	SUPPLIES	855.00	0.00	855.00	0.00	578.66	276.34
A 2610.451-04-0000	SUPPLIES	644.00	0.00	644.00	138.68	0.00	505.32
A 2610.460-01-0000	BOOKS	1,800.00	0.00	1,800.00	0.00	1,800.00	0.00
A 2610.460-02-0000	BOOKS	2,863.00	1,084.73	3,947.73	0.00	2,310.75	1,636.98
A 2610.460-04-0000	BOOKS	1,710.00	0.00	1,710.00	1,645.76	58.42	5.82
A 2610.461-04-0000	GLP LIBRARY VIDEOS	540.00	0.00	540.00	0.00	0.00	540.00
A 2610.465-01-0000	REPAIRS	945.00	0.00	945.00	0.00	0.00	945.00
A 2610.465-02-0000	EQUIP. CONTRACT/REPAIR	720.00	0.00	720.00	0.00	0.00	720.00
A 2610.467-01-0000	HIGH SCHOOL PERIODICALS	900.00	0.00	900.00	35.00	788.20	76.80
A 2610.467-02-0000	ELEMENTARY PERIODICALS	720.00	0.00	720.00	0.00	0.00	720.00
A 2610.467-04-0000	GLP PERIODICALS	144.00	0.00	144.00	0.00	0.00	144.00
A 2610.490-00-0000	BOCES	1,950.00	0.00	1,950.00	371.25	1,578.75	0.00

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ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2610....SCHOOL LIBRARY & AUDIOVISUAL	*	143,076.00	1,084.73	144,160.73	17,304.21	101,425.66	25,430.86
A 2630.150-00-0000	CERTIFIED SALARY	90,611.00	0.00	90,611.00	28,291.44	65,164.84	(2,845.28)
A 2630.150-04-0000	CERTIFIED SALARY	0.00	0.00	0.00	1,837.20	9,321.55	(11,158.75)
A 2630.160-00-0000	NON-CERTIFIED SALARY	113,777.00	0.00	113,777.00	34,581.91	80,351.09	(1,156.00)
A 2630.160-00-1000	TECHNOLOGY OVERTIME	3,000.00	0.00	3,000.00	1,224.94	0.00	1,775.06
A 2630.160-00-3000	TECHNOLOGY SUB	3,000.00	0.00	3,000.00	2,686.60	0.00	313.40
A 2630.220-00-0000	INSTR HARDWARE/TECH EQUIPMENT (A	27,450.00	8,328.00	35,778.00	24,339.42	9,785.99	1,652.59
A 2630.451-00-0000	SUPPLIES	13,134.00	(1,140.30)	11,993.70	8,305.68	613.50	3,074.52
A 2630.460-00-0000	SOFTWARE	22,625.00	0.00	22,625.00	21,622.50	0.00	1,002.50
A 2630.465-00-0000	REPAIRS	2,700.00	2,145.42	4,845.42	0.00	2,145.42	2,700.00
A 2630.475-00-0000	CONFERENCE/TRAVEL	3,600.00	0.00	3,600.00	270.57	5.00	3,324.43
A 2630.476-00-0000	MEMBERSHIP	700.00	0.00	700.00	543.86	105.00	51.14
A 2630.490-00-0000	BOCES	192,984.00	13,140.30	206,124.30	52,023.38	152,960.62	1,140.30
A 2630....COMPUTER ASSISTED INSTRUCTION	*	473,581.00	22,473.42	496,054.42	175,727.50	320,453.01	(126.09)
A 26....INSTRUCTIONAL MEDIA	**	616,657.00	23,558.15	640,215.15	193,031.71	421,878.67	25,304.77
A 2805.160-00-0000	NON-CERTIFIED SALARY	21,251.00	(6,869.40)	14,381.60	271.18	0.00	14,110.42
A 2805....ATTENDANCE-REGULAR SCHOOL	*	21,251.00	(6,869.40)	14,381.60	271.18	0.00	14,110.42
A 2810.150-00-0000	GUIDANCE SALARIES	26,079.00	0.00	26,079.00	3,571.85	22,451.75	55.40
A 2810.150-01-0000	CERTIFIED SALARY	176,537.00	0.00	176,537.00	36,577.80	137,132.20	2,827.00
A 2810.160-01-0000	NON-CERTIFIED SALARY	88,704.00	0.00	88,704.00	26,096.00	60,396.96	2,211.04
A 2810.447-04-0000	TESTING	720.00	0.00	720.00	0.00	0.00	720.00
A 2810.451-01-0000	SUPPLIES	1,535.00	0.00	1,535.00	148.92	5.83	1,380.25
A 2810.451-04-0000	SUPPLIES	203.00	0.00	203.00	0.00	0.00	203.00
A 2810.475-01-0000	MEMBERSHIP	270.00	0.00	270.00	0.00	0.00	270.00
A 2810.478-01-0000	AWARDS	135.00	0.00	135.00	0.00	0.00	135.00
A 2810....GUIDANCE-REGULAR SCHOOL	*	294,183.00	0.00	294,183.00	66,394.57	219,986.74	7,801.69
A 2815.160-00-0000	NON-CERTIFIED SALARY	91,218.00	0.00	91,218.00	13,144.00	73,465.03	4,608.97
A 2815.160-00-3000	NURSE SUBSTITUTES	5,200.00	0.00	5,200.00	195.18	0.00	5,004.82
A 2815.449-00-0000	STUDENT EXAMINATIONS	51,165.00	8,496.31	59,661.31	0.00	14,996.31	44,665.00
A 2815.451-01-0000	SUPPLIES	1,260.00	(12.00)	1,248.00	925.86	0.00	322.14
A 2815.451-02-0000	SUPPLIES	765.00	(12.00)	753.00	386.23	0.00	366.77
A 2815.451-04-0000	SUPPLIES	810.00	(12.00)	798.00	336.09	0.00	461.91
A 2815.457-01-0000	PERIODICALS	43.00	0.00	43.00	14.67	0.00	28.33
A 2815.457-02-0000	PERIODICALS	43.00	0.00	43.00	14.67	0.00	28.33
A 2815.457-04-0000	PERIODICALS	43.00	0.00	43.00	14.66	0.00	28.34
A 2815.465-01-0000	REPAIRS	344.00	12.00	356.00	355.64	0.00	0.36
A 2815.465-02-0000	REPAIRS	344.00	12.00	356.00	355.64	0.00	0.36
A 2815.465-04-0000	REPAIRS	344.00	12.00	356.00	355.72	0.00	0.28
A 2815.475-00-0000	CONFERENCE/TRAVEL	162.00	0.00	162.00	0.00	0.00	162.00
A 2815....HEALTH SERVICES-REGULAR SCHOOL	*	151,741.00	8,496.31	160,237.31	16,098.36	88,461.34	55,677.61
A 2820.150-00-0000	CERTIFIED SALARY	112,267.00	0.00	112,267.00	18,369.69	94,472.71	(575.40)
A 2820.447-00-0000	TESTING	1,336.00	600.00	1,936.00	1,741.63	0.00	194.37

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/13 - 10/31/13 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2820....PSYCHOLOGICAL SRVC-REG SCHOOL *		113,603.00	600.00	114,203.00	20,111.32	94,472.71	(381.03)
A 2825.150-00-0000	CERTIFIED SALARY	24,600.00	0.00	24,600.00	3,417.77	21,482.23	(300.00)
A 2825....SOCIAL WORK SRVC-REG SCHOOL *		24,600.00	0.00	24,600.00	3,417.77	21,482.23	(300.00)
A 2830.150-00-0000	CERTIFIED SALARY	113,559.00	0.00	113,559.00	34,251.04	78,564.96	743.00
A 2830....PUPIL PERSONNEL SRVC-SPEC SCHL *		113,559.00	0.00	113,559.00	34,251.04	78,564.96	743.00
A 2850.150-00-0000	CERTIFIED SALARY	50,320.00	0.00	50,320.00	0.00	0.00	50,320.00
A 2850.150-01-2000	HS MUSICAL/MUSIC SALARY	27,669.00	0.00	27,669.00	0.00	0.00	27,669.00
A 2850.150-01-2855	GAA/VARSITY CLUB	1,084.00	0.00	1,084.00	0.00	0.00	1,084.00
A 2850.150-02-2000	EE MUSICAL/MUSIC SALARY	10,079.00	0.00	10,079.00	0.00	0.00	10,079.00
A 2850....CO-CURRICULAR ACTIV-REG SCHL *		89,152.00	0.00	89,152.00	0.00	0.00	89,152.00
A 2855.150-00-0000	CERTIFIED SALARY	250,918.92	0.00	250,918.92	41,200.26	11,869.74	197,848.92
A 2855.150-00-2855	ATHLETIC SECURITY	9,150.00	0.00	9,150.00	2,989.00	0.00	6,161.00
A 2855.160-00-0000	NON-CERTIFIED SALARY	15,469.00	0.00	15,469.00	1,741.64	10,445.48	3,281.88
A 2855.200-00-0000	EQUIPMENT	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
A 2855.448-00-0000	OFFICIALS	41,450.78	3,840.00	45,290.78	14,633.25	0.00	30,657.53
A 2855.451-00-0000	SUPPLIES	13,708.00	4,191.00	17,899.00	10,888.24	1,634.17	5,376.59
A 2855.463-00-0000	EQUIPMENT RECONDITIONING	3,500.00	889.70	4,389.70	0.00	889.70	3,500.00
A 2855.468-00-0000	FACILITIES IMPROVEMENT	8,000.00	0.00	8,000.00	5,312.50	0.00	2,687.50
A 2855.475-00-0000	CONFERENCE/TRAVEL	3,660.00	700.00	4,360.00	0.00	820.00	3,540.00
A 2855.476-00-0000	MEMBERSHIP	6,876.00	1,295.04	8,171.04	1,325.04	475.00	6,371.00
A 2855.479-00-0000	MISCELLANEOUS	21,600.00	0.00	21,600.00	0.00	0.00	21,600.00
A 2855.490-00-0000	BOCES	8,456.00	0.00	8,456.00	2,527.50	5,928.50	0.00
A 2855....INTERSCHOL ATHLETICS-REG SCHL *		392,788.70	10,915.74	403,704.44	90,617.43	32,062.59	281,024.42
A 28....PUPIL SERVICES **		1,200,877.70	13,142.65	1,214,020.35	231,161.67	535,030.57	447,828.11
A 2....ADMIN & IMPROVEMENT ***		12,847,648.41	100,221.23	12,947,869.64	2,250,606.81	9,425,279.41	1,271,983.42
A 5510.160-00-0000	BUS DRIVERS SALARY	689,582.00	0.00	689,582.00	88,237.18	517,192.22	84,152.60
A 5510.160-00-0001	SUPERVISOR SALARY	71,307.00	0.00	71,307.00	20,781.64	48,591.16	1,934.20
A 5510.160-00-0002	MECHANICS SALARIES	140,619.00	0.00	140,619.00	41,737.60	95,306.48	3,574.92
A 5510.160-00-0003	ATTENDANTS SALARIES	88,749.00	0.00	88,749.00	10,966.73	70,093.24	7,689.03
A 5510.160-00-0011	CLERICAL SALARY	20,150.00	0.00	20,150.00	4,473.79	15,676.21	0.00
A 5510.160-00-1000	OT BUS DRIVERS	500.00	0.00	500.00	0.00	0.00	500.00
A 5510.160-00-1002	OT MECHANICS	3,500.00	0.00	3,500.00	368.36	0.00	3,131.64
A 5510.160-00-2020	CLERICAL SALARIES-BUILDING LEVEL	15,194.20	420.89	15,615.09	4,513.13	11,101.96	0.00
A 5510.160-00-2630	SALARIES - TECHNOLOGY	5,046.00	0.00	5,046.00	1,510.80	3,409.73	125.47
A 5510.160-00-3000	SUBSTITUTE DRIVERS	28,000.00	0.00	28,000.00	3,021.65	0.00	24,978.35
A 5510.160-00-3003	SUBSTITUTE ATTENDANTS	5,800.00	0.00	5,800.00	59.96	0.00	5,740.04
A 5510.160-00-3011	CLERICAL SUBSTITUTES	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 5510.160-00-4000	SPORT TRIPS	29,000.00	0.00	29,000.00	6,946.02	0.00	22,053.98
A 5510.160-00-4100	FIELD TRIPS	9,000.00	0.00	9,000.00	164.64	0.00	8,835.36
A 5510.160-00-5000	DRIVER SALARIES-APPD BOE BUS USE	8,000.00	0.00	8,000.00	624.17	0.00	7,375.83
A 5510.160-00-5500	SALARIES - LABORER/DELIVERIES	3,212.00	0.00	3,212.00	963.12	2,178.90	69.98
A 5510.160-00-6000	BUS CLEANING	4,000.00	0.00	4,000.00	1,923.20	0.00	2,076.80

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/13 - 10/31/13 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE	
A 5510.200-00-0000	EQUIPMENT	6,285.00	0.00	6,285.00	0.00	0.00	6,285.00	
A 5510.422-00-0000	FIRE & LIABILITY INSURANCE	51,114.00	0.00	51,114.00	51,114.00	0.00	0.00	
A 5510.423-00-0000	BUS DRIVER CERTIFICATION	1,050.00	0.00	1,050.00	0.00	88.00	962.00	
A 5510.451-00-0000	PARTS/SUPPLIES	90,000.00	0.00	90,000.00	14,674.62	33,015.80	42,309.58	
A 5510.454-00-0000	GASOLINE	200,000.00	(3,000.00)	197,000.00	41,339.91	83,660.09	72,000.00	
A 5510.455-00-0000	OIL & LUBRICANTS	6,300.00	0.00	6,300.00	0.00	3,000.00	3,300.00	
A 5510.456-00-0000	TIRES & TUBES	18,000.00	0.00	18,000.00	4,707.43	4,800.00	8,492.57	
A 5510.460-00-0000	SOFTWARE	2,800.00	0.00	2,800.00	0.00	0.00	2,800.00	
A 5510.465-00-0000	EQUIP. CONTRACT & REPAIR	70,000.00	0.00	70,000.00	1,650.31	413.41	67,936.28	
A 5510.466-00-0000	DRUG TESTING	2,100.00	0.00	2,100.00	310.00	560.00	1,230.00	
A 5510.475-00-0000	CONFERENCE/TRAVEL	2,745.00	3,840.00	6,585.00	2,316.86	2,016.59	2,251.55	
A 5510.476-00-0000	MEMBERSHIP	500.00	0.00	500.00	405.46	0.00	94.54	
A 5510.479-00-0000	MISCELLANEOUS	5,130.00	0.00	5,130.00	425.25	380.25	4,324.50	
	A 5510....DISTRICT TRANSPORTATION	*	1,580,183.20	1,260.89	1,581,444.09	303,235.83	891,484.04	386,724.22
A 5530.160-00-0000	BUS GARAGE CLEANING	6,112.00	0.00	6,112.00	1,373.36	3,130.45	1,608.19	
A 5530.160-00-1000	SNOW REMOVAL BUS GARAGE	9,846.00	0.00	9,846.00	2,944.96	4,974.22	1,926.82	
A 5530.451-00-0000	SUPPLIES	3,150.00	0.00	3,150.00	683.08	51.12	2,415.80	
A 5530.454-00-0000	DIESEL FUEL	1,000.00	0.00	1,000.00	87.63	12.37	900.00	
A 5530.455-00-0000	NATURAL GAS	5,200.00	100.00	5,300.00	816.08	4,083.92	400.00	
A 5530.456-00-0000	TELEPHONE	600.00	0.00	600.00	166.77	433.23	0.00	
A 5530.457-00-0000	WATER	250.00	0.00	250.00	47.35	202.65	0.00	
A 5530.465-00-0000	REPAIRS	650.00	0.00	650.00	0.00	0.00	650.00	
A 5530.469-00-0000	SERVICE CONTRACTS	4,926.00	647.84	5,573.84	2,136.02	1,367.84	2,069.98	
A 5530.479-00-0000	OTHER EXPENSES	3,105.00	0.00	3,105.00	686.99	1,290.23	1,127.78	
	A 5530....GARAGE BUILDING	*	34,839.00	747.84	35,586.84	8,942.24	15,546.03	11,098.57
	A 55....PUPIL TRANSPORTATION	**	1,615,022.20	2,008.73	1,617,030.93	312,178.07	907,030.07	397,822.79
	A 5....	***	1,615,022.20	2,008.73	1,617,030.93	312,178.07	907,030.07	397,822.79
A 9010.800-00-0000	EMPLOYEE RETIREMENT	660,000.00	0.00	660,000.00	(13,315.26)	645,154.95	28,160.31	
	A 9010....STATE RETIREMENT	*	660,000.00	0.00	660,000.00	(13,315.26)	645,154.95	28,160.31
A 9020.800-00-0000	TEACHERS RETIREMENT	1,503,400.00	(15,000.00)	1,488,400.00	(10,673.27)	1,461,879.68	37,193.59	
	A 9020....TEACHERS' RETIREMENT	*	1,503,400.00	(15,000.00)	1,488,400.00	(10,673.27)	1,461,879.68	37,193.59
A 9030.800-00-0000	SOCIAL SECURITY	920,000.00	0.00	920,000.00	156,135.49	738,135.44	25,729.07	
	A 9030....SOCIAL SECURITY	*	920,000.00	0.00	920,000.00	156,135.49	738,135.44	25,729.07
A 9040.800-00-0000	WORKER'S COMPENSATION	149,155.00	0.00	149,155.00	67,474.59	69,577.00	12,103.41	
	A 9040....WORKERS' COMPENSATION	*	149,155.00	0.00	149,155.00	67,474.59	69,577.00	12,103.41
A 9050.800-00-0000	UNEMPLOYMENT INSURANCE	0.00	15,000.00	15,000.00	13,930.13	0.00	1,069.87	
	A 9050....UNEMPLOYMENT INSURANCE	*	0.00	15,000.00	15,000.00	13,930.13	0.00	1,069.87
A 9060.800-00-0000	HEALTH INSURANCE	2,742,880.39	2,000.00	2,744,880.39	1,068,950.93	1,654,951.19	20,978.27	
A 9060.800-00-HRA	HEALTH INSURANCE - HRA	108,008.00	0.00	108,008.00	42,249.50	60,963.00	4,795.50	
A 9060.800-00-MDCR	HEALTH INSURANCE - MEDICARE REIM	39,640.00	0.00	39,640.00	0.00	38,419.70	1,220.30	
A 9060.800-00-RETR	HEALTH INSURANCE - RETIREES	81,240.00	0.00	81,240.00	30,891.70	47,658.98	2,689.32	

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/13 - 10/31/13 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 9060....HOSPITAL, MEDICAL & DENTAL INS	*	2,971,768.39	2,000.00	2,973,768.39	1,142,092.13	1,801,992.87	29,683.39
A 90....EMPLOYEE BENEFITS	**	6,204,323.39	2,000.00	6,206,323.39	1,355,643.81	4,716,739.94	133,939.64
A 9789.600-00-0000	OTHER DEBT-PRINCIPAL PERF CONTRA	515,173.00	0.00	515,173.00	256,051.62	259,120.60	0.78
A 9789.700-00-0000	OTHER DEBT-INTEREST PERF CONTRA	22,016.00	0.00	22,016.00	12,542.38	9,473.40	0.22
A 9789....	*	537,189.00	0.00	537,189.00	268,594.00	268,594.00	1.00
A 97....	**	537,189.00	0.00	537,189.00	268,594.00	268,594.00	1.00
A 9901.950-00-0000	TRANSFER SPECIAL AID	50,000.00	0.00	50,000.00	0.00	40,000.00	10,000.00
A 9901.960-00-0000	TRANSFER DEBT SERVICE	1,551,484.00	0.00	1,551,484.00	131,965.63	1,419,518.13	0.24
A 9901....TRANSFER TO SPECIAL AID	*	1,601,484.00	0.00	1,601,484.00	131,965.63	1,459,518.13	10,000.24
A 99....INTERFUND TRANSFERS	**	1,601,484.00	0.00	1,601,484.00	131,965.63	1,459,518.13	10,000.24
A 9....EMPLOYEE BENEFITS	***	8,342,996.39	2,000.00	8,344,996.39	1,756,203.44	6,444,852.07	143,940.88
GRAND TOTALS		25,720,426.00	175,951.51	25,896,377.51	5,109,690.92	18,472,227.68	2,314,458.91

Report Completed 11:15 AM

BUDGET TRANSFER FOR FUND A - SCHEDULE NUMBER 4 - OCT BUDGET TRANSFERS

REF#	DATE	TRANSFER EXPLANATION	ACCOUNT	ACCOUNT NAME	OUT	IN
1220	10/15/13	PURCHASE OF REPLACEMENT BULBS				
		SUPPLIES	A 2630.451-00-0000	SUPPLIES	1,140.30	0.00
		BOCES	A 2630.490-00-0000	BOCES	0.00	1,140.30
1221	10/17/13	3RD QUARTER UNEMPLOYMENT INS				
		TEACHERS RETIREMENT	A 9020.800-00-0000	TEACHERS RETIREMENT	15,000.00	0.00
		UNEMPLOYMENT INSURANCE	A 9050.800-00-0000	UNEMPLOYMENT INSURANCE	0.00	15,000.00
1222	10/23/13	SAANYS MEMBERSHIP - CERVONI				
		ELEM SCHOOL MEMBERSHIP	A 2020.476-02-0000	MEMBERSHIP	681.84	0.00
		HS MEMBERSHIP	A 2020.476-01-0000	MEMBERSHIP	0.00	681.84
1223	10/28/13	REPAIR AUDIO VISUAL SYSTEMS				
		AV SUPPLIES DISTRICT WIDE	A 2110.451-00-1200	SUPPLIES - DISTRICT WIDE	1,850.00	0.00
		DISTRICT AV REPAIR	A 2110.465-00-1200	DISTRICT AV REPAIR	0.00	1,850.00
1224	10/28/13	CONTINUING EDUCATION ADVERTISING				
		DISTRICT OFFICE MISCELLANEOUS	A 1240.479-00-0000	MISCELLANEOUS	70.00	0.00
			A 2330.451-01-2330	SUPPLIES - COMMUNITY ED	0.00	70.00
SCHEDULE TOTAL					18,742.14	18,742.14
NET AMOUNT					0.00	
BUDGET TRANSFER AMOUNT 5						

BUDGET TRANSFER FOR FUND A - SCHEDULE NUMBER 4 - OCT BUDGET TRANSFERS

SCHEDULE DISTRIBUTION TOTALS BY ACCOUNT - BY FUND

ACCOUNT	TOTAL DEBITS	TOTAL CREDITS
A 1240.479-00-0000	70.00	0.00
A 2020.476-01-0000	0.00	681.84
A 2020.476-02-0000	681.84	0.00
A 2110.451-00-1200	1,850.00	0.00
A 2110.465-00-1200	0.00	1,850.00
A 2330.451-01-2330	0.00	70.00
A 2630.451-00-0000	1,140.30	0.00
A 2630.490-00-0000	0.00	1,140.30
A 9020.800-00-0000	15,000.00	0.00
A 9050.800-00-0000	0.00	15,000.00
FUND TOTALS	18,742.14	18,742.14

Report Completed 3:02 PM

EDEN CENTRAL SCHOOLS

BUSINESS OFFICE

EXTRA CLASSROOM ACTIVITIES FUND

CASH BALANCE AS OF October 31, 2013

CLASS '13.....	\$	560.79
CLASS '14.....	\$	16,597.61
CLASS '15.....	\$	1,730.15
CLASS '16.....	\$	1,981.79
CLASS '17.....	\$	897.65
CLASS '18.....	\$	2,852.46
7th & 8th GRADE STUDENT COUNCIL.....	\$	941.21
AMERICAN FIELD SERVICE.....	\$	882.31
CHEERLEADERS.....	\$	3,221.96
COMMERCIAL CLUB (BOOKSTORE).....	\$	10,842.73
ELEMENTARY DRAMA.....	\$	13,013.93
EMBERS (YEARBOOK).....	\$	2,748.73
FRENCH CLUB.....	\$	0.90
FRIENDS OF RACHEL.....	\$	405.44
FUTURE BUSINESS LEADERS OF AMERICA.....	\$	2,552.65
FUTURE FARMERS OF AMERICA.....	\$	750.70
GERMAN CLUB.....	\$	1.35
GIRLS' ATHLETIC AWARD ASSOCIATION.....	\$	5,537.74
MODEL U.N.....	\$	1,925.57
MUSIC ASSOCIATION.....	\$	14,060.24
MUSICAL.....	\$	18,918.03
NATIONAL HONOR SOCIETY.....	\$	882.13
NATIONAL JUNIOR HONOR SOCIETY.....	\$	221.02
NEWSPAPER - STUDENT.....	\$	331.22
PEER LISTENERS.....	\$	9.99
SAFE.....	\$	229.67
STUDENT ASSOCIATION.....	\$	2,438.97
TECHNOLOGY CLUB.....	\$	684.55
VARSITY CLUB.....	\$	4,119.24
CASH BALANCES	\$	109,340.73

BANK RECONCILIATION October 31, 2013

BALANCE PER BANK STATEMENT	\$	7,896.70
LESS-TOTAL OUTSTANDING CHECKS	\$	(7,896.18)
PLUS-BANK FEES TO BE DISTRIBUTED	\$	-
PLUS-SAVINGS ACCOUNT	\$	109,328.21
PLUS-DEPOSITS NOT SHOWN ON STATEMENT	\$	12.00
ADJUSTED BANK BALANCE(ABOVE)	\$	109,340.73
LESS-SALES TAX PAYABLE (DUE MARCH, 2014 - ANNUAL)	\$	(1,309.59)
AVAILABLE BALANCE	\$	108,031.14

Prepared by: M Lobosco

EDEN CSD
EXTRACLAS ACTIVITIES
2013-2014

	BALANCES	OCT 31	OCT 31	OCT 31	CURRENT
BALANCE AS OF	9/30/2012	INTEREST	RECEIPTS	PAYMENTS	BALANCE
CLASS OF '13	\$ 625.32	\$ -	\$ -	\$ 64.53	\$ 560.79
CLASS OF '14	\$ 1,950.97	\$ 1.77	\$ 15,807.73	\$ 1,162.86	\$ 16,597.61
CLASS OF '15	\$ 1,729.90	\$ 0.25	\$ -	\$ -	\$ 1,730.15
CLASS OF '16	\$ 1,981.51	\$ 0.28	\$ -	\$ -	\$ 1,981.79
CLASS OF '17	\$ 897.52	\$ 0.13	\$ -	\$ -	\$ 897.65
CLASS OF '18	\$ 2,852.05	\$ 0.41	\$ -	\$ -	\$ 2,852.46
7th & 8th GRADE STUDENT COUNCIL	\$ 641.12	\$ 0.09	\$ 300.00	\$ -	\$ 941.21
AMERICAN FIELD SERVICE	\$ 882.18	\$ 0.13	\$ -	\$ -	\$ 882.31
CHEERLEADERS	\$ 3,221.50	\$ 0.46	\$ -	\$ -	\$ 3,221.96
COMMERCIAL CLUB (BOOKSTORE)	\$ 12,278.75	\$ 1.76	\$ 382.00	\$ 1,819.78	\$ 10,842.73
ELEMENTARY DRAMA	\$ 12,875.59	\$ 1.83	\$ 640.00	\$ 503.49	\$ 13,013.93
EMBERS (YEARBOOK)	\$ 2,748.34	\$ 0.39	\$ -	\$ -	\$ 2,748.73
FRENCH CLUB	\$ 0.90	\$ -	\$ -	\$ -	\$ 0.90
FRIENDS OF RACHEL	\$ 405.38	\$ 0.06	\$ -	\$ -	\$ 405.44
FUTURE BUSINESS LEADERS OF AMERICA	\$ 3,210.76	\$ 0.42	\$ -	\$ 658.53	\$ 2,552.65
FUTURE FARMERS OF AMERICA	\$ 935.88	\$ 0.10	\$ 650.00	\$ 835.28	\$ 750.70
GERMAN CLUB	\$ 1.35	\$ -	\$ -	\$ -	\$ 1.35
GIRLS' ATHLETIC AWARD ASSOCIATION	\$ 5,573.95	\$ 0.79	\$ -	\$ 37.00	\$ 5,537.74
MODEL U.N	\$ 1,925.30	\$ 0.27	\$ -	\$ -	\$ 1,925.57
MUSIC ASSOCIATION	\$ 10,608.41	\$ 1.83	\$ 4,300.00	\$ 850.00	\$ 14,060.24
MUSICAL	\$ 19,560.78	\$ 2.70	\$ -	\$ 645.45	\$ 18,918.03
NATIONAL HONOR SOCIETY	\$ 1,247.90	\$ 0.17	\$ 1,215.00	\$ 1,580.94	\$ 882.13
NATIONAL JUNIOR HONOR SOCIETY	\$ 220.99	\$ 0.03	\$ -	\$ -	\$ 221.02
NEWSPAPER - STUDENT	\$ 331.17	\$ 0.05	\$ -	\$ -	\$ 331.22
PEER LISTENERS	\$ 9.99	\$ -	\$ -	\$ -	\$ 9.99
SAFE	\$ 229.67	\$ -	\$ -	\$ -	\$ 229.67
STUDENT ASSOCIATION	\$ 1,911.84	\$ 0.46	\$ 1,782.00	\$ 1,255.33	\$ 2,438.97
TECHNOLOGY CLUB	\$ 474.53	\$ 0.12	\$ 2,483.57	\$ 2,273.67	\$ 684.55
VARSITY CLUB	\$ 3,878.66	\$ 0.60	\$ 1,171.25	\$ 931.27	\$ 4,119.24
TOTALS	\$ 93,212.21	\$ 15.10	\$ 28,731.55	\$ 12,618.13	\$ 109,340.73

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23258	683	AL HEMER MUSIC CORPORATION A 2110.451-02-2000	SUPPLIES - MUSIC	10/04/13 340582	65.19	65.19
CHECK TOTAL					65.19	
23259	8518	ALL STATE FIRE A 1621.469-00-0000	SERVICE CONTRACTS	10/04/13 340023	760.00	760.00
CHECK TOTAL					760.00	
23260	8149	ALLIANCE OF WNY A 9060.800-00-0000 A 9060.800-00-RETR TA 02098 TA 020 TA 02097	HEALTH INSURANCE HEALTH INSURANCE - RETIREES HEALTH INSURANCE - COBRA HEALTH INSURANCE HEALTH INSURANCE - RETIREES	10/04/13 340012 340012 340012 340012 340012	218,483.11 510.68 567.42 32,934.68 11,629.06	218,483.11 510.68 0.00 0.00 0.00
CHECK TOTAL					264,124.95	
23261	1850	ALLIED WASTE SERVICES #111 A 1621.469-00-0000 A 5530.469-00-0000	SERVICE CONTRACTS SERVICE CONTRACTS	10/04/13 340159 340159	14.30 700.75	14.30 126.45
CHECK TOTAL					715.05	
23262	7989	APPLIANCE INSTALLATION A 1621.469-00-0000	SERVICE CONTRACTS	10/04/13 340258	430.72	430.72
CHECK TOTAL					430.72	
23263	5322	ASPIRE OF WNY INC FSHC 2253.472-00	TUITION - OTHER	10/04/13	12,299.92	
CHECK TOTAL					12,299.92	
23264	6622	BEST APPLIANCE REPAIR A 1621.468-00-0000	UPKEEP BUILDING & GROUNDS	10/04/13 340525	175.24	165.88
CHECK TOTAL					175.24	
23265	6486	BLICK ART MATERIALS A 2110.451-01-1100	SUPPLIES - ART	10/04/13 331575	111.32	111.32
CHECK TOTAL					111.32	
23266	2065	BLUECROSS BLUESHIELD OF WNY A 9060.800-00-0000 A 9060.800-00-RETR	HEALTH INSURANCE HEALTH INSURANCE - RETIREES	10/04/13 340004 340004	138.16 5,176.62	138.16 5,176.62

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
		TA 020	HEALTH INSURANCE	340004	139.78	0.00
		TA 02097	HEALTH INSURANCE - RETIREES	340004	2,039.98	0.00
CHECK TOTAL					7,494.54	
23267	224	BMI EDUCATIONAL SERVICES		10/04/13		
		A 2110.451-01-1500	SUPPLIES - ENGLISH	340067	72.27	73.61
		A 2110.451-01-1500	SUPPLIES - ENGLISH	340084	373.56	373.56
CHECK TOTAL					445.83	
23268	292	CALLOWAY HOUSE		10/04/13		
		A 2110.451-01-1500	SUPPLIES - ENGLISH	340076	114.89	96.74
CHECK TOTAL					114.89	
23269	5334	CARTER, LORAN B.		10/04/13		
		A 2020.479-04-0000	MISCELLANEOUS	340586	88.23	100.00
CHECK TOTAL					88.23	
23270	8375	CASTALLO & SILKY		10/04/13		
		A 1010.475-00-0000	CONFERENCE/TRAVEL	340599	187.58	187.58
CHECK TOTAL					187.58	
23271	6355	COMMERCIAL EQUIPMENT SERVICES		10/04/13		
		A 1621.469-00-0000	SERVICE CONTRACTS	340620	299.50	299.50
CHECK TOTAL					299.50	
23272	1690	CORR DISTRIBUTORS INC		10/04/13		
		A 1620.451-00-0000	SUPPLIES	340626	128.00	128.00
CHECK TOTAL					128.00	
23273	3855	CSSI		10/04/13		
		A 2110.451-01-1900	SUPPLIES - MATH	340200	125.60	125.60
		A 2110.451-02-1100	SUPPLIES - ART	340080	295.90	295.90
		A 2110.451-04-1100	SUPPLIES - ART	340080	7.22	7.22
CHECK TOTAL					428.72	
23274	6487	DIG SAFELY NEW YORK, INC.		10/04/13		
		A 1621.469-00-0000	SERVICE CONTRACTS	340585	18.32	18.32
CHECK TOTAL					18.32	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23275	6545	DRESCHER & MALECKI LLP A 1320.442-00-0000	EXTERNAL AUDITOR	10/04/13 340526	7,700.00	7,700.00
CHECK TOTAL					7,700.00	
23276	428	EDEN TRACTOR & EQUIPMENT, INC A 1621.451-00-0000 A 1621.451-00-0000	SUPPLIES SUPPLIES	10/04/13 340214 340214	15.96 2.40	15.96 2.40
CHECK TOTAL					18.36	
23277	525	ERIE COUNTY WATER AUTHORITY A 1620.457-00-0000 A 5530.457-00-0000	WATER WATER	10/04/13 340013 340013	1,042.86 22.74	1,042.86 22.74
CHECK TOTAL					1,065.60	
23278	7812	ERIE SPORT STORE A 2855.451-00-0000	SUPPLIES	10/04/13 340171	63.60	63.60
CHECK TOTAL					63.60	
23279	534	EVENHOUSE PRINTING A 2020.451-01-0000	SUPPLIES, HS	10/04/13 340407	350.00	350.00
CHECK TOTAL					350.00	
23280	4680	EVERBIND A 2110.451-01-1500	SUPPLIES - ENGLISH	10/04/13 340085	308.10	325.78
CHECK TOTAL					308.10	
23281	584	FREY SCIENTIFIC A 2110.451-01-2300	SUPPLIES - SCIENCE	10/04/13 340285	423.86	423.86
CHECK TOTAL					423.86	
23282	4954	GEP SERVICES A 1621.469-00-0000	SERVICE CONTRACTS	10/04/13 340015	2,500.00	2,500.00
CHECK TOTAL					2,500.00	
23283	648	GORMAN ENTERPRISES A 2250.451-00-0000	SUPPLIES	10/04/13 340606	131.09	140.00
CHECK TOTAL					131.09	
23284	625	GRAINGER A 2250.200-02-0000	EQUIPMENT - AUTISTIC ROOM	10/04/13 340617	692.80	692.80

