

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

**BUDGET ADVISORY TEAM MTG – 5:45 P.M.
REGULAR MEETING - 7:00 P.M.**

**WEDNESDAY, NOVEMBER 18, 2015
JR./SR. HIGH SCHOOL – CAFETERIA**

ADMINISTRATIVE MEMORANDUM

I. Call to Order. Mr. Michael Byrnes will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Byrnes leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. Board of Education Recognition Week - Jr./Sr. High School student council executive officers, Jill Murry, Cori Bugenhagen, Riley Sibiga and Macy Overhoff
- B. Music Department Honors – Mrs. Jeffers for Alex Bianchi being named to NYSSMA State Conference
- C. Student Fundraiser for Nepal – Mrs. Steger, Mrs. Theophilus
- D. Wellness Initiative Presentation – Mrs. King
- E. Hour of Code – Mrs. Schnauffer
- F. History Regarding Late Runs & Athletic Away Contests – Ms. Fallacaro

III. Request to withdraw specific item(s) from consensus items.

IV. Routine Actions – Approval of Consensus Items. **RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum A-D.”

- A. **Approval of the Minutes of the October 21, 2015 Regular Board of Education Meeting.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)
- C. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that this appointment will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1. Brian Smith	PK-12 Teacher	November 19, 2015	Technology	
2. Tina Rigley	T & TA 3-12	November 19, 2015	None	
3. John Williams	Bus Driver	November 19, 2015	CDL B P/S.”	(SA) (ENC)

D. **Appoint Supplemental Activity Advisors and Coaches for the 2015-2016 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2015-2016 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. Matt Saramak, Sporting Event Worker
2. Mandy Bova, JSHS Musical Director (Was a shared position w/ Sue Schnaufer)
3. Susan Schnaufer, JSHS Musical Stage Manager
4. Amie Francisco, Modified Girls Basketball Coach
5. Marisa Fallacaro, JV Girls Basketball Coach.”

(SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. **New Business**

A. **Resignations.** **RECOMMENDED MOTIONS:**

1. None

B. **Appointments.** **All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.** **RECOMMENDED MOTIONS:**

1. **Appoint Election Inspectors.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Mrs. Rita Stuhr**, Head Inspector, **Mrs. Bonnie Kordal**, **Mrs. Karen Cornell**, **Mrs. Barbara Caffery**, **Mrs. Ann Sheehan** and **Mrs. Marion Phelan** be appointed as inspectors for the Capital Project Vote on December 15, 2015 at a rate of \$13.40 per hour, and further authorize the District Clerk to fill any vacancies in these positions which may occur prior to December 15, 2015 with individuals from the Board of Elections Inspector Personnel List.”

(SA)

2. **Appoint Clerk Typist.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Laura Sweet** be appointed on probation as a Clerk Typist effective December 8, 2015 and ending June 7, 2016. Salary is based upon **CSEA Contract, Level V, Step 1.**”

(SA) (ENC)

3. **Appoint Extended Leave Substitute.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Tammy Congilosi**, be appointed as an Extended Leave Substitute Elementary Teacher, replacing Barbara Cook effective September 28, 2015 through approximately January 4, 2016 or upon the return of Mrs. Cook. Salary is \$95 per day.”

(SA) (ENC)

4. **Appoint Administrative Intern.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kirsten Henderson** be appointed as an unpaid administrative intern effective January 4, 2016 for approximately four weeks or until 200 hours are completed.”

(SA) (ENC)

C. **Approve Excessing of Books.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, outdated textbooks be excessed as presented.”

(SA) (ENC)

VI. Information and Proposals.

A. Business Report

1. Food Cart Update

B. Superintendent’s Report

1. Capital Project Outreach Presentation Update

2. Recognition of Mike Byrnes and Sue Wilhelm – Eden Councilmen Elect

C. Board Report

VII. Future Dates

A. Community Meeting on Capital Project – Wednesday, December 9, 2015 – 6:30 p.m. in JSHS Auditorium

B. Referendum Vote on Capital Project – Tuesday, December 15, 2015 – 9:00 a.m. – 9:00 p.m. in the JSHS Auditorium Foyer

C. Budget Advisory Team Meeting – Wednesday, December 16, 2015 – 5:45 p.m. – JSHS Cafeteria

D. Regular Board of Education Meeting – Wednesday, December 16, 2015 – 7 p.m. – JSHS Cafeteria.

VIII. Anticipated Executive Session. **RECOMMENDED MOTION:** “that the Board of Education anticipates entering Executive Session to discuss the employment history of a particular person(s), a student issue, potential litigation, EASA contract negotiations and ETA contract negotiations.”

Adjourn

SA:TM:bjt