

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

**AUDIT COMMITTEE MEETING – 6:00 P.M. – DISTRICT OFFICE
REGULAR MEETING - 7:00 P.M.**

**WEDNESDAY, SEPTEMBER 16, 2015
JR./SR. HIGH SCHOOL – CAFETERIA**

ADMINISTRATIVE MEMORANDUM

I. Call to Order. Mr. Michael Byrnes will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Byrnes leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. Capital Project Presentation – Campus Construction, Young & Wright and Ed Premo
- B. Community Garden – Yvette O’Brien
- C. APPR Update – Loran Carter
- D. Public Hearing – Safety Presentation – David Martin (ENC)

III. Request to withdraw specific item(s) from consensus items.

IV. Routine Actions – Approval of Consensus Items. **RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum A-Q.”

- A. **Approval of the Minutes of the June 3, 2015 Special Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Minutes of the August 11, 2015 Regular Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- C. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending June 30, 2015 be approved.” (TM) (ENC)
- D. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending July 31, 2015 be approved.” (TM) (ENC)
- E. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending August 31, 2015 be approved.” (TM) (ENC)
- F. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending July 31, 2015 be approved.” (TM) (ENC)
- G. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending August 31, 2015 be approved.” (TM) (ENC)

H. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending August 31, 2015 in the amount of **\$954,046.19** be approved. This Warrant is broken down as follows: **General Fund portion \$914,247.78, Federal Fund portion \$2,695.00,** and **Trust & Agency Fund portion \$37,103.41.”** (TM) (ENC)

I. **Approval of the Accounts Payable Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Accounts Payable Warrant for the period ending August 31, 2015 in the amount of **\$377,158.32** be approved. This Warrant is broken down as follows: **General Fund portion \$377,072.93** and **Federal Fund portion \$85.39.”** (TM) (ENC)

J. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending August 31, 2015 be approved.” (TM) (ENC)

K. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending August 31, 2015 be approved.” (TM) (ENC)

L. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the August 2015 Budget Transfers be approved as presented.” (TM) (ENC)

M. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the July 2015 Claims Auditor Report be accepted.” (DRW) (ENC)

N. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the August 2015 Claims Auditor Report be accepted.” (DRW) (ENC)

O. **Approval of CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)

P. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that this appointment will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1. Joshua Gabel	PK-12 Teacher	September 17, 2015	Math	
2. Dan Darnley	PK-12 Teacher	September 17, 2015	Music	
3. Shannon Kulik	PK-12 Teacher	September 17, 2015	CE/SWD B-6.”	(SA) (ENC)

Q. **Appoint Supplemental Activity Advisors and Coaches for the 2015-2016 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2015-2016 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. Matt Haier, JV Football Assistant
2. Mike Alessi, JV Head Football Assistant
3. Chris Archabald, Boys Volleyball Assistant
4. David Roistacher, Boys Soccer Assistant
5. Kevin Armbrust, Boys Modified Lacrosse
6. Kevin Armbrust, Boys Modified Soccer
7. Chris O’Connor, Volunteer Football
8. Katie Eshner, Volunteer Girls Volleyball
9. Amanda Bova, JSHS Musical Co-Director and Choreographer
10. Susan Schnauffer, JSHS Musical Co-Director, Ticketing and Publicity Advisor
11. Karen Psonak, JSHS Musical Costume Advisor.”

(SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. **New Business**

A. **Resignations.** **RECOMMENDED MOTIONS:**

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Cleaner, **Rita Schmitt** be accepted effective August, 26, 2015. The Board and Administration wish to thank Mrs. Schmitt for her 37 years of service to the District.”
2. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of newly appointed Head Bus Driver, **Angela Coughlin** be accepted effective August 20, 2015.”
3. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of newly appointed .5 FTE Special Education Teacher, **Elizabeth Stamer**, be accepted effective August 17, 2015.”

(SA) (ENC)

(SA) (ENC)

(SA) (ENC)

B. **Appointments.** **All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.** **RECOMMENDED MOTIONS:**

1. **Appoint Teacher Aide.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kim Hanania**, be appointed on probation as a Teacher Aide effective September 1, 2015 and ending February 29, 2016. Salary is based upon **CSEA Contract, Level IV, Step 1.**”

(SA) (ENC)

2. **Appoint Teacher Aide.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kathryn Suchan**, be appointed on probation as a Teacher Aide effective September 1, 2015 and ending February 29, 2016. Salary is based upon **CSEA Contract, Level IV, Step 1.**” (SA) (ENC)
 3. **Appoint Head Bus Driver.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Patricia Bogue** be appointed on probation as a Head Bus Driver (ten-month plus 10 summer days position for 8 hours per day) effective August 31, 2015 and ending February 29, 2016. Salary is based upon **CSEA Contract, Level XI, Step 8.**” (SA) (ENC)
 4. **Recall Cleaner.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Robin Ralph** be recalled as a full-time Cleaner effective September 17, 2015. Salary is based upon **CSEA Contract Level II, Step 2.**” (SA) (ENC)
 5. **Appoint Extended Leave Substitute Music Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Colin Sperrazza** be appointed as an Extended Leave Substitute Music Teacher replacing Sarah Roberts from approximately September 17, 2015 through October 29, 2015 or upon the return of Mrs. Roberts. Salary is \$95 per day.” (SA) (ENC)
 6. **Appoint Extended Leave Substitute Special Education Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Shannon Kulik**, who is initially certified in Childhood Education B-2 and 1-6 and Students with Disabilities B-2 and 1-6, be appointed as an Extended Leave Substitute Special Education Teacher replacing Claire Flynn effective September 8, 2015 and ending approximately December 1, 2015 or upon the return of Mrs. Flynn. **Salary is \$95 per day.**” (SA) (ENC)
- C. **Approve Excessing of Employees.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Part-time Bus Driver, **Charles Schuster** be excessed. In accordance with Education Law Section 1343, such employee shall be placed on a four year recall from the effective date of this reduction.” (TM) (ENC)
- D. **Approve Garden Club Memorandum of Understanding.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Memorandum of Understanding for the creation of a Garden Club be approved at Level VII as presented.” (SA) (ENC)
- E. **Approve External Audit Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the external audit report prepared by Drescher & Malecki be approved.” (SA) (ENC)
- F. **Approve MOA with Cleaner.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Memorandum of Agreement with Cleaner, **Kris Morano**, regarding wage schedule step be approved.” (SA) (ENC)
- G. **Approve Addition of Modified Wrestling Team.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a modified wrestling team be added for the 2015-2016 season.” (SA) (ENC)

Note: The Booster Club and community have raised funds to be used for the purpose of adding modified wrestling.

H. **Approve Lead Agency for SEQRA.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Eden Central School District Board of Education is hereby established as the SEQRA lead agency for the Project.” (SA) (ENC)

I. **Approve Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2015-2016 appropriations be increased by \$403.76 to \$27,052,011.21 to account for increased revenues.” (SA) (ENC)

Note: The District received \$153.76 from Tops in Education for the Jr./Sr. High School and \$250.00 from Buffalo Coke for the HS Art Class for the Rain Barrel contest.

VI. Information and Proposals.

A. **Business Report**

B. **Superintendent’s Report**

1. Update on the Opening of Schools
2. Follow up on Capital Project for October Board Meeting
3. Award for Excellence Recipients

C. **Board Report**

VII. Future Dates

A. Regular Board of Education Meeting – Wednesday, October 21, 2015 – 7 p.m. – JSHS Cafeteria

B. Public Meeting on Capital Project – Wednesday, December 9, 2015 6:30 p.m. in JSHS Auditorium

Adjourn

SA:TM:bjt