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
		A 2250.200-02-0000	EQUIPMENT - AUTISTIC ROOM	340617	371.88	371.88
				CHECK TOTAL	1,064.68	
23285	8231	HARTER SECREST & EMERY LLP		10/04/13		
		A 1420.441-00-0200	ATTORNEY FEES - EMPLOYEES	340443	4,619.00	4,619.00
				CHECK TOTAL	4,619.00	
23286	670	HAZARD INC, L A		10/04/13		
		A 1621.468-00-0000	UPKEEP BUILDING & GROUNDS	340559	247.00	247.00
				CHECK TOTAL	247.00	
23287	2176	HOLDEN'S VIOLIN SHOP		10/04/13		
		A 2110.465-02-2000	REPAIRS - MUSIC	340584	92.00	92.00
		A 2110.465-02-2000	REPAIRS - MUSIC	340584	14.00	14.00
				CHECK TOTAL	106.00	
23288	6403	HOLIDAY INN AIRPORT		10/04/13		
		A 1010.475-00-0000	CONFERENCE/TRAVEL	340587	357.00	357.00
				CHECK TOTAL	357.00	
23289	8536	ILLOS PIANO RESTORATIONS INC		10/04/13		
		A 1620.469-00-0000	SERVICE CONTRACTS	340538	250.00	250.00
				CHECK TOTAL	250.00	
23290	834	LEAGUE FOR THE HANDICAPPED IN		10/04/13		
		A 2250.472-00-0000	TUITION ALL OTHER	340274	10,235.50	10,235.50
				CHECK TOTAL	10,235.50	
23291	2357	LIBRARY STORE INC		10/04/13		
		A 2610.451-01-0000	SUPPLIES	340529	115.00	134.75
				CHECK TOTAL	115.00	
23292	853	LIBRARY VIDEO CO		10/04/13		
		A 2110.451-01-1500	SUPPLIES - ENGLISH	340068	21.90	32.95
				CHECK TOTAL	21.90	
23293	2789	LORETTO GLASS		10/04/13		
		A 1621.451-00-0000	SUPPLIES	340561	158.40	158.40
				CHECK TOTAL	158.40	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23294	1817	MCGRAW-HILL SCHOOL EDUCATION A 2110.480-03-0000	TEXTBOOKS - NON-PUBLIC	10/04/13 340464	344.33	347.56
CHECK TOTAL					344.33	
23295	658	METRO GROUP, INC. A 1330.479-00-0000	EXPENSES	10/04/13	81.42	
CHECK TOTAL					81.42	
23296	4451	MILLER, GEORGE V A 2110.465-01-2000	REPAIRS - MUSIC	10/04/13 340592	150.00	150.00
CHECK TOTAL					150.00	
23297	7108	NATIONAL ART AND SCHOOL SUPPL A 2110.451-02-1100	SUPPLIES - ART	10/04/13 340090	137.87	137.87
CHECK TOTAL					137.87	
23298	1037	NATIONALGRID A 1620.458-00-0000	ELECTRIC	10/04/13 340014	28.85	28.85
CHECK TOTAL					28.85	
23299	1044	NOCO ENERGY CORP. A 5510.454-00-0000 A 5510.454-00-0000 A 5510.454-00-0000 A 5510.454-00-0000	GASOLINE GASOLINE GASOLINE GASOLINE	10/04/13 340020 340020 340020 340020	498.97 3,955.18 619.44 3,538.19	498.97 3,955.18 619.44 3,538.19
CHECK TOTAL					8,611.78	
23300	1074	NYSPHSAA, INC. A 2855.451-00-0000	SUPPLIES	10/04/13 340499	129.25	139.59
CHECK TOTAL					129.25	
23301	904	PATTERSON MEDICAL SUPPLY, INC A 2110.451-01-2100	SUPPLIES - PHYS ED	10/04/13 340056	57.52	57.52
CHECK TOTAL					57.52	
23302	7811	PBS DISTRIBUTION, LLC A 2110.451-01-2400	SUPPLIES - SOCIAL STUDIES	10/04/13 340065	28.74	27.49
CHECK TOTAL					28.74	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23303	4795	PEARSON EDUCATION		10/04/13		
		A 2250.451-02-0000	SUPPLIES	340297	294.81	294.81
		A 2250.451-02-0000	SUPPLIES	340297	903.87	903.87
				CHECK TOTAL	1,198.68	
23304	4793	PEOPLES EDUCATION		10/04/13		
		A 2110.480-01-0000	TEXTBOOKS	340611	657.00	657.00
				CHECK TOTAL	657.00	
23305	2725	PERSONAL TOUCH FOOD SERVICE		10/04/13		
		A 2060.446-00-0000	CONTRACT SERVICES	340440	65.88	65.88
				CHECK TOTAL	65.88	
23306	3979	PRESTWICK HOUSE, INC.		10/04/13		
		A 2110.451-01-1500	SUPPLIES - ENGLISH	340069	118.48	103.19
				CHECK TOTAL	118.48	
23307	1162	QUILL CORPORATION		10/04/13		
		A 2110.451-01-0000	SUPPLIES - GENERAL	340398	638.88	639.60
		A 2110.451-04-0000	SUPPLIES - GENERAL	340431	694.21	694.21
		A 2110.451-04-0000	SUPPLIES - GENERAL	340431	54.98	54.98
		A 2110.451-04-0000	SUPPLIES - GENERAL	340431	27.52	27.52
		A 2110.451-01-2121	SUPPLIES - HEALTH	340079	61.60	66.00
				CHECK TOTAL	1,477.19	
23308	7232	QUINLIN AND FABISH MUSIC		10/04/13		
		A 2110.451-01-2000	SUPPLIES - MUSIC	340591	108.50	108.50
				CHECK TOTAL	108.50	
23309	1228	S S ELECTRIC REPAIR SHOP INC		10/04/13		
		A 1621.451-00-0000	SUPPLIES	340560	92.00	92.00
				CHECK TOTAL	92.00	
23310	1261	SCHOLASTIC MAGAZINES		10/04/13		
		A 2110.451-02-3600	SUPPLIES - GRADE 6	331295	231.00	210.00
		A 2110.451-01-1100	SUPPLIES - ART	340336	247.23	247.23
		A 2110.451-02-3600	SUPPLIES - GRADE 6	340161	421.88	421.88
		A 2020.479-02-0000	MISCELLANEOUS	340196	76.89	61.51
		A 2110.451-02-8140	SUPPLIES - READING	340196	261.43	261.43
		A 2250.451-02-0000	SUPPLIES	340236	197.56	197.56
				CHECK TOTAL	1,435.99	

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23311	1022	SCHOOL SPECIALTY, INC.		10/04/13		
		A 2250.200-02-0000	EQUIPMENT - AUTISTIC ROOM	331591	487.85	487.85
		A 2110.451-01-1900	SUPPLIES - MATH	340401	129.88	116.23
		A 2110.451-04-0000	SUPPLIES - GENERAL	340430	1,185.94	1,113.83
		A 1621.451-00-0000	SUPPLIES	340361	44.97	44.97
		A 2110.451-02-1100	SUPPLIES - ART	340094	88.06	88.06
		A 2110.451-02-1100	SUPPLIES - ART	340094	9.68	9.68
		A 2110.451-01-2400	SUPPLIES - SOCIAL STUDIES	340063	85.42	98.89
		A 2020.451-01-0000	SUPPLIES, HS	340558	14.68	14.68
				CHECK TOTAL	2,046.48	
23312	3347	SCHOOL SPECIALTY/CLASSROOM DI		10/04/13		
		A 2110.451-01-1500	SUPPLIES - ENGLISH	340075	227.15	248.12
				CHECK TOTAL	227.15	
23313	6448	SETON IDENTIFICATION		10/04/13		
		A 1621.451-00-0000	SUPPLIES	340567	238.51	238.51
				CHECK TOTAL	238.51	
23314	7367	SHEET MUSIC PLUS		10/04/13		
		A 2110.480-01-0000	TEXTBOOKS	340283	481.21	523.80
				CHECK TOTAL	481.21	
23315	5840	SHRED-IT USA BUFFALO		10/04/13		
		A 1621.469-00-0000	SERVICE CONTRACTS	340309	500.50	600.00
				CHECK TOTAL	500.50	
23316	1317	SIMPLEXGRINNELL		10/04/13		
		A 1621.469-00-0000	SERVICE CONTRACTS	340618	437.00	437.00
				CHECK TOTAL	437.00	
23317	5286	SONITROL SECURITY		10/04/13		
		A 1621.469-00-0000	SERVICE CONTRACTS	340250	3,525.00	3,525.00
		A 5530.469-00-0000	SERVICE CONTRACTS	340250	360.00	360.00
				CHECK TOTAL	3,885.00	
23318	1742	TEACHER'S DISCOVERY		10/04/13		
		A 2110.451-01-1500	SUPPLIES - ENGLISH	340077	26.88	21.98
		A 2110.451-01-1500	SUPPLIES - ENGLISH	340070	41.14	36.24
				CHECK TOTAL	68.02	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23319	8528	TEXTBOOK WAREHOUSE A 2110.480-01-0000	TEXTBOOKS	10/04/13 340303	961.35	961.35
CHECK TOTAL					961.35	
23320	3182	THE MARKERBOARD PEOPLE A 2110.451-01-1900	SUPPLIES - MATH	10/04/13 340087	94.95	79.20
CHECK TOTAL					94.95	
23321	5135	TIME FOR KIDS A 2110.451-02-3600	SUPPLIES - GRADE 6	10/04/13 340162	106.08	106.08
CHECK TOTAL					106.08	
23322	3969	TRIUMPH LEARNING A 2110.480-03-0000	TEXTBOOKS - NON-PUBLIC	10/04/13 340317	287.92	276.94
CHECK TOTAL					287.92	
23323	2693	US GAMES A 2020.451-04-0000	SUPPLIES	10/04/13 340427	23.04	23.04
CHECK TOTAL					23.04	
23324	7827	WALTERS' SWIM SUPPLIES, INC. A 2855.451-00-0000	SUPPLIES	10/04/13 340449	196.84	179.85
CHECK TOTAL					196.84	
23325	3944	WARD'S SCIENCE A 2110.451-01-2300	SUPPLIES - SCIENCE	10/04/13 340286	13.88	13.88
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340286	0.81	0.81
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340286	352.38	352.38
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340288	165.93	165.93
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340288	485.15	485.15
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340288	0.68	0.68
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340288	40.50	40.50
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340288	4.05	4.05
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340288	58.23	58.23
CHECK TOTAL					1,121.61	
23326	6829	WESTERN REGION PTA A 1240.475-00-0000	CONFERENCE/TRAVEL	10/04/13 340639	30.00	30.00
CHECK TOTAL					30.00	

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23327	1229	WILLIAM H. SADLIER, INC. A 2110.480-03-0000	TEXTBOOKS - NON-PUBLIC	10/04/13 340462	216.06	206.37
					CHECK TOTAL	216.06
23328	7438	Z & M AG AND TURF A 1621.451-00-0000	SUPPLIES	10/04/13 340621	43.13	43.13
					CHECK TOTAL	43.13
23329	1607	ZANER BLOSER A 2110.480-03-0000	TEXTBOOKS - NON-PUBLIC	10/04/13 340465	87.12	87.38
					CHECK TOTAL	87.12
23336	3129	ANETRINI, VICKI A 2855.448-00-0000 A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS OFFICIALS	10/18/13	112.00 206.25 146.00	
					CHECK TOTAL	464.25
23337	7543	AUGUSTINE, LISA A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50
23338	8549	BARTKO, JERRY A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00
23339	7223	BECKER, KEVIN A 2855.448-00-0000	OFFICIALS	10/18/13	58.50	
					CHECK TOTAL	58.50
23340	7547	BEDNASZ, JONATHAN A 2855.448-00-0000	OFFICIALS	10/18/13	146.00	
					CHECK TOTAL	146.00
23341	6689	BORKOWSKI, DONALD A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00
23342	4096	BOYER, BILL A 2855.448-00-0000	OFFICIALS	10/18/13	63.00	
					CHECK TOTAL	63.00

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23343	8538	BOYLE, IAN A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50
23344	5349	BROGAN, TIM A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	63.00 137.50	
					CHECK TOTAL	200.50
23345	8370	CALLAHAN, KARL A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00
23346	7760	CLUCKEY, DAVID A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00
23347	7568	COLUCCI, RALPH A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	82.50 82.50	
					CHECK TOTAL	165.00
23348	4502	CONLAN, CARLA A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	103.00 103.00	
					CHECK TOTAL	206.00
23349	7768	CONNOLLY, BRIAN A 2855.448-00-0000	OFFICIALS	10/18/13	62.00	
					CHECK TOTAL	62.00
23350	6705	CONNOLLY, THOMAS A 2855.448-00-0000	OFFICIALS	10/18/13	62.00	
					CHECK TOTAL	62.00
23351	8546	DAIGLER, LYNN A 2855.448-00-0000	OFFICIALS	10/18/13	58.50	
					CHECK TOTAL	58.50

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23352	5494	DALUISIO, ANGELO A 2855.448-00-0000	OFFICIALS	10/18/13	118.00	
					CHECK TOTAL	118.00
23353	5950	DARE, JONATHAN A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00
23354	7740	DEINHART, MARK A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50
23355	4500	DELUCA, THERESE A 2855.448-00-0000	OFFICIALS	10/18/13	79.00	
					CHECK TOTAL	79.00
23356	3253	DERKACZ, DAVE A 2855.448-00-0000	OFFICIALS	10/18/13	82.00	
					CHECK TOTAL	82.00
23357	6734	DOLATA, GLENN A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50
23358	8548	DONISI, PAOLO A 2855.448-00-0000	OFFICIALS	10/18/13	52.50	
					CHECK TOTAL	52.50
23359	8290	DREZEK, SCOTT A 2855.448-00-0000	OFFICIALS	10/18/13	56.50	
					CHECK TOTAL	56.50
23360	1708	DUERINGER, RANDE A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	59.00 52.50	
					CHECK TOTAL	111.50
23361	5232	ECKHARDT, DAVID A 2855.448-00-0000	OFFICIALS	10/18/13	200.75	
					CHECK TOTAL	200.75

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23362	4897	FAHRENHOLZ, THOMAS A 2855.448-00-0000	OFFICIALS	10/18/13	82.00	
					CHECK TOTAL	82.00
23363	6147	FAIRBANK, TOM A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	206.25 200.75	
					CHECK TOTAL	407.00
23364	6078	FILIPAK, FRANK A 2855.448-00-0000	OFFICIALS	10/18/13	127.75	
					CHECK TOTAL	127.75
23365	6660	FINN, MICHAEL A 2855.448-00-0000	OFFICIALS	10/18/13	86.00	
					CHECK TOTAL	86.00
23366	8557	FISCHER, RICH A 2855.448-00-0000	OFFICIALS	10/18/13	52.50	
					CHECK TOTAL	52.50
23367	8075	GABOR, JAMES A 2855.448-00-0000 A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS OFFICIALS	10/18/13	82.50 82.50 82.50	
					CHECK TOTAL	247.50
23368	7181	GALASSZ, LARRY A 2855.448-00-0000	OFFICIALS	10/18/13	86.00	
					CHECK TOTAL	86.00
23369	5769	GEORGE, TOM A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50
23370	8368	GEORGER, JOHN A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23371	8559	GOLIBER, RYAN A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00
23372	4926	GOOCH, DENNIS A 2855.448-00-0000	OFFICIALS	10/18/13	182.50	
					CHECK TOTAL	182.50
23373	8381	GRAVER, CHARLIE A 2855.448-00-0000	OFFICIALS	10/18/13	54.50	
					CHECK TOTAL	54.50
23374	638	GREGORY, MARTIN A 2855.448-00-0000	OFFICIALS	10/18/13	95.00	
					CHECK TOTAL	95.00
23375	7258	GUVEN, OSMAN A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50
23376	8382	HARTMAN, JEFF A 2855.448-00-0000	OFFICIALS	10/18/13	103.00	
					CHECK TOTAL	103.00
23377	7562	HEAVEY, BRENDAN A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	247.50 200.75	
					CHECK TOTAL	448.25
23378	6702	HELWIG, WILLIAM A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50
23379	5561	HEPPNER, HENRY J. A 2855.448-00-0000	OFFICIALS	10/18/13	82.00	
					CHECK TOTAL	82.00
23380	4114	HILL, CHASIDI A 2855.448-00-0000	OFFICIALS	10/18/13	146.00	
					CHECK TOTAL	146.00

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23381	702	HOPE, CHRISTOPHER A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	82.50 255.50	
					CHECK TOTAL	338.00
23382	753	JOHNSON, GEORGE A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	103.00 63.00	
					CHECK TOTAL	166.00
23383	4887	JOZWIAK, ED A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50
23384	7212	KACZMAREK, MARK A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	82.50 82.50	
					CHECK TOTAL	165.00
23385	6081	KEENAN, MARY GRACE A 2855.448-00-0000	OFFICIALS	10/18/13	292.00	
					CHECK TOTAL	292.00
23386	1698	KEOUGH, MARILYN ANN A 2855.448-00-0000	OFFICIALS	10/18/13	237.25	
					CHECK TOTAL	237.25
23387	7732	KIBBY, CHRISTOPHER A 2855.448-00-0000	OFFICIALS	10/18/13	56.50	
					CHECK TOTAL	56.50
23388	3567	KILPATRICK, KEITH A 2855.448-00-0000	OFFICIALS	10/18/13	182.50	
					CHECK TOTAL	182.50
23389	7613	KNIGHT, JEFFREY A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23390	797	KOGUT, CHRIS		10/18/13		
		A 2855.448-00-0000	OFFICIALS		118.00	
		A 2855.448-00-0000	OFFICIALS		112.00	
		A 2855.448-00-0000	OFFICIALS		83.00	
		A 2855.448-00-0000	OFFICIALS		219.00	
		A 2855.448-00-0000	OFFICIALS		112.00	
		A 2855.448-00-0000	OFFICIALS		118.00	
				CHECK TOTAL	762.00	
23391	6727	KONICKI, TIMOTHY		10/18/13		
		A 2855.448-00-0000	OFFICIALS		52.50	
				CHECK TOTAL	52.50	
23392	5777	KOWALSKI, CHRIS		10/18/13		
		A 2855.448-00-0000	OFFICIALS		86.00	
				CHECK TOTAL	86.00	
23393	804	KRAMER, JOHN R		10/18/13		
		A 2855.448-00-0000	OFFICIALS		82.50	
				CHECK TOTAL	82.50	
23394	5837	KRAMER, WILLIAM		10/18/13		
		A 2855.448-00-0000	OFFICIALS		90.00	
				CHECK TOTAL	90.00	
23395	3637	KULPA, ED		10/18/13		
		A 2855.448-00-0000	OFFICIALS		127.75	
				CHECK TOTAL	127.75	
23396	824	LAMBERT, DAVID		10/18/13		
		A 2855.448-00-0000	OFFICIALS		118.00	
				CHECK TOTAL	118.00	
23397	2313	LINDSTROM, KEN		10/18/13		
		A 2855.448-00-0000	OFFICIALS		237.25	
				CHECK TOTAL	237.25	
23398	7187	LINEBERGER, JOHN		10/18/13		
		A 2855.448-00-0000	OFFICIALS		146.00	
				CHECK TOTAL	146.00	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23399	856	LINK, BARBARA A 2855.448-00-0000	OFFICIALS	10/18/13	79.00	
					CHECK TOTAL	79.00
23400	5695	MACONAGHY, SHARON A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00
23401	5275	MANN, THOMAS A 2855.448-00-0000	OFFICIALS	10/18/13	80.00	
					CHECK TOTAL	80.00
23402	8542	MANZARE, CHRYSAL A 2855.448-00-0000	OFFICIALS	10/18/13	52.50	
					CHECK TOTAL	52.50
23403	8392	MATIKOSH, MIKE A 2855.448-00-0000	OFFICIALS	10/18/13	200.75	
					CHECK TOTAL	200.75
23404	3610	MATTHEWS, IAN A 2855.448-00-0000	OFFICIALS	10/18/13	52.50	
					CHECK TOTAL	52.50
23405	8545	MCFAYDEN, KENDELL A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00
23406	5797	MCMULLEN, KEVIN A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50
23407	5502	MILAZZO, CHRIS A 2855.448-00-0000	OFFICIALS	10/18/13	247.50	
					CHECK TOTAL	247.50
23408	3552	MOONAN, JIM A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
					CHECK TOTAL	59.00

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23409	5274	MUNSON, ART A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	80.00 80.00	
					CHECK TOTAL	160.00
23410	4064	NAJUCH, ROGER A 2855.448-00-0000	OFFICIALS	10/18/13	219.00	
					CHECK TOTAL	219.00
23411	7872	NELSON, GARRY A 2855.448-00-0000	OFFICIALS	10/18/13	62.00	
					CHECK TOTAL	62.00
23412	5480	NORSEN, GARY A 2855.448-00-0000	OFFICIALS	10/18/13	86.00	
					CHECK TOTAL	86.00
23413	4707	OTTO, JOSEPH A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	82.00 80.00	
					CHECK TOTAL	162.00
23414	1125	PISCITELLI, LOIS A 2855.448-00-0000	OFFICIALS	10/18/13	79.00	
					CHECK TOTAL	79.00
23415	5796	POTURALSKI, JOSEPH A 2855.448-00-0000	OFFICIALS	10/18/13	86.00	
					CHECK TOTAL	86.00
23416	3575	RADLICH, RON A 2855.448-00-0000	OFFICIALS	10/18/13	58.50	
					CHECK TOTAL	58.50
23417	4927	RAMSEY, GREG A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	79.00 79.00	
					CHECK TOTAL	158.00

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23418	1214	ROMASZKO, MICHAEL A 2855.448-00-0000	OFFICIALS	10/18/13	118.00	
					CHECK TOTAL	118.00
23419	4517	ROSCHE, PAUL A 2855.448-00-0000	OFFICIALS	10/18/13	118.00	
					CHECK TOTAL	118.00
23420	5481	ROZICKI, DAVID A 2855.448-00-0000	OFFICIALS	10/18/13	79.00	
					CHECK TOTAL	79.00
23421	8401	RUFFINO, LAURIE A 2855.448-00-0000	OFFICIALS	10/18/13	52.50	
					CHECK TOTAL	52.50
23422	7580	RUTKOWSKI, JOHN A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	86.00 86.00	
					CHECK TOTAL	172.00
23423	8550	SCHLESINGER, MARK A 2855.448-00-0000	OFFICIALS	10/18/13	103.00	
					CHECK TOTAL	103.00
23424	6469	SCHMIDT, LOUIS A 2855.448-00-0000	OFFICIALS	10/18/13	62.00	
					CHECK TOTAL	62.00
23425	1976	SCHUMACHER, FRED A 2855.448-00-0000	OFFICIALS	10/18/13	219.00	
					CHECK TOTAL	219.00
23426	7392	SCHWANZ, CHRISTOPHER A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	63.00 200.75	
					CHECK TOTAL	263.75
23427	6661	SEXTON, DOUG A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23428	6167	SIEBER, GARY A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
		A 2855.448-00-0000	OFFICIALS		59.00	
CHECK TOTAL					118.00	
23429	8399	SIGETI, ANDREW A 2855.448-00-0000	OFFICIALS	10/18/13	63.00	
CHECK TOTAL					63.00	
23430	7866	SINGH, ANKUR A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
		A 2855.448-00-0000	OFFICIALS		82.50	
CHECK TOTAL					165.00	
23431	6093	SMITH, WILLIAM A 2855.448-00-0000	OFFICIALS	10/18/13	54.50	
CHECK TOTAL					54.50	
23432	1334	SMOLINSKI, DANIEL A 2855.448-00-0000	OFFICIALS	10/18/13	79.00	
		A 2855.448-00-0000	OFFICIALS		79.00	
		A 2855.448-00-0000	OFFICIALS		79.00	
CHECK TOTAL					237.00	
23433	1335	SMOLINSKI, DAVID A 2855.448-00-0000	OFFICIALS	10/18/13	79.00	
CHECK TOTAL					79.00	
23434	8540	SOCHA, DAVID A 2855.448-00-0000	OFFICIALS	10/18/13	59.00	
CHECK TOTAL					59.00	
23435	5807	SPRAGUE, JUDY A 2855.448-00-0000	OFFICIALS	10/18/13	103.00	
CHECK TOTAL					103.00	
23436	8543	SZAFRANSKI, JOHN A 2855.448-00-0000	OFFICIALS	10/18/13	103.00	
		A 2855.448-00-0000	OFFICIALS		63.00	
CHECK TOTAL					166.00	

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23437	6845	SZCZEPANSKI, JOHN A 2855.448-00-0000	OFFICIALS	10/18/13	86.00	
					CHECK TOTAL	86.00
23438	4697	TERLECKY, P. MICHAEL A 2855.448-00-0000	OFFICIALS	10/18/13	137.50	
					CHECK TOTAL	137.50
23439	4065	TUHOVAK, STEPHEN A 2855.448-00-0000	OFFICIALS	10/18/13	219.00	
					CHECK TOTAL	219.00
23440	7806	VANDERLIP, AARON A 2855.448-00-0000	OFFICIALS	10/18/13	56.50	
					CHECK TOTAL	56.50
23441	1879	VOLK, DONALD A 2855.448-00-0000	OFFICIALS	10/18/13	63.00	
					CHECK TOTAL	63.00
23442	4928	WACHOWIAK, BARB A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	79.00 79.00	
					CHECK TOTAL	158.00
23443	8558	WARREN, GARY A 2855.448-00-0000	OFFICIALS	10/18/13	56.50	
					CHECK TOTAL	56.50
23444	3761	WEHRFRITZ, NOEL A 2855.448-00-0000 A 2855.448-00-0000	OFFICIALS OFFICIALS	10/18/13	56.50 56.50	
					CHECK TOTAL	113.00
23445	8388	WITTMAYER, PATRICIA A 2855.448-00-0000	OFFICIALS	10/18/13	103.00	
					CHECK TOTAL	103.00
23446	6098	WYSOCKI, JEROME A 2855.448-00-0000	OFFICIALS	10/18/13	82.50	
					CHECK TOTAL	82.50

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23447	5939	ZAMERI, JOSEPH		10/18/13		
		A 2855.448-00-0000	OFFICIALS		118.00	
		A 2855.448-00-0000	OFFICIALS		83.00	
		A 2855.448-00-0000	OFFICIALS		118.00	
		A 2855.448-00-0000	OFFICIALS		112.00	
				CHECK TOTAL	431.00	
23448	6439	ZEIS, MARK		10/18/13		
		A 2855.448-00-0000	OFFICIALS		54.50	
				CHECK TOTAL	54.50	
23449	7894	ZYSMAN, BERNARD		10/18/13		
		A 2855.448-00-0000	OFFICIALS		59.00	
				CHECK TOTAL	59.00	
23450	6631	AMERICAN READING COMPANY		10/18/13		
		A 2110.480-01-0000	TEXTBOOKS	340293	4,717.40	6,813.45
				CHECK TOTAL	4,717.40	
23451	1728	APPLE COMPUTER INC		10/18/13		
		A 2110.460-00-0000	SOFTWARE	340610	19.99	19.99
				CHECK TOTAL	19.99	
23452	164	BROOKLINE MACHINE CO INC		10/18/13		
		A 5510.451-00-0000	PARTS/SUPPLIES	340036	307.94	307.94
				CHECK TOTAL	307.94	
23453	7311	CINTAS CORPORATION #782		10/18/13		
		A 5510.479-00-0000	MISCELLANEOUS	340534	29.25	29.25
		A 5510.479-00-0000	MISCELLANEOUS	340534	29.25	29.25
		A 5510.479-00-0000	MISCELLANEOUS	340534	29.25	29.25
		A 5510.479-00-0000	MISCELLANEOUS	340534	29.25	29.25
		A 5510.479-00-0000	MISCELLANEOUS	340534	29.25	29.25
		A 5510.479-00-0000	MISCELLANEOUS	340534	29.25	0.00
				CHECK TOTAL	175.50	
23454	6156	COMMISSIONER OF FINANCE		10/18/13		
		A 1621.469-00-0000	SERVICE CONTRACTS	340327	376.00	400.00
				CHECK TOTAL	376.00	

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CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23455	3491	CREATIVE TEACHING PRESS A 2110.451-02-3500	SUPPLIES - GRADE 5	10/18/13 340556	48.75	34.75
CHECK TOTAL					48.75	
23456	2470	CREST/GOOD MFG. CO., INC. A 1621.451-00-0000	SUPPLIES	10/18/13 340136	142.66	142.66
		A 1621.451-00-0000	SUPPLIES	340507	427.44	400.00
		A 1621.451-00-0000	SUPPLIES	340507	(176.40)	0.00
CHECK TOTAL					393.70	
23457	396	CRINO MUSIC A 2110.465-01-2000	REPAIRS - MUSIC	10/18/13 340578	88.00	88.00
CHECK TOTAL					88.00	
23458	6921	DISCOVERY EDUCATION A 2630.460-00-0000	SOFTWARE	10/18/13 340120	2,820.00	2,820.00
CHECK TOTAL					2,820.00	
23459	486	EDEN NORTH COLLINS PENNY SAVE A 1330.479-00-0000	EXPENSES	10/18/13	110.25	
		A 1330.479-00-0000	EXPENSES		110.25	
		A 1240.472-00-0000	ADVERTISING	340595	52.40	52.40
		A 1240.472-00-0000	ADVERTISING	340636	23.00	23.00
		A 1240.472-00-0000	ADVERTISING	340242	23.00	23.00
CHECK TOTAL					318.90	
23460	3018	EDEN TRUCK & AUTO SUPPLY A 1621.451-00-0000	SUPPLIES	10/18/13 340513	69.90	125.00
		A 5510.451-00-0000	PARTS/SUPPLIES	340026	1,529.75	1,529.75
CHECK TOTAL					1,599.65	
23461	4772	FISHER SCIENTIFIC A 2110.451-01-2300	SUPPLIES - SCIENCE	10/18/13 340287	202.70	202.70
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340287	792.01	792.01
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340287	84.88	84.88
		A 2110.451-01-2300	SUPPLIES - SCIENCE	340287	97.87	97.87
CHECK TOTAL					1,177.46	
23462	4310	FLEET MAINTENANCE INC A 5510.451-00-0000	PARTS/SUPPLIES	10/18/13 340027	120.20	120.20

