

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

**BUDGET ADVISORY TEAM MEETING - 5:45 P.M.
REGULAR MEETING - 7:00 P.M.**

**WEDNESDAY, JANUARY 15, 2014
JR./SR. HIGH SCHOOL – CAFETERIA**

ADMINISTRATIVE MEMORANDUM

I. Call to Order. Mr. Michael Byrnes will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Byrnes leads in the Pledge of Allegiance.

Please turn off all cell phones

II. Executive Session. RECOMMENDED MOTION: “that the Board of Education enter executive session to discuss the ETA, SSO and CSEA contracts, the proposed teacher early retirement incentive and the employment history of a particular person.” (SA)

III. Request to withdraw specific item(s) from consensus items.

IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum.”

A. **Approval of the Minutes of the November 20, 2013 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (TM) (ENC)

B. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending November 30, 2013 be approved.” (TM) (ENC)

C. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending November 30, 2013 be approved.” (TM) (ENC)

D. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending November 30, 2013 in the amount of **\$454,323.22** be approved. This Warrant is broken down as follows: **General Fund portion \$383,839.04; Cafeteria Fund portion \$20,342.99; Federal Fund portion \$3,746.95; Trust & Agency Fund portion \$46,394.24.**” (TM) (ENC)

E. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending December 31, 2013 in the amount of **\$143,975.46** be approved. This Warrant is broken down as follows: **General Fund portion \$98,767.81; Cafeteria Fund portion \$28,236.13; Federal Fund portion \$16,107.52; and Trust & Agency Fund portion \$864.00.**” (TM) (ENC)

F. **Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire Transfer Warrant for the period ending December 31, 2013 in the amount of **\$1,059,819.75** be approved. This Warrant is broken down as follows: **General Fund (Debt Service) portion \$410,501.25; General Fund (ERS & HRA) portion \$649,088.50; and Trust & Agency Fund portion \$230.00.**” (TM) (ENC)

- G. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending November 30, 2013 be approved.” (TM) (ENC)
- H. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending December 31, 2013 be approved.” (TM) (ENC)
- I. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending November 30, 2013 be approved.” (TM) (ENC)
- J. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the November 2013 Budget Transfers be approved as presented.” (TM) (ENC)
- K. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the December 2013 Budget Transfers be approved as presented.” (TM) (ENC)
- L. **Approval of Budget Transfers over \$10,000.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (TM) (ENC)
- M. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the November 2013 Claims Auditor Report be accepted.” (DW) (ENC)
- N. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the December 2013 Claims Auditor Report be accepted.” (DW) (ENC)
- O. **Approval of CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)
- P. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

	<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1.	Amy McConeghy-Witman	K-12 Teacher	January 16, 2014	Art	
2.	Gabriella Graff	PK-12 Teacher/TA	January 16, 2014	None	
3.	Cassandra Wark	PK-12 Teacher	January 16, 2014	None	
4.	Amber Martin	PK-12 Teacher	January 16, 2014	None	
5.	Robert Slisz	PK-12 Teacher, TA	January 16, 2014	None	
6.	Corey Farrell	Cleaner	January 16, 2014	None	
7.	Luigi Palmieri	Bus Driver	January 16, 2014	CDL	
8.	Ryan Duffy	7-12 Teacher	January 16, 2014	None.”	(SA) (ENC)

Q. **Appoint Supplemental Activity Advisors and Coaches for the 2013-2014 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2013-2014 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.
See attached list.”

(SA) (ENC)

R. **Leave of Absence.** **RECOMMENDED MOTION:**

1. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after using existing sick time, an unpaid medical leave of absence be approved for **Linda Christ** through June 30, 2014.”

(SA) (ENC)

S. **Approve First Reading of Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the first reading of the following policies be approved:

1. #3282 Use of Facilities by the Boy Scouts of America and Patriotic Youth Groups
2. #3280 Use of School Facilities, Materials and Equipment.”

(SA) (ENC)

T. **Approve Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following policies be approved:

1. #3211 Use of Service Animals
2. #6200 Employment of Retired Persons
3. #6600 Identification Badges
4. #7220 Graduation Requirements/Early Graduation/Accelerated Programs
5. #7617 Declassification of Students with Disabilities
6. #7632 Appointment and Training of Committee on Preschool Special Education (CPSE) Members.”

(SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. **New Business**

A. **Resignation.** **RECOMMENDED MOTION:**

1. **None.**

(SA)

- B. **Appointments.** All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **RECOMMENDED MOTIONS:**
1. **Extend Director of Curriculum and Instruction and Staff Development Intern Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the appointment of Director of Curriculum and Instruction and Staff Development Intern, **Kelly Morgan-LaRosa** be extended through June 30, 2014.” (SA)
 2. **Extend Long-term Substitute Teacher Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the appointment of Long-term Substitute Teacher, **Ashley Mason**, be extended through June 30, 2014.” (SA)
 3. **Tenure Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, upon successfully completing her probationary period, **Allison Piwko** be granted tenure as a Mathematics Teacher effective January 31, 2014.” (SA) (ENC)
 4. **Tenure Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, upon successfully completing her probationary period, **Katherine Musso** be granted tenure as a Special Education Teacher effective February 3, 2014.” (SA) (ENC)
 5. **Increase Hours for Social Worker.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the hours for Social Worker, **Helen Knab** be increased by .29 to .89 FTE effective December 16, 2013 due to grant increases.” (TM) (ENC)
 6. **Appoint .6 Special Education Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Claire Flynn**, who is initially certified in Childhood Education B-2 and 1-6 and Students with Disabilities 1-6 be appointed as a .6 FTE Special Education Teacher effective January 13, 2014 through June 30, 2014. Salary is based upon **ETA Contract, Master’s, Step 1.**” (SA) (ENC)
- C. **Accept Internal Auditor’s Transportation Audit.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Internal Auditor’s Transportation Audit be accepted as presented.” (TM)
- D. **Accept Donation of Technology Equipment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the donation of the Pro Tools Music Sequencing Program for use with the school musical valued at \$295 be accepted from the Eden Elementary Drama Club.” (SA) (ENC)
- E. **Approve Change in 2013-2014 School Calendar.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the revised 2013-2014 School Calendar be approved.” (SA) (ENC)
- F. **Approve Excessing of Library Books.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Library books be declared excess and disposed of as the District deems necessary.” (SA) (ENC)

- G. **Approve Surplus of Vehicles.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following vehicles be surplused due to decay of body and floor sills. These vehicles can no longer meet NYS DOT inspection qualifications:

Number	Model/Year	Passenger	Mileage	Vehicle ID	Fuel Type	
163	Dodge - 00	6	182,812	2B4GP25R7YR866547	Gas	
165	FR.LR - 02	66	112,989	4UZAAXAK42CJ74840	Diesel	
166	FR.LR - 02	66	117,128	4UZAAXAK42CJ74841	Diesel	
168	FR.LR - 02	66	120,785	4UZAAXAK82CJ74843	Diesel	
170	Chevr-02	20	174,914	1GBHG31F921164948	Diesel	
174	FR.LR - 04	48	96,245	4UZAAXCS14CM45550	Diesel	
175	FR.LR - 04	48	118,551	4UZAAXCS34CM45551	Diesel	
8	Chevr - 87		98,496	1GBHR34K9HJII5874	Gas.”	(SA) (ENC)

- H. **Approve Teacher Early Retirement Incentive.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Teacher Early Retirement Incentive be approved.” (SA) (ENC)

- I. **Accept Grants.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Title I, Title IIA, 611, 619 and UPK grants be accepted.” (TM) (ENC)

- J. **Approve December Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2013-2014 appropriations be increased by **\$1,349.50 to \$25,739,881.38** to account for increased revenues.” (TM) (ENC)

Note: The District received \$1,409.50 Cheerleaders - Uniforms, Extraclass Revenue Adjust prior month -\$60.00.

- K. **Approve January Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2013-2014 appropriations be increased by **\$1,323.50 to \$25,741,204.88** to account for increased revenues.” (TM) (ENC)

Note: The District received \$300 from the Bookstore for the Student of the Month Sign at the Jr./Sr. High; \$929.50 from Box Tops for Eden Elementary; and \$94.00 from the Eden Community Foundation for the Elementary School Book Nook Sign.

- L. **Approve Standard Work Day and Reporting Resolution for Appointed Officials.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Standard Work Day and Reporting Resolution for the Treasurer be approved as presented.” (TM) (ENC)

Note: This must be adopted annually for appointed individuals and should be done at the first regular meeting held after the first 180 days of taking office.

VI. **Information and Proposals.**

- A. From Administration and Staff

B. Business Report

1. Budget Advisory Team
2. Minimum Wage Increase
3. Affordable Care Act

C. Superintendent's Report

1. Potential Capital Project – RFP for construction management or an architectural firm
2. Football (Character)
3. Eden-North Collins Food Pantry – Thank You note

D. Board Report

1. NYSSBA – Voting Delegate – Paul Shephard

VII. Future Dates

- A. Regular Board of Education Meeting – Wednesday, February 12, 2014 – 7 p.m. – Jr./Sr. High School Cafeteria.

VIII. Executive Session. RECOMMENDED MOTION: “that the Board of Education enter executive session to discuss the employment history of a particular person or persons, and the Superintendent’s evaluation model.”

Adjourn

SA:TM:bjt