

**BOARD OF EDUCATION  
EDEN CENTRAL SCHOOL**

**BUDGET ADVISORY TEAM MEETING - 5:45 P.M.  
REGULAR MEETING - 7:00 P.M.**

**WEDNESDAY, MARCH 19, 2014  
JR./SR. HIGH SCHOOL – CAFETERIA**

**ADMINISTRATIVE MEMORANDUM**

**I. Call to Order.** Mr. Michael Byrnes will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Byrnes leads in the Pledge of Allegiance.

**\*Please turn off all cell phones\***

**II. From Administration and Staff**

- A. Safety Drill – David Martin
- B. Auctions International – David Martin

**III. Request to withdraw specific item(s) from consensus items.**

**IV. Routine Actions – Approval of Consensus Items.** **RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum.”

- A. **Approval of the Minutes of the February 12, 2014 Regular Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (TM) (ENC)
- B. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending January 31, 2014 be approved.” (TM) (ENC)
- C. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending January 31, 2014 be approved.” (TM) (ENC)
- D. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending February 28, 2014 in the amount of \$572,937.95 be approved. This Warrant is broken down as follows: **General Fund portion \$503,429.52, Cafeteria Fund portion \$22,693.72, Federal Fund portion \$416.07, and Trust & Agency Fund portion \$46,398.64.**” (TM) (ENC)
- E. **Approval of the ACH/Wire Transfer Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire Transfer Warrant for the period ending February 28, 2014 in the amount of \$500.00 be approved. This Warrant is broken down as follows: **General Fund (Health Ins) portion \$500.00.**” (TM) (ENC)
- F. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending January 31, 2014 be approved.” (TM) (ENC)
- G. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending February 28, 2014 be approved.” (TM) (ENC)

H. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the February 2014 Budget Transfers be approved as presented.” (TM) (ENC)

I. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the February 2014 Claims Auditor Report be accepted.” (DW) (ENC)

J. **Approval of CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)

K. **Appoint Substitute.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as a substitute, provided that this appointment will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1. Racquel Bursee	PK-6	March 20, 2014	CE & SWD 1-6.”	(SA) (ENC)

L. **Appoint Supplemental Activity Advisors and Coaches for the 2013-2014 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2013-2014 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **See attached list.**” (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

**There is a two-minute time limit.**

V. **New Business**

A. **Resignations:** **RECOMMENDED MOTIONS:**

1. None

B. **Appointments.** All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **RECOMMENDED MOTIONS:**

1. **Extend Long-term Substitute Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the appointment of Long-term Substitute Computer Lab Teacher, **Kerry Daley** be extended through June 30, 2014.” (SA) (ENC)

2. **Appoint Civil Rights Compliance Officer.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Patricia Menkiena** be appointed as the Civil Rights Compliance Officer.” (SA)
3. **Appoint Election Inspectors.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Mrs. Rita Stuhr**, Head Inspector, **Mrs. Maryann Cummiskey** and **Mrs. Karen Cornell** be appointed as inspectors for the Annual Meeting and Budget Vote on May 20, 2014 at a rate of \$13.40 per hour, and further authorize the District Clerk to fill any vacancies in these positions which may occur prior to May 20, 2014 with individuals from the Board of Elections Inspector Personnel List.” (SA)
- C. **Approve Legal Notice.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the legal notice for the Annual District Meeting and Vote be approved as presented.” (SA) (ENC)
- D. **Nominations for BOCES Board.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following individuals be nominated for the BOCES Board of Education:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_.” (SA) (ENC)
- E. **Approve Teacher Early Retirement Incentive.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Teacher Early Retirement Incentive for Part-time teachers be approved.” (SA) (ENC)
- F. **Approve Records Retention Schedule.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Records Retention Schedule be approved.” (SA) (ENC)
- G. **Approve Excessing of Equipment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an Enlargement Machine, Asset Tag A00067665, Model #9910, Serial #65717 and an Offset Press, Asset Tag A00067664, Model #208000 be excessed and auctioned.” (SA) (ENC)
- H. **Approve Concert Band Overnight Trip to New York City.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Concert Band overnight field trip to New York City March 28 – 31, 2014 be approved.” (SA) (ENC)
- I. **Approve Overnight Baseball Trip to Myrtle Beach, SC.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the overnight baseball trip to Myrtle Beach, SC April 14 – 18, 2014 to participate in the Mingo Bay Classic Baseball Tournament be approved.” (SA) (ENC)
- J. **Approve Excessing of Library Books.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Library books as presented be excessed and disposed of as the District deems necessary.” (SA) (ENC)
- K. **Approve Excessing of Technology Equipment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Technology Equipment as presented be excessed and disposed of as the District deems appropriate.” (SA) (ENC)

- L. **Accept Donation of Canvas Boards.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the donation of canvas boards valued at approximately \$1,379 be accepted for use in the Art Department.” (SA) (ENC)
- M. **Approve 2014-2015 School Calendar.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2014-2015 school calendar be approved as presented.” (SA) (ENC)
- N. **Approve March Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2013-2014 appropriations be increased by **\$8,880.47 to \$25,753,403.84** to account for increased revenues.” (TM) (ENC)

*Note: The District received \$16.73 from Abibow for Eden Elementary; \$20.36 from Abibow for the Jr./Sr. High School; \$7,000.00 from the Eden All Sports Booster Club for Modified Lacrosse (partial); \$190.88 from the Jr./Sr. High School Musical for the Publicity Position; \$652.50 from the Jr./Sr. High School Musical for Ticketing Equipment; and \$1,000.00 from SUNY UB for the VIABLE-II Project.*

**VI. Information and Proposals.**

- A. From Administration and Staff
- B. Business Report
  - 1. Budget Advisory Team
  - 2. Restoring Funding
  - 3. Sharing of Services for 2015-2016
- C. Superintendent’s Report
  - 1. Western Region PTA – Eden Makes National PTA News (ENC)
  - 2. Digital Sign
  - 3. Snow Days
- D. Board Report

**VII. Future Dates**

- A. Regular Board of Education Meeting – Tuesday, April 22, 2014 – 7 p.m. – Jr./Sr. High School Cafeteria.

**VIII. Executive Session.** **RECOMMENDED MOTION:** “that the Board of Education enter executive session to discuss the ETA, SSO, Confidential and CSEA contracts.

**Adjourn**  
SA:TM:bjt