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
		A 5510.451-00-0000	PARTS/SUPPLIES	340027	98.98	98.98
		A 5510.451-00-0000	PARTS/SUPPLIES	340027	12.32	12.32
		A 5510.451-00-0000	PARTS/SUPPLIES	340027	12.32	12.32
		A 5510.451-00-0000	PARTS/SUPPLIES	340027	190.27	190.27
				CHECK TOTAL	434.09	
23463	625	GRAINGER		10/18/13		
		A 1621.451-00-0000	SUPPLIES	340515	73.94	73.94
		A 1621.451-00-0000	SUPPLIES	340515	112.31	112.31
				CHECK TOTAL	186.25	
23464	3591	GUGINO LAWN & GARDEN		10/18/13		
		A 1621.451-00-0000	SUPPLIES	340516	49.55	49.55
				CHECK TOTAL	49.55	
23465	646	GUI'S LUMBER		10/18/13		
		A 1621.451-00-0000	SUPPLIES	340517	112.02	500.00
				CHECK TOTAL	112.02	
23466	668	HAWKINS, PATRICIA		10/18/13		
		A 1310.475-00-0000	CONFERENCE/TRAVEL		64.41	
				CHECK TOTAL	64.41	
23467	7142	HOWARD, TEBRA		10/18/13		
		A 2630.475-00-0000	CONFERENCE/TRAVEL		22.94	
				CHECK TOTAL	22.94	
23468	4743	HURTUBISE TIRE OF LANCASTER		10/18/13		
		A 5510.456-00-0000	TIRES & TUBES	340028	1,109.44	1,109.44
		A 5510.456-00-0000	TIRES & TUBES	340028	106.50	106.50
		A 5510.456-00-0000	TIRES & TUBES	340028	1,173.04	1,105.97
				CHECK TOTAL	2,388.98	
23469	7496	IMPERIAL SUPPLIES, LLC		10/18/13		
		A 5510.451-00-0000	PARTS/SUPPLIES	340096	247.78	250.00
				CHECK TOTAL	247.78	
23470	2557	INTERSTATE BATTERY CORPORATIO		10/18/13		
		A 5510.451-00-0000	PARTS/SUPPLIES	340097	73.88	73.88
				CHECK TOTAL	73.88	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23471	8554	JUVENILE DIABETES RESEARCH A 2250.475-00-0000	CONFERENCE/TRAVEL	10/18/13 340682	20.00	20.00
CHECK TOTAL					20.00	
23472	359	KARSTEDT'S AUTOMOTIVE CENTER A 5510.451-00-0000	PARTS/SUPPLIES	10/18/13 340029	607.72	607.72
CHECK TOTAL					607.72	
23473	3339	KARSTEDT, LUCINDA A 2630.475-00-0000 A 2630.475-00-0000 A 2630.475-00-0000	CONFERENCE/TRAVEL CONFERENCE/TRAVEL CONFERENCE/TRAVEL	10/18/13	16.95 33.90 37.40	
CHECK TOTAL					88.25	
23474	777	KELVIN A 2110.451-01-1700	SUPPLIES - TECH ED	10/18/13 340589	808.56	809.10
CHECK TOTAL					808.56	
23475	7112	KENWORTH OF BUFFALO, INC. A 5510.451-00-0000 A 5510.451-00-0000	PARTS/SUPPLIES PARTS/SUPPLIES	10/18/13 340030 340030	316.00 87.60	316.00 87.60
CHECK TOTAL					403.60	
23476	906	MATTHEWS BUSES INC. A 5510.451-00-0000 A 5510.451-00-0000 A 5510.451-00-0000 A 5510.451-00-0000 A 5510.451-00-0000 A 5510.451-00-0000 A 5510.451-00-0000 A 5510.451-00-0000 A 5510.451-00-0000	PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES	10/18/13 340031 340031 340031 340031 340031 340031 340031 340031 340031	321.25 44.78 119.05 99.35 117.29 50.51 14.84 430.96 131.92	321.25 44.78 119.05 99.35 117.29 50.51 14.84 430.96 131.92
CHECK TOTAL					1,329.95	
23477	1817	MCGRAW-HILL SCHOOL EDUCATION A 2110.480-03-0000	TEXTBOOKS - NON-PUBLIC	10/18/13 340502	176.62	175.16
CHECK TOTAL					176.62	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23478	2386	MCMASTERCARR SUPPLY COMPANY		10/18/13		
		A 1621.451-00-0000	SUPPLIES	340520	52.40	52.40
		A 1621.451-00-0000	SUPPLIES	340520	206.84	206.84
		A 1621.451-00-0000	SUPPLIES	340520	54.60	54.60
		A 1621.451-00-0000	SUPPLIES	340520	156.23	156.23
				CHECK TOTAL	470.07	
23479	991	NASCO		10/18/13		
		A 2110.451-02-0000	SUPPLIES - GENERAL	340353	151.56	151.56
		A 2110.451-02-0000	SUPPLIES - GENERAL	340353	8.64	8.64
		A 2110.451-02-0000	SUPPLIES - GENERAL	340353	1.24	1.24
		A 1621.451-00-0000	SUPPLIES	340360	5.40	5.40
		A 2110.451-01-1900	SUPPLIES - MATH	340400	5.08	5.08
		A 2110.451-01-1800	SUPPLIES - LANGUAGE	340416	29.30	29.30
		A 2110.451-04-0000	SUPPLIES - GENERAL	340429	103.02	103.02
				CHECK TOTAL	304.24	
23480	1044	NOCO ENERGY CORP.		10/18/13		
		A 5510.454-00-0000	GASOLINE	340020	4,041.11	4,041.11
		A 5510.454-00-0000	GASOLINE	340020	3,922.05	3,922.05
		A 5510.454-00-0000	GASOLINE	340020	115.28	115.28
		A 5510.454-00-0000	GASOLINE	340020	1,086.57	1,086.57
		A 5510.454-00-0000	GASOLINE	340020	902.07	902.07
				CHECK TOTAL	10,067.08	
23481	1070	NYS THRUWAY AUTHORITY		10/18/13		
		A 5510.475-00-0000	CONFERENCE/TRAVEL	340017	162.81	162.81
				CHECK TOTAL	162.81	
23482	3119	NYS UNEMPLOYMENT INSURANCE		10/18/13		
		A 9050.800-00-0000	UNEMPLOYMENT INSURANCE		13,930.13	
				CHECK TOTAL	13,930.13	
23483	7067	OCCUSTAR INC.		10/18/13		
		A 5510.466-00-0000	DRUG TESTING	340101	310.00	310.00
				CHECK TOTAL	310.00	
23484	1109	PENN DETROIT DIESEL ALLISON		10/18/13		
		A 5510.451-00-0000	PARTS/SUPPLIES	340032	1,052.12	1,052.12
				CHECK TOTAL	1,052.12	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23485	2725	PERSONAL TOUCH FOOD SERVICE		10/18/13		
		C 2860.401-00-0000	MANAGEMENT CO SERVICE FEE	340685	1,142.02	1,142.02
		C 2860.402-00-0000	NET MANAGEMENT CO DIRECT EXPENSE	340685	8,304.97	8,304.97
		C 2860.402-00-0000	NET MANAGEMENT CO DIRECT EXPENSE	340685	7,034.80	7,034.80
		C 2860.401-00-0000	MANAGEMENT CO SERVICE FEE	340685	967.36	967.36
		C 2860.401-00-0000	MANAGEMENT CO SERVICE FEE	340685	829.20	829.20
		C 2860.402-00-0000	NET MANAGEMENT CO DIRECT EXPENSE	340685	6,030.09	6,030.09
		C 2860.402-00-0000	NET MANAGEMENT CO DIRECT EXPENSE	340685	10,220.36	10,220.36
		C 2860.401-00-0000	MANAGEMENT CO SERVICE FEE	340685	1,405.40	1,405.40
			CHECK TOTAL		35,934.20	
23486	7079	REGIONAL DISTRIBUTORS		10/18/13		
		A 5530.451-00-0000	SUPPLIES	340640	51.12	51.12
			CHECK TOTAL		51.12	
23487	737	REGIONAL INTERNATIONAL CORP		10/18/13		
		A 5510.451-00-0000	PARTS/SUPPLIES	340033	20.00	20.00
		A 5510.451-00-0000	PARTS/SUPPLIES	340033	143.50	143.50
		A 5510.451-00-0000	PARTS/SUPPLIES	340033	75.70	75.70
			CHECK TOTAL		239.20	
23488	1022	SCHOOL SPECIALTY, INC.		10/18/13		
		A 2250.200-02-0000	EQUIPMENT - AUTISTIC ROOM	331591	79.99	79.99
		A 2250.200-02-0000	EQUIPMENT - AUTISTIC ROOM	331591	640.34	640.34
		A 2250.200-02-0000	EQUIPMENT - AUTISTIC ROOM	331591	4,704.20	4,704.20
			CHECK TOTAL		5,424.53	
23489	4492	SIEMENS INDUSTRY, INC.		10/18/13		
		A 1621.469-00-0000	SERVICE CONTRACTS	340040	8,822.94	8,822.94
		A 5530.479-00-0000	OTHER EXPENSES	340040	180.06	180.06
			CHECK TOTAL		9,003.00	
23490	3222	SMEC		10/18/13		
		A 1620.455-00-0000	NATURAL GAS	340018	15,431.51	15,431.51
		A 5530.455-00-0000	NATURAL GAS	340018	314.93	314.93
			CHECK TOTAL		15,746.44	
23491	3403	STANDARD STATIONERY SUPPLY CO		10/18/13		
		A 2110.451-02-1100	SUPPLIES - ART	340088	73.65	73.65
			CHECK TOTAL		73.65	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23492	6387	THYSSENKRUPP ELEVATOR CORP. A 1621.465-00-0000	EQUIP. CONTRACT/REPAIRS	10/18/13 340199	844.37	844.37
					CHECK TOTAL	844.37
23493	6788	TIFCO INDUSTRIES A 5510.451-00-0000	PARTS/SUPPLIES	10/18/13 340109	128.45	128.45
					CHECK TOTAL	128.45
23494	5734	TOPS MARKETS, LLC A 2110.451-01-1600	SUPPLIES - HOME & CAREERS	10/18/13 340044	442.80	442.80
					CHECK TOTAL	442.80
23495	6352	UPS A 1670.473-00-0000 A 1670.473-00-0000	CENTRAL POSTAGE CENTRAL POSTAGE	10/18/13 340642 340689	107.76 9.02	107.76 9.02
					CHECK TOTAL	116.78
23496	8317	VERIZON A 1620.456-00-0000 A 5530.456-00-0000	TELEPHONE TELEPHONE	10/18/13 340019 340019	317.57 55.59	317.57 0.00
					CHECK TOTAL	373.16
23497	7126	WASZAK, SUSAN A 2250.475-00-0000	CONFERENCE/TRAVEL	10/18/13	21.47	
					CHECK TOTAL	21.47
23498	4246	WELL WORTH CHEMICAL A 5510.451-00-0000 A 5510.451-00-0000	PARTS/SUPPLIES PARTS/SUPPLIES	10/18/13 340105 340105	196.56 38.28	196.56 38.28
					CHECK TOTAL	234.84
23508	6483	ACHIEVEMENT PRODUCTS A 2820.447-00-0000	TESTING	10/31/13 340651	201.71	201.71
					CHECK TOTAL	201.71
23509	5383	ACMOORE A 2110.451-04-1100	SUPPLIES - ART	10/31/13 340613	58.76	75.00
					CHECK TOTAL	58.76

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23510	8149	ALLIANCE OF WNY A 9060.800-00-0000	HEALTH INSURANCE	10/31/13 340012	211,891.78	211,891.78
		A 9060.800-00-RETR	HEALTH INSURANCE - RETIREES	340012	510.68	510.68
		TA 02098	HEALTH INSURANCE - COBRA	340012	567.42	0.00
		TA 020	HEALTH INSURANCE	340012	32,878.46	0.00
		TA 02097	HEALTH INSURANCE - RETIREES	340012	9,549.30	0.00
				CHECK TOTAL	255,397.64	
23511	1850	ALLIED WASTE SERVICES #111 A 1621.469-00-0000	SERVICE CONTRACTS	10/31/13 340159	702.55	702.55
				CHECK TOTAL	702.55	
23512	8479	ANZALONE, SANDRA A 1240.479-00-0000	MISCELLANEOUS	10/31/13	225.00	
				CHECK TOTAL	225.00	
23513	3463	APPLAUSE A 2110.451-01-1800	SUPPLIES - LANGUAGE	10/31/13 340073	282.04	282.10
				CHECK TOTAL	282.04	
23514	5322	ASPIRE OF WNY INC FSHC 2253.472-00 A 2250.472-00-0000	TUITION - OTHER TUITION ALL OTHER	10/31/13 340272	144.00 11,728.96	11,728.96
				CHECK TOTAL	11,872.96	
23515	6635	BATTERY POST INC A 2855.451-00-0000	SUPPLIES	10/31/13 340688	14.42	14.42
				CHECK TOTAL	14.42	
23516	2065	BLUECROSS BLUESHIELD OF WNY A 9060.800-00-0000	HEALTH INSURANCE	10/31/13 340004	138.16	138.16
		A 9060.800-00-RETR	HEALTH INSURANCE - RETIREES	340004	5,623.02	5,623.02
		TA 020	HEALTH INSURANCE	340004	139.78	0.00
		TA 02097	HEALTH INSURANCE - RETIREES	340004	2,089.58	0.00
				CHECK TOTAL	7,990.54	
23517	6882	BUFFALO BARRICADE LLC A 1621.451-00-0000	SUPPLIES	10/31/13 340665	220.00	220.00
				CHECK TOTAL	220.00	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23518	306	CARLEX A 2110.451-01-1800	SUPPLIES - LANGUAGE	10/31/13 340072	122.60	135.77
CHECK TOTAL					122.60	
23519	1690	CORR DISTRIBUTORS INC A 1621.451-00-0000	SUPPLIES	10/31/13 340510	70.55	70.55
CHECK TOTAL					70.55	
23520	1026	CYR FOUNDATION A 5510.475-00-0000	CONFERENCE/TRAVEL	10/31/13 331618	500.00	500.00
CHECK TOTAL					500.00	
23521	1694	DOBMEIER JANITOR SUPPLY, INC. A 1620.451-00-0000	SUPPLIES	10/31/13 340296	64.00	64.00
		A 1620.451-00-0000	SUPPLIES	340296	128.00	128.00
		A 1620.451-00-0000	SUPPLIES	340296	48.00	48.00
CHECK TOTAL					240.00	
23522	1199	VOIDED DURING PRINTING	VOID: Continued to Check 23523	10/31/13		
23523	1199	ERIE 2 BOCES		10/31/13		
		A 1345.490-00-0000	BOCES	340357	543.00	543.00
		A 1430.490-00-0000	BOCES	340357	4,415.70	4,415.70
		A 1680.490-00-0000	BOCES	340357	88,309.59	88,309.59
		A 1981.490-00-0000	BOCES	340357	36,221.70	36,221.70
		A 1983.490-00-0000	BOCES	340357	14,175.60	14,175.60
		A 2010.490-00-0000	BOCES	340357	3,597.00	3,597.00
		A 2020.490-00-0000	BOCES	340357	7,383.30	7,383.30
		A 2060.490-00-0000	BOCES	340357	2,056.50	2,056.50
		A 2070.490-00-0000	BOCES	340357	5,995.80	5,995.80
		A 2110.490-00-0000	BOCES	340357	34,654.89	34,654.89
		A 2250.490-00-0000	BOCES	340357	138,470.55	138,470.55
		A 2280.490-01-0000	BOCES	340357	187,395.00	187,395.00
		A 2610.490-00-0000	BOCES	340357	371.25	371.25
		A 2630.490-00-0000	BOCES	340357	52,023.38	52,023.38
		A 2855.490-00-0000	BOCES	340357	2,527.50	2,527.50
CHECK TOTAL					578,140.76	
23524	6155	ERIE 2 SELF FUNDED W/C CONSRT A 9040.800-00-0000	WORKER'S COMPENSATION	10/31/13 340720	69,577.00	69,577.00
CHECK TOTAL					69,577.00	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23525	7812	ERIE SPORT STORE A 2855.451-00-0000	SUPPLIES	10/31/13 340672	583.30	583.30
CHECK TOTAL					583.30	
23526	534	EVENHOUSE PRINTING A 2020.451-04-0000	SUPPLIES	10/31/13 340628	45.00	45.00
		A 1310.451-00-0000	SUPPLIES	340629	45.00	45.00
		A 2020.451-02-0000	SUPPLIES	340631	45.00	45.00
		A 5510.479-00-0000	MISCELLANEOUS	340627	45.00	45.00
		A 1620.451-00-0000	SUPPLIES	340644	45.00	45.00
		A 1240.451-00-0000	SUPPLIES	340635	45.00	45.00
		A 2020.451-01-0000	SUPPLIES, HS	340643	45.00	45.00
CHECK TOTAL					315.00	
23527	966	EXXONMOBIL A 1621.475-00-0000	CONFERENCE/TRAVEL	10/31/13	82.69	
CHECK TOTAL					82.69	
23528	541	F M COMMUNICATIONS A 5510.451-00-0000	PARTS/SUPPLIES	10/31/13 340647	80.85	80.85
CHECK TOTAL					80.85	
23529	7629	FUNKE, JOHANNA A 2020.475-02-0000	CONFERENCE/TRAVEL	10/31/13	40.27	
CHECK TOTAL					40.27	
23530	8452	G & G FITNESS A 2110.200-04-0000	EQUIPMENT - INSTRUCTIONAL	10/31/13 340503	2,500.00	2,500.00
CHECK TOTAL					2,500.00	
23531	5910	GECRB/AMAZON A 2110.451-01-0000	SUPPLIES - GENERAL	10/31/13 340537	62.45	62.45
		A 2110.451-01-0000	SUPPLIES - GENERAL	340537	184.98	184.98
		A 2010.451-00-0000	CURR DEV-MATL SUPP	340638	53.99	53.99
		A 2010.451-00-0000	CURR DEV-MATL SUPP	340638	61.80	61.80
		A 2060.451-00-0000	SUPPLIES	340290	27.65	29.79
		A 2110.451-01-1800	SUPPLIES - LANGUAGE	340071	36.15	37.12
		A 2250.451-02-0000	SUPPLIES	340653	51.17	50.17
		A 2250.451-04-0000	SUPPLIES	340653	51.70	50.16
		A 2110.451-01-2400	SUPPLIES - SOCIAL STUDIES	340064	143.73	161.36
CHECK TOTAL					673.62	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23532	902	GIRLS SWIM TEAM BOOSTER CLUB A 2855.476-00-0000	MEMBERSHIP	10/31/13 340680	30.00	30.00
CHECK TOTAL					30.00	
23533	4966	HEARTLAND PAYMENT SYSTEMS INC C 2860.409-00-0000	CONTRACTUAL - OTHER	10/31/13 340715	1,835.00	1,835.00
CHECK TOTAL					1,835.00	
23534	1823	HM RECEIVABLES CO LLC A 2110.480-02-0000	TEXTBOOKS	10/31/13 340533	135.90	138.99
CHECK TOTAL					135.90	
23535	2176	HOLDEN'S VIOLIN SHOP A 2110.465-02-2000	REPAIRS - MUSIC	10/31/13 340584	18.00	18.00
CHECK TOTAL					18.00	
23536	3339	KARSTEDT, LUCINDA A 2630.475-00-0000 A 2630.475-00-0000 A 2630.475-00-0000	CONFERENCE/TRAVEL CONFERENCE/TRAVEL CONFERENCE/TRAVEL	10/31/13	37.40 59.33 10.40	
CHECK TOTAL					107.13	
23537	799	KORNEY BOARD AIDS INC A 2855.451-00-0000	SUPPLIES	10/31/13 340668	123.85	123.85
CHECK TOTAL					123.85	
23538	831	LAUX SPORTING GOODS INC A 2855.451-00-0000	SUPPLIES	10/31/13 340170	277.65	277.65
CHECK TOTAL					277.65	
23539	1817	MCGRAW-HILL SCHOOL EDUCATION A 2110.480-01-0000 A 2110.480-02-0000	TEXTBOOKS TEXTBOOKS	10/31/13 340459 340459	2,529.02 1,207.40	2,474.25 1,207.40
CHECK TOTAL					3,736.42	
23540	2386	MCMASTERCARR SUPPLY COMPANY A 1621.468-00-0000	UPKEEP BUILDING & GROUNDS	10/31/13 340663	715.95	729.90
CHECK TOTAL					715.95	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23541	658	METRO GROUP, INC. A 1240.472-00-0000	ADVERTISING	10/31/13 340596	30.00	30.00
CHECK TOTAL					30.00	
23542	5354	MSC INDUSTRIAL SUPPLY CO A 1621.451-00-0000	SUPPLIES	10/31/13 340149	172.97	166.04
CHECK TOTAL					172.97	
23543	8570	MURPHY, THOMAS A 1310.475-00-0000	CONFERENCE/TRAVEL	10/31/13	48.37	
CHECK TOTAL					48.37	
23544	1037	NATIONALGRID A 1620.458-00-0000	ELECTRIC	10/31/13 340014	38.90	38.90
CHECK TOTAL					38.90	
23545	7514	NCS PEARSON, INC. A 2820.447-00-0000	TESTING	10/31/13 340652	96.00	96.00
CHECK TOTAL					96.00	
23546	1044	NOCO ENERGY CORP. A 5510.454-00-0000 A 5510.454-00-0000 A 5510.454-00-0000 A 5510.454-00-0000 A 5510.454-00-0000 A 1620.454-00-0000 A 5530.454-00-0000	GASOLINE GASOLINE GASOLINE GASOLINE GASOLINE DIESEL FUEL DIESEL FUEL	10/31/13 340020 340020 340020 340020 340020 340300 340300	514.56 3,704.26 692.94 3,602.40 1,138.16 874.39 17.84	514.56 3,704.26 692.94 3,602.40 1,138.16 874.39 17.84
CHECK TOTAL					10,544.55	
23547	3232	NYS EDUCATION DEPARTMENT FSHC 2253.472-00 FSHC 2253.472-00	TUITION - OTHER TUITION - OTHER	10/31/13	636.00 318.00	
CHECK TOTAL					954.00	
23548	1068	NYSSMA A 2110.479-01-2000	MISC - MUSIC	10/31/13 340707	126.00	126.00
CHECK TOTAL					126.00	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23549	1068	NYSSMA A 2110.479-01-2000	MISC - MUSIC	10/31/13 340707	90.00	90.00
CHECK TOTAL					90.00	
23550	5967	OFFICE DEPOT A 1621.451-00-0000 A 1621.451-00-0000 A 2110.451-04-0000 A 2810.451-01-0000	SUPPLIES SUPPLIES SUPPLIES - GENERAL SUPPLIES	10/31/13 340466 340466 340432 340432	109.85 12.30 24.86 5.83	109.85 12.30 24.86 5.83
CHECK TOTAL					152.84	
23551	1097	P & A ADMINISTRATIVE SERVICES A 9060.800-00-HRA A 9060.800-00-HRA A 9060.800-00-HRA TA 020 TA 020 TA 020	HEALTH INSURANCE - HRA HEALTH INSURANCE - HRA HEALTH INSURANCE - HRA HEALTH INSURANCE HEALTH INSURANCE HEALTH INSURANCE	10/31/13 340005 340005 340005 340005 340005 340005	308.00 308.00 335.00 550.50 550.50 600.00	308.00 308.00 335.00 0.00 0.00 0.00
CHECK TOTAL					2,652.00	
23552	2725	PERSONAL TOUCH FOOD SERVICE C 2860.401-00-0000 C 2860.402-00-0000 C 2860.402-00-0000 C 2860.401-00-0000 A 2110.451-01-0000	MANAGEMENT CO SERVICE FEE NET MANAGEMENT CO DIRECT EXPENSE NET MANAGEMENT CO DIRECT EXPENSE MANAGEMENT CO SERVICE FEE SUPPLIES - GENERAL	10/31/13 340685 340685 340685 340685 340646	1,040.11 7,563.88 5,969.25 820.83 64.73	1,040.11 7,563.88 5,969.25 820.83 84.68
CHECK TOTAL					15,458.80	
23553	6514	PITNEY BOWES A 1670.466-00-0000	POSTAL METER RENTAL	10/31/13 340202	963.00	963.00
CHECK TOTAL					963.00	
23554	2398	PSAT/NMSQT TA 038 A 2810.451-01-0000	STUDENT DEPOSITS SUPPLIES	10/31/13	952.00 32.00	
CHECK TOTAL					984.00	
23555	1158	PTSI A 5510.475-00-0000	CONFERENCE/TRAVEL	10/31/13 340607	99.00	99.00
CHECK TOTAL					99.00	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23556	1162	QUILL CORPORATION		10/31/13		
		A 2060.451-00-0000	SUPPLIES	340501	22.50	22.50
		A 2060.451-00-0000	SUPPLIES	340501	18.27	18.27
		A 2060.451-00-0000	SUPPLIES	340501	89.24	89.24
		A 2250.451-00-0000	SUPPLIES	340348	134.23	134.23
		A 2250.451-00-0000	SUPPLIES	340348	5.76	1.82
		A 2020.451-01-0000	SUPPLIES, HS	340588	100.48	107.09
		A 2110.451-04-0000	SUPPLIES - GENERAL	340431	24.86	24.86
		A 2810.451-01-0000	SUPPLIES	340394	89.78	89.78
				CHECK TOTAL	485.12	
23557	6116	RAMAEKERS, JOANN		10/31/13		
		A 2110.475-01-0000	CONFERENCE/TRAVEL-CURRICULUM	340192	67.00	105.00
				CHECK TOTAL	67.00	
23558	1215	RONCO		10/31/13		
		A 1621.451-00-0000	SUPPLIES	340562	242.84	243.84
		A 1621.469-00-0000	SERVICE CONTRACTS	340568	318.00	345.00
				CHECK TOTAL	560.84	
23559	8539	SARAMAK, MATTHEW		10/31/13		
		A 2110.475-01-0000	CONFERENCE/TRAVEL-CURRICULUM	340632	60.00	60.00
				CHECK TOTAL	60.00	
23560	1022	SCHOOL SPECIALTY, INC.		10/31/13		
		A 2110.451-01-1800	SUPPLIES - LANGUAGE	340074	157.10	192.33
		A 2110.451-01-1800	SUPPLIES - LANGUAGE	340417	137.92	130.13
		A 2810.451-01-0000	SUPPLIES	340415	21.31	21.31
				CHECK TOTAL	316.33	
23561	1307	SHERWIN WILLIAMS COMPANY		10/31/13		
		A 1621.451-00-0000	SUPPLIES	340659	200.00	200.20
				CHECK TOTAL	200.00	
23562	5458	SPICOLA SERVICE INC		10/31/13		
		A 5530.479-00-0000	OTHER EXPENSES	340104	10.00	10.00
				CHECK TOTAL	10.00	
23563	2124	STANLEY G FALK SCHOOL		10/31/13		
		A 2250.472-00-0000	TUITION ALL OTHER	340270	5,005.76	5,005.76
				CHECK TOTAL	5,005.76	

DETAIL WARRANT NUMBER 16 - FUND A - OCTOBER CASH DISBURSMNT FOR 10/01/13 - 10/31/13

CHECK#	VENDOR#	VENDOR NAME ACCOUNT CODE	CHECK DESCRIPTION ACCOUNT DESCRIPTION	CHECK DATE PO#	CHECK AMOUNT	LIQUIDATED
23564	1742	TEACHER'S DISCOVERY		10/31/13		
		A 2110.451-01-1800	SUPPLIES - LANGUAGE	340066	983.37	983.37
		A 2110.451-01-1800	SUPPLIES - LANGUAGE	340066	19.92	19.92
		A 2110.451-01-1800	SUPPLIES - LANGUAGE	340066	11.14	11.14
			CHECK TOTAL		1,014.43	
23565	7349	TRIPLE CROWN SPORTS		10/31/13		
		A 2110.451-04-2100	SUPPLIES - PHYS ED	340081	54.00	54.00
		A 2855.451-00-0000	SUPPLIES	340451	11.40	11.40
			CHECK TOTAL		65.40	
23566	3969	TRIUMPH LEARNING		10/31/13		
		A 2250.451-01-0000	SUPPLIES	340267	315.44	492.31
			CHECK TOTAL		315.44	
23567	6679	UNIVERSITY BUFFALO FOUNDATIO		10/31/13		
		A 2110.475-01-0000	CONFERENCE/TRAVEL-CURRICULUM	340615	75.00	75.00
			CHECK TOTAL		75.00	
	NUMBER OF CHECKS	295				
			WARRANT TOTAL		1,449,478.05	1,313,599.74
			VENDOR PORTION		1,449,478.05	
			PAYROLL PORTION		0.00	

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____.

You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

DATE

SIGNATURE

TITLE

REVENUE BUDGET STATUS - FUNDS: A FOR PERIOD COVERED 07/01/13 - 10/31/13

ACCOUNT	ACCOUNT NAME	BUDGET	ADJUSTMENTS	REVISED BUDGET	REVENUE EARNED	UNEARNED REVENUE
A 1001	REAL PROPERTY TAXES	10,822,049.00	0.00	10,822,049.00	10,471,463.64	350,585.36
A 1085	SCHOOL TAX RELIEF	2,223,140.00	0.00	2,223,140.00	0.00	2,223,140.00
A 1090	INTEREST AND PENALTIES ON	10,000.00	0.00	10,000.00	5,026.90	4,973.10
A 1120	SALES TAX	1,550,000.00	0.00	1,550,000.00	432,625.62	1,117,374.38
A 1315	CONTINUING EDUCATION	1,000.00	0.00	1,000.00	1,070.00	(70.00)
A 1315.001	DRIVER EDUCATION	12,000.00	0.00	12,000.00	10,320.00	1,680.00
A 1489	CHARGES FOR SERVICES	2,500.00	0.00	2,500.00	281.40	2,218.60
A 2230	TUITION - OTHER DISTRICT	222,000.00	0.00	222,000.00	0.00	222,000.00
A 2304	TRANSPORTATION OTHER DIST	12,560.00	0.00	12,560.00	0.00	12,560.00
A 2401	INTEREST AND EARNINGS	20,000.00	0.00	20,000.00	5,002.78	14,997.22
A 2410	RENTAL OF PROPERTY-INDIVI	3,500.00	0.00	3,500.00	0.00	3,500.00
A 2412	RENTAL OF PROPERTY-OTHER	200.00	0.00	200.00	0.00	200.00
A 2413	RENTAL TO BOCES	12,000.00	0.00	12,000.00	0.00	12,000.00
A 2440	RENTAL OF BUSES	15,000.00	0.00	15,000.00	1,636.23	13,363.77
A 2650	SALE OF EXCESS MATERIAL	800.00	0.00	800.00	774.20	25.80
A 2690	COMPENSATION FOR LOSS	500.00	0.00	500.00	111.76	388.24
A 2701	REFUND BOCES SERVICES	150,000.00	0.00	150,000.00	147,131.42	2,868.58
A 2703	REFUND PRIOR YEAR	50,000.00	0.00	50,000.00	208.16	49,791.84
A 2705	GIFTS AND DONATIONS	10,000.00	12,962.92	22,962.92	20,018.35	2,944.57
A 2770	MISCELLANEOUS REVENUE	40,000.00	0.00	40,000.00	19,058.75	20,941.25
A 3101	STATE AID	5,742,608.00	0.00	5,742,608.00	774,426.18	4,968,181.82
A 3101.001	EXCESS COST AID	1,163,413.00	0.00	1,163,413.00	0.00	1,163,413.00
A 3102	LOTTERY AID	1,567,328.00	0.00	1,567,328.00	1,567,977.91	(649.91)
A 3102.001	VLT LOTTERY GRANT	464,478.00	0.00	464,478.00	116,209.31	348,268.69
A 3103	STATE AID - BOCES	778,716.00	0.00	778,716.00	0.00	778,716.00
A 3260	TEXTBOOK AID	96,065.00	0.00	96,065.00	24,510.00	71,555.00
A 3262	SOFTWARE AID	23,054.00	0.00	23,054.00	0.00	23,054.00
A 3262.001	HARDWARE AID	26,421.00	0.00	26,421.00	0.00	26,421.00
A 3263	LIBRARY AID	9,618.00	0.00	9,618.00	0.00	9,618.00
A 3289	OTHER STATE AID	30,000.00	0.00	30,000.00	0.00	30,000.00
A 4601	MEDICAID ASSISTANCE	100,000.00	0.00	100,000.00	0.00	100,000.00
FUND A TOTAL		25,158,950.00	12,962.92	25,171,912.92	13,597,852.61	11,574,060.31

RESOLUTION REGARDING OVERRELIANCE ON STANDARDIZED TESTING

CALLING UPON THE NEW YORK STATE COMMISSIONER OF EDUCATION AND THE NEW YORK STATE BOARD OF REGENTS TO STOP THE OVERRELIANCE ON STANDARDIZED TESTS AS A MEASURE OF STUDENT PERFORMANCE AND PRINCIPAL/TEACHER EFFECTIVENESS.

WHEREAS, every student deserves a quality public education dedicated to preparing engaged citizens, creative and critical thinkers and lifelong learners ready for college and careers; and

WHEREAS, the decline in state support for public schools has forced our district to reduce programs and limited our ability to implement the new programs mandated by the State such as the Common Core standards creating an uneven rollout of the standards among school districts around the State; and

WHEREAS, the growing reliance on and misalignment of standardized testing is eroding student learning time, and narrowing the curriculum and jeopardizing the rich, meaningful education our students need and deserve; and

WHEREAS, despite the fact that research recommends the use of multiple measures to gauge student performance and teacher effectiveness, the State’s growing reliance on standardized testing is adversely affecting students across all spectrums, the morale of our educators, and is further draining already scarce resources; and

WHEREAS, the Federal Elementary and Secondary Education Act’s testing policies fail to appropriately accommodate the unique needs of students with disabilities and English language learners in assessing their learning, resulting in test scores that do not accurately represent a true measure of the contributions of teachers and schools; and

WHEREAS, it is time for policymakers to recalibrate the number, duration, and appropriate use of standardized tests so that our schools can refocus our efforts on student learning;

WHEREAS, we do not oppose accountability in public schools and point with pride to stellar performance of our students and teachers, but believe that standardized tests dominate instructional time and block our ability to make progress toward a world -class education system of student-centered schools and future- ready students; now therefore be it resolved

RESOLVED, that we the members of the **Eden Central School District Board of Education** call upon the Commissioner of Education, the NYS Board of Regents, the NYSED Board of Regents Chancellor, and other policymakers to reduce the use of and overreliance on, standardized testing: and, be it further

RESOLVED, that we call upon the U.S. Congress and the Administration to reduce federal testing mandates and support the role of and focus on multiple measures of student learning and school quality in accountability systems.

PASSED AND ADOPTED THIS _____ day of _____, _____ during a Board of Education meeting by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Attest:

District Clerk

Superintendent of Schools

President, Board of Education

To: Sue Adams
Re: Steinway Piano

7/25/13

I have examined your Steinway studio piano, walnut serial number 456033, model 45, made in 1978. I find it to be in better than average condition for its age of 35 years. Soundboard and bridges are in excellent shape, as also are the action and keys. The tone is excellent, bright and crisp. It is still very tunable and has a lot of life left in it. All parts are original and the piano is unrestored.

I estimate its value to be in the range of \$5,000 to \$10,000.

Sincerely,

Frank J. Ciminesi
(716) 549-1012

Frank J. Ciminesi
PIANO TUNING & REPAIRS
(716) 549-1012



PIANO TECHNICIANS GUILD
ASSOCIATE MEMBER

Community Relations

SUBJECT: USE OF SERVICE ANIMALS

The Board of Education allows the use of service animals on school grounds by individuals with disabilities, subject to restrictions permitted by federal and/or state law, and procedures established by the Superintendent of Schools or his/her designee.

For the purpose of this policy, a service animal is defined as any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, will not be considered service animals.

The work or tasks performed by a service animal must be directly related to the individual's disability. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

Where reasonable, the Board of Education also allows the use of miniature horses on school grounds by individuals with disabilities. Such use will only be permitted where a miniature horse has been individually trained to do work or perform tasks to benefit an individual with a disability. The use of miniature horses by individuals with disabilities will be subject to the considerations and restrictions permitted by federal and/or state law.

The Superintendent of Schools or his/her designee may create regulations and/or building-specific rules regarding the use of service animals and miniature horses on school grounds by individuals with disabilities.

28 CFR Sections 35.104, 35.136, 35.139

1st Reading: 11/20/13

Adoption: 12/18/13

Personnel

SUBJECT: EMPLOYMENT OF RETIRED PERSONS

A retired person may be employed and earn compensation in a position in the School District, without any effect on his/her status as retired and without suspension or diminution of his/her retirement allowance subject to the conditions enumerated in Retirement and Social Security Law Section 211(1). However, there shall be no earning limitations on or after the calendar year in which any retired person attains age sixty-five (65).

No retired person may be employed in the District except upon approval of the Civil Service Commission or the Commissioner of Education unless otherwise authorized in accordance with law, as discussed below.

Two sections of the Retirement and Social Security Law (RSSL Section 211 and 212) affect a retiree's return to public employment in New York State. If a retiree returns to public employment, he/she may still be able to collect his/her pension depending upon:

- a) How much is earned after returning to work; and
- b) The retiree's age.

If a retiree is under age 65, he/she can return to public employment without approval or reduction in retirement benefits as long as his/her calendar year earnings do not exceed \$30,000 (the RSSL Section 212 limit). If a retiree's earnings will be more than the Section 212 limits, the employer must request and receive prior approval from the appropriate agency to hire the retiree under Section 211. This may help avoid a reduction or suspension of the retiree's pension. (Refer to subheading below for more information regarding RSSL Section 211 and the approval process.)

Section 211 waivers are provided for "unclassified service" positions. Retired police officers employed by a school district as a School Resource Officer fall under the "classified service" but may have the earnings limitation waived at the discretion of the Commissioner of Education, as long as all of the requirements for waivers in the unclassified service are fulfilled.

There is generally no restriction on a retiree's earnings beginning in the calendar year he/she turns 65, unless returning to public office.

RSSL Section 211 Approval Process

Approval for post-retirement employment of a person under the age of 65 or a retired police officer employed as a School Resource Officer whose calendar year earnings exceed \$30,000 may be granted only on the written request of the District giving detailed reasons related to the standards set forth in Section 211; and on a finding of satisfactory evidence by the Civil Service Commission or the Commissioner of Education that the retired person is duly qualified, competent and physically fit for the performance of the duties of the position in which he/she is to be employed and is properly certified where such certification is required.

(Continued)

SUBJECT: EMPLOYMENT OF RETIRED PERSONS (Cont'd.)

The District will prepare a detailed recruitment plan to fill such vacancy on a permanent basis when the need arises and will undertake extensive recruitment efforts to fill the vacancy prior to making a determination that there are no available non-retired persons qualified to perform the duties of such position.

Approvals to hire retired individuals may be granted for periods not exceeding two (2) years each, provided that a person may not return to work in the same or similar position for a period of one (1) year following retirement. However, in accordance with RSSL Section 212, a retiree may return to work in the same or similar position within the same year following retirement if his/her earnings are under \$30,000 or if he/she receives a Section 212 waiver, or other conditions exist as enumerated in law.

Reporting Requirements and Disclosure

- a) The School District shall report all money earned by a retired person in its employ in excess of the earnings limitation outlined in Retirement and Social Security Law Section 212 to the retirement system administered by the State or any of its political subdivisions from which the retired person is collecting his/her retirement allowance.
- b) The School District, when employing a retired person who is eligible to collect or is already collecting a retirement allowance from a retirement system administered by the State or any of its political subdivisions, shall report on an annual basis to the retirement system paying such retirement allowance and to the State Comptroller. This report shall consist of the re-employed retiree's name, date of birth, place of employment, current position, and all earnings.

Public Record

Any request for approval of the employment of a retired person, including the reasons stated, and the findings and determination of such request shall be a public record open for inspection in the Office of the Civil Service Commission, the Commissioner of Education, or the Board of Education making such findings and determination as specified in Retirement and Social Security Law Section 211.

Education Law Section 525
Retirement and Social Security Law Sections 111, 211, 212, 217, and 411
[8NYCRR Section 80-5.5\(b\)](#)

1st Reading: 11/20/13
Adoption: 12/18/13

Personnel

SUBJECT: IDENTIFICATION BADGES

The Eden Central School District is committed to providing a safe and secure environment for our students and employees. The District will issue Identification (ID) Badges to all full-time and part-time employees. The identification badge serves the dual purpose of allowing access to secured areas as well as readily identifying school District employees and other authorized personnel. In addition, the identification badges will provide measured protection against unauthorized personnel and intruders from entering District buildings.

Employees and Temporary Staff

Identification Badges will be issued by the District to all existing and new employees. The badges will include the employee's name and photo, together with building and/or District information. Badges shall be worn during the school day and when advising or chaperoning school-sponsored activities.

Long-term substitute teachers and student teachers, who are assigned to District buildings for an extended period of time, may be issued a regular ID badge by the District. Short-term substitute teachers, other temporary employees and contract staff will be required to sign in each time they enter a District building. A non-picture ID badge (visitor or other temporary badge) will be issued to staff members in this category and it will be their responsibility to sign out and return the badge upon leaving the building each day.

The ID badge is the property of the School District and may only be used by the individual to whom it was issued. Employees may not loan their ID badge to anyone for any reason.

Visitors

Visitors, including approved volunteers and vendors, will wear a "Visitor" identification badge after signing in and gaining permission to be on the premises during school hours. The badge must be worn in a highly visible manner while in District buildings and shall be surrendered when signing out and exiting the building.

Administrative regulations shall be developed to implement the terms of this policy.

Refer also to Policy #3210 -- [Visitors to the Schools](#)

1st Reading: 11/20/13

Adoption: 12/18/13

**This policy will
replace 7220-7221.**

2013

7220
1 of 3

Students

SUBJECT: GRADUATION REQUIREMENTS/EARLY GRADUATION/ACCELERATED PROGRAMS

In order to graduate from Eden Central School District, a student must complete or may exceed the requirements set forth in Part 100 of the Commissioner's Regulations. The Board of Education reserves the right to establish requirements for graduation which exceed the minimum standards as defined by the New York State Regents. All students must be in compliance with Commissioner's Regulations for graduation in achieving a minimum of a Regents diploma unless otherwise indicated. All students should meet with their guidance counselor to help determine requirements for the following:

Regents Diploma with Honors

The District may award a Regents Diploma with Honors to students who receive an average of ninety percent (90%) on all Regents examinations required for a Regents diploma. These exams include comprehensive English, mathematics, science, US History and Government, Global History and Geography and languages other than English (LOTE).

Regents Diplomas with Advanced Designation

The District may award a Regents Diploma with Advanced Designation to students who complete all credits for a Regents diploma as well as additional credits, consisting of two (2) LOTE or a five (5) unit sequence in the Arts or Career and Technical Education (CTE). These students must also pass all the required Regents examinations plus three additional Regents examinations. (see counselor)

Regents Diplomas with Advanced Designation with Honors

The District may award a Regents diploma with Advanced Designation with Honors. A student needs to have an average score of ninety percent (90%) on all Regents examinations required for the Advanced Diploma.

Annotation of Science and/or Math Mastery

To earn an annotation of science and/or math mastery on a diploma, a student must complete all Regents with Advanced Designation Diploma requirements and earn a score of 85 or better on three Regents examinations in science and/or mathematics.

Career and Technical Endorsement

To earn a career and technical endorsement on a diploma, a student must complete all Regents Diploma requirements; complete an integrated career and technical education course, which is jointly developed and taught by an academic subject teacher and/or career and technical education teacher; and pass a technical assessment. If no assessment exists in a particular field, a District or BOCES may form a consortium to solicit local regional or national business or related professional organizations to create an assessment.

(Continued)

SUBJECT: GRADUATION REQUIREMENTS/EARLY GRADUATION/ACCELERATED PROGRAMS**Appeal of Regents Examination Score Option**

School Districts must provide unlimited opportunities for all students (students with and without disabilities) to retake required Regents examinations to improve their scores so that the student may graduate with a Regents diploma. Any student who fails, after at least two (2) attempts, to attain a score of 65 or above on a required Regents examination for graduation must be given an opportunity to appeal such score in accordance with the provisions of Section 100.5(d)(7) of the Regulations of the Commissioner of Education. No student may appeal his/her score on more than two (2) of the five (5) required Regents examinations. A student whose appeal is accepted for one (1) required Regents examination, and who has attained a passing score of 65 or above on each of the four (4) remaining required Regents examinations, shall earn a Regents diploma. A student whose appeal is accepted for two (2) required Regents examinations, and who has attained a passing score of 65 or above on each of the three (3) remaining required Regents examinations, shall earn a local diploma. *This is the only circumstance in which a general education student may earn a local diploma.*

Early Graduation

Upon request from the student's parent/guardian, a student shall be eligible for early graduation in fewer than eight (8) semesters upon completion of all requirements for graduation, excluding physical education, as mandated by Commissioner's Regulations. A student shall not be required to continue enrollment for the sole purpose of completing physical education requirements.

Accelerated Programs**Eighth Grade Acceleration for Diploma Credits**

Individual eighth grade students only may be afforded the opportunity to take high school courses in mathematics and in at least one of the following areas: English, social studies, languages other than English, art, music, career and technical education subjects, or science courses. The Superintendent or his/her designee is responsible for determining that an eighth grade student is eligible to take high school courses. The District shall utilize a set of criteria to determine each student's readiness for acceleration. Students who are accelerated for diploma credit must have been provided instruction designed to facilitate their attainment of, by the end of Grade 7, the State intermediate learning standards in each subject area in which they are accelerated.

(Continued)

SUBJECT: GRADUATION REQUIREMENTS/EARLY GRADUATION/ACCELERATED PROGRAMS (Cont'd.)Advanced Placement

Advanced Placement (AP) examinations are administered by the College Board with strict guidelines as to their implementation. A national, standardized, arduous examination is administered by the College Board in May of each year for a great variety of courses in various subject areas. In addition to entering a universe of knowledge that might otherwise remain unexplored in high school, Advance Placement examinations afford students the opportunity to earn credit or advanced standing in most of the nation's colleges and universities. The District shall utilize a set of criteria to determine a student's readiness for enrollment in the Advanced Placement classes.

Online Coursework

Section 100.5(d) of NYCRR amends the Commissioner's Regulations to allow school districts and BOCES to offer students the ability to complete general education and diploma requirements for a specific subject through online instruction or blended coursework that combines online and classroom-based instruction.

To receive credit students shall successfully complete an online or blended course and demonstrate mastery of the learning outcomes for the subject by passing the Regents exam and/or other assessment in the subject area.

8 NYCRR Sections 100.1(i), 100.2(f), 100.4(d), 100.5, 100.6 and 200.5

NOTE: Refer also to Policy #7222 -- [Diploma and/or Credential Options for Students with Disabilities](#)

1st Reading: 11/20/13
Adoption: 12/18/13

Students

SUBJECT: DECLASSIFICATION OF STUDENTS WITH DISABILITIES

The School District shall establish and implement a plan for the appropriate declassification of students with disabilities which must include:

- a) The regular consideration for declassifying students when appropriate;
- b) A reevaluation of the student prior to declassification; and
- c) The provision of educational and support services to the student upon declassification.

Eligibility Determinations

The School District must evaluate a student with a disability prior to determining that a student is no longer a student with a disability as defined in accordance with Commissioner's Regulations, and the District shall provide a copy of the evaluation report and the documentation of eligibility to the student's parent at no cost to the parent. The results of any reevaluations must be addressed by the Committee on Special Education (CSE) in a meeting to review and, as appropriate, revise the student's individualized education program (IEP).

Prior to the reevaluation, the School District shall obtain informed written parental consent unless otherwise authorized pursuant to law and/or regulation. Parental consent need not be obtained if the District can demonstrate that it has taken reasonable measures to obtain that consent, and the student's parents fail to respond. The District must have a record of its attempts to obtain parental consent. Should the student's parents refuse consent for the reevaluation, the District may continue to pursue the reevaluation by using mediation and/or due process procedures.

The District shall take whatever action is necessary to ensure that the parent understands the proceedings at the meeting of the CSE, including arranging for an interpreter for parents with deafness or whose native language is other than English.

Graduation/Aging Out

The District is not required to conduct a reevaluation of a student before the termination of a student's eligibility due to graduation with a local high school or Regents diploma or exceeding the age eligibility for a free appropriate public education. However, the District must provide the student with a summary (Student Exit Summary see website: <http://www.vesidp12.nysed.gov/specialed/idea/studentexit.htm>) of the student's academic achievement and functional performance, including recommendations on how to assist the student in meeting his/her post secondary goals. ~~Although not required to do so, the District will also provide this Student Exit Summary to students exiting with a High School Equivalency Diploma.~~ In addition, parents must receive prior written notice indicating that the student is not eligible to receive a free appropriate public education after graduation with the receipt of the local high school or Regents diploma.

(Continued)

Students

SUBJECT: DECLASSIFICATION OF STUDENTS WITH DISABILITIES (Cont'd.)

~~In addition, the parent must receive prior written notice, i~~ In accordance with Commissioner's Regulations, before ~~the~~ a student's graduation from high school with a ~~local or Regents diploma or before he/she receives an Individualized Education Program (IEP) diploma. If the student will be graduating with an IEP diploma, this prior written notice must indicate~~ Skills and Achievement (SA) Commencement Credential or Career Development and Occupational Studies Commencement Credential (CDOS), parents must receive prior written notice indicating that the student continues to be eligible for a free appropriate public education until the end of the school year in which the student turns twenty-one (21) or until receipt of a regular high school diploma. However, New York State Law does not grant a child who has reached the age of majority all rights previously granted to parents under IDEA.

Recommendation for Declassification

If the student has been receiving special education services, but it is determined by CSE that the student no longer needs special education services and can be placed in a regular educational program on a full-time basis, the recommendation shall:

- a) Identify the declassification support services, if any, to be provided to the student; and/or the student's teachers; and
- b) Indicate the projected date of initiation of such services, the frequency of provision of such services, and the duration of these services, provided that such services shall not continue for more than one (1) year after the student enters the full-time regular education program.

Declassification Support Services

Declassification support services means those services provided to the student or the student's teacher(s) to aid in the student's transition from special education to full-time regular education. These services are provided by persons certified or licensed in the appropriate area of service pursuant to Commissioner's Regulations Part 80. Such services include:

- a) For the student: psychological services, social work services, speech and language improvement services, non-career counseling, and other appropriate support services; and
- b) For the student's teacher(s): the assistance of supplementary school personnel and consultations with appropriate personnel.

When appropriate, the District shall provide declassification support services to students who have moved from special education to a full-time regular educational program in accordance with the recommendation of the CSE.

(Continued)

Students

SUBJECT: DECLASSIFICATION OF STUDENTS WITH DISABILITIES (Cont'd.)**Procedural Safeguards Notice**

The District shall use the procedural safeguards notice prescribed by the Commissioner of Education. The District will further ensure that the procedural safeguards notice is provided in the native language of the parent or other mode of communication used by the parent, unless it is clearly not feasible to do so. If the native language or other mode of communication of the parent is not a written language, the District shall take steps to ensure that the notice is translated orally or by other means to the parent in his/her native language or other mode of communication; that the parent understands the content of the notice; and that there is written evidence that all due process procedures, pursuant to law and/or regulation, have been met.

Individuals with Disabilities Education Improvement Act of 2004 [Public Law 108-446]

Individuals with Disabilities Education Act (IDEA), 20 USC Section 1400 et seq.

34 CFR Part 300

Education Law Sections 4401-4410-a

8 NYCRR Sections 100.2(u), [100.6](#), 200.1(ooo), 200.2(b)(8), 200.4(b)(4), 200.4(b)(5), 200.4(c)(3), 200.4(c)(4), 200.4(d)(1) and 200.5(a)

NOTE: Refer also to Policy #7641 -- Transition Services

1st Reading: 11/20/13

Adoption: 12/18/13

Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) MEMBERS**Committee on Preschool Special Education (CPSE) Membership**

The Board of Education shall appoint a Committee on Preschool Special Education (CPSE) whose membership shall include, but not be limited to, the following members:

- a) The parent(s) of the preschool child. To ensure that one or both parents are present at each CPSE meeting, the District and the parent(s) may agree to use alternative means of participation such as video conferences or conference phone calls;
- b) Not less than one (1) regular education teacher of such child (if the child is, or may be, participating in the regular education environment);
- c) Not less than one (1) special education teacher of the child or, where appropriate, not less than one (1) special education provider (i.e., related service provider) of such child;
- d) A representative of the School District who is qualified to provide, or supervise the provision of, special education and who is knowledgeable about the general education curriculum and about the availability of preschool special education programs and services and other resources of the District and the municipality (who shall serve as Chairperson of the CPSE);
- e) An individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or provider, the school psychologist, the School District representative described above, or a person having knowledge or special expertise regarding the student as determined by the District;
- f) At the discretion of the parent or the District, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate. The determination of knowledge or special expertise shall be made by the party (parents or School District) who invited the individual to be a member of the committee;
- g) An additional parent of a child with a disability who resides in the School District or a neighboring school district, and whose child is enrolled in a preschool or elementary level education program provided that such parent shall not be employed by or under contract with the School District ~~or municipality~~; and provided further that such parent shall not be a required member ~~if~~unless the parents of the child ~~or a member of the CPSE~~ request, in writing, ~~at least seventy-two (72) hours prior to such meeting~~, that the additional parent member ~~not~~ participate in the meeting. ~~The parents or other person in parental relation shall receive proper~~

(Continued)

Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) MEMBERS (Cont'd.)

written notice of their right to have an additional parent attend any meeting of the committee regarding the student along with a statement, prepared by NYSED, explaining the role of having the additional parent attend the meeting;

- h) For a child's smooth transition from early intervention programs and services (Infant and Toddler Programs), at the request of the parent/person in parental relation, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- i) A representative from the municipality of the preschool child's residence. Attendance of the appointee of the municipality is not required for a quorum.

However, except for the parents/persons in parental relation and the appointee from the municipality (a) and i) above) a member of the CPSE is not required to attend a meeting of the team in whole or in part if the parent/person in parental relation and the District agree in writing that the attendance is not necessary because the member's area of the curriculum or related services is not being modified or discussed at that meeting.

Additionally, a member as described in letters b) through h) of this subheading may be excused from attending the CPSE meeting, in whole or in part, if the parent/person in parental relation to the student with a disability and the School District agree, in writing to the excusal not less than five (5) calendar days prior to the meeting date, that the attendance of the member is not necessary because:

- a) The member's area of the curriculum or related services is being modified or discussed in the meeting but, not less than five (5) calendar days prior to the meeting, the excused member has submitted to the parents/persons in parental relation and the CSE written input into the development of the IEP, particularly with respect to their area of curriculum or related services; or
- b) The committee member is unable to attend due to an emergency or unavoidable scheduling conflict and the District submits the written input listed in a) above to the parents/persons in parental relation within a reasonable time prior to the meeting and prior to obtaining written consent to the excusal by the parents/persons in parental relation.

Training

The training of qualified personnel is essential to the effective implementation of the Regulations of the Commissioner of Education regarding the education of all students with disabilities.

(Continued)

Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) MEMBERS (Cont'd.)

The Director of Special Education shall be responsible to the Superintendent for establishing administrative practices and procedures for training all District personnel responsible for carrying out the provisions of Part 200 of the Commissioner's Regulations as well as members of the Committee on Preschool Special Education.

Alternative Means of Meeting

When conducting a meeting of the Committee on Preschool Special Education (CPSE), the parent and the representative of the District appointed to the CPSE may agree to use alternative means of meeting participation, such as videoconferences and conference calls.

Individuals with Disabilities Education Act (IDEA) 20 USC Section 1400 et seq.
34 CFR Part 300
Education Law Section 4410
8 NYCRR Sections 200.2(b)(3) and 200.3

NOTE: Refer also to Policies #7613 -- The Role of the Board in Implementing a Student's Individualized Education Program
#7614 -- Preschool Special Education Program
#7631 -- Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members

1st Reading: 11/20/13
Adoption: 12/18/13

By-Laws

SUBJECT: DUTIES OF THE SCHOOL DISTRICT TREASURER

The Treasurer is appointed by the Board of Education at the Annual Organizational Meeting and will be covered by a blanket bond. In addition to the routine duties of accounting, filing, posting and preparing reports and statements concerning District finances, the District Treasurer shall perform other specific tasks as follows:

- a) Acts as custodian of all moneys belonging to the School District and lawfully deposits these moneys in the depositories designated by the Board;
- b) Pays all authorized obligations of the District as directed, including payments of bond principal and interest;
- c) Maintains proper records and files of all checks, and approved payment of bills and salaries;
- d) Makes all such entries and posts to all such financial ledgers, records and reports, including bond and note registers, as may be properly required to afford the District an acceptable and comprehensive financial accounting of the use of its moneys and financial transactions;
- e) Signs all checks drawn on District fund accounts provided that the District's Claims Auditor has attested to the authority to issue the check based upon proper evidence of a charge against the District's funds;
- f) Safeguards [either his/her electronic signature and/or](#) the check-signing machine and signature plate, personally overseeing all ~~uses of the machine to prepare~~ [preparation](#) of checks;
- g) Assumes other duties customary to the office.

Education Law Sections 2122, 2130 and 2523
Local Finance Law Sections 163 and 165
8 NYCRR Sections 170.2(g), 170.2(o) and 170.2(p)
[9 NYCRR Section 540.4](#)

1st Reading: 10/16/13
Adoption: 11/20/13

Community Relations

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY

The District has developed and will amend, as appropriate, a written *Code of Conduct* for the Maintenance of Order on School Property, including school functions, which shall govern the conduct of students, teachers and other school personnel, as well as visitors and/or vendors. The Board of Education shall further provide for the enforcement of such *Code of Conduct*.

For purposes of this policy, and the implemented *Code of Conduct*, school property means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of the District's elementary or secondary schools, or in or on a school bus; and a school function shall mean a school-sponsored extracurricular event or activity regardless of where such event or activity takes place, including those that take place in another state.

The *District Code of Conduct* has been developed in collaboration with student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

The *Code of Conduct* shall include, at a minimum, the following:

- a) Provisions regarding conduct, dress and language deemed appropriate and acceptable on school property and at school functions, and conduct, dress and language deemed unacceptable and inappropriate on school property; provisions regarding acceptable civil and respectful treatment of teachers, school administrators, other school personnel, students and visitors on school property and at school functions; the appropriate range of disciplinary measures which may be imposed for violation of such Code; and the roles of teachers, administrators, other school personnel, the Board of Education and parents/persons in parental relation to the student;
- b) Provisions prohibiting discrimination, **bullying** and/or harassment against any student, by employees or students on school property, at a school function, **or off school property when the actions create or would foreseeably create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property**, that creates a hostile environment by conduct, with or without physical contact, **and/or verbal** threats, intimidation or abuse (**verbal or non-verbal**), of such a severe nature that:
 1. Has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being; or
 2. Reasonably causes or would reasonably be expected to cause a student to fear for his/her physical safety.

(Continued)

Community Relations

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

When the term "bullying" is used, even if not explicitly stated, such term includes cyberbullying, meaning such harassment or bullying that occurs through any form of electronic communication.

Such conduct shall include, but is not limited to, threats, intimidation, or abuse based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender as defined in Education Law Section 11(6), or sex; provided that nothing in this subdivision shall be construed to prohibit a denial of admission into, or exclusion from, a course of instruction based on a person's gender that would be permissible under Education Law Sections 3201-a or 2854(2) (a) and Title IX of the Education Amendments of 1972 (20 USC Section 1681, et seq.), or to prohibit, as discrimination based on disability, actions that would be permissible under 504 of the Rehabilitation Act of 1973;

- c) Standards and procedures to assure security and safety of students and school personnel;
- d) Provisions for the removal from the classroom and from school property, including a school function, of students and other persons who violate the Code;
- e) Provisions prescribing the period for which a disruptive student may be removed from the classroom for each incident, provided that no such student shall return to the classroom until the Principal (or his/her designated School District administrator) makes a final determination pursuant to Education Law Section 3214(3-a)I or the period of removal expires, whichever is less;
- f) Disciplinary measures to be taken for incidents on school property or at school functions involving the use of tobacco, the possession or use of illegal substances or weapons, the use of physical force, vandalism, violation of another student's civil rights, harassment and threats of violence;
- g) Provisions for responding to acts of discrimination, bullying and/or harassment against students by employees or students on school property, ~~or~~ at a school function, or off school property when the actions create or would foreseeable create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property, pursuant to clause (b) of this subparagraph;
- h) Provisions for detention, suspension and removal from the classroom of students, consistent with Education Law Section 3214 and other applicable federal, state and local laws, including provisions for school authorities to establish procedures to ensure the provision of continued educational programming and activities for students removed from the classroom, placed in detention, or suspended from school, which shall include alternative educational programs appropriate to individual student needs;

(Continued)

Community Relations

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

- i) Procedures by which violations are reported and determined, and the disciplinary measures imposed and carried out;
- j) Provisions ensuring the *Code of Conduct* and its enforcement are in compliance with state and federal laws relating to students with disabilities;
- k) Provisions setting forth the procedures by which local law enforcement agencies shall be notified of Code violations which constitute a crime;
- l) Provisions setting forth the circumstances under and procedures by which parents/persons in parental relation to the student shall be notified of Code violations;
- m) Provisions setting forth the circumstances under and procedures by which a complaint in criminal court, a juvenile delinquency petition or person in need of supervision ("PINS") petition as defined in Articles 3 and 7 of the Family Court Act will be filed;
- n) Circumstances under and procedures by which referral to appropriate human service agencies shall be made;
- o) A minimum suspension period for students who repeatedly are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom, provided that the suspending authority may reduce such period on a case-by-case basis to be consistent with any other state and federal law. For purposes of this requirement, as defined in Commissioner's Regulations, "repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom" shall mean engaging in conduct which results in the removal of the student from the classroom by teacher(s) pursuant to the provisions of Education Law Section 3214(3-a) and the provisions set forth in the *Code of Conduct* on four (4) or more occasions during a semester, or three (3) or more occasions during a trimester, as applicable;
- p) A minimum suspension period for acts that would qualify the student to be defined as a violent student pursuant to Education Law Section 3214(2-a)(a). However, the suspending authority may reduce the suspension period on a case-by-case basis consistent with any other state and federal law;
- q) A Bill of Rights and Responsibilities of Students which focuses upon positive student behavior and a safe and supportive school climate, which shall be written in plain-language, publicized and explained in an age-appropriate manner to all students on an annual basis; and

(Continued)

Community Relations

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

- r) Guidelines and programs for in-service education programs for all District staff members to ensure effective implementation of school policy on school conduct and discipline, including but not limited to, guidelines on promoting a safe and supportive school climate while discouraging, among other things, discrimination, **bullying** and/or harassment against students by students and/or school employees; and including safe and supportive school climate concepts in the curriculum and classroom management.

The District's *Code of Conduct* shall be adopted by the Board of Education only after at least one (1) public hearing that provided for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties.

The *Code of Conduct* shall be reviewed on an annual basis, and updated as necessary in accordance with law. The District may establish a committee pursuant to Education Law Section 2801(5)(a) to facilitate review of its *Code of Conduct* and the District's response to *Code of Conduct* violations. The School Board shall reapprove any updated *Code of Conduct* or adopt revisions only after at least one (1) public hearing that provides for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties. The District shall file a copy of its *Code of Conduct* and any amendments with the commissioner, in a manner prescribed by the Commissioner, no later than thirty (30) days after their respective adoptions.

The Board of Education shall ensure community awareness of its *Code of Conduct* by:

- a) Posting the complete *Code of Conduct* on the Internet website, if any, including any annual updates and other amendments to the Code;
- b) Providing copies of a summary of the *Code of Conduct* to all students in an age-appropriate version, written in plain language, at a school assembly to be held at the beginning of each school year;
- c) Providing a plain language summary of the *Code of Conduct* to all parents or persons in parental relation to students before the beginning of each school year and making the summary available thereafter upon request;
- d) Providing each existing teacher with a copy of the complete *Code of Conduct* and a copy of any amendments to the Code as soon as practicable following initial adoption or amendment of the Code. New teachers shall be provided a complete copy of the current Code upon their employment; and
- e) Making complete copies available for review by students, parents or persons in parental relation to students, other school staff and other community members.

(Continued)

Community Relations

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)**Privacy Rights**

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Education Law Sections 11(8), 801-a, 2801 and 3214
Family Court Act Articles 3 and 7
Vehicle and Traffic Law Section 142
8 NYCRR Section 100.2~~(1)(2)~~

NOTE: Refer also to *District Code of Conduct*

1st Reading: 10/16/13
Adoption: 11/20/13

SUBJECT: BUDGET PLANNING AND DEVELOPMENT

Budget planning and development for the District will be an integral part of program planning so that the annual operating budget may effectively express and implement programs and activities of the School System. Budget planning will be a year-round process involving participation of District-level administrators, Principals, Directors, Coordinators, teachers, and other personnel. The process of budget planning and development should allow for community input and contain numerous opportunities for public information and feedback.

The Superintendent will have overall responsibility for budget preparation, including the construction of and adherence to a budget calendar. Program managers will develop and submit budget requests for their particular areas of responsibility after seeking the advice and suggestions of staff members.

Principals will develop and submit budget requests for their particular schools in conjunction with the advice and suggestions of staff members and their own professional judgment. Each school's budget request will be the Principal's recommendation as to the most effective way to use available resources in achieving progress toward the approved educational objectives of the school. Program budgets and school budgets will reflect state and/or federal requirements, special sources of funding, and District objectives and priorities.

The Board will give consideration to budget requests, and will review allocations for appropriateness and for their consistency with the School System's educational priorities.

All budget documents for distribution to the public shall be in plain language and organized in a manner which best promotes public comprehension of the contents. Documents shall be complete and accurate and contain sufficient detail to adequately inform the public regarding such data as estimated revenues, proposed expenditures, transfers to other funds, fund balance information, and changes in such information from the prior year's submitted budget.

In accordance with Commissioner's Regulations, the budget will be presented in three (3) components which are to be voted upon as one (1) proposition. The law prescribes the types of items to be included in each component and further prescribes that all relevant costs be included in the component.

- a) A program component which shall include, but need not be limited to, all program expenditures of the School District, including the salaries and benefits of teachers and any school administrators or supervisors who spend a majority of their time performing teaching duties, and all transportation operating expenses;
- b) A capital component which shall include, but need not be limited to, all transportation capital, debt service, and lease expenditures; costs resulting from judgments and tax certiorari proceedings or the payment of awards from court judgments, administrative orders or settled or

(Continued)

SUBJECT: BUDGET PLANNING AND DEVELOPMENT (Cont'd.)

compromised claims; and all facilities costs of the School District, including facilities lease expenditures, the annual debt service and total debt for all facilities financed by bonds and notes of the School District, and the costs of construction, acquisition, reconstruction, rehabilitation or improvement of school buildings, provided that such budget shall include a rental, operations and maintenance section that includes base rent costs, total rent costs, operation and maintenance charges, cost per square foot for each facility leased by the District, and any and all expenditures associated with custodial salaries and benefits, service contracts, supplies, utilities, and maintenance and repairs of school facilities; and

- c) An administrative component which shall include, but need not be limited to, office and central administrative expenses, traveling expenses and all compensation, including salaries and benefits of all school administration and supervisors, business administrators, superintendents of schools and deputy, assistant, associate or other superintendents under all existing employment contracts or collective bargaining, any and all expenditures associated with the operation of the Office of the School Board, the Office of the Superintendent of Schools, General Administration, the School Business Office, consulting costs not directly related to direct student services and programs, planning and all other administrative activities.

Additionally, the Board of Education shall append to the proposed budget the following documents:

- a) A detailed statement of the total compensation to be paid to the Superintendent of Schools, and any Assistant or Associate Superintendent of Schools in the ensuing school year, including a delineation of the salary, annualized cost of benefits and any in-kind or other form of remuneration;
- b) A list of all other school administrators and supervisors, if any, whose annual salary for the coming school year will be at or above that designated in law for such reporting purposes, with the title of their positions and annual salary identified;
- c) A School District Report Card, prepared pursuant to Commissioner's Regulations, which includes measures of the academic performance of the School District, on a school by school basis, and measures of the fiscal performance of the District ([see subheading School District Report Card](#));
- d) A Property Tax Report Card prepared in accordance with law and Commissioner's Regulations ([see subheading Property Tax Report Card](#)); and
- e) A Tax Exemption Report prepared in accordance with law ([see subheading Tax Exemption Report](#)).

(Continued)

SUBJECT: BUDGET PLANNING AND DEVELOPMENT (Cont'd.)

The Board shall attest that unexpended surplus funds (i.e., operating funds in excess of the current school year budget, not including funds properly retained under other sections of law) have been applied in determining the amount of the school tax levy. Surplus funds shall mean any operating funds in excess of four percent (4%).

The proposed budget for the ensuing school year shall be reviewed by the Board of Education and publicly disseminated, in accordance with law, prior to its submission to District voters for approval.

District funds may be expended to inform the public regarding the annual budget and to present the annual budget to District voters; however, such funds shall not be utilized to promote either a favorable or negative opinion of the proposed budget.

School District Report Card

Each year the District shall supply data as required by the State Education Department (SED) and will receive a School District Report Card, sometimes referred to as a New York State Report Card. The Report Cards provide enrollment, demographic, attendance, suspension, dropout, teacher, assessment, accountability, graduation rate, post-graduation plan, career and technical education, and fiscal data for public and charter schools, districts and the State. The Report Cards are generated from the supplied data and are in a format dictated by SED. The School District Report Cards consist of three (3) parts:

- a) Accountability and Overview Report - shows District/school profile data, accountability statuses, data on accountability measures such as ELA, Math, and Science scores, and graduation rates.
- b) Comprehensive Information Report - shows non-accountability data such as annual Regents examination results and post-graduate plans of students completing high school.
- c) Fiscal Accountability Supplement - shows expenditures per pupil and some information about placement and classification of students with disabilities.

School District Report Cards are also available online at the SED website:
<https://reportcards.nysed.gov/>

Property Tax Report Card

Each year, the Board of Education shall prepare a Property Tax Report Card, pursuant to Commissioner's Regulations, and shall make it publicly available by transmitting it to local newspapers of general circulation, appending it to copies of the proposed budget made publicly

(Continued)

SUBJECT: BUDGET PLANNING AND DEVELOPMENT (Cont'd.)

available as required by law, making it available for distribution at the Annual Meeting, and otherwise disseminating it as required by the Commissioner.

The Property Tax Report Card shall include:

- a) The amount of total spending and total estimated school tax levy that would result from adoption of the proposed budget, and the percentage increase or decrease in total spending and total school tax levy from the School District budget for the preceding school year; and
- b) The projected enrollment growth for the school year for which the budget is prepared, and the percentage change in enrollment from the previous year; and
- c) The percentage increase in the average of the Consumer Price Indexes from January first of the prior school year to January first of the current school year as defined in Education Law; and
- d) The projected amount of the adjusted unrestricted fund balance that will be retained if the proposed budget is adopted; the projected amount of the adjusted restricted fund balance; the projected amount of the assigned appropriated fund balance; the percentage of the proposed budget that the adjusted unrestricted fund balance represents; the actual adjusted unrestricted fund balance retained in the School District budget for the preceding school year; and the percentage of the School District budget for the preceding school year that the actual adjusted unrestricted fund balance represents; and
- e) The District's school tax levy limit calculation. The District will submit its school tax levy limit calculation to the Office of the State Comptroller, NYSED and the Office of Taxation and Finance by March 1 annually. If a voter override of the tax levy limit is necessary, the budget vote must be approved by sixty percent (60%) of the District's qualified voters present and voting.

A copy of the Property Tax Report Card prepared for the Annual District Meeting shall be submitted to the State Education Department in the manner prescribed by the Department by the end of the business day next following approval of the Property Tax Report Card by the Board of Education, but no later than twenty-four (24) days prior to the statewide uniform voting day (i.e., the third Tuesday in May).

The State Education Department shall compile such data for all school districts whose budgets are subject to a vote of the qualified voters, and shall make such compilation available electronically at least ten (10) days prior to the statewide uniform voting day. [Links to each school year's Property Tax Report Card can be found at:](http://www.p12.nysed.gov/mgtserv/propertytax/)

<http://www.p12.nysed.gov/mgtserv/propertytax/>

(Continued)

SUBJECT: BUDGET PLANNING AND DEVELOPMENT (Cont'd.)**Tax Exemption Report**

A Tax Exemption Report shall be annexed to any tentative or preliminary budget and shall become part of the final budget. This report shall be on the form as prescribed by the State Board of Real Property Services and shall show the following:

- a) How much of the total assessed value of the final assessment roll(s) used in the budgetary process is exempt from taxation;
- b) Every type of exemption granted as identified by statutory authority;
- c) The cumulative impact of each type of exemption expressed either as a dollar amount of assessed value or as a percentage of the total assessed value on the roll;
- d) The cumulative amount expected to be received from recipients of each type of exemption as payments in lieu of taxes or other payments for municipal services; however, individual recipients are not to be named; and
- e) The cumulative impact of all exemptions granted.

Notice of this report shall be included in any notice of the preparation of the budget required by law and shall be posted on any bulletin board maintained by the District for public notices as well as on any website maintained by the District.

Education Law Sections 1608(3)-(7), 1716(3)-(7), 2022(2-a), 2023-a, 2601-a(3) and 2601-a(7)
General Municipal Law Section 36
Real Property Tax Law Sections 495 and 1318(1)
8 NYCRR Sections 170.8, 170.9 and 170.11
State Education Department Handbook No. 3 on Budget

1st Reading: 10/16/13
Adoption: 11/20/13

SUBJECT: SCHOOL DISTRICT BUDGET HEARING

The Board of Education will hold an Annual Budget Hearing, in accordance with law, so as to inform and present to District residents a detailed written statement regarding the District's estimated expenditures and revenue for the upcoming school year prior to the budget vote which is taken at the Annual District Meeting and Election.

The Budget Hearing will be held not less than seven (7) nor more than fourteen (14) days prior to the Annual District Meeting and Election or Special District Meeting at which the budget vote will occur. The proposed budget will be completed at least seven (7) days prior to the budget hearing at which it is to be presented.

Notice of the date, time and place of the annual budget hearing will be included in the notice of the Annual Meeting and Election and/or Special District Meeting as required by law.

All School District budgets which are submitted for voter approval shall be presented in three (3) components: a program component, an administrative component, and a capital component; and each component will be separately delineated in accordance with law and/or regulation.

The Board of Education will also prepare and append to copies of the proposed budget a School District Report Card, pursuant to the Regulations of the Commissioner of Education, referencing measures of academic and fiscal performance. Additionally, the Board of Education shall also append to copies of the proposed budget a detailed statement of the total compensation to be paid to various administrators as enumerated in law and/or regulation, and a Property Tax Report Card prepared in accordance with law and Commissioner's Regulations.

All budget documents for distribution to the public will be written in plain language and organized in a manner which best promotes public comprehension of the contents. [New York School District Report Cards and Property Tax Report Cards](#) are also available online from the State Education Department.

Dissemination of Budget Information

Copies of the proposed annual operating budget for the succeeding year [and all required attachments](#) may be obtained by any District resident. Requests for copies of the proposed budget should be made at least seven (7) days before the budget hearing. Copies shall be prepared and made available at the school district office, public or associate libraries within the district and on the district website, if one exists. Copies will be available to district residents during the fourteen (14) day period immediately preceding the Annual Meeting and Election or Special District Meeting at which the budget vote will occur. Additionally, the Board will include notice of the availability of copies of the budget at least once during the school year in any District-wide mailing.

(Continued)

SUBJECT: SCHOOL DISTRICT BUDGET HEARING (Cont'd.)**Budget Notice**

The School District Clerk shall mail a School Budget Notice to all qualified voters of the School District after the date of the Budget Hearing, but no later than six (6) days prior to the Annual Meeting and Election or Special District Meeting at which a school budget vote will occur. The School Budget Notice shall compare the percentage increase or decrease in total spending under the proposed budget over total spending under the School District budget adopted for the current school year, with the percentage increase or decrease in the Consumer Price Index from January first of the prior school year to January first of the current school year.

Beginning with the budget notice for the 2012-2013 proposed budget, the District will also include in the notice:

- a) The school tax levy limit;
- b) The proposed school year tax levy (without permissible exclusions to the school tax levy limit);
- c) The total permissible exclusions; and
- d) The proposed school year tax levy (including permissible exclusions to the school tax levy limit).

The Notice shall also include, in a manner and format prescribed by the Commissioner of Education, a comparison of the tax savings under the basic school tax relief (STAR) exemption and the increase or decrease in school taxes from the prior year, and the resulting net taxpayer savings for a hypothetical home within the District with a full value of one hundred thousand dollars (\$100,000) under the existing School District budget as compared with such savings under the proposed budget.

The Notice shall also set forth the date, time and place of the school budget vote in the same manner as in the Notice of the Annual Meeting. The School Budget Notice shall be in a form prescribed by the Commissioner of Education.

Notice of Budget Hearing/Availability of Budget Statement:

Education Law Sections 1608(2), 1716(2), 2003(1), 2004(1), 2023-a and 2601-a(2)

Election and Budget Vote:

Education Law Sections 1804(4), 1906(1), 2002(1), 2017(5), 2017(6), 2022(1), 2023-a and 2601-a(2)

Budget Development and Attachments:

Education Law Sections 1608(3), 1608(4), 1608(5), 1608(6), 1608(7), 1716(3), 1716(4), 1716(5), 1716(6), 1716(7), 2022(2-a), 2023-a and 2601-a(3)

8 NYCRR Sections 100.2(bb), 170.8 and 170.9

1st Reading: 10/16/13

Adoption: 11/20/13

ADDENDUM**SUBJECT: PURCHASING**

The District's purchasing activities will be part of the responsibilities of the Business Office, under the general supervision of the Purchasing Agent designated by the Board of Education. The purchasing process should enhance school operations and educational programs through the procurement of goods and services deemed necessary to meet District needs.

Competitive Bids and Quotations

As required by law, the Superintendent will follow normal bidding procedures in all cases where needed quantities of like items will total the maximum level allowed by law during the fiscal year, (similarly for public works-construction, repair, etc.) and in such other cases that seem to be to the financial advantage of the School District.

A bid bond may be required if considered advisable.

No bid for supplies shall be accepted that does not conform to specifications furnished unless specifications are waived by Board action. Contracts shall be awarded to the lowest responsible bidder who meets specifications. However, the Board may choose to reject any bid.

Rules shall be developed by the administration for the competitive purchasing of goods and services.

The Superintendent may authorize purchases within the approved budget without bidding if required by emergencies and are legally permitted.

The Superintendent is authorized to enter into cooperative bidding for various needs of the School District.

Request for Proposal Process for the Independent Auditor

In accordance with law, no audit engagement shall be for a term longer than five (5) consecutive years. The District may, however, permit an independent auditor engaged under an existing contract for such services to submit a proposal for such services in response to a request for competitive proposals or be awarded a contract to provide such services under a request for proposal process.

Procurement of Goods and Services

The Board of Education recognizes its responsibility to ensure the development of procedures for the procurement of goods and services not required by law to be made pursuant to competitive bidding requirements. These goods and services must be procured in a manner so as to:

- a) Assure the prudent and economical use of public moneys in the best interest of the taxpayer;

(Continued)

SUBJECT: PURCHASING (Cont'd.)

- b) Facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances; and
- c) Guard against favoritism, improvidence, extravagance, fraud and corruption.

These procedures shall contain, at a minimum, provisions which:

- a) Prescribe a process for determining whether a procurement of goods and services is subject to competitive bidding and if it is not, documenting the basis for such determination;
- b) With certain exceptions (purchases pursuant to General Municipal Law, Article 5-A; State Finance Law, Section 162; State Correction Law, Section 184; or those circumstances or types of procurements set forth in (f) of this section), provide that alternative proposals or quotations for goods and services shall be secured by use of written request for proposals, written quotations, verbal quotations or any other method of procurement which furthers the purposes of General Municipal Law Section 104-b;
- c) Set forth when each method of procurement will be utilized;
- d) Require adequate documentation of actions taken with each method of procurement;
- e) Require justification and documentation of any contract awarded to other than the lowest responsible dollar offer, stating the reasons;
- f) Set forth any circumstances when, or the types of procurement for which, the solicitation of alternative proposals or quotations will not be in the best interest of the District; and
- g) Identify the individual or individuals responsible for purchasing and their respective titles. Such information shall be updated biennially.

Any unintentional failure to fully comply with these provisions shall not be grounds to void action taken or give rise to a cause of action against the District or any District employee.

The Board of Education shall solicit comments concerning the District's policies and procedures from those employees involved in the procurement process. All policies and procedures regarding the procurement of goods and services shall be reviewed annually by the Board.

Best Value

Effective January 27, 2012, General Municipal Law (GML) Section 103 was amended to permit a school district or BOCES to award purchase contracts in excess of twenty thousand dollars (\$20,000) on the basis of "best value", rather than on the basis of the lowest responsible bid. The Board of Education must adopt a resolution at a public meeting authorizing the award of bids based on "best

(Continued)

SUBJECT: PURCHASING (Cont'd.)

value." The Board of Education may also approve "best value" bid award recommendations on an individual bid basis at a scheduled public meeting. A best value award is one that optimizes quality, cost and efficiency, typically applies to complex services and technology contracts and is quantifiable whenever possible.

"Piggybacking" Law - Exception to Competitive Bidding

On August 1, 2012, General Municipal Law (GML) Section 103 was amended to allow school districts to purchase certain goods and services (apparatus, materials, equipment and supplies) through the use of contracts let by the United States or any agency thereof, any state, and any county, political subdivision or district of any state. The amendment authorizes school districts and BOCES to "piggyback" on contracts let by outside governmental agencies in a manner that constitutes competitive bidding "consistent with state law."

This "piggybacking" is permitted on contracts issued by other governmental entities, provided that the original contract:

- a) Has been let by the United States or any agency thereof, any state (including New York State) or any other political subdivision or district therein;
- b) Was made available for use by other governmental entities and agreeable with the contract holder; and
- c) Was let in a manner that constitutes competitive bidding consistent with New York State law and is not in conflict with other New York State laws.

The "piggybacking" amendment and the "best value" amendment may not be combined to authorize a municipality to "piggyback" onto a cooperative contract which was awarded on the basis of "best value." In other words, while a school district or BOCES may authorize the award of contracts on the basis of "best value", it may not "piggyback" onto a purchasing contract awarded by another agency on the basis of "best value."

Alternative Formats for Instructional Materials

Preference in the purchase of instructional materials will be given to vendors who agree to provide materials in a usable alternative format (i.e., any medium or format, other than a traditional print textbook, for presentation of instructional materials that is needed as an accommodation for each student with a disability, including students requiring Section 504 Accommodation Plans, enrolled in the School District). Alternative formats include, but are not limited to, Braille, large print, open and closed captioned, audio, or an electronic file in an approved format as defined in Commissioner's Regulations.

(Continued)

SUBJECT: PURCHASING (Cont'd.)

As required by federal law and New York State Regulations, the District has adopted the National Instructional Materials Accessibility Standard (NIMAS) to ensure that curriculum materials are available in a usable alternative format for students with disabilities. Each school district has the option of participating in the National Instructional Materials Access Center (NIMAC). Whether a district does or does not participate in NIMAC, the district will be responsible to ensure that each student who requires instructional materials in an alternate format will receive it in a timely manner and in a format that meets NIMAS standards. The New York State Education Department (NYSED) recommends that school districts choose to participate in NIMAC, because this national effort to centralize the distribution of instructional materials in alternate formats will help guarantee timely provision of such materials to students.

For school districts, Boards of Cooperative Educational Services (BOCES), State-operated schools, State-supported schools and approved private schools that choose to participate in NIMAC, **contracts with publishers executed on and after December 3, 2006** for textbooks and other printed core materials *must* include a provision that requires the publisher to produce NIMAS files and send them to the NIMAC (this will not add any cost to the contract).

For more information regarding NIMAC including model contract language, Steps for Coordinating with NIMAC and an IDEA Part B Assurances Application, see website: <http://www.vesid.nysed.gov/specialed/publications/persprep/NIMAS.pdf>

Geographic Preference in Procuring Local Agricultural Products

Schools participating in Child Nutrition Programs such as the National School Lunch Program, School Breakfast Program and/or Special Milk Program are encouraged to purchase unprocessed locally grown and locally raised agricultural products. A School District may apply an optional geographic preference in the procurement of such products by defining the local area where this option will be applied. The intent of this preference is to supply wholesome unprocessed agricultural products that are fresh and delivered close to the source.

A geographic preference established for a specific area adds additional points or credits to bids received in response to a solicitation, but does not provide a set-aside for bidders located in a specific area, nor does it preclude a bidder from outside a specified geographic area from competing for and possibly being awarded a specific contract.

Computer Software Purchases

Software programs designated for use by students in conjunction with computers of the District shall meet the following criteria:

- a) A computer program which a student is required to use as a learning aid in a particular class; and

(Continued)

SUBJECT: PURCHASING (Cont'd.)

- b) Any content-based instructional materials in an electronic format that are aligned with State Standards which are accessed or delivered through the internet and based on a subscription model. Such electronic format materials may include a variety of media assets and learning tools including video, audio, images, teacher guides, and student access capabilities as such terms are defined in Commissioner's Regulations.

Environmentally Sensitive Cleaning and Maintenance Products

In accordance with Commissioner's Regulations, State Finance Law and Education Law, effective with the 2006-2007 school year, the District shall follow guidelines, specifications and sample lists when purchasing cleaning and maintenance products for use in its facilities. Such facilities include any building or facility used for instructional purposes and the surrounding grounds or other sites used for playgrounds, athletics or other instruction.

Environmentally sensitive cleaning and maintenance products are those which minimize adverse impacts on health and the environment. Such products reduce as much as possible exposures of children and school staff to potentially harmful chemicals and substances used in the cleaning and maintenance of school facilities. The District shall identify and procure environmentally sensitive cleaning and maintenance products which are available in the form, function and utility generally used. Coordinated procurement of such products as specified by the Office of General Services (OGS) may be done through central state purchasing contracts to ensure that the District can procure these products on a competitive basis.

The District shall notify their personnel of the availability of such guidelines, specifications and sample product lists.

Apparel and Sports Equipment PurchasesCompetitive Bidding Purchases

The Board of Education will only accept bids from "responsible bidders." A determination that a bidder on a contract for the purchase of apparel or sports equipment, is not a "responsible bidder" shall be based upon either or both of the following considerations:

- a) The labor standards applicable to the manufacture of the apparel or sports equipment including, but not limited to, employee compensation, working conditions, employee rights to form unions, and the use of child labor; or
- b) The bidder's failure to provide information sufficient for the Board of Education to determine the labor standards applicable to the manufacture of the apparel or sports equipment.

(Continued)

SUBJECT: PURCHASING (Cont'd.)Non-Competitive Bidding Purchases

The Board's internal policies and procedures governing procurement of apparel or sports equipment, where such procurement is not required to be made pursuant to competitive bidding requirements, shall prohibit the purchase of apparel or sports equipment, from any vendor based upon either or both of the following considerations:

- a) The labor standards applicable to the manufacture of the apparel or sports equipment including, but not limited to, employee compensation, working conditions, employee rights to form unions, and the use of child labor; or
- b) The bidder's failure to provide information sufficient for the Board of Education to determine the labor standards applicable to the manufacture of the apparel or sports equipment.

Contracts for Goods, ~~and~~ Services and Public Works

No contracts for goods and services shall be made by individuals or organizations in the school that involve expenditures without first securing approval for such contract from the Purchasing Agent.

No Board member or employee of the School District shall have an interest in any contract entered into by the Board or the School District.

Per General Municipal Law Section 103(5), ~~U~~ upon the adoption of a resolution by a vote of at least three-fifths (3/5) of all Board members stating that for reasons of efficiency or economy there is need for standardization, purchase contracts for a particular type or kind of equipment, materials or supplies of more than twenty thousand (\$20,000) dollars may be awarded by the Board to the lowest responsible bidder furnishing the required security after advertisement for sealed bids in the manner provided in law. In addition, the Board is required to award all contracts for public works in excess of thirty-five thousand dollars (\$35,000) to the lowest responsible bidder after advertising for public sealed bids.

7 CFR 210.21, 215.14(a) and 220.16

20 USC Section 1474(e)(3)(B)

Education Law Sections 305(14), 409-I, 701, 751(2)(b), 1604, 1709, 1950, 2503, 2554 and 3602

General Municipal Law Articles 5-A, ~~and~~ 18 and Section 103

State Finance Law Sections 162 and 163-b

8 NYCRR Sections 155, 170.2, 200.2(b)(10), 200.2(c)(2) and 200.2(i)

NOTE: Refer also to Policy #5660 -- School Food Service Program (Lunch and Breakfast)

1st Reading: 10/16/13

Adoption: 11/20/13

Non-Instructional/Business
Operations**SUBJECT: CONTRACTS FOR INSTRUCTION**

On July 29, 2009, the State Education Department (SED) issued a memorandum on contracts for instruction that stated districts cannot contract with private entities to deliver "core educational programming/instructional services" to students. Subsequently, on June 2, 2010, SED issued a new question and answer guidance document for school districts to use as a resource for planning for the school year.

Core Instructional Services

Generally, core instructional services comprise those instructional programs which are part of the regular curriculum of the School District and to which students are entitled as part of a free public education. This would include both general and special education programs and related services which school districts are required by law to provide as part of a program of public education and for which a certification area exists and to which tenure rights apply pursuant to Education Law and/or Commissioner's Regulations.

Therefore, core instructional services include those in which students are provided classroom instruction to meet State learning standards in the seven general curriculum areas: English language arts; mathematics, science and technology; social studies; languages other than English; the arts; health, physical education and family and consumer sciences; and career development and occupational studies. Instruction in courses for which credit is awarded toward a high school diploma would also constitute "core instructional services." Core instruction includes special classes for students with disabilities.

Core instruction does not include other supplemental instructional services, such as tutoring and enrichment programs that are not offered for high school credit; advanced courses such as college courses that are beyond the regular high school curriculum; and services, such as online instructional services and distance learning, that assist teachers in providing instruction in their classrooms.

Contracts with a Non-Profit or Other Entity

The District may contract with a non-profit or other entity to provide distance or online learning provided that the distance or online learning program is used as a supplementary or additional resource to assist the District's certified teachers in delivering instruction. In these situations, the distance or online program itself would not constitute "core instruction" as described above.

The School District may contract with certain entities where specifically authorized by statute or regulation, or where contracting is necessary to carry out duties imposed on the School District by State or federal law.

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Non-Instructional/Business
Operations**SUBJECT: CONTRACTS FOR INSTRUCTION (Cont'd.)****Contracts for the Provision of Special Education "Related Services" for which a Certification Area Exists and to which Tenure Rights Apply Pursuant to Education Law and/or Commissioner's Regulations**

The District may contract for the provision of special education "related services" for which a certification area exists and to which a tenure are applies but only in limited circumstances and with qualified individuals over whom the District has supervisory control.

Pursuant to the federal Individuals with Disabilities Education Act (IDEA), the School District is required to provide students with disabilities with a free appropriate public education (FAPE). The Board of Education must provide related services as part of the continuum of special services and programs available to students with disabilities to enable such students to benefit from instruction. Related services include: audiology, counseling including rehabilitation counseling services, occupational therapy, physical therapy, speech pathology, certain medical services, psychological services, school health services, school nurse services, school social work, assistive technology services, interpreting services, orientation and mobility services, parent counseling and training and other appropriate developmental, corrective or other support services and appropriate access to recreation.

However, the District also has obligations under the IDEA and Article 89 of the Education Law to deliver the services necessary to ensure that students with disabilities receive FAPE. SED recognizes that there will be situations in which school districts will not be able to deliver FAPE to students with disabilities without contracting with independent contractors. Where a School District is unable to provide the related services on a student's individualized education program (IEP) in a timely manner through its employees because of shortages of qualified staff or the need to deliver a related service that requires specialized expertise not available from School District employees, the Board of Education has authority under Education Law to enter into contracts with qualified individuals as employees or independent contractors to provide those related services. Commissioner's Regulations requires that related services be provided by individuals with appropriate certification or license in each area of related service.

In order to ensure that such arrangements are not used to circumvent New York State's teacher tenure laws, the District must document that it would retain supervisory control over the individual and that, despite reasonable efforts, it has been unable to provide such services by hiring new employees or utilizing existing employees, or through any of the contractual arrangements authorized by Education Law, including contracts with other school districts, BOCES, approved state or state-supported schools, and approved private residential and nonresidential schools both inside and outside New York State.

(Continued)

Non-Instructional/Business
Operations**SUBJECT: CONTRACTS FOR INSTRUCTION (Cont'd.)**

Finally, if the District, after exhausting the steps outlined above, finds it necessary to contract with individuals, it should do so only for a period of one school year at a time. Before any such contract can be extended, or a new contract entered, the District must again take reasonable efforts to provide such services as described above.

Other Contracts for Instruction

This policy is not intended to be an exhaustive analysis, nor is it intended to cover every possible situation and/or educational program in which contracts may be contemplated.

The District will review all contractual or informal arrangements with its school attorney(s) to ensure that it is in compliance with applicable law and/or regulations.

20 United States Code (USC) Section 1401(26)

Education Law Sections 1604(30), 1709(33), 1804(1), 1805, 1903(1), 2503(1), 2503(3), 2554(1), 2554(15)(a), 4401(2), 4401(2)(k), and 4402(2)(b)

8 New York Code of Rules and Regulations (NYCRR) Sections 100.1, 100.2, 100.3, 100.4, 100.5, 200.1(qq), and 200.6(b)(3)

1st Reading: 10/16/13

Adoption: 11/20/13

NEW POLICY**SUBJECT: FINANCIAL ACCOUNTABILITY**

School districts must have internal controls in place to ensure that the goals and objectives of the District are accomplished; laws, regulations, policies, and good business practices are complied with; audit recommendations are considered and implemented; operations are efficient and effective; assets are safeguarded; and accurate, timely and reliable data are maintained.

The Eden School District's governance and control environment will include the following:

- a) The District's code of ethics addresses conflict of interest transactions with Board members and employees. Transactions that are less-than-arm's length are prohibited. Less-than-arm's length is a relationship between the District and employees or vendors who are related to District officials or Board members.
- b) The Board requires corrective action for issues reported in the Certified Public Accountant's (CPA's) management letter, audit reports, the Single Audit, and consultant reports.
- c) The Board has established the required policies and procedures concerning District operations.
- d) The Board routinely receives and discusses the necessary fiscal reports including the:
 1. Treasurer's cash reports,
 2. Budget status reports,
 3. Revenue status reports,
 4. Monthly extra-classroom activity fund reports, and
 5. Fund balance projections (usually starting in January).
- e) The District has a long-term (three to five years) financial plan for both capital projects and operating expenses.
- f) The District requires attendance at training programs for Board members, business officials, treasurers, claims auditors, and others to ensure they understand their duties and responsibilities and the data provided to them.
- g) The Board has an audit committee to assist in carrying out its fiscal oversight responsibilities.
- h) The District's information systems are economical, efficient, current, and up-to-date.

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SUBJECT: FINANCIAL ACCOUNTABILITY (Cont'd.)

- i) All computer files are secured with passwords or other controls, backed up on a regular basis, and stored at an off-site or in a secure fireproof location.
- j) The District periodically verifies that its controls are working efficiently.
- k) The District requires all staff to take leave time during which time another staff member performs the duties of the staff on leave. Staff may also schedule transactions and other responsibilities to occur electronically before taking a leave.

Audit Response

Periodically, the District receives audit reports and risk assessments from the External (Independent) Auditor, the Internal Auditor and the Office of the New York State Comptroller. The Board will review all audit recommendations developed by the Superintendent, in consultation with the Audit Committee, and respond appropriately. Audit reports and the accompanying management letters will be made available for public inspection. Notice of the availability of audit reports will be published in the District's official newspaper or one having general circulation in the District. If there is no newspaper, notice must be placed in ten (10) public places within the District. Additionally, final audit reports from the Office of the NYS Comptroller should be posted on the District website, if one is available, for a period of five (5) years.

8 NYCRR Section 170.12
General Municipal Law Section 33(2)(e) and 35 (1)(2)

1st Reading: 10/16/13
Adoption: 11/20/13

SUBJECT: EVALUATION OF PERSONNEL**All Staff Members**

The administration shall undertake a continuous program of supervision and evaluation of all personnel, including support staff, in the School District. The primary purposes of the evaluations shall be to encourage and promote improved performance and to make decisions about the occupancy of positions.

Teachers and Administrators

The Eden School District is committed to supporting the development of effective teachers and administrators. To this end, the District shall provide procedures for the evaluation of all professional staff. District plans for Annual Professional Performance Review (APPR) of teachers and Principals shall be developed in accordance with applicable laws, Commissioner's Regulations, and Rules of the Board of Regents.

The primary purposes of these evaluations are:

- a) To encourage and promote improved performance;
- b) To guide professional development efforts; and
- c) To provide a basis for evaluative judgments by applicable school officials.

APPR Ratings

For those teachers and Principals subject to Education Law 3012-c, the Annual Professional Performance Review (APPR) will result in a single composite effectiveness score and a rating of "highly effective," "effective," "developing," or "ineffective." The composite score will be determined as follows:

- a) 20% - student growth on state assessments or a comparable measure of student achievement growth (increases to 25% upon implementation of a value-added growth model);
- b) 20% - locally selected measures of student achievement that are determined to be rigorous and comparable across classrooms as defined by the Commissioner (decreases to 15% upon implementation of a value-added growth model); and
- c) 60% - other measures of teacher/Principal effectiveness consistent with standards prescribed by the Commissioner in regulation.

The ratings scale based on composite scores has been established as follows:

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SUBJECT: EVALUATION OF PERSONNEL (Cont'd.)

- a) Highly Effective = composite effectiveness score of 91-100
- b) Effective = composite effectiveness score of 75-90
- c) Developing = composite effectiveness score of 65-74
- d) Ineffective = composite effectiveness score of 0-64.

If a teacher or Principal is rated "developing" or "ineffective," the School District will develop and implement a teacher or Principal improvement plan (TIP) or (PIP). Tenured teachers and Principals with a pattern of ineffective teaching or performance, defined as two consecutive annual "ineffective" ratings, may be charged with incompetence and considered for termination through an expedited hearing process.

The School District will ensure that all evaluators are appropriately trained consistent with standards prescribed by the Commissioner and that an appeals procedure is locally developed.

Disclosure of APPR Data

Consistent with Chapter 68 of the Laws of 2012, which amends Education Law 3012-c, the Commissioner is required to disclose professional performance review data for teachers and Principals on the New York State Education Department (NYSED) website and in any other manner to make such data widely available to the public. However, the release of such aggregate data may not include personally identifiable information for any teacher or Principal. Such public disclosure of final quality ratings and composite effectiveness scores will be suitable for research, analysis and comparison of APPR data for teachers and Principals across the state.

Upon request, the District will release to parents/legal guardians the final quality ratings and composite effectiveness scores for teachers and Principals to which their student is currently assigned. The District's obligation to disclose this information is limited to those teachers and Building Principals subject to Education Law 3012-c. The District will provide conspicuous notice to parents/legal guardians of their right to obtain such information and the methods by which the data can be obtained. Upon request, parents will receive an oral or written explanation of the composite effectiveness scoring ranges for final quality ratings and be offered the opportunity to understand such scores in the context of teacher evaluation and student performance. When a request for this information is received, reasonable efforts will be made to verify that it is a bona fide request by a parent/legal guardian entitled to review the data.

Annual professional performance reviews of individual teachers and Principals shall not be subject to disclosure under the Freedom of Information Law (FOIL).

Education Law 3012-c

Public Officers Law Sections 87 and 89

8 NYCRR Sections 80-1.1 and 100.2(o)

1st Reading: 10/16/13

Adoption: 11/20/13

SUBJECT: TEMPORARY PERSONNEL

District's needs may sometimes require temporary appointments. The terms of these appointments shall be defined by the Board of Education on a case-by-case basis.

Student Teachers

The Eden School District shall cooperate with teacher training institutions in the placement of student teachers in order to provide beginning teachers with the best possible student teaching experience.

Schools are required to allow student teachers to videotape themselves providing instruction in a classroom to meet their instruction component for their teaching certification. The video must remain confidential and is not subject to viewing or disclosure to an individual or entity other than the student teacher applicant and relevant personnel.

Student teachers shall be protected from liability for negligence or other acts resulting in accidental injury to any person by the School District, as provided by law.

Substitute Teachers

A substitute teacher qualified to teach in the Eden School District shall be employed, whenever possible, by the Superintendent of Schools in the absence of a regular teacher. It is recognized that fully certified persons will not always be available for employment as substitute teachers.

Eligibility for Service

Per Commissioner's Regulations Section 80-5.4, there shall be three (3) categories of substitutes as follows:

- a) Substitutes with valid teaching certificates or certificates of qualification. Service may be rendered in any capacity, for any number of days. If employed on more than an "itinerant" basis, such persons will be employed in an area for which they are certified.
- b) Substitutes without a valid certificate, but who are completing collegiate study towards certification at the rate of not less than six (6) semester hours per year. Service may be rendered in any capacity, for any number of days, in any number of school districts. If employed on more than an "itinerant" basis, such persons will be employed in the area for which they are seeking certification.
- c) Substitutes without a valid certificate and who are not working towards certification. Service may be rendered for no more than forty (40) days per school year.

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Personnel

SUBJECT: TEMPORARY PERSONNEL (Cont'd.)

The Board of Education shall annually establish the ordinary rate for per diem substitute teachers.

Education Law Section 3023
8 NYCRR Sections [80-1.5](#) and [80-5.4](#)

NOTE: Refer also to Policy #7240 -- [Student Records: Access and Challenge](#)

1st Reading: 10/16/13
Adoption: 11/20/13

Personnel

SUBJECT: USE OF EMAIL IN THE SCHOOL DISTRICT

Electronic mail or email is a valuable business communication tool, and users shall use this tool in a responsible, effective and lawful manner. Every employee/authorized user has a responsibility to maintain the District's image and reputation, to be knowledgeable about the inherent risks associated with email usage and to avoid placing the School District at risk. Although email seems to be less formal than other written communication, the same laws and business records requirements apply. School District employees/authorized users shall use the District's designated email system, such as Lotus Notes or Microsoft Exchange, for all business email, including emails in which students or student issues are involved.

Employee Acknowledgement

All employees and authorized users shall acknowledge annually and follow the District's policies and regulations on acceptable use of computerized information resources, including email usage.

Classified and Confidential

District employees and authorized users may not:

- a) Provide lists or information about District employees or students to others and/or classified information without approval. Questions regarding usage [and requests for such lists or information](#) should be directed to a Principal/supervisor.
- b) Forward emails with confidential, sensitive, or secure information without Principal/supervisor authorization. Additional precautions, [such as encryption](#), should be taken when sending documents of a confidential nature.
- c) Use file names that may disclose confidential information. Confidential files should be password protected and encrypted, ~~if possible~~. File protection passwords shall not be communicated via email correspondence ~~in any event~~.
- d) Use email to transmit any individual's personal, private and sensitive information (PPSI). PPSI includes social security number, driver's license number or non-driver ID number, account number, credit/debit card number and security code, or any access code/password that permits access to financial accounts or protected student records.
- ~~e~~) Send or forward email with comments or statements about the District that may negatively impact it.

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SUBJECT: USE OF EMAIL IN THE SCHOOL DISTRICT (Cont'd.)**Personal Use**

Employees and authorized users may use the District's email system for limited personal use. However, there is no expectation of privacy in email use. Personal use should not include chain letters, junk mail, and jokes. Employees and authorized users shall not use the District's email programs to conduct job searches, post personal information to bulletin boards, blogs, chat groups and list services, etc. without specific permission from the Principal/supervisor. The District's email system shall not be used for personal gain or profit.

Email Accounts

All email accounts on the District's system are the property of the School District. Employees and authorized users shall not access any other email account or system (Yahoo, Hotmail, AOL, etc.) via the District's network. Personal accounts and instant messaging shall not be used to conduct official business.

Receiving Unacceptable Mail

Employees and authorized users who receive offensive, unpleasant, harassing or intimidating messages via email or instant messaging shall inform their Principal/supervisor immediately.

Records Management and Retention

Retention of email messages are covered by the same retention schedules as records in other formats, but are of a similar program function or activity. Email shall be maintained in accordance with the NYS Records Retention and Disposition Schedule ED-1 and as outlined in the Records Management Policy. Email records may consequently be deleted, purged or destroyed after they have been retained for the requisite time period established in the ED-1 schedule.

Archival of Email

All email sent and received to an employee's email account should be archived by the District for a period of no less than six (6) years. This time period was determined based on the possibility of emails that are the official copy of a record according to schedule ED-1. Depending on the District's archival system, employees may have access to view their personal archive, including deleted email.

Training

Employees/authorized users should receive regular training on the following topics:

- a) The appropriate use of email with students, parents and other staff to avoid issues of harassment and/or charges of fraternization.

(Continued)

SUBJECT: USE OF EMAIL IN THE SCHOOL DISTRICT (Cont'd.)

- b) Confidentiality of emails.
- c) Permanence of email: email is never truly deleted, as the data can reside in many different places and in many different forms.
- d) No expectation of privacy: email use on District property is NOT to be construed as private.

Sanctions

The Computer Coordinator may report inappropriate use of email by an employee/authorized user to the employee/authorized user's Principal/supervisor who will take appropriate disciplinary action. Violations may result in a loss of email use, access to the technology network and/or other disciplinary action. When applicable, law enforcement agencies may be involved.

Notification

All employees/authorized users will be required to access a copy of the District's policies on staff and student use of computerized information resources and the regulations established in connection with those policies. Each user will acknowledge this employee/designated user agreement before establishing an account or continuing in his/her use of email.

Confidentiality Notice

A standard Confidentiality Notice will automatically be added to each email as determined by the District.

NOTE: Refer also to Policies #3320 -- Confidentiality of Computerized Information
#3420 -- Non-Discrimination and Anti-Harassment in the School District
#5670 -- Records Management
#6410 -- Staff Use of Computerized Information Resources
#8271 -- Internet Safety/Internet Content Filtering Policy

1st Reading: 10/16/13
Adoption: 11/20/13

SUBJECT: HEALTH INSURANCE

Health insurance for certified and support staffs shall be in accordance with their respective negotiated agreements [and applicable law](#).

Continuation of Medical Insurance Coverage at Termination of Employment

Under the provisions of the federal Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), employees and their dependents are eligible to continue their insurance coverage when termination of their insurance is due to a reduction in their hours worked, or upon termination of their employment.

Under COBRA, employees generally may continue their group health insurance coverage for up to eighteen (18) months. In addition, with the exception of those in self-funded or self-insured plans, employees who have exhausted their federal COBRA coverage may extend their coverage for up to an additional eighteen (18) months, for a total period of thirty-six (36) months, under New York Insurance law.

Dependents of employees are eligible to continue their insurance for up to thirty-six (36) months upon occurrence of one (1) of the following events:

- a) Death of the covered employee; or
- b) Divorce or legal separation from the covered employee; or
- c) An employee becomes eligible for Medicare and ceases to participate in the employer-sponsored plan; or
- d) The dependents of a covered employee reach the maximum age for dependent coverage.

Those who are eligible to continue coverage have up to sixty (60) days to complete the Continuation of Coverage Election Form. Premiums and administrative costs will be paid in accordance with law.

American Recovery and Reinvestment Act of 2009, Public Law 111-5
Consolidated Omnibus Budget Reconciliation Act of 1985
Insurance Law Section 3221(m)(4)(5) and (6)
[Patient Protection and Affordable Care Act \(ACA\), Public Law 111-148](#)

1st Reading: 10/16/13
Adoption: 11/20/13

Personnel

SUBJECT: FAMILY AND MEDICAL LEAVE ACT

The Board of Education, in accordance with the Family and Medical Leave Act of 1993 (as amended) (FMLA), gives "eligible" employees of the District the right to take unpaid leave for a period of up to twelve (12) workweeks in a twelve-month period as determined by the District. The District will compute the twelve-month period according to the following time frame: a "rolling" twelve-month period will be used that is measured backward from the date an employee uses any FMLA leave. [In certain cases, FMLA leave may be taken on an intermittent basis rather than all at once, or the employee may work a part-time schedule.](#)

[The entitlement to leave for the birth or placement of a child shall expire at the end of the twelve \(12\) month period beginning on the date of such birth or placement.](#)

Employees are "eligible" if they have been employed by the District for at least twelve (12) months and for at least 1,250 hours of service during the previous twelve-month period. Full-time teachers are deemed to meet the 1,250 hour test. However, a break in employment for military service (i.e., call to active duty) should not interrupt the twelve (12) month/1,250 hours of employment requirement and should be counted toward fulfilling this prerequisite. The law covers both full-time and part-time employees.

Qualified employees may be granted leave for one (1) or more of the following reasons:

- a) The birth of a child and care for the ~~infant-child~~;
- b) Adoption of a child and care for the ~~infant-child~~;
- c) The placement of a child with the employee ~~in-from~~ foster care;
- d) To care for a spouse, ~~minor~~ child or parent who has a "serious health condition" as defined by the FMLA;
- e) [To care for an adult child who is incapable of self-care due to a disability \(regardless of date of the onset of disability\) and has a "serious health condition" as defined by the FMLA; and/or](#)
- f) A "serious health condition" of the employee, as defined by the FMLA, that prevents the employee from performing his/her job. A "serious health condition" is defined as an illness, injury, impairment or physical or mental condition that involves inpatient care or continuing treatment by a health care provider that renders the ~~employee person~~ incapacitated for more than three (3) consecutive calendar days ~~and where the employee is required to see the health care provider at least twice~~. Furthermore, the first visit to a health care provider for an employee claiming a "serious health condition" under FMLA must occur within seven (7) days of the aforementioned incapacity with the second required visit occurring within thirty (30) days of the incapacitating event. In order for an employee to claim the need for continuous treatment under FMLA for a chronic serious health

(Continued)

Personnel

SUBJECT: FAMILY AND MEDICAL LEAVE ACT (Cont'd.)

condition, the condition must require a minimum of two (2) visits per year to a healthcare provider, continue over an extended period of time, and may cause episodic rather than a continuing period of incapacity. A "serious health condition" is also defined as any period of incapacity related to pregnancy or for prenatal care.

Military Family Leave EntitlementsMilitary Caregiver Leave

An eligible employee who is the spouse, son, daughter, parent, or next of kin (defined as the nearest blood relative) is entitled to up to twenty-six (26) weeks of leave in a single twelve (12) month period to care for of a "~~covered service~~ military member" who is:

- a) Recovering from a service-connected serious illness or injury sustained while on active duty; or
- b) Recovering from a serious illness or injury that existed prior to the service member's active duty and was aggravated while on active duty; or
- c) A veteran who has a qualifying injury or illness from service within the last five (5) years and aggravates that illness or injury ~~-is entitled to up to twenty-six (26) weeks of leave in a single twelve (12) month period to care for the service member.~~

This military caregiver leave is available during a single twelve (12) month period during which an eligible employee is entitled to a combined total of twenty-six (26) weeks of all types of FMLA leave. Military Caregiver Leave may be combined with other forms of FMLA-related leave providing a combined total of twenty-six (26) weeks of possible leave for any single twelve (12) month period; however, the other form of FMLA leave when combined cannot exceed twelve (12) of the twenty-six (26) weeks of combined leave. Military Caregiver Leave has a set "clock" for calculating the twelve (12) month period for when FMLA leave begins and tolling starts at the first day of leave taken.

The term "~~covered service~~ military member" means:

- a) A member of the **Regular** Armed Forces (including a member of the National Guard or Reserves) who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness; or
- b) A veteran (**discharged or released under condition other than dishonorable**) who is undergoing medical treatment, recuperation, or therapy, for a serious injury or illness and who was a member of the Armed Forces (including a member of the National Guard or Reserves) at any time during the period of five (5) years preceding the date on which the veteran undergoes that medical treatment, recuperation or therapy.

(Continued)

Personnel

SUBJECT: FAMILY AND MEDICAL LEAVE ACT (Cont'd.)"Qualifying Exigency" Leave/Call to Active Duty

An "eligible" employee is entitled to FMLA leave because of "a qualifying exigency" arising out of circumstances where the spouse, son, daughter, or parent of the employee is serving in the Regular Armed Forces ~~who is deployed to a foreign country~~ or either the National Guard or the Reserves and is on active duty during a war or national emergency called for by the President of the United States or Congress, or has been notified of an impending call to active duty status, in support of a contingency operation. ~~There is no "qualifying exigency" unless the military member is or is about to be deployed to a foreign country.~~

A "qualifying exigency" related to families of the Army National Guard of the United States, Army Reserve, Navy Reserve, Marine Corps Reserve, Air National Guard of the United States, Air Force Reserve and Coast Guard Reserve personnel on (or called to) active duty to take FMLA protected leave to manage their affairs is defined as any one of the following reasons:

- a) Short-notice deployment;
- b) Military events and related activities;
- c) Childcare and school activities;
- d) ~~Parental care leave;~~
- ~~de)~~ Financial and legal arrangements;
- ~~ef)~~ Counseling;
- ~~fg)~~ Rest and recuperation (for up to fifteen [15] calendar days);
- ~~gh)~~ Post-deployment activities; and
- ~~hi)~~ Any additional activities where the employer and employee agree to the leave.

In any case in which the necessity for leave due to a qualifying exigency is foreseeable, the employee shall provide such notice to the employer as is reasonable and practicable. This military-related leave is for up to twelve (12) weeks during a single twelve (12) month period. Leave may be taken intermittently or on a reduced leave schedule.

~~Medical Treatment for Serious Health Conditions~~

~~The first visit to a health care provider for an employee claiming a "serious health condition" under FMLA must occur within seven (7) days of the aforementioned incapacity with the second required visit occurring within thirty (30) days of the incapacitating event.~~

(Continued)

Personnel

SUBJECT: FAMILY AND MEDICAL LEAVE ACT (Cont'd.)

~~If the employee claiming FMLA under the "serious health condition" rationale is sustaining continuous treatment, their first visit to a health care provider must take place within seven (7) days of the claimed incapacitating event.~~

~~Chronic "serious health conditions" require periodic visits; the employee must see a health care provider a minimum of two (2) times per year.~~

Implementation/Benefits/Medical Certification

At the Board of Education's or employee's option, certain types of paid leave may be substituted for unpaid leave.

An employee on FMLA leave is also entitled to have health benefits maintained while on leave. If an employee was paying all or part of the premium payments prior to leave, the employee will continue to pay his/her share during the leave period.

In most instances, an employee has a right to return to the same position or an equivalent position with equivalent pay, benefits and working conditions at the conclusion of the leave.

The Board of Education has a right to thirty (30) days advance notice from the employee where practicable. In addition, the Board may require an employee to submit certification from a health care provider to substantiate that the leave is due to the "serious health condition" of the employee or the employee's immediate family member. Under no circumstance should the employee's direct supervisor contact any health care provider regarding the employee's condition; all contact in this manner must be made by a health care provider (employed by the employer), a human resource professional, a leave administrator or a management official. If the medical certification requested by the employer is found to be deficient, the employer must indicate where the errors are, in writing, and give the employee seven (7) days to provide corrected materials to cure any deficiency prior to any action being taken.

Special Provisions for School District Employees

An instructional employee is an employee whose principal function is to teach and instruct students in a class, a small group, or an individual setting (e.g., teachers, coaches, driving instructors, special education assistants, etc.). Teaching assistants and aides who do not have instruction as the principal function of their job are not considered an "instructional employee."

Intermittent Leave Taken By Instructional Employees

FMLA leave that is taken at the end of the school year and resumes at the beginning of the next school year is not regarded as intermittent leave but rather continuous leave. The period in the interim (i.e., summer vacation) is not counted against an employee and the employee must continue to receive any benefits that are customarily given over the summer break.

(Continued)

Personnel

SUBJECT: FAMILY AND MEDICAL LEAVE ACT (Cont'd.)

Intermittent leave may be taken but must meet certain criteria. If the instructional employee requesting intermittent leave will be on that leave for more than twenty percent (20%) of the number of working days during the period for which the leave would extend, the following criteria may be required by the employer:

- a) Take leave for a period or periods of a particular duration, not greater than the duration of the planned treatment; or
- b) Transfer temporarily to an available alternative position for which the employee is qualified, which has equivalent pay and benefits and which better accommodates recurring periods of leave than does the employee's regular position.

Appropriate notice for foreseeable FMLA leave still applies and all employees must be returned to an equivalent position within the School District. Additional work-related certifications, requirements and/or training may not be required of the employee as a contingent of their return to work.

Leave Taken by Instructional Employees Near the End of the Instructional Year

There are also special requirements for instructional employees taking leave and the leave's relation to the end of the term. If the instructional employee is taking leave more than five (5) weeks prior to the end of the term, the District may require that the employee take the leave until the end of the term if the leave lasts more than three (3) weeks and the employee was scheduled to return prior to three (3) weeks before the end of the term.

If the instructional employee is taking leave less than five (5) weeks prior to the end of the term for any of the following FMLA-related reasons except qualifying exigency, the District may require that the employee remain out for the rest of the term if the leave lasts more than two (2) weeks and the employee would return to work during that two (2) week period at the end of the instructional term.

If the instructional employee begins taking leave during the three (3) weeks prior to the end of the term for any reason except qualifying exigency, the District may require that the employee continue leave until the end of the term if the leave is scheduled to last more than five (5) working days.

Any additional time that is required by the employer due to the timing of the end of the school year, will not be charged against the employee as FMLA leave because it was the employer who requested that the leave extend until the end of the term.

FMLA Notice

A notice which explains the FMLA's provisions and provides information concerning the procedures for filing complaints of violations of the FMLA shall be posted in each school building and a notice of an employee's FMLA rights and responsibilities shall be either placed in the employee handbook of the employer or furnished to each new employee upon hire. The employer has five (5) days to supply such notice from the date of hire.

(Continued)

Personnel

SUBJECT: FAMILY AND MEDICAL LEAVE ACT (Cont'd.)

Administration is directed to develop regulations to implement this policy, informing employees of their rights and responsibilities under the FMLA.

Family and Medical Leave Act of 1993 (as amended), Public Law 103-3

National Defense Authorization Act of 2008, Public Law 110-181

10 USC 101(a) (13)

[29 USC 1630.1 and 2611-2654](#)

29 CFR Part 825 and Part 1630

[42 USC 12102](#)

Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191

45 CFR Parts 160 and 164

NOTE: Refer also to Policy #6552 -- Uniformed Services Employment and Reemployment Rights Act (USERRA)/Military Leaves of Absence

1st Reading: 10/16/13

Adoption: 11/20/13

Due to the amount of changes – REPLACE 7110 with this REVISED policy

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE POLICY

Statement of Overall Objectives

School attendance is both a right and a responsibility. The School District is an active partner with students and parents in the task of ensuring that all students meet or exceed the New York State Learning Standards. Because the School District recognizes that consistent school attendance, academic success and school completion have a positive correlation, the School District has developed, and, if necessary, will revise a Comprehensive Student Attendance Policy to meet the following objectives:

- a) To increase school completion for all students;
- b) To raise student achievement and close gaps in student performance;
- c) To identify attendance patterns in order to design attendance improvement efforts;
- d) To know the whereabouts of every student for safety and other reasons;
- e) To verify that individual students are complying with education laws relating to compulsory attendance;
- f) To determine the District's average daily attendance for State aid purposes.

Description of Strategies to Meet Objectives

The School District will:

- a) Create and maintain a positive school building culture by fostering a positive physical and psychological environment where the presence of strong adult role models encourages respectful and nurturing interactions between adults and students. This positive school culture is aimed at encouraging a high level of student bonding to the school, which in turn should lead to increased attendance.
- b) Develop a Comprehensive Student Attendance Policy based upon the recommendations of a multifaceted District Policy Development Team that includes representation from the Board of Education, administrators, teachers, students, parents and the community. The District will hold at least one public hearing prior to the adoption of this collaboratively developed Comprehensive Student Attendance Policy.
- c) Maintain accurate recordkeeping via a Register of Attendance to record attendance, absence, tardiness or early departure of each student.
- d) Utilize data analysis systems for tracking individual student attendance and individual and group trends in student attendance problems.
- e) Develop early intervention strategies to improve school attendance for all students.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE POLICY (Cont'd.)**Determination of Excused and Unexcused Absences, Tardiness and Early Departures**

Based upon our District's education and community needs, values and priorities, the School District has determined that absences, tardiness and early departures will be considered excused or unexcused according to the following standards.

- a) **Excused:** An absence, tardiness or early departure may be excused if due to personal illness, illness or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics, approved college visits, approved cooperative work programs, military obligations or other such reasons as may be approved by the Board of Education.
- b) **Unexcused:** An absence, tardiness or early departure is considered unexcused if the reason for the lack of attendance does not fall into the above categories (e.g., family vacation, hunting, babysitting, hair cut, obtaining learner's permit, road test, oversleeping).

Student Attendance Recordkeeping/Data Collection

The record of each student's presence, absence, tardiness and early departure shall be kept in a register of attendance in a manner consistent with Commissioner's Regulations. An absence, tardiness or early departure will be entered as "excused" or "unexcused" along with the District code for the reason.

Attendance shall be taken and recorded in accordance with the following:

- a) For purposes of APPR and Teacher-Student Data Linkages (TSDL), classroom attendance for all students K-12 must be recorded on a subject by subject basis for Teacher of Record Determinations. Where students are dismissed for lunch, their presence or absence shall also be recorded after the taking of attendance a second time upon the student's return from lunch.
- b) For students in grades 9 through 12 or in departmentalized schools at any grade level (i.e., students pass individually to different classes throughout the day), each student's presence or absence shall be recorded after the taking of attendance in each period of scheduled instruction.
- c) Any absence for a school day or portion thereof shall be recorded as excused or unexcused in accordance with the standards articulated in this policy.
- d) In the event that a student at any instructional level from grades K through 12 arrives late for or departs early from scheduled instruction, such tardiness or early departure shall be recorded as excused or unexcused in accordance with the standards articulated in this policy.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE POLICY (Cont'd.)

A record shall be kept of each scheduled day of instruction during which the school is closed for all or part of the day because of extraordinary circumstances including adverse weather conditions, impairment of heating facilities, insufficiency of water supply, shortage of fuel, destruction of or damage to a school building, or such other cause as may be found satisfactory to the Commissioner of Education.

Attendance records shall also indicate the date when a student withdraws from enrollment or is dropped from enrollment in accordance with Education Law Section 3202(1-a).

At the conclusion of each class period or school day, all attendance information shall be compiled. The nature of the absence, tardiness or early departure shall be coded on a student's record in accordance with the established District/building procedures.

Student Attendance/Course Credit

The District believes that classroom participation is related to and affects a student's performance and grasp of the subject matter and, as such, is properly reflected in a student's final grade. For purposes of this policy, classroom participation means that a student is in class and prepared to work.

Consequently, for each marking period a certain percentage of a student's final grade may be based on classroom participation as well as the student's performance on homework, tests, papers, projects, etc. as determined by the building administrator and/or classroom teacher.

Students are expected to attend all scheduled classes. Consistent with the importance of classroom participation, unexcused student absences, tardiness, and early departures may affect a student's grade, including credit for classroom participation, for the marking period.

At the middle school/senior high school level, any student with more than 20 absences in a 1 credit course or 10 in a ½ credit course may not receive credit for the course. However, it is District policy that students with properly excused absences, tardiness and early departures for which the student has performed any assigned make-up work, assignments and/or tests shall not be counted as an absence for the purpose of determining the student's eligibility for course credit. District procedures may specify how student tardiness and early departures may be calculated and factored into the District's minimum attendance standard.

Transfer students and students re-enrolling after having dropped out will be expected to attend a prorated minimum number of the scheduled class meetings during their time of enrollment.

Students will be considered in attendance if the student is:

- a) Physically present in the classroom or working under the direction of the classroom teacher during the class scheduled meeting time; or
- b) Working pursuant to an approved independent study program; or
- c) Receiving approved alternative instruction.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE POLICY (Cont'd.)

Students who are absent from class due to their participation in a school sponsored activity are to arrange with their teachers to make up any work missed in a timely manner as determined by the student's teacher. Attendance at school sponsored events where instruction is substantially equivalent to the instruction which was missed shall be counted as the equivalent of regular attendance in class.

Upon returning to school following a properly excused absence, tardiness or early departure, it shall be the responsibility of the student to consult with his/her teacher(s) regarding arrangements to make up missed work, assignments and/or tests in accordance with the time schedule specified by the teacher.

Notice of Minimum Attendance Standard/Intervention Strategies Prior to the Denial of Course Credit

In order to ensure that parents/persons in parental relation and students are informed of the District's policy regarding minimum attendance and course credit, and the implementation of specific intervention strategies to be employed **prior to the denial of course credit to the student for insufficient attendance**, the following guidelines shall be followed:

- a) School newsletters and publications will include periodic reminders of the components of the District's Comprehensive Student Attendance Policy. Copies of the Attendance Policy will also be included in parent/student handbooks.
- b) At periodic intervals, a designated staff member(s) will notify, by telephone, the parent/person in parental relation of the student's absence, tardiness, or early departure and explain the relationship of the student's attendance to his/her ability to receive course credit. If the parent/person in parental relation cannot be reached by telephone, a letter shall be sent detailing this information.
- c) A designated staff member will review the District's Attendance Policy with students who have excessive and/or unexcused absences, tardiness or early departures. Further, appropriate student support services/personnel within the District, as well as the possible collaboration/referral to community support services and agencies, will be implemented prior to the denial of course credit for insufficient attendance by the student.

Notice of Students who are Absent, Tardy or Depart Early Without Proper Excuse

A designated staff member shall notify by telephone the parent/person in parental relation to a student who is absent, tardy or departs early without proper excuse. The staff member shall explain the District's Comprehensive Student Attendance Policy, the District's/building level intervention procedures, and, if appropriate, the relationship between student attendance and course credit. If the parent/person in parental relation cannot be reached by telephone, the staff member will provide such notification by mail. Further, the District's Attendance Policy will be mailed to the parent/person in parental relation to promote awareness and help ensure compliance with the policy.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE POLICY (Cont'd.)

If deemed necessary by appropriate school officials, or if requested by the parent/person in parental relation, a school conference shall be scheduled between the parent/person in parental relation and appropriate staff members in order to address the student's attendance. The student may also be requested to attend this conference in order to address appropriate intervention strategies that best meet the needs of the student.

Disciplinary Consequences

Unexcused absences, tardiness and early departures will result in disciplinary sanctions as described in the District's *Code of Conduct*. Consequences may include, but are not limited to, in-school suspension, detention and denial of participation in interscholastic and extracurricular activities.

Parents/persons in parental relation will be notified by designated District personnel at periodic intervals to discuss their child's absences, tardiness or early departures and the importance of class attendance and appropriate interventions. Individual buildings/grade levels will address procedures to implement the notification process to the parent/person in parental relation.

Intervention Strategy Process

In order to effectively intervene when an identified pattern of unexcused absences, tardiness or early departures occur, designated District personnel will pursue the following:

- a) Identify specific element(s) of the pattern (e.g., grade level, building, time frame, type of unexcused absences, tardiness or early departures);
- b) Contact the District staff most closely associated with the element. In specific cases where the pattern involves an individual student, the student and parent/person in parental relation will be contacted;
- c) Discuss strategies to directly intervene with specific element;
- d) Recommend intervention to Superintendent or his/her designee if it relates to change in District policy or procedure;
- e) Implement changes, as approved by appropriate administration;
- f) Utilize appropriate District and/or community resources to address and help remediate student unexcused absences, tardiness or early departures;
- g) Monitor and report short and long term effects of intervention.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE POLICY (Cont'd.)**Appeal Process**

A parent/person in parental relation may request a building level review of their child's attendance record.

Building Review of Attendance Records

The Building Principal will work in conjunction with the building attendance clerk and other designated staff in reviewing attendance records at the end of each term. This review is conducted to identify individual and group attendance patterns and to initiate appropriate action to address the problem of unexcused absences, tardiness and early departures.

Community Awareness

The Board of Education shall promote necessary community awareness of the District's Comprehensive Student Attendance Policy by:

- a) Providing a plain language summary of the policy to parents or persons in parental relation to students at the beginning of each school year and promoting the understanding of such a policy to students and their parents/persons in parental relation;
- b) Providing each teacher, at the beginning of the school year or upon employment, with a copy of the policy; and
- c) Providing copies of the policy to any other member of the community upon request.

Education Law Sections 3024, 3025, 3202, 3205, 3206, 3210, 3211 and 3213
8 NYCRR Sections 104.1, 109.2 and 175.6

1st Reading: 10/16/13
Adoption: 11/20/13

Students

SUBJECT: DIPLOMA AND/OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

The District is committed to ensuring that students with disabilities are provided appropriate opportunities to earn a Regents or Local Diploma or other exiting Commencement Credential in accordance with the Commissioner's Regulations. To this end, graduation and transition plans shall take into account the various pathways available to these students.

In addition to all graduation options afforded to general education students, *including the Regents Diploma and various honors and/or designations*, the following diplomas and/or credentials are also available for students with disabilities.

Local Diploma

To earn a Local Diploma, students with disabilities must:

- a) Complete the same twenty-two (22) units of credit required for a Regents Diploma; and
- b) Achieve a score of 55 or higher on one or more of the five (5) examinations required for a Regents Diploma.

Note: Students with disabilities entering Grade 9 prior to September 2011: A passing grade on a Regents Competency Test (RCT) may be used in lieu of a passing grade on a Regents examination. The school may administer the RCT before or after the corresponding Regents exam, however the student must take the required Regents exam. The RCT option remains available until the applicable student graduates or turns twenty-one (21) years old.

Local Diploma Compensatory Option (Safety Net)

To earn a Local Diploma using the compensatory option, students with disabilities must:

- a) Complete the same twenty-two (22) units of credit required for a Regents Diploma;
- b) Achieve a score of at least 55 on both the English (ELA) and Math Regents exams;
- c) Achieve a score between 45-54 on one or more of the other required Regents exams (US History and Government, Global History, and a Science), in which case each score of 65 or higher on any other Regents exam may compensate for a single 45-54 required exam;
- d) Obtain a passing grade for the course in the subject area of the Regents exam in which he or she received a score of 45-54;
- e) Have a satisfactory attendance rate in accordance with the District's or school's attendance policy for the school year; and

(Continued)

Students

SUBJECT: DIPLOMA AND/OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES (Cont'd.)

- f) Not already be using a passing score on any RCTs, if such exam is available to the student (entered Grade 9 prior to September 2011).

Career Development and Occupational Studies (CDOS) Commencement Credential

The Career Development and Occupational Studies (CDOS) Commencement Credential may be earned by a student with a disability to document his or her preparation for entry-level employment after high school. This credential can be awarded in conjunction with a Regents or Local Diploma, or may be issued by itself.

When awarding the CDOS Commencement Credential using *option one*, the student shall demonstrate evidence of the following requirements, which shall be verified by the District:

- a) The student has a developed, annually reviewed and, as appropriate, revised Career Plan to assure the student is actively engaged in career exploration;
- b) The student has demonstrated commencement level knowledge and skills of the CDOS learning standards. To evidence this level of knowledge and skill, a student must demonstrate: career development, integrated learning, and universal foundation skills. In addition a student may also, but is not required to, demonstrate additional career skills by completing a career-specific major;
- c) The student has successfully completed at least two (2) units of study (216 hours) in Career and Technical Education (CTE) courses, including a minimum of 54 hours of documented school supervised work-based learning experiences, which may, but is not required to, be completed in conjunction with the CTE courses; and
- d) Within one year prior to a student's exit from school, at least one Employability Profile must be completed by designated school staff or other individuals knowledgeable about the student's employment skills and experiences.

A student's CTE courses and supervised work-based learning experiences must be documented on his or her transcript and the Career Plan and Employability Profile must be placed in a student's permanent record. The State Education Department (SED) has provided models of the Career Plan and Employability Profile forms as well as charts of work-based learning programs and nationally-recognized work-readiness credentials, located at:

<http://www.p12.nysed.gov/specialed/publications/CDOScredential-memo-613.htm>

(Continued)

Students

SUBJECT: DIPLOMA AND/OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES (Cont'd.)

Instead of the above (a-d) requirements, a District may utilize *option two* by awarding a CDOS Commencement Credential to a student who has completed a nationally-recognized work-readiness program or certification. Districts cannot exclusively offer option two and must still provide opportunities for students to fulfill the CDOS Commencement Credential through option one's requirements.

Skills and Achievement (SA) Commencement Credential

To issue the Skills and Achievement (SA) Commencement Credential the District must ensure that the student:

- a) Meets the definition of a student with a severe disability;
- b) Has been recommended by the Committee of Special Education (CSE) to take the New York State Alternative Assessment (NYSAA) for students with severe disabilities;
- c) Has been given appropriate opportunities to participate in community experiences and development of employment and other instructional activities to prepare the student for post-secondary living, learning and employment; and
- d) Has been issued a summary of the student's academic achievement and functional performance. A model summary form developed by SED is located at:
<http://www.p12.nysed.gov/specialed/publications/SACC-SESform-att2.htm>

Awarding the SA or CDOS Commencement Credentials

The SA and CDOS Commencement Credentials may be issued at any time after such student has attended school for at least twelve (12) years, or at the end of the school year in which the student turns twenty one (21) years old. When a student is under twenty-one (21) and is issued SA Commencement Credential or the CDOS Commencement Credential *without* the Regents or Local Diploma, the credential award must be accompanied by a written statement of assurance. This statement must indicate that the student remains eligible to attend the public school within the District, without payment of tuition, until the student has either earned a diploma or until he/she turns twenty-one (21), whichever occurs first.

The CDOS and SA Commencement Credentials must be similar in form to the diplomas issued by the District, except that they shall not use the term "diploma" on them. The SA Commencement Credential must contain a clear annotation that it is based on alternate academic achievement standards. The CDOS Commencement Credential shall indicate that it has been endorsed by the New York State Board of Regents as a certificate of readiness for entry-level employment.

(Continued)

Students

**SUBJECT: DIPLOMA AND/OR CREDENTIAL OPTIONS FOR STUDENTS WITH
DISABILITIES (Cont'd.)**

Education Law Sections 3202 and 4402
8 NYCRR Sections 100.1, 100.2, 100.5, 100.6, 200.4 and 200.5

NOTE: Refer also to Policy #7220 -- Graduation Requirements/Early Graduation/Accelerated Programs

1st Reading: 10/16/13
Adoption: 11/20/13

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all education records maintained by the School District.

Education Records

The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provided under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:

- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Used only as a memory aid.

Additionally FERPA does not prohibit a school official from disclosing information about a student if the information is obtained through the school official's personal knowledge or observation and not from the student's education records.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Access to Student Records

The Board directs that administrative regulations and procedures be formulated to comply with the provisions of federal law relating to the availability of student records. The purpose of such regulations and procedures shall be to make available to the parents/guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students

(Continued)

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

who are eighteen (18) years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to ensure the confidentiality of such records with respect to third parties.

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information (PII) contained in student education records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates such person's approval of the information contained in the electronic consent.

Exceptions

Without the consent of a parent or eligible student, a district may release a student's information or records when it is:

a) Directory Information and Limited Directory Information Disclosure

Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. Limited Directory Information Disclosure means that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both. The intent is to allow schools the option to implement policies that allow for the disclosure of student information for uses such as yearbooks, but restrict disclosure for more potentially dangerous purposes. The District shall limit disclosure of its designated directory information as otherwise specified in its public notice to parents of students in attendance and eligible students in attendance.

b) To School Officials who have a Legitimate Educational Interest

To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. An educational interest includes the behavior of a student and disciplinary action taken against such student for conduct that posed a significant risk to the safety or well-being of the student, other students or other members of the school community. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

c) ~~Release of Information to~~ To Another Educational Institution

The District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll, or after the student has enrolled or transferred, so long as the disclosure is for purposes related to the student's enrollment or transfer. Parental consent is not required for transferring education records if the school's annual FERPA notification indicates that such disclosures may be made. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

d) For Health and Safety Emergency ~~Exception~~Reasons

School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency. School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

e) To Juvenile Justice Systems

Information may be disclosed to state and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a state statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released. In such cases the official or authority must certify in writing that the information will not be disclosed to any other party except as provided under law without prior written consent.

f) To Foster Care Agencies

A district may release records to an agency caseworker or other representative of a State or local child welfare agency, who has the right to access a student's case plan, when the agency or organization is legally responsible, for the care and protection of the student. This does not give a child welfare agency the right to look into any non-foster care student's records, without parental consent, when there has been a mere allegation of abuse or neglect, absent an order or subpoena (see below).

(Continued)

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)g) Pursuant to a Subpoena or Court Order

When a district receives a subpoena or court order for the release of records the District must make a reasonable effort to notify the parent/guardian or eligible student of the order or subpoena in advance of compliance. This allows the parent/guardian or eligible student to seek protective action against the subpoena or order before the release of the records.

Districts may disclose a student's records without first notifying parents/guardians or eligible students if the disclosure is:

1. Based on a subpoena in which the court orders, for good cause shown, not to reveal to any person the existence or contents of the subpoena or any information furnished pursuant to the subpoena;
2. Pursuant to a judicial order in cases where the parents are a party to a court proceeding involving child abuse or neglect or dependency matters, and the order is issued in the context of that proceeding; or
3. Made to a court (with or without an order or subpoena) when a District is involved in a legal action against a parent or student and the records are relevant to the matter.

h) For Financial Aid Purposes

Pertinent information may be released in connection with the determination of eligibility, amount, conditions and enforcement of terms of a student's financial aid.

i) To Accrediting Organizations

Disclosure of a student's records may be made to an organization in which that student seeks accreditation, in order to carry out their accrediting function.

j) To Parents of a Dependant Student

Even when a student turns eighteen (18) years of age or older a District may disclose education records to that student's parents, without the student's consent, if the student is claimed as a dependent for federal income tax purposes by either parent.

k) For Audit/Evaluation-Exception Purposes

The audit or evaluation exception allows for the disclosure of PII from education records without consent to authorized representatives of the Comptroller General of the U.S., the Attorney General, the Secretary of Education, federal, sState or local educational authorities ("FERPA

(Continued)

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

permitted" entities). Under this exception, PII from education records must be used to audit or evaluate a federal or state supported education program, or to enforce or comply with federal legal requirements that relate to those education programs (audit, evaluation, or enforcement or compliance activity).

The District may, from time to time, disclose PII from education records without consent to authorized representatives of the entities listed above. The District may also, from time to time, designate its own authorized representative who may access PII without consent in connection with an audit or evaluation of an education program within the District. As an example, the District might designate a university as its authorized representative in order to disclose, without consent, PII from education records on its former students to the university. The university could then disclose, without consent, transcript data on those former students attending the university to allow the District to evaluate how effectively the District prepared its students for success in postsecondary education.

l) For Conducting Studies ~~Exception~~

This exception allows for the disclosure of PII from education records without consent to organizations conducting studies for, or on behalf of, schools, school districts or postsecondary institutions. Studies can be for the purpose of developing, validating, or administering predictive tests; administering student aid programs; or improving instruction.

The District may, from time to time, disclose PII from education records without consent to such organizations conducting studies for the District, in accordance with its obligations under FERPA.

In addition, other entities outside of the District may, from time to time, disclose PII from education records that the District has previously shared with that entity, to organizations conducting studies on behalf of the District. For example, a State Education Agency (SEA) may disclose PII from education records provided by the District without consent to an organization for the purpose of conducting a study that compares program outcomes across school districts to further assess the effectiveness of such programs with the goal of providing the best instruction.

Required Agreements for the Studies or Audit/Evaluation Exceptions (see items k and l)

To the extent required by law, the District shall enter into a written agreement with organizations conducting studies for the District, or, with its designated authorized representatives in connection with audits or evaluations of education programs within the District. In the event that the District discloses PII from education records to its own designated authorized representative in connection with an audit or evaluation of an educational program within the District, it shall use reasonable methods to ensure to the greatest extent practicable that its designated authorized representative complies with FERPA and its regulations.

(Continued)

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)**State Exception for Student Teacher Videotaped Instruction**

Although not specifically listed in the enumerated exceptions to FERPA, New York State Regulations specify that schools are required to allow student teachers to videotape themselves providing instruction in a classroom to meet the instruction component for teaching certification. The video must remain confidential and is not subject to viewing or disclosure to an individual or entity other than the student teacher applicant and personnel engaged in the determination of that student teacher's certification.

Challenge to Student Records

Parents/guardians of a student under the age of eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, shall have an opportunity for a hearing to challenge the content of the school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein.

~~Disclosures to Parents of Eligible Students~~

~~Even after a student has become an "eligible student" under FERPA (which is defined as a student who is eighteen (18) years of age or older or who is attending an institution of post secondary education) an educational agency or institution may disclose education records to an eligible student's parents, without the student's consent:~~

- ~~a) If the student is claimed as a dependent for Federal income tax purposes by either parent;~~
- ~~b) In connection with a health or safety emergency;~~
- ~~c) If the student attends an institution of postsecondary education, is under twenty one (21) years of age and the disclosure is regarding the student's violation of law, an institutional rule or policy governing the use of alcohol or a controlled substance at that institution; or~~
- ~~d) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.~~

Release of Information to the Noncustodial Parent

The District may presume that the noncustodial parent has the authority to request information concerning his/her child and release such information upon request. If the custodial parent wishes to limit the noncustodial parent's access to the records, it would be his/her responsibility to obtain and present to the school a legally binding instrument that prevents the release of said information.

Family Educational Rights and Privacy Act of 1974, 20 USC Section 1232g
34 CFR Part 99
8 NYCRR 80-1.5(b)

NOTE: Refer also to Policies #7241 -- Student Directory Information
#7242 -- Military Recruiters' Access to Secondary School
Students and Information on Students
#7643 -- Transfer Students with Disabilities

1st Reading: 10/16/13
Adoption: 11/20/13

Students

SUBJECT: STUDENT DATA BREACHES

A student data breach is defined as any instance in which there is an unauthorized release of or access to personally identifiable information (PII) or other protected information of students not suitable for public release.

School districts have a legal responsibility to protect the privacy of education data, including personally identifiable information (PII) of its students. The Family Education Rights and Privacy Act of 1974, commonly known as FERPA, protects the privacy of student education records. Although FERPA does not include specific data breach notification requirements, it does protect the confidentiality of education records and requires districts to record each incident of data disclosure in accordance with 34 CFR 99.32 (a)(1). In addition, under state law, direct notification of parents and/or affected students may be warranted depending on the type of data compromised, such as student social security numbers and/or other identifying information that could lead to identity theft.

The District has implemented privacy and security measures designed to protect student data stored in its student data management systems. These measures include reviewing information systems and data to identify where personally identifiable information is stored and used; monitoring data systems to detect potential breaches; and conducting privacy and security awareness training for appropriate staff. In the event of an alleged breach, the District will promptly take steps to validate the breach, mitigate any loss or damage, and notify law enforcement if necessary.

The Superintendent will develop and implement regulations for prevention, response and notification regarding student data breaches.

34 CFR 99.32 (a)(1)
Technology Law Sections 202 and 208

NOTE: Refer also to Policies #5672 -- [Information Security Breach and Notification](#)
#7240 -- [Student Records: Access and Challenge](#)

1st Reading: 10/16/13
Adoption: 11/20/13

SUBJECT: STUDENT USE OF PERSONAL TECHNOLOGY

The Board of Education seeks to maintain a safe and secure environment for students and staff. Advances in technology have made it possible to expand the learning environment beyond traditional classroom boundaries. Using personal electronic devices during instructional time can enable students to explore new concepts, personalize their learning experience and expand their global learning opportunities. Additionally, the use of personal technology devices is ubiquitous in today's society and standards for student use during non-instructional time should adapt to this change. This policy defines the use of personal technology during instructional and non-instructional times and reinforces the standard that all use, regardless of its purpose, must follow the guidelines outlined in the Student Acceptable Use Policy (AUP), the District's *Code of Conduct*, and the Dignity for All Students Act.

Personal technology includes all existing and emerging technology devices that can take photographs; record or play audio or video; input text; upload and download media; connect to or receive information from the internet; and transmit or receive messages, telephone calls or images. Examples of personal technology includes, but are not limited to, iPods and MP3 players; iPad, Nook, Kindle, and other tablet PCs; laptop and netbook computers; personal digital assistants (PDAs), cell phones and smart phones such as BlackBerry, iPhone, or Droid, as well as any device with similar capabilities. Unacceptable devices shall include, but are not limited to, gaming devices or consoles, laser pointers, modems or routers, and televisions.

Instructional Uses

Instructional purposes include, but are not limited to, approved classroom activities, research, college admissions activities, career development, communication with experts, homework and other activities as deemed appropriate by school staff.

Personal technology use by students is permitted during the school day for educational purposes and/or in approved locations only. Teachers will indicate when and if classroom use is acceptable. Students are expected to act responsibly and thoughtfully when using technology resources. Students bear the burden of responsibility to inquire with school administrators and/or teachers when they are unsure of the permissibility of a particular use of technology prior to engaging in such use.

Non-Instructional Uses

Appropriate use of personal technology during non-instructional time is also allowed if students follow the guidelines in the AUP and *Code of Conduct*. Non-instructional use includes texting, calling and otherwise communicating with others during free periods and in common areas of the school building such as the hallways, cafeteria, study halls, buses and student lounges. Other non-instructional uses may include such things as Internet searches, reading, listening to music, and watching videos. This use during non-instructional time must be conducted in a safe and unobtrusive manner. Devices must be in silent mode to avoid disrupting others.

(Continued)

SUBJECT: STUDENT USE OF PERSONAL TECHNOLOGY (Cont'd.)**Liability**

The District shall not be liable for the loss, damage, misuse, or theft of any personal technology brought to School. The District reserves the right to monitor, inspect, and/or confiscate personal technology when administration has reasonable suspicion to believe that a violation of school policy or criminal law has occurred.

The Board expressly prohibits use of personal technology in locker rooms, restrooms, Health Offices and any other areas where a person would reasonably expect some degree of personal privacy.

Prohibition during State Assessments

All students are prohibited from bringing electronic devices into a classroom or other location where a New York State assessment is being administered. Test proctors, test monitors and school officials shall have the right to collect prohibited electronic devices prior to the start of the test and hold them while the test is being administered, including break periods. Admission to any assessment will be denied to any student who refuses to relinquish a prohibited device.

Students with disabilities may use certain devices if the device is specified in that student's IEP or 504 plan or a student has provided medical documentation that they require the device during testing.

Permission

Students will not be permitted to use personal technology devices in school or at school functions until they have reviewed the AUP, the applicable sections of the *Code of Conduct* and associated technology guidelines, and signed the Student Use of Personal Technology (#7000F) Permission Form with their parents. The District reserves the right to restrict student use of District-owned technologies and personal technology on school property or at school-sponsored events, at the discretion of the administration.

Students must follow the guidelines for use set out in the District *Code of Conduct* and the Acceptable Use Policy at all times. Consequences for misuse will follow guidelines in the District's *Code of Conduct*. The District will develop regulations for the implementation of this policy that shall include, but are not limited to, instructional use, non-instructional use, liability, bullying and cyberbullying, and privacy issues.

NOTE: Refer also to Policies #7315 -- [Student Use of Computerized Information Resources](#)
#7550 -- [Dignity for All Students Act](#)
#7552 -- [Bullying in the Schools](#)
#8271 -- [Internet Safety/Internet Content Filtering Policy](#)

1st Reading: 10/16/13
Adoption: 11/20/13

SUBJECT: SUSPENSION OF STUDENTS

The Superintendent and/or the Principal may suspend the following students from required attendance upon instruction:

- a) A student who is insubordinate or disorderly; or
- b) A student who is violent or disruptive; or
- c) A student whose conduct otherwise endangers the safety, morals, health or welfare of others.

SuspensionFive (5) School Days or Less

The Superintendent and/or the Principal of the school where the student attends shall have the power to suspend a student for a period not to exceed five (5) school days. In the absence of the Principal, the designated "Acting Principal" may then suspend a student for a period of five (5) school days or less.

When the Superintendent or the Principal (the "suspending authority") proposes to suspend a student for five (5) school days or less, the suspending authority shall provide the student with **notice** of the charged misconduct. If the student denies the misconduct, the suspending authority shall provide an **explanation** of the basis for the suspension.

When suspension of a student for a period of five (5) school days or less is proposed, administration shall also immediately notify the parent/person in parental relation in writing that the student *may be* suspended from school.

Written notice shall be provided by personal delivery, express mail delivery, or equivalent means reasonably calculated to assure receipt of such notice within twenty-four (24) hours of the decision to propose suspension at the last known address or addresses of the parents/persons in parental relation. Where possible, notification shall also be provided by telephone if the school has been provided with a telephone number(s) for the purpose of contacting parents/persons in parental relation.

The notice shall provide a description of the incident(s) for which suspension is proposed and shall inform the student and the parent/person in parental relation of their right to request an immediate informal conference with the Principal in accordance with the provisions of Education Law Section 3214(3)(b). Both the notice and the informal conference shall be in the dominant language or mode of communication used by the parents/persons in parental relation. At the informal conference, the student and/or parent/person in parental relation shall be authorized to present the student's version of the event and to ask questions of the complaining witnesses.

(Continued)

Students

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

The notice and opportunity for informal conference shall take place **prior to** suspension of the student unless the student's presence in the school poses a continuing danger to persons or property or an ongoing threat of disruption to the academic process, in which case the notice and opportunity for an informal conference shall take place as soon after the suspension as is reasonably practical.

Teachers shall immediately report or refer a violent student to the Principal or Superintendent for a violation of the *District's Code of Conduct* and a minimum suspension period.

More Than Five (5) School Days

In situations where the Superintendent determines that a suspension in excess of five (5) school days may be warranted, the student and parent/person in parental relation, upon reasonable notice, shall have had an opportunity for a fair hearing. At the hearing, the student shall have the right of representation by counsel, with the right to question witnesses against him/her, and the right to present witnesses and other evidence on his/her behalf.

Where the basis for the suspension is, in whole or in part, the possession on school grounds or school property by the student of any firearm, rifle, shotgun, dagger, dangerous knife, dirk, razor, stiletto or any of the weapons, instruments or appliances specified in Penal Law Section 265.01, the hearing officer or Superintendent shall not be barred from considering the admissibility of such weapon, instrument or appliance as evidence, notwithstanding a determination by a court in a criminal or juvenile delinquency proceeding that the recovery of such weapon, instrument or appliance was the result of an unlawful search or seizure.

Minimum Periods of Suspension

Pursuant to law, Commissioner's Regulations and the *District's Code of Conduct*, minimum periods of suspension shall be provided for the following prohibited conduct, subject to the requirements of federal and state law and regulations:

- a) a) Consistent with the federal Gun-Free Schools Act, any student who is determined to have brought a firearm to school or possessed a firearm on school premises shall be suspended for a period of not less than one (1) calendar year. However, the Superintendent has the authority to modify this suspension requirement on a case-by-case basis.
- b) b) A minimum suspension period for students who repeatedly are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom, provided that the suspending authority may reduce such period on a case-by-case basis to be consistent with any other state and federal law. The definition of "repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority" shall be determined in accordance with the Regulations of the Commissioner.

(Continued)

Students

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

- c) A minimum suspension period for acts that would qualify the student to be defined as a violent student pursuant to Education Law Section 3214(2-a)(a), provided that the suspending authority may reduce such period on a case-by-case basis to be consistent with any other state and federal law.

Suspension of Students with Disabilities

Generally, should a student with a disability infringe upon the established rules of the schools, disciplinary action shall be in accordance with procedures set forth in the *District's Code of Conduct* and in conjunction with applicable law and the determination of the Committee on Special Education (CSE).

For suspensions or removals up to ten (10) school days in a school year that do not constitute a disciplinary change in placement, students with disabilities must be provided with alternative instruction or services on the same basis as non-disabled students of the same age.

If suspension or removal from the current educational placement constitutes a disciplinary change in placement because it is for more than ten (10) consecutive school days or constitutes a pattern, a manifestation determination must be made. The District determines on a case-by-case basis whether a pattern of removals constitutes a change of placement. This determination is subject to review through due process and judicial proceedings.

Manifestation Determinations

A review of the relationship between the student's disability and the behavior subject to disciplinary action to determine if the conduct is a manifestation of the disability must be made by a manifestation team immediately, if possible, but in no case later than ten (10) school days after a decision is made:

- a) By the Superintendent to change the placement to an interim alternative educational setting (IAES);
- b) By an Impartial Hearing Officer (IHO) to place the student in an IAES; or
- c) By the Board, District Superintendent, Superintendent or Building Principal to impose a suspension that constitutes a disciplinary change of placement.

The manifestation team shall include a representative of the District knowledgeable about the student and the interpretation of information about child behavior, the parent and relevant members of the CSE as determined by the parent and the District. The parent must receive written notice prior to

(Continued)

Students

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

the meeting to ensure that the parent has an opportunity to attend. This notice must include the purpose of the meeting, the names of those expected to attend and notice of the parent's right to have relevant members of the CSE participate at the parent's request.

The manifestation team shall review all relevant information in the student's file including the student's individualized education program (IEP), any teacher observations, and any relevant information provided by the parents to determine if: the conduct in question was caused by or had a direct and substantial relationship to the student's disability; or the conduct in question was the direct result of the District's failure to implement the IEP. If the team determines the conduct in question was the direct result of failure to implement the IEP, the District must take immediate steps to remedy those deficiencies.

Finding of Manifestation

If it is determined, as a result of this review, that the student's behavior is a manifestation of his/her disability the CSE shall conduct a functional behavioral assessment, if one has not yet been conducted, and implement or modify a behavioral intervention plan.

Functional behavioral assessment (FBA) means the process of determining why the student engages in behaviors that impede learning and how the student's behavior relates to the environment. FBA must be developed consistent with the requirements of Commissioner's Regulations Section 200.22(a) and shall include, but not be limited to, the identification of the problem behavior, the definition of the behavior in concrete terms, the identification of the contextual factors that contribute to the behavior (including cognitive and affective factors) and the formulation of a hypothesis regarding the general conditions under which a behavior usually occurs and probable consequences that serve to maintain it.

Behavioral intervention plan (BIP) means a plan that is based on the results of a functional behavioral assessment and, at a minimum, includes a description of the problem behavior, global and specific hypotheses as to why the problem behavior occurs and intervention strategies that include positive behavioral supports and services to address the behavior.

Unless the change in placement was due to behavior involving serious bodily injury, weapons, illegal drugs or controlled substances, the student must be returned to the placement from which the student was removed unless the parent and the District agree to a change of placement as part of the modification of the behavioral intervention plan.

No Finding of Manifestation

If it is determined that the student's behavior is not a manifestation of his/her disability, the relevant disciplinary procedures applicable to students without disabilities may be applied to the

(Continued)

Students

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

student in the same manner and for the same duration for which they would be applied to students without disabilities, subject to the right of the parent/person in parental relation to request a hearing objecting to the manifestation determination and the District's obligation to provide a free, appropriate public education to such student.

Provision of Services Regardless of the Manifestation Determination

Regardless of the manifestation determination, students with a disability shall be provided the services necessary for them to continue to participate in the general education curriculum and progress toward meeting the goals set out in their IEP ~~as delineated below: They must also receive, as appropriate, a functional behavioral assessment, behavioral intervention services and modifications designed to address the behavior violation so it does not recur:~~

- ~~1) For subsequent suspensions or removals for ten (10) consecutive school days or less that in the aggregate total more than ten (10) school days in a school year but do not constitute a disciplinary change of placement school personnel, in consultation with at least one of the student's teachers, will determine the extent to which services are needed;~~
 - ~~2) For suspensions or other disciplinary removals in excess of ten (10) school days in a school year which do constitute a disciplinary change in placement the IAES and services will be determined by the CSE.~~
- 1) During suspensions or removals for periods of up to ten (10) school days in a school year that do not constitute a disciplinary change in placement, students with disabilities of compulsory attendance age shall be provided with alternative instruction on the same basis as nondisabled students. Students with disabilities who are not of compulsory attendance age shall be entitled to receive services during such suspensions only to the extent that services are provided to nondisabled students of the same age who have been similarly suspended.
 - 2) During subsequent suspensions or removals for periods of ten (10) consecutive school days or less that in the aggregate total more than ten (10) school days in a school year but do not constitute a disciplinary change in placement, students with disabilities shall be provided with services necessary to enable the student to continue to participate in the general education curriculum and to progress toward meeting the goals set out in the student's IEP and to receive, as appropriate, a functional behavioral assessment, behavioral intervention services and modifications that are designed to address the behavior violation so it does not recur. School personnel, in consultation with at least one (1) of the student's teachers, shall determine the extent to which services are needed, so as to enable the student to continue to participate in the general education curriculum, although in another setting, and to progress in meeting the goals set out in the student's IEP.
 - 3) During suspensions or other disciplinary removals, for periods in excess of ten (10) school days in a school year which constitute a disciplinary change in placement, students with disabilities shall be provided with services necessary to enable the student to continue to

participate in the general education curriculum, to progress toward meeting the goals set out in the student's IEP, and to receive, as appropriate, a functional behavioral assessment, behavioral intervention services and modifications that are designed to address the behavior violation so it does not recur. The IAES and services shall be determined by the CSE.

(Continued)

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)**Interim Alternative Educational Setting (IAES)**

Students with disabilities who have been suspended or removed from their current placement for more than ten (10) school days may be placed in an IAES which is a temporary educational setting other than the student's current placement at the time the behavior precipitating the IAES placement occurred.

Additionally, an Impartial Hearing Officer in an expedited due process hearing may order a change in placement of a student with a disability to an appropriate IAES for up to forty-five (45) school days if the Hearing Officer determines that maintaining the current placement is substantially likely to result in injury to the students or others.

There are three (3) specific instances when a student with a disability may be placed in an IAES for up to forty-five (45) school days without regard to a manifestation determination:

- a) Where the student carries or possesses a weapon to or at school, on school premises, or to or at a school function under the jurisdiction of the District; or
- b) Where a student knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school, on school premises, or at a school function under the jurisdiction of the District; or
- c) Where a student has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function under the jurisdiction of the District. Serious bodily harm has been defined in law to refer to one of the following:
 1. Substantial risk of death;
 2. Extreme physical pain; or
 3. Protracted and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ or mental faculty.

A school function shall mean a school-sponsored or school-authorized extracurricular event or activity regardless of where such event or activity takes place, including any event or activity that may take place in another state.

School personnel may consider any unique circumstances on a case-by-case basis when determining whether to order a change in placement for a student with a disability who violates a code of student conduct.

(Continued)

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)

In all cases, the student placed in an IAES shall:

- a) Continue to receive educational services so as to enable the student to continue to participate in the general education curriculum, although in another setting, and to progress towards the goals set out in the student's IEP, and
- b) Receive, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur.

The period of suspension or removal may not exceed the amount of time a non-disabled student would be suspended for the same behavior.

Suspension from BOCES

The BOCES Principal may suspend School District students from BOCES classes for a period not to exceed five (5) school days when student behavior warrants such action.

In-School Suspension

In-school suspension will be used as a lesser discipline to avoid an out-of-school suspension. The student shall be considered present for attendance purposes. The program is used to keep each student current with his/her class work while attempting to reinforce acceptable behavior, attitudes and personal interaction.

BOCES Activities

BOCES activities, such as field trips and other activities outside the building itself, are considered an extension of the school program. Therefore, an infraction handled at BOCES is to be considered as an act within the School District itself.

A student who is ineligible to attend a District school on a given day may also be ineligible to attend BOCES classes. The decision rests with the Superintendent or his/her designee.

Exhaustion of Administrative Remedies

If a parent/person in parental relation wishes to appeal the decision of the Building Principal and/or Superintendent to suspend a student from school, regardless of the length of the student's suspension, the parent/person in parental relation must appeal to the Board of Education prior to commencing an appeal to the Commissioner of Education.

(Continued)

SUBJECT: SUSPENSION OF STUDENTS (Cont'd.)**Procedure After Suspension**

When a student has been suspended and is of compulsory attendance age, immediate steps shall be taken to provide alternative instruction which is of an equivalent nature to that provided in the student's regularly scheduled classes.

When a student has been suspended, the suspension may be revoked by the Board of Education whenever it appears to be for the best interest of the school and the student to do so. The Board of Education may also condition a student's early return to school and suspension revocation on the student's voluntary participation in counseling or specialized classes, including anger management or dispute resolution, where applicable.

Individuals with Disabilities Education Improvement Act of 2004 [Public Law 108-446 Section 615(k)(1)]
18 USC Section 921
Individuals with Disabilities Education Act (IDEA), 20 USC Section 1400 et seq.
20 USC Section 7151, as reauthorized by the No Child Left Behind Act of 2001
34 CFR Part 300
Education Law Sections 2801(1), 3214 and 4402
Penal Law Section 265.01
8 NYCRR Sections 100.2(1)(2), 200.4(d)(3)(i), 200.22 and Part 201

NOTE: Refer also to Policy #7360 -- Weapons in School and the Gun-Free Schools Act

1st Reading: 10/16/13
Adoption: 11/20/13

SUBJECT: STUDENT PHYSICALS**Health Examination**

Each student enrolled in District schools must have a satisfactory health examination conducted by the student's physician, physician assistant or nurse practitioner within twelve (12) months prior to the commencement of the school year of:

- a) The student's entrance in a District school at any grade level;
- b) Entrance to pre-kindergarten or kindergarten;
- c) Entry into the 2nd, 4th, 7th and 10th grades.

The District may also require an examination and health history of a student when it is determined by the District that it would promote the educational interests of the student.

In addition, the District requires a certificate of physical fitness for:

- a) All athletes prior to their first sport of the school year, then only those who were injured or ill during their first sport before participating in a second sport during the school year;
- b) All students who need work permits; and
- c) All students either suspected of or sustaining a mild traumatic brain injury (concussion) must receive a written and signed authorization from a licensed physician before returning to athletic activities in school.

Health Certificate

Each student must submit a health certificate attesting to the health examination within thirty (30) days after his or her entrance into school and within thirty (30) days after his or her entry into the 2nd, 4th, 7th and 10th grades. The health certificate shall be filed in the student's cumulative record. The health certificate must:

- a) Describe the condition of the student when the examination was given;
- b) State the results of any test conducted on the student for sickle cell anemia;
- c) State whether the student is in a fit condition of health to permit his/her attendance at public school and, where applicable, whether the student has defective sight or hearing, or any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of such work to prevent injury to the student;

(Continued)

Students

SUBJECT: STUDENT PHYSICALS (Cont'd.)

- d) Include a calculation of the student's body mass index (BMI) and weight status category. BMI is computed as the weight in kilograms divided by the square of height in meters or the weight in pounds divided by the square of height in inches multiplied by a conversion factor of 703. Weight status categories for children and adolescents shall be defined by the Commissioner of Health. BMI collection is mandatory, effective September 2008. Reporting is random, with districts chosen by the NYS Department of Health. Selected districts must report BMI results on-line using DOH's Health Provider Network (HPN), a secure website;
- e) Be signed by a duly licensed physician, physician assistant, or nurse practitioner, who is authorized by law to practice in New York State consistent with any applicable written practice agreement; or authorized to practice in the jurisdiction in which the examination was given, provided that the Commissioner of Health has determined that such jurisdiction has standards of licensure and practice comparable to those of New York. A certificate signed by a chiropractor is not acceptable except for a scoliosis evaluation.

Dental Certificate

The dental certificate law became effective on September 1, 2008. This law applies to new entrants in PreK, K, Grades 2, 4, 7 and 10. In accordance with this law, a notice of request for a dental health certificate shall be distributed at the same time that the parent/person in parental relation is notified of health examination requirements, such certificate to be furnished at the same time the health certificate is required. At this time, students will be permitted to attend school regardless of whether or not they have a dental certificate.

The dental certificate shall be signed by a duly licensed dentist, [or a registered dental hygienist](#), authorized by law to practice in New York State or one who is authorized to practice in the jurisdiction in which the [examinationassessment](#) was performed, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to New York State. The certificate shall describe the dental health condition of the student upon [examinationassessment](#), which shall not be more than twelve (12) months prior to the commencement of the school year in which the [examinationassessment](#) is requested, and shall state whether the student is in fit condition of dental health to permit his/her attendance at the public schools.

Requests are not to be retroactive (i.e., any physical requested prior to September 1, 2008 does not need to have an additional notice sent requesting the dental certificate). Requests are not required when the student or parent/person in parental relation objects on the grounds of conflict with their genuine and sincere religious beliefs. Within thirty (30) days following the student's entrance in the school or grade, the certificate, if obtained, shall be filed in the student's cumulative health record.

(Continued)

Students

SUBJECT: STUDENT PHYSICALS (Cont'd.)Examination by Health Appraisal

The Principal or the Principal's designee will send a notice to the parents of, or person in parental relation to, any student who does not present a health certificate, that if the required health certificate is not furnished within thirty (30) days from the date of such notice, an examination by health appraisal will be made of such student by the Director of School Health Services.

The Director of School Health Services shall cause such students to be separately and carefully examined and tested to ascertain whether any such student has defective sight or hearing, or any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of such work to prevent injury to the student.

The physician, physician assistant or nurse practitioner administering such examination shall determine whether a one-time test for sickle cell anemia is necessary or desirable and, if so determined, shall conduct such test and include the results in the health certificate.

Unless otherwise prohibited by law, if it is ascertained that any students have defective sight or hearing, or a physical disability or other condition, including sickle cell anemia which may require professional attention with regard to health, the Principal or Principal's designee shall notify, in writing, the student's parents or persons in parental relation as to the existence of such disability. If the parents or persons in parental relation are unable or unwilling to provide the necessary relief and treatment for such students, such fact shall be reported by the Principal or Principal's designee to the Director of School Health Services, who then has the duty to provide relief for such students.

Health Screenings

The District will provide:

- a) Scoliosis screening at least once each school year for all students in grades 5 through 9. The positive results of any such screening examinations for the presence of scoliosis shall be provided in writing to the student's parent or person in parental relation within ninety (90) days after such finding;
- b) Vision screening to all students who enroll in school including at a minimum color perception, distance acuity, and near vision within six (6) months of admission to the school. In addition, all students shall be screened for distance acuity in grades Kindergarten, 1, 2, 3, 5, 7 and 10 and at any other time deemed necessary. The results of all such vision screening examinations shall be provided in writing to the student's parent or person in parental relation and to any teacher of the student. The vision report will be kept in a permanent file of the school for at least as long as the minimum retention period for such records;

(Continued)

SUBJECT: STUDENT PHYSICALS (Cont'd.)

- c) Hearing screening to all students within six (6) months of admission to the school and in grades Kindergarten, 1, 3, 5, 7 and 10, as well as at any other time deemed necessary. Screening shall include, but not be limited to, pure tone and threshold air conduction screening. The results of any such hearing tests shall be provided in writing to the student's parent or person in parental relation and to any teacher of the student.

The results of all health screenings (dental, hearing, vision and scoliosis) shall be recorded on appropriate forms signed by the health professional making the examination, include appropriate recommendations, and be kept on file in the school. The health records of individual students will be kept confidential in accordance with the federal Family Educational Rights and Privacy Act (FERPA) and any other applicable federal and State laws.

Accommodation for Religious Beliefs

No health examinations, health history, examinations for health appraisal, screening examinations for sickle cell anemia and/or other health screenings shall be required where a student or the parent or person in parental relation to such student objects thereto on the grounds that such examinations, health history and/or screenings conflict with their genuine and sincere religious beliefs. A written and signed statement from the student or the student's parent or person in parental relation that such person holds such beliefs shall be submitted to the Principal or Principal's designee, in which case the Principal or Principal's designee may require supporting documents.

Homeless Students

For homeless children, the enrolling school must immediately refer the parent or guardian of the student to the District's homeless liaison, who must assist them in obtaining the necessary medical records.

Family Educational Rights and Privacy Act of 1974 (FERPA)
20 USC Section 1232(g)
Education Law Sections 901-905, 912 and 3217
8 NYCRR Parts 135 and 136

NOTE: Refer also to Policies #5690 -- Exposure Control Program
#5691 -- Communicable Diseases
#5692 -- Human Immunodeficiency Virus (HIV) Related Illnesses
#7121 -- Diagnostic Screening of Students
#7131 -- Education of Homeless Children and Youth
#7511 -- Immunization of Students
#7522 -- Concussion Management

1st Reading: 10/16/13
Adoption: 11/20/13

Students

SUBJECT: DIGNITY FOR ALL STUDENTS ACT

The Board of Education recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation. Therefore, in accordance with the Dignity for All Students Act, Education Law, Article 2, the District will strive to create an environment free of bullying, discrimination and/or harassment and will foster civility in the schools to prevent and prohibit conduct which is inconsistent with the District's educational mission. Since cyberbullying is a form of bullying, the term "bullying" as used in this policy will implicitly include cyberbullying even if it is not explicitly stated.

The District condemns and prohibits all forms of bullying, discrimination and/or harassment of students based on actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex by school employees or students on school property and at school-sponsored activities and events that take place at locations off school property. In addition, any act of bullying, discrimination and/or harassment, outside of school sponsored events, which can reasonably be expected to materially and substantially disrupt the education process may be subject to discipline.

Dignity Act Coordinator

At least one (1) employee at every school shall be designated as the Dignity Act Coordinator(s). The Dignity Act Coordinator(s) will be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity or expression) and sex. The Board of Education shall appoint ~~the~~ a Dignity Act Coordinator(s) who is employed by such District or BOCES and is licensed and/or certified as a classroom teacher, school counselor, psychologist, nurse, social worker, administrator/supervisor or Superintendent of Schools. Districts must ~~and~~ share the name(s) and contact information of the Dignity Act Coordinator(s) with all school personnel, students, and parents/persons in parental relation, which shall include, but is not limited to, providing the name, designated school and contact information by:

- a) Listing such information in the *Code of Conduct* and updates posted on the Internet website, if available; ~~and~~
- b) Including such information in the plain language summary of the *Code of Conduct* provided to all persons in parental relation to students before the beginning of each school year; ~~and~~
- c) Providing such information to parents and persons of parental relation in at least one (1) district or school mailing or other method of distribution including, but not limited to,

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS ACT (Cont'd.)

through electronic communication and/or sending such information home with each student and, if such information changes, in at least one subsequent district or school mailing or other such method of distribution as soon as practicable thereafter;

- d) Posting such information in highly visible areas of school buildings;
- e) Making such information available at the district and school-level administrative offices.

If a Dignity Act Coordinator vacates his/her position, another school employee shall immediately be designated for an interim appointment as Coordinator, pending approval from the Board of Education, within thirty (30) days of the date the position was vacated. In the event a Coordinator is unable to perform the duties of the position for an extended period of time, another school employee shall immediately be designated for an interim appointment as Coordinator, pending return of the previous Coordinator to the position. The District must provide the change in information to parents or persons in parental relation as soon as practicable. The change in name and/or contact information of the Dignity Act Coordinator will not constitute a revision to the *Code of Conduct* so as to require a public hearing.

Training and Awareness

Each District and Charter School shall establish guidelines for training which shall be approved by the Board of Education. Training will be provided each school year for all District employees in conjunction with existing professional development training to raise staff awareness and sensitivity of bullying, discrimination and/or harassment directed at students that are committed by students or school employees on school property, ~~or~~ at a school function, or off school property when the actions create or would foreseeably create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property.

Training will include ways to promote a supportive school environment that is free from bullying, discrimination and/or harassment. Training shall:

- a) Raise awareness and sensitivity;
- b) Address social patterns and the effects on students;
- c) Inform employees on the identification and mitigation of such acts;
- d) Provide strategies for effectively addressing problems of exclusion, bias and aggression;
- e) Include safe and supportive school climate concepts in curriculum and classroom management; and

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS ACT (Cont'd.)

- f) Ensure the effective implementation of school policy on conduct and discipline. ~~emphasize positive relationships, and demonstrate prevention and intervention techniques to assist employees in recognizing and responding to bullying, discrimination and/or harassment, as well as ensuring the safety of the victims.~~

Instruction in grades Kindergarten through 12 shall include a component on civility, citizenship and character education. Such component shall instruct students on the principles of honesty, tolerance, personal responsibility, respect for others, observance of laws and rules, courtesy, dignity and other traits which will enhance the quality of their experiences in, and contributions to, the community. For the purposes of this policy, "tolerance," "respect for others" and "dignity" shall include awareness and sensitivity to bullying, discrimination and/or harassment and civility in the relations of people of different races, weights, national origins, ethnic groups, religions, religious practices, mental or physical abilities, sexual orientations, genders and sexes. ~~Such component must also include instruction on the safe and responsible use of the Internet and electronic communications.~~

Rules against bullying, discrimination and/or harassment will be included in the *Code of Conduct*, publicized District-wide and disseminated to all staff and parents. ~~Any amendments to the Code will be disseminated as soon as practicable following their adoption. New teachers shall be provided a complete copy of the current Code upon their employment.~~ An age-appropriate summary shall be distributed to all students at a school assembly at the beginning of each school year.

Reports and Investigations of Bullying, Discrimination and/or Harassment

The District will investigate all complaints of bullying, discrimination and/or harassment, either formal or informal, and take prompt corrective measures, as necessary. ~~Complaints will be investigated in accordance with applicable policies and regulations.~~ School employees who witness or receive a report (oral or written) of harassment, bullying and/or discrimination must orally notify the Superintendent, Principal, or their designee *no later than one (1) school day* after witnessing or receiving a report of such incident. ~~The employee must then file a written report within two (2) school days after making the oral report.~~ If, after an appropriate investigation, the District finds that this policy has been violated, corrective action will be taken in accordance with District policies and regulations, the *Code of Conduct*, and all appropriate federal or state laws. ~~The Superintendent, Principal or their designee shall notify the appropriate local law enforcement agency when it is believed that any harassment, bullying and/or discrimination constitute criminal conduct.~~

The District will annually report material incidents of bullying, discrimination and/or harassment which occurred during the school year to the State Education Department. Such report shall be submitted in a manner prescribed by the Commissioner, on or before the basic educational data system (BEDS) reporting deadline or such other date as determined by the Commissioner. SED has developed a form for gathering data titled, "Reports of Incidents Concerning School Safety and the Educational Climate" which can be found on the NYSED website.

(Continued)

Students

SUBJECT: DIGNITY FOR ALL STUDENTS ACT (Cont'd.)

The Principal of each primary and secondary school shall provide a regular report (at least once during each school year) on data and trends related to harassment, bullying and/or discrimination to the Superintendent and in a manner prescribed by, as applicable, the district, BOCES or charter school. There is no need for schools or districts to submit this report to the State Education Department.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

Any person who has reasonable cause to suspect that a student has been subjected to bullying, discrimination and/or harassment by an employee or student, on school grounds or at a school function, who acts reasonably and in good faith and reports such information to school officials or law enforcement authorities, shall have immunity from any civil liability that may arise from making such report. The Board prohibits any retaliatory behavior directed at complainants, victims, witnesses and/or any other individuals who participated in the investigation of a complaint of bullying, discrimination and/or harassment.

Education Law Sections 10-18, 801-a, 2801 and 3214
8 NYCRR Section 100.2(jj), ~~100.2(kk), and 100.2(1)(2)~~

NOTE: Refer also to Policies #1330 -- Appointments and Designations by the Board of Education
#3410 -- Code of Conduct on School Property
#3420 -- Non-Discrimination and Anti-Harassment in the School District
#7551 -- Sexual Harassment of Students
#7552 -- Bullying in the Schools
#7553 -- Hazing of Students
#8242 -- Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education

1st Reading: 10/16/13
Adoption: 11/20/13

SUBJECT: PARENT INVOLVEMENT FOR CHILDREN WITH DISABILITIES

The Board of Education recognizes the rights of the parent/guardian to be fully informed of all information relevant to the identification, or change in identification, evaluation and educational placement of a child with a disability.

All due process procedures for parents/guardians and children in the Commissioner's Regulations shall be observed by the School District.

Definition of Parent

Parent means a birth or adoptive parent, a legally appointed guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, a person in parental relation to the child as defined in Education Law Section 3212, an individual designated as a person in parental relation pursuant to General Obligations Law Title 15-A including an individual so designated who is acting in the place of a birth or adoptive parent (including a grandparent, stepparent or other relative with whom the child resides), or a surrogate parent who has been appointed in accordance with Section 200.5(n) of Commissioner's Regulations. The term does not include the State if the student is a ward of the State.

A foster parent may act as a parent unless State law, regulations or contractual obligations with a State or local entity prohibit the foster parent from acting as a parent.

Unless a judicial decree identifies a specific person(s) to act as the parent or make educational decisions for the student, if one or more parties is qualified to act as a parent, the birth or adoptive parent is presumed to be the parent unless they do not have the legal authority to do so.

Surrogate Parents

It is the duty of the School District to determine whether a child needs a surrogate parent and to assign a surrogate parent in the manner permitted under New York State law. This determination shall be completed within a reasonable time following the receipt of a referral for an initial evaluation or re-evaluation.

In the event that no parent or guardian for a child with a disability can be identified; or after reasonable efforts the whereabouts of the parent or guardian cannot be determined; or the student is an unaccompanied homeless youth; or the child with a disability is a ward of the State and does not have a "parent" as defined above; or the rights of the parent to make educational decisions have been subrogated by a judge in accordance with State law; the Board shall assign an individual to act as a surrogate for the parents or guardians.

Alternatively, the surrogate parent may be appointed by a judge overseeing the child's case.

(Continued)

SUBJECT: PARENT INVOLVEMENT FOR CHILDREN WITH DISABILITIES (Cont'd.)

The person selected as a surrogate shall have no interest that conflicts with the interest of the child he/she represents, and shall have knowledge and skills that ensure adequate representation of the child.

Prior Written Notice (Notice of Recommendation)

Prior written notice (notice of recommendation) must be given to parents of a student with a disability a reasonable time before the District proposes to, or refuses to, initiate or change the identification, evaluation, educational placement of the student or the provision of a free appropriate public education to the student. Prior written notice must also be provided informing the parents when no additional data is required to determine the student's educational needs, the reasons for this determination and their right to request an assessment.

If the prior written notice relates to a proposed action that also requires parental consent, the District must give notice at the same time it requests parental consent. The prior written notice will contain all elements required by Commissioner's Regulations.

A parent may elect to receive prior written notice and other required notifications by electronic mail (email) communication if the District makes this option available.

Parent Participation in Meetings

The School District must take steps to ensure that one or both of the parents of a child with a disability are present at each Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) meeting or are afforded the opportunity to participate in a mutually agreed upon time and place. The School District must document its attempts to involve parents, such as:

- a) Detailed records of telephone calls made or attempted and the results of these calls;
- b) Copies of correspondence sent to the parents and any responses received; and
- c) Detailed records of visits made to the parent's home or place of employment and the results of those visits.

A meeting may be conducted without a parent in attendance if the School District is unable to convince the parents that they should attend.

Additionally, the School District must take whatever action is necessary to ensure the parent understands the proceedings of this meeting including arranging for an interpreter for parents with deafness or whose native language is other than English.

(Continued)

SUBJECT: PARENT INVOLVEMENT FOR CHILDREN WITH DISABILITIES (Cont'd.)**Parental Consent**

In accordance with due process, a parent (as defined in Commissioner's Regulations Section 200.1(l)) of a special education student or a student suspected of having a disability must provide informed consent before the School District can take certain actions. The District will make reasonable efforts to obtain written informed consent and will maintain a detailed record of its attempts and the results of the attempts.

In New York State, a noncustodial parent does not have the right to control educational decisions for his/her child. However, a noncustodial parent is afforded this right if, and only if, this right is expressly included in a custody order.

Additionally, absent supporting language in a custody order, a non-custodial parent lacks standing under IDEA to bring a claim to assert control over his/her child's educational program. Until recent revisions to New York law, consent for an initial evaluation, reevaluation, or the provision of special education services needed to be provided by a parent (i.e., the custodial or noncustodial parent). As it now stands, the decision to provide consent for a CSE- or CPSE-related activity is considered an education-related decision designated exclusively to custodial parents unless a court order specifically states the contrary.

Consent for Evaluations

The parent or guardian must provide informed consent to the initial evaluation, or reevaluations in accordance with law and/or regulations. If a parent does not provide consent for an initial evaluation, the School District *may* pursue the evaluation by commencing a due process hearing to override the refusal to provide consent.

Parental consent for a reevaluation is not needed if the District can demonstrate that it has taken reasonable measures to obtain consent, but the parents or guardians have failed to respond.

Consent for the Initial Provision of Services

Parental consent is also required for the initial provision of special education services. Consent for an initial evaluation does not constitute consent for the initial provision of services. If a parent does not provide consent for the initial provision of services, the School District *shall not* provide the special education programs and services to the student and shall not use the due process procedures to challenge the parent's refusal to consent. The School District shall not be considered to be in violation of the requirements to provide a free appropriate public education (FAPE), shall not be required to convene a meeting of the committee on special education or develop an individualized education program (IEP).

(Continued)

SUBJECT: PARENT INVOLVEMENT FOR CHILDREN WITH DISABILITIES (Cont'd.)Consent for Other Actions

~~Prior written consent must also be provided:~~

- ~~— a) — Prior to releasing any personally identifiable information; and~~
- ~~— b) — Prior to each time the District proposes to access a parent's private or public insurance. A Medicaid application does not meet the IDEA parent consent requirements. The District must obtain an annual parental consent to request Medicaid reimbursement. Consent to Access Public Benefits or Insurance (e.g., Medicaid)~~

A School District must notify the child's parent in writing prior to accessing the child's or parent's public benefits or insurance for the first time and annually thereafter. The written notification must explain the protections afforded to parents so that parents are fully informed of their rights before the District accesses their or their child's Medicaid or other public benefits or insurance to pay for services under the IDEA. Furthermore, this notice must be in a language understandable to the general public and in the parent's native language or the mode of communication used by the parent.

A School District must obtain a one-time written consent from the parent, after providing the written notification (as described above), before accessing the child's or parent's public benefits or insurance (e.g., Medicaid) for the first time. The consent must state that the parent understands and agrees that the School District may access the child's or parent's public benefits or insurance to pay for special education or related services. The consent must also specify:

- a) The personally identifiable information that may be disclosed (this can include records or information about the services that will be provided to the student);
- b) The purpose of the disclosure; and
- c) The agency to which the disclosure may be made (Medicaid).

Merely providing the ~~A~~Medicaid application does not meet the IDEA parent consent requirements. A sample Medicaid Consent Form may be found at:

<http://www.vesidp12.nysed.gov/specialed/publications/sampleconsent.htm>

Consent for an Unaccompanied Homeless Youth

Consent may be provided by a surrogate parent. However, until a surrogate parent is appointed, consent may be provided on a temporary basis by an employee of a temporary housing facility operated or approved by a local social services district or a residential facility for runaway and homeless youth.

Consent for a Ward of the State

A ward of the State means a child or youth under the age of twenty-one (21):

- a) Who has been placed or remanded pursuant to Social Services Law or the Family Court Act or freed for adoption pursuant to Social Services Law; or
- b) Who is in the custody of the Commissioner of Social Services or the Office of Children and Family Services; or

(Continued)

SUBJECT: PARENT INVOLVEMENT FOR CHILDREN WITH DISABILITIES (Cont'd.)

- c) Who is a destitute child under Social Services Law.

In the event that a child is a ward of the State, the School District shall make reasonable efforts to obtain the informed consent from the parent of the child for an initial evaluation to determine whether the child is a child with a disability.

The School District is not required to obtain informed consent if:

- a) Despite reasonable efforts to do so, the School District cannot discover the whereabouts of the parent of the student, including consulting with the agency responsible for the care of the student; or
- b) The rights of the parents of the student have been terminated in accordance with State law; or
- c) The rights of the parent to make educational decisions have been subrogated by a judge in accordance with State law and consent for an initial evaluation has been given by an individual appointed by the judge to represent the student.

Consent for a Student Who is Home Instructed or Parentally Placed in a Private School at the Parent's Expense

If a parent of a student who is home instructed or placed in a private school by their parents at their own expense does not provide consent for an initial evaluation or reevaluation, or the parent fails to respond to a request to provide consent, the District may not continue to pursue those evaluations by using the due process procedures and the District is not required to consider the student as eligible for special education services.

Parental Revocation of Consent

Parental revocation of consent for continued provision of special education and related services must be in writing. When the parent revokes such consent, the District still must provide the parent with the usual written notice of its intentions with respect to the child.

If the parent of a student with a disability revokes his/her consent in writing for the continued provision of special education and related services to the student at any time subsequent to the initial provision of special education and related services, the District:

- a) Shall not continue to provide special education and related services to the student, but must provide prior written notice to the parent before ceasing the provisions of special education and related services;

(Continued)

SUBJECT: PARENT INVOLVEMENT FOR CHILDREN WITH DISABILITIES (Cont'd.)

- b) Shall not use due process procedures (i.e., mediation, resolution meeting, and/or impartial due process hearing) in order to obtain agreement or a ruling that the services may be provided to the student without parental consent;
- c) Shall not be considered to be in violation of the requirement to make a free and appropriate public education (FAPE) available to the student because of the failure to provide the student with further special education and related services following revocation of consent; and
- d) Is not required to convene a meeting of the Committee on Special Education or develop an IEP for the student for further provision of special education programs and related services upon receipt of written revocation of consent; and
- e) Is not required to amend the student's education records to remove any references to the student's receipt of special education programs and services because of the revocation of consent.

Procedural Safeguards Notice

The School District will provide the procedural safeguards notice prescribed by the Commissioner of Education to the parents of a student with a disability at least one time per year and also:

- a) Upon initial referral or parental request for evaluation;
- b) Upon the first filing of a due process complaint notice to request mediation or an impartial due process hearing;
- c) Upon request by a parent;
- d) Upon a decision to impose a suspension or removal that constitutes a disciplinary change in placement; and
- e) Upon first receipt of a State complaint.

Individuals with Disabilities Education Improvement Act of 2004 (Public Law 108-446) Section 614(a)
Individuals with Disabilities Education Act (IDEA), 20 USC Section 1400 et seq.
34 CFR Part 300
Education Law Sections 207, 3212, 4005, 4202, 4401 and 4402
8 NYCRR Sections 200.1, 200.4(b)(6), and 200.5

NOTE: Refer also to Policy #7260 -- Designation of Person in Parental Relation

1st Reading: 10/16/13
Adoption: 11/20/13

Instruction

**SUBJECT: CIVILITY, CITIZENSHIP AND CHARACTER EDUCATION/
INTERPERSONAL VIOLENCE PREVENTION EDUCATION****Civility, Citizenship and Character Education**

The Board of Education recognizes that teaching students respect, civility and understanding toward others, as well as the practice and reinforcement of appropriate behavior and values of our society, is an important function of the School System.

The School District wishes to foster an environment where students exhibit behavior that promotes positive educational practices, allows students to grow socially and academically, and encourages healthy dialogue in respectful ways. By presenting teachers and staff as positive role models, the District stresses positive communication and discourages disrespectful treatment. This policy is not intended to deprive and/or restrict any student of his/her right to freedom of expression but, rather, seeks to maintain, to the extent possible and reasonable, a safe, harassment free and educationally conducive environment for our students and staff.

Furthermore, the District shall ensure that the course of instruction in grades K through 12 includes a component on civility, citizenship and character education in accordance with Education Law, [with an emphasis on discouraging acts of harassment, bullying and/or discrimination](#). Character education is the deliberate effort to help students understand, care about, and act upon core ethical values.

Character education shall instruct students on the principles of:

- a) Honesty;
- b) Tolerance;
- c) Personal responsibility;
- d) Respect for others;
- e) Awareness and sensitivity to discrimination and/or harassment as defined in the Dignity for All Students Act;
- f) Civility in relation to people of different races, weights, national origins, ethnic groups, religions, religious practices, physical or mental abilities, sexual orientations, genders or sexes;
- g) Observance of laws and rules;
- h) Courtesy; ~~and~~

(Continued)

Instruction

**SUBJECT: CIVILITY, CITIZENSHIP AND CHARACTER EDUCATION/
INTERPERSONAL VIOLENCE PREVENTION EDUCATION (Cont'd.)**

- i) Dignity, and other traits which will enhance the quality of students' experiences in, and contributions to, the community; and
- j) [Safe and responsible use of the Internet and electronic communications.](#)

As determined by the Board of Regents, and as further enumerated in Commissioner's Regulations, the components of character education shall be incorporated in existing School District curricula as applicable.

The District encourages the involvement of staff, students, parents and community members in the implementation and reinforcement of character education in the schools.

Education Law Sections 801 and 801-a

Interpersonal Violence Prevention Education

The District will utilize the interpersonal violence prevention education package provided by the State Education Department. These materials will be incorporated as part of the health or other related curricula or programs for students in grades K through 12.

Education Law Section [801-a](#), 804(4)
[8 NYCRR 100.2\(2\)\(c\)\(2\)](#)

1st Reading: 10/16/13
Adoption: 11/20/13

EDEN CENTRAL SCHOOL TRANSPORTATION DEPARTMENT
ROSE M. HECKATHORN, TRANSPORTATION SUPERVISOR

Date: 11/7/2013

RE: Change of Hours

Dear Mrs. Anzalone,

I recommend the following increases in hours for Transportation Staff due to the additions to their existing routes:

Bonnie Gabel - Went from 4.5 to 6.0 hours - an **increase of 1.5 hours** for Mid-day

Deborah Barton - Went from 5.50 to 5.75 hours - an **increase of .25 hour** due to earlier departure for Ormsby.

Julie Blencowe - Went from 4.0 to 5.25 hours due to adding Baker Road to route - an **increase of 1.25 hours.**

Thank You,

Rose M. Heckathorn

10/30/13 Use for 13-14 as no successor agreement in place

APPENDIX C

WAGE SCHEDULE-2012-2013

2012-2013³ Schedule (2.6% increase)⁴

	<u>1</u>	<u>2</u>	<u>3</u>	<u>L-10</u>	<u>L-20</u>
I Monitor	\$15.99	\$16.54	\$17.09	\$17.64	\$17.99
II Clerk	\$16.35	\$16.99	\$17.54	\$18.04	\$18.39
Cleaner	\$16.35	\$16.99	\$17.54	\$18.04	\$18.39
III Laundry Worker	\$16.99	\$17.54	\$18.04	\$18.68	\$19.01
IV Teacher Aide <i>6.5 hrs</i>	\$17.19	\$17.82	\$18.37	\$18.97	\$19.29
Bus Attendant	\$17.19	\$17.82	\$18.37	\$18.97	\$19.29
V Laborer	\$17.64	\$18.24	\$18.81	\$19.37	\$19.72
Clerk/Typist	\$17.64	\$18.24	\$18.81	\$19.37	\$19.72
Cert. Occupational Therapy Asst.	\$17.64	\$18.24	\$18.81	\$19.37	\$19.72
VI Sr. Clerk/Stenographer	\$19.37	\$20.12	\$20.79	\$21.32	\$21.65
Account Clerk/Steno	\$19.37	\$20.12	\$20.79	\$21.32	\$21.65
Senior Clerk Typist	\$19.37	\$20.12	\$20.79	\$21.32	\$21.65
Sr. Account Clerk	\$19.37	\$20.12	\$20.79	\$21.32	\$21.65
Maintenance Helper	\$19.37	\$20.12	\$20.79	\$21.32	\$21.65
VII Bus Mechanic Helper	\$19.88	\$20.62	\$21.32	\$21.95	\$22.31
VIII Custodian	\$20.33	\$21.08	\$21.76	\$22.37	\$22.68
Microcomputer Repair Technician	\$20.33	\$21.08	\$21.76	\$22.37	\$22.68
IX Bus Driver	\$20.51	\$21.20	\$21.95	\$22.48	\$22.83
X General Mechanic	\$21.08	\$21.76	\$22.48	\$22.99	\$23.35
XI Bus Mechanic	\$21.52	\$22.18	\$22.91	\$23.45	\$23.78
XII Nurse	\$22.60	\$23.33	\$24.08	\$24.61	\$24.96
XIII Bus Mechanic Foreman	\$23.94	\$24.62	\$25.35	\$25.91	\$26.21
XIV Occupational Therapist	\$25.52	\$26.25	\$27.04	\$27.66	\$28.01
XV Physical Therapist			\$27.04	\$27.66	\$28.01

$\$22.83 \times 1.5203 = 34.71$

Health 22.42
 W. Comp .86
 FICA 7.65
 GRS 21.10

 52.03

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 06/30/13 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 5510.160-00-0000	BUS DRIVERS SALARY	658,863.00	(500.00)	658,363.00	616,334.00	0.00	42,029.00
A 5510.160-00-0001	SUPERVISOR SALARY	72,000.00	0.00	72,000.00	68,021.19	0.00	3,978.81
A 5510.160-00-0002	MECHANICS SALARIES	157,060.00	(2,500.00)	154,560.00	128,546.08	0.00	26,013.92
A 5510.160-00-0003	ATTENDANTS SALARIES	80,944.00	0.00	80,944.00	73,800.28	0.00	7,143.72
A 5510.160-00-0011	CLERICAL SALARY	20,138.00	0.00	20,138.00	19,647.13	0.00	490.87
A 5510.160-00-1000	OT BUS DRIVERS	500.00	500.00	1,000.00	725.44	0.00	274.56
A 5510.160-00-1002	OT MECHANICS	4,500.00	0.00	4,500.00	645.58	0.00	3,854.42
A 5510.160-00-2020	CLERICAL SALARIES-BUILDING LEVEL	0.00	15,898.19	15,898.19	15,898.19	0.00	0.00
A 5510.160-00-2630	SALARIES - TECHNOLOGY	4,841.00	0.00	4,841.00	4,840.77	0.00	0.23
A 5510.160-00-3000	SUBSTITUTE DRIVERS	28,000.00	0.00	28,000.00	20,139.57	0.00	7,860.43
A 5510.160-00-3003	SUBSTITUTE ATTENDANTS	5,800.00	0.00	5,800.00	1,118.54	0.00	4,681.46
A 5510.160-00-3011	CLERICAL SUBSTITUTES	0.00	2,500.00	2,500.00	583.54	0.00	1,916.46
A 5510.160-00-4000	SPORT TRIPS	39,000.00	1,111.56	40,111.56	37,079.51	0.00	3,032.05
A 5510.160-00-4100	FIELD TRIPS	8,000.00	391.00	8,391.00	8,082.19	0.00	308.81
A 5510.160-00-5000	DRIVER SALARIES-APPD BOE BUS USE	8,000.00	0.00	8,000.00	5,587.90	0.00	2,412.10
A 5510.160-00-5500	SALARIES - LABORER/DELIVERIES	3,143.00	0.00	3,143.00	3,129.98	0.00	13.02
A 5510.160-00-6000	BUS CLEANING	4,000.00	0.00	4,000.00	1,914.68	0.00	2,085.32
A 5510....DISTRICT TRANSPORTATION	*	1,094,789.00	17,400.75	1,112,189.75	1,006,094.57	0.00	106,095.18
A 5530.160-00-0000	BUS GARAGE CLEANING	5,659.00	0.00	5,659.00	5,636.65	0.00	22.35
A 5530.160-00-1000	SNOW REMOVAL BUS GARAGE	9,598.00	0.00	9,598.00	9,571.13	0.00	26.87
A 5530....GARAGE BUILDING	*	15,257.00	0.00	15,257.00	15,207.78	0.00	49.22
A 55....PUPIL TRANSPORTATION	**	1,110,046.00	17,400.75	1,127,446.75	1,021,302.35	0.00	106,144.40
A 5....	***	1,110,046.00	17,400.75	1,127,446.75	1,021,302.35	0.00	106,144.40
GRAND TOTALS		1,110,046.00	17,400.75	1,127,446.75	1,021,302.35	0.00	106,144.40

Report Completed 2:17 PM

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/12 - 06/30/13 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 5510.200-00-0000	EQUIPMENT	6,285.00	6,155.91	12,440.91	11,802.32	0.00	638.59
A 5510.210-00-0000	PURCHASE OF BUSES	0.00	0.00	0.00	0.00	0.00	0.00
A 5510.400-00-0000	PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
A 5510.422-00-0000	FIRE & LIABILITY INSURANCE	46,500.00	1,279.00	47,779.00	46,516.00	0.00	1,263.00
A 5510.423-00-0000	BUS DRIVER CERTIFICATION	1,050.00	0.00	1,050.00	19.00	0.00	1,031.00
A 5510.451-00-0000	PARTS/SUPPLIES	90,000.00	(8,665.20)	81,334.80	50,302.73	16,611.89	14,420.18
A 5510.454-00-0000	GASOLINE	215,000.00	(1,347.80)	213,652.20	186,074.01	3,387.17	24,191.02
A 5510.455-00-0000	OIL & LUBRICANTS	6,000.00	0.00	6,000.00	1,109.56	1,222.82	3,667.62
A 5510.456-00-0000	TIRES & TUBES	19,800.00	4,000.00	23,800.00	17,761.54	2,500.00	3,538.46
A 5510.457-00-0000	PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00
A 5510.460-00-0000	SOFTWARE	2,755.00	2,755.00	5,510.00	5,510.00	0.00	0.00
A 5510.465-00-0000	EQUIP. CONTRACT & REPAIR	10,652.00	7,404.00	18,056.00	17,627.93	250.00	178.07
A 5510.466-00-0000	DRUG TESTING	1,900.00	0.00	1,900.00	1,290.00	160.00	450.00
A 5510.472-00-0000	LEGAL/ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
A 5510.475-00-0000	CONFERENCE/TRAVEL	3,000.00	975.00	3,975.00	3,387.53	217.41	370.06
A 5510.476-00-0000	MEMBERSHIP	500.00	0.00	500.00	424.46	0.00	75.54
A 5510.479-00-0000	MISCELLANEOUS	5,092.00	(600.00)	4,492.00	3,426.50	107.25	958.25
A 5510.490-00-0000	BOCES	0.00	0.00	0.00	0.00	0.00	0.00
A 5510....DISTRICT TRANSPORTATION	*	408,534.00	11,955.91	420,489.91	345,251.58	24,456.54	50,781.79
A 5530.200-00-0000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
A 5530.451-00-0000	SUPPLIES	3,500.00	(150.00)	3,350.00	1,633.17	172.00	1,544.83
A 5530.454-00-0000	DIESEL FUEL	1,000.00	(193.53)	806.47	199.48	100.52	506.47
A 5530.455-00-0000	NATURAL GAS	6,000.00	100.00	6,100.00	3,887.25	2,212.75	0.00
A 5530.456-00-0000	TELEPHONE	240.00	243.53	483.53	461.87	0.00	21.66
A 5530.457-00-0000	WATER	200.00	0.00	200.00	198.64	1.36	0.00
A 5530.465-00-0000	REPAIRS	650.00	0.00	650.00	463.50	0.00	186.50
A 5530.466-00-0000	RENTAL/LEASE	0.00	0.00	0.00	0.00	0.00	0.00
A 5530.468-00-0000	FACILITIES IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
A 5530.469-00-0000	SERVICE CONTRACTS	6,383.00	590.00	6,973.00	2,948.42	1,644.89	2,379.69
A 5530.479-00-0000	OTHER EXPENSES	3,450.00	859.00	4,309.00	2,994.57	100.00	1,214.43
A 5530....GARAGE BUILDING	*	21,423.00	1,449.00	22,872.00	12,786.90	4,231.52	5,853.58
A 5540.435-00-0000	CONTRACT CARRIER	0.00	0.00	0.00	0.00	0.00	0.00
A 5540....CONTRACT TRANSPORTATION	*	0.00	0.00	0.00	0.00	0.00	0.00
A 55....PUPIL TRANSPORTATION	**	429,957.00	13,404.91	443,361.91	358,038.48	28,688.06	56,635.37
A 5....	***	429,957.00	13,404.91	443,361.91	358,038.48	28,688.06	56,635.37
GRAND TOTALS		429,957.00	13,404.91	443,361.91	358,038.48	28,688.06	56,635.37

Report Completed 2:07 PM

386,726.50

386,726.50

453,871 total miles = 8521

EDEN CENTRAL SCHOOL TRANSPORTATION DEPARTMENT

Date: 7/08/2013

To: Tom Murphy, Director of Finance

From: Rose M. Heckathorn, Transportation Supervisor

RE: FT Form Revised Field Trip Mileage and Time and Late Take Home.

DESCRIPTION	TOTAL	
TOTAL MILES DRIVEN -BUSES	453,871	
MILES DRIVEN – District routed buses only	432,013.5.5	✓
MILES DRIVEN- COURIER	3,226 miles	✓
MILES DRIVEN BY TEACHING/B&G STAFF(Includes D.Martin's Truck-5,848)	7409.5 miles	✓
FIELD TRIPS, –HS	***3,020 miles***	✓
FIELD TRIPS- ELEM.	***1237 miles***	✓
FILED TRIPS- GLP	***556 miles***	✓
SPORTS TRIPS	***16,125 miles***	✓
DIESEL FUEL DISTRICT	50,042.0 GALS.	
GASOLINE- TOTAL DISTRICT	8,900.9 GALS.	
The following gals. are included in district totals.		
DRIVER EDUCATION- GASOLINE	220.6 GALS.	
B & G- GASOLINE **	1246.5 GALS.	
COURIER (Gasoline)** Not included in B&G Gas	515.4 GALS.	
B & G- DIESEL FUEL	1,047.4 GALS.	
B & G Pick Up- Dave Martin's (Gasoline)** Not included in B&G Gas	554.0 GALS.	
NOTE: These mileages have been subtracted from total bus mileage.		
LATE TAKE HOME	MILES	HOURS
3:45-2 Buses	3008 ✓	180
5:00-2 Buses	7112 ✓	421.5

✓ = Dist Trans Miles

EDEN CENTRAL SCHOOLS

Bank Reconciliation

Period Ending 10/31/13

Ending Bank Balance: \$ 17,471,965.77

CHASE CONTROLLED DISBURSEMENT	0379	\$ -	
CHASE FUNDING	8304	\$ 2,839,119.14	-
CHASE MULTI FUND MONEY MARKET	5576	\$ 8,938,940.62	-
KEY TAX COLLECTION	6677	\$ 26,316.31	-
KEY PUBLIC MM SVGS	5482	\$ 1,101,010.97	-
M&T MUNICIPAL MM SVGS	1,5004E+13	\$ 3,876,604.26	-
CAPITAL RESERVE FUND - 2007	8548	\$ 403,090.04	-
CD'S		\$ -	-
CHASE CAPITAL MONEY MARKET	1793	\$ 38,568.00	-
CHASE FLEXIBLE SPENDING CHECKING	9254	\$ 240,077.82	(30.00)
CHASE SCHOLARSHIPS: LESTER	0088	\$ 2,967.75	-
BURDICK	0096	\$ 3,299.30	-
SERVICE-ABOVE-SELF	0002	\$ 1,971.56	-

Add Deposits in Transit: \$ -

Deduct Outstanding Checks - See Listing: **PENDING BANK RECONCILIATION \$ (996,637.46)

Add Other Credits: *REFUND DUE FROM P&A-recalled employee fee \$ 30.00**

Deduct Other Debits:

10/31/13 Adjusted Ending Bank Balance: \$ 16,475,358.31

* This should agree with your book balance

Cash Account Book Balance: \$ 16,475,358.31

GENERAL MULTI FUND CNTRL DISB	A200	\$ 1,746,760.83	
CAFÉ MULTI FUND CNTRL DISB	C200	\$ 22,546.64	
FEDERAL MULTI FUND CNTRL DISB	F---200	\$ 63,758.04	
CAPITAL MULTI FUND CNTRL DISB	H---200	\$ -	
T&A MULTI FUND CNTRL DISB	TA200	\$ 9,416.17	
TE MULTI FUND CNTRL DISB	TE200	\$ -	
DEBT SERVICE MULTI FUND CNTRL DISB	V200	\$ -	
PAYROLL	TA010	\$ -	1,842,481.68
GENERAL MULTI FUND MONEY MKT	A201	\$ 6,849,398.01	
GENERAL FUND TAX CERTIORARI RESERVE	A230.13	\$ 15,005.27	
GENERAL FUND EMPLOYEE BENEFIT RESERVE	A23001	\$ 940,324.76	
GENERAL FUND RETIREMENT CONT RESERVE	A23003	\$ -	
GENERAL FUND REPAIR RESERVE	A23004	\$ 161,349.61	
GENERAL FUND UNEMPLOYMENT RESERVE	A23005	\$ 950,049.90	
CAFÉ MULTI FUND MONEY MKT	C201	\$ 926.00	
FEDERAL MULTI FUND MONEY MKT	F---201	\$ -	
CAPITAL MULTI FUND MONEY MKT	H---201	\$ -	
T&A MULTI FUND MONEY MKT	TA201	\$ -	
TE MULTI FUND MONEY MKT	TE201	\$ 1,586.83	
DEBT SERVICE MULTI FUND MONEY MKT	V201	\$ 20,300.24	8,938,940.62
TAX COLLECTION CHECKING	A20004	\$ 26,316.31	
GENERAL MONEY MARKET	A20101	\$ 940,748.76	
GENERAL FUND RETIREMENT CONT RESERVE	A23013	\$ 2,935,855.50	3,876,604.26
GENERAL MONEY MARKET	A20104	\$ 1,101,010.97	
GENERAL FUND RETIREMENT CONT RESERVE	A23043	\$ -	1,101,010.97
GENERAL CAPITAL RESERVE FUND - 2007 (CHA	A23002	\$ 403,090.04	
GENERAL CD'S	A20103	\$ -	
CAPITAL MM - EXCEL PROJECT	HEXL201	\$ 38,568.00	
T&A FLEXIBLE SPENDING	TA20001	\$ 240,107.82	
SCHOLARSHIP-LESTER	TE20101	\$ 2,967.75	
SCHOLARSHIP -BURDICK	TE20102	\$ 3,299.30	
SCHOLARSHIP-SERVICE-ABOVE-SELF	TE20104	\$ 1,971.56	

11/13/2013

EDEN CENTRAL SCHOOL

9:43 PM

MULTIPLE ACCOUNT TRANSACTION REPORT (G/L) - 10/01/13-10/31/13

ACCOUNT	DATE	PO#	SCH#	DEBITS	CREDITS	BALANCE
** A 200 - CASH - CONTROLLED DISBURSEMENT GENERAL FUND						
A200	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	921,467.03
A200	10/4/2013	201314 PAYROLL EXPENDITURE	CD-15	-	537,065.86	384,401.17
A200	10/18/2013	201314 PAYROLL EXPENDITURE	CD-18	-	511,514.02	(127,112.85)
A200	10/31/2013	* SEE CASH DISBURSEMENT SCH-17	CD-17	-	174,973.50	(302,086.35)
A200	10/31/2013	* SEE CASH DISBURSEMENT SCH-16	CD-16	-	1,287,728.40	(1,589,814.75)
A200	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	3,336,446.20	-	1,746,631.45
A200	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	129.38	-	1,746,760.83
A 20004 - CASH - KEY TAX COLLECTION (HSBC)						
A20004	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	305,622.27
A20004	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	-	8,875,000.00	(8,569,377.73)
A20004	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	8,595,694.04	-	26,316.31
** A 201 - CASH - CHASE MONEY MARKET						
A201	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	2,053,322.46
A201	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	3,459,793.23	-	5,513,115.69
A201	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	1,336,282.32	-	6,849,398.01
** A 20101- CASH - M&T MUNICIPAL MM SVGS						
A20101	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	940,852.48	-	940,852.48
A20101	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	-	103.72	940,748.76
** A 20103 - CASH - TIMED DEPOSITS						
A20103						
** A 20104 - CASH - KEY PUBLIC MM SVGS (HSBC)						
A20104	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	1,100,908.90	-	1,100,908.90
A20104	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	102.07	-	1,101,010.97
** A 230.13 - RESERVES TAX CERTIORARI 06/2013						
A230.13	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	15,003.19
A230.13	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	2.08	-	15,005.27
** A 23001 - RESERVES GENERAL FUND EMPLOYEE BENEFITS						
A23001	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	940,193.92
A23001	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	130.84	-	940,324.76
** A 23002 - RESERVES GENERAL FUND CAPITAL RESERVE FUND - 2007						
A23002	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	403,033.85
A23002	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	56.19	-	403,090.04
** A 23003 - RESERVES GENERAL FUND RETIREMENT CONTRIBUTION						
A23003	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	58,141.97
A23003	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	-	58,141.97	-

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ACCOUNT	DATE	PO#	SCH#	DEBITS	CREDITS	BALANCE
** A 23004 - RESERVES GENERAL FUND REPAIR RESERVE						
A23004	10/1/2013					192,903.01
		BALANCE 07/01/13 - 09/30/13		-	-	
A23004	10/31/2013		CR-4	-	31,576.00	161,327.01
		* SEE CASH RECEIPTS SCH-4				
A23004	10/31/2013		CR-4	22.60	-	161,349.61
		* SEE CASH RECEIPTS SCH-4				
** A 23005 - RESERVES GENERAL FUND UNEMPLOYMENT RESERVE						
A23005	10/1/2013					969,917.71
		BALANCE 07/01/13 - 09/30/13		-	-	
A23005	10/31/2013		CR-4	-	20,000.00	949,917.71
		* SEE CASH RECEIPTS SCH-4				
A23005	10/31/2013		CR-4	132.19	-	950,049.90
		* SEE CASH RECEIPTS SCH-4				
** A 23013- M&T - RESERVES GENERAL FUND RETIREMENT CONTRIBUTION						
A23013	10/1/2013					1,001,299.46
		BALANCE 07/01/13 - 09/30/13		-	-	
A23013	10/31/2013		CR-4	1,934,147.52	-	2,935,446.98
		* SEE CASH RECEIPTS SCH-4				
A23013	10/31/2013		CR-4	408.52	-	2,935,855.50
		* SEE CASH RECEIPTS SCH-4				
** A 23043 - KEY RESERVES GENERAL FUND RETIREMENT CONTRIBUTION						
A23043	10/1/2013					1,876,005.55
		BALANCE 07/01/13 - 09/30/13		-	-	
A23043	10/31/2013		CR-4	-	1,876,005.55	-
		* SEE CASH RECEIPTS SCH-4				
** C 200 - CASH - CONTROLLED DISBURSEMENT CAFETERIA						
C200	10/1/2013					30,906.42
		BALANCE 07/01/13 - 09/30/13		-	-	
C200	10/4/2013	201314	CD-15	-	3,634.52	27,271.90
		PAYROLL EXPENDITURE				
C200	10/18/2013	201314	CD-18	-	4,058.69	23,213.21
		PAYROLL EXPENDITURE				
C200	10/31/2013		CD-16	-	53,163.27	(29,950.06)
		* SEE CASH DISBURSEMENT SCH-16				
C200	10/31/2013		CR-4	52,496.70	-	22,546.64
		* SEE CASH RECEIPTS SCH-4				
** C 201 - CASH - CHASE MONEY MARKET CAFETERIA						
C201	10/1/2013			\$0.00	\$0.00	13,497.49
		BALANCE 07/01/13 - 09/30/13				
C201	10/31/2013		CR-4	\$0.00	\$52,496.70	(38,999.21)
		* SEE CASH RECEIPTS SCH-4				
C201	10/31/2013		CR-4	\$39,925.21	\$0.00	926.00
		* SEE CASH RECEIPTS SCH-4				
** F611 200 - CASH - CONTROLLED DISBURSEMENT IDEA, SECTION 611						
F611200	10/1/2013					(4,017.17)
		BALANCE 07/01/13 - 09/30/13		-	-	
F611200	10/4/2013	201314	CD-15	-	12,305.29	(16,322.46)
		PAYROLL EXPENDITURE				
F611200	10/18/2013	201314	CD-18	-	12,099.28	(28,421.74)
		PAYROLL EXPENDITURE				
F611200	10/31/2013		CR-4	40,592.67	-	12,170.93
		* SEE CASH RECEIPTS SCH-4				
** F611 201 - CASH - CHASE MONEY MARKET IDEA, SECTION 611						
F611201						
F611201						
** F619 200 - CASH - CONTROLLED DISBURSEMENT IDEA, SECTION 619						
F619200						
F619200						
** F619 201 - CASH - CHASE MONEY MARKET IDEA SECTION 619						
F619201						
F619201						

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MULTIPLE ACCOUNT TRANSACTION REPORT (G/L) - 10/01/13-10/31/13

ACCOUNT	DATE	PO#	SCH#	DEBITS	CREDITS	BALANCE
**	FRTT200 - CASH - CHASE MONEY MARKET RACE TO THE TOP GRANT					
FRTT200						
FRTT200						
**	FSHC 200 - CASH - CONTROLLED DISBURSEMENT SUMMER HANDICAPPED					
FSHC200	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	(25.10)
FSHC200	10/4/2013	201314 PAYROLL EXPENDITURE	CD-15	-	25.10	(50.20)
FSHC200	10/18/2013	201314 PAYROLL EXPENDITURE	CD-18	-	169.81	(220.01)
FSHC200	10/31/2013	* SEE CASH DISBURSEMENT SCH-16	CD-16	-	13,397.92	(13,617.93)
FSHC200	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	13,643.03	-	25.10
**	FT2A 200 - CASH - CONTROLLED DISBURSEMENT TITLE II, PART A					
FT2A200	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	(1,418.24)
FT2A200	10/4/2013	201314 PAYROLL EXPENDITURE	CD-15	-	2,768.83	(4,187.07)
FT2A200	10/18/2013	201314 PAYROLL EXPENDITURE	CD-18	-	2,768.76	(6,955.83)
FT2A200	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	9,724.59	-	2,768.76
**	FT2A 201 - CASH - CHASE MONEY MARKET TITLE II, PART A					
FT2A201						
FT2A201						
**	FTL1 200 - CASH - CONTROLLED DISBURSEMENT TITLE I					
FTL1200	10/1/2013	BALANCE 07/01/13 - 09/30/13		\$0.00	\$0.00	(3,510.26)
FTL1200	10/4/2013	201314 PAYROLL EXPENDITURE	CD-15	\$0.00	\$7,034.88	(10,545.14)
FTL1200	10/18/2013	201314 PAYROLL EXPENDITURE	CD-18	\$0.00	\$7,034.88	(17,580.02)
FTL1200	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	\$24,614.90	\$0.00	7,034.88
**	FTL1 201 - CASH - CHASE MONEY MARKET TITLE I					
FTL1201						
FTL1201						
**	FUPK 200 - CASH - CONTROLLED DISBURSEMENT UPK					
FUPK200	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	56,204.89
FUPK200	10/4/2013	201314 PAYROLL EXPENDITURE	CD-15	-	7,223.26	48,981.63
FUPK200	10/18/2013	201314 PAYROLL EXPENDITURE	CD-18	-	7,223.26	41,758.37
**	FUPK 201 - CASH - CHASE MONEY MARKET UPK					
FUPK201						
FUPK201						
**	HBUS 201 - CASH - CHASE MONEY MARKET BUSES					
HBUS201						
HBUS201						
**	HEMR 200 - CASH CONTROLLED DISBURSEMENT EMERGENCY MASONRY REPAIR					
HEMR200						
HEMR200						

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MULTIPLE ACCOUNT TRANSACTION REPORT (G/L) - 10/01/13-10/31/13

ACCOUNT	DATE	PO#	SCH#	DEBITS	CREDITS	BALANCE
**	HEXL 200 - CASH CONTROLLED DISBURSEMENT EXCEL					
HEXL200						
HEXL200						
**	HEXL 201 - CASH CAPITAL MM CHASE					
HEXL201	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	38,562.62
HEXL201	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	5.38	-	38,568.00
**	TA 200 - CASH - CONTROLLED DISBURSEMENT TRUST & AGENCY					
TA200	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	42,947.10
TA200	10/4/2013	* SEE CASH DISBURSEMENT SCH-10	CD-10	-	544,617.73	(501,670.63)
TA200	10/18/2013	* SEE CASH DISBURSEMENT SCH-12	CD-12	-	531,133.09	(1,032,803.72)
TA200	10/31/2013	* SEE CASH DISBURSEMENT SCH-16	CD-16	-	95,188.46	(1,127,992.18)
TA200	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	22,481.91	-	(1,105,510.27)
TA200	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	1,114,926.44	-	9,416.17
**	TA 20001 - CASH - FLEXIBLE SPENDING TRUST & AGENCY					
TA20001	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	211,072.78
TA20001	10/4/2013	* SEE CASH DISBURSEMENT SCH-10	CD-10	6,604.32	-	217,677.10
TA20001	10/18/2013	* SEE CASH DISBURSEMENT SCH-12	CD-12	6,683.27	-	224,360.37
TA20001	10/31/2013	* SEE CASH DISBURSEMENT SCH-11	CD-11	-	24,947.94	199,412.43
TA20001	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	40,695.39	-	240,107.82
**	TA 201 - CASH - CHASE MONEY MARKET TRUST & AGENCY					
TA201	10/1/2013	BALANCE 07/01/13 - 09/30/13		\$0.00	\$0.00	5,149.21
TA201	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	\$0.00	\$22,481.91	(17,332.70)
TA201	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	\$17,332.70	\$0.00	-
**	TE 200 - CASH - CONTROLLED DISBURSEMENT SCHOLARSHIP					
TE200						
TE200						
**	TE 201 - CASH - CHASE MONEY MARKET SCHOLARSHIP					
TE201						
TE201	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	10.72
**	TE 20101 - CASH - GARRA LESTER MEM SCHOLARSHIP					
TE20101	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	2,967.34
TE20101	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	0.41	-	2,967.75
**	TE 20102 - CASH - JAMES BURDICK MEM SCHOLARSHIP					
TE20102	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	3,298.84
TE20102	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	0.46	-	3,299.30
**	TE 20104 - CASH - SERVICE ABOVE SELF AWARD					
TE20104	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	1,971.29
TE20104	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	0.27	-	1,971.56

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MULTIPLE ACCOUNT TRANSACTION REPORT (G/L) - 10/01/13-10/31/13

ACCOUNT	DATE	PO#	SCH#	DEBITS	CREDITS	BALANCE
**	TE 20105 - CASH - BETH KUSHNER MEM SCHOLARSHIP					
TE20105	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	1,575.89
TE20105	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	0.22	-	1,576.11
**	V 201 - CASH - CHASE MONEY MARKET DEBT SERVICE					
V201						
V201						
**	V 20101 - CASH - CHASE MONEY MARKET SDMT #1					
V20101						
V20101						
**	V 20102 - CASH - CHASE MONEY MARKET BUS GARAGE					
V20102						
V20102						
**	V 20105 - CASH - CHASE MONEY MARKET SDMT #2					
V20105	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	18,851.26
V20105	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	2.62	-	18,853.88
**	V 201.09 - CASH - CHASE MONEY MARKET EXCEL					
V201.09	10/1/2013	BALANCE 07/01/13 - 09/30/13		-	-	1,446.16
V201.09	10/31/2013	* SEE CASH RECEIPTS SCH-4	CR-4	0.20	-	1,446.36
GL TOTALS				Cash Account Book Balance:		16,475,358.31

EDEN CENTRAL SCHOOL DISTRICT
 Treasurer's Cash Report October 2013.xlsx CDS-INVESTMENTS

<u>ISSUE DATE</u>	<u>MATURITY DATE</u>	<u>HELD BY</u>	<u>ORIGINAL AMOUNT</u>	<u>MM Acct Ending 03/31/13</u>			<u>INTEREST</u>	<u>VALUE AT MATURITY</u>
				<u>Rate</u>	<u>Rate</u>	<u>TERM (Days)</u>		
		INVESTMENTS @	10/31/13	<u>0.00</u>			<u>0.00</u>	
			A-201-03				A2